

THE HURUNUI FUND 2009

THE HURUNUI HERITAGE FUND

APPLICATION FORM

APPLICATIONS CLOSE AT 5PM ON FRIDAY 24 APRIL 2009

Applications must be posted or delivered to:

The Hurunui Fund
Hurunui District Council
PO Box 13 (or 66 Carters Rd)
AMBERLEY 7441

*If you have any questions about the Fund please contact Margaret Brown at the Council
by phone (03) 3140030, or email margaret.brown@hurunui.govt.nz*



Please read 'Notes for Applicants' and 'Assessment Criteria' before completing this form.

PART A – Detail of applicant

Name of applicant:			
Name/status of contact person for this application:			
Address of applicant:			
Phone:	(work)	(home)	(fax)
E-mail:			
Name and contact details of landowner (if different from applicant):			
Phone:	(work)	(home)	(fax)
E-mail:			

PART B – Summary of work

Aim of project (brief):	
Date project started:	
Expected duration and staging of project, including expected costs of each stage:	

If you are granted funds, specify how and when they will be spent:
Have you applied to any other fund for this project? If so, what fund?

PART C – Detailed description of project

DESCRIPTION Provide an overall description of the site and project, covering as much as you can the matters set out in 'Assessment Criteria' (below):

Do you consent to a Council employee contacting you to investigate whether any other sources of funding may be available for your work? (Yes / No)

PART D – Acknowledgement

I confirm that:

- 1. I am authorised to sign this application on behalf of the applicant.**
- 2. The answers given on this form are true and correct.**
- 3. The funds will be spent by the applicant in the manner declared in this application.**
- 4. If the applicant is a group, I will be personally responsible for how the funds are spent.**
- 5. I will inform the Hurunui District Council in writing if I receive a funding grant from any other source before I am informed of a decision on this application.**
- 6. I have read and agree with the ‘Notes for Applicants’ below.**

Signed _____

Name (please print) _____

Date _____

Notes for Applicants

1. The purpose of the fund is to encourage and assist with voluntary work that protects, enhances, explains or restores significant heritage values of the District.
2. The fund is open only to residents and ratepayers of the Hurunui District – individuals or groups – for work relating to either private or public land.
3. It is a contestable fund, in which there is \$5,000.00. That sum will be distributed among the successful applicants.
4. Applications will be assessed by decision makers who are wholly independent of Council.
5. The fund is not available:
 - a. For work that there is a legal obligation to do;
 - b. To compensate for work already done. It is intended to assist with the cost of future work;
 - c. For the entire cost of a project. It will complement the applicant's contributions;
 - d. To support projects driven primarily for financial gain; or
 - e. To past recipients of the fund.
6. The application must be a signed original of this application form. The form can be handwritten, or it can be downloaded from www.hurunui.govt.nz and typed.
7. We encourage applicants to attach any supporting documents, such as plans, diagrams, maps, photos. But please limit this to no more than about 15 pages.
8. Applications without any supporting documents will still be considered, but applicants may be asked for more information.
9. The decision makers assessing the applications are likely to request to see the sites. No Council employees will accompany them onto private property without the prior approval of the landowner.
10. The Council hereby undertakes to all applicants that information concerning private property supplied in the application, or obtained when assessing it, will be used by the Council for no purpose other than for assessing the application, or for the publicity purposes referred to below.
11. By lodging the application, the applicant agrees that if funds are given to the applicant, the amount received and the applicant's name and photo may be publicised, and used for publicity purposes.
12. Applications will be assessed during May. It is intended to distribute the funds at a function in June.
13. The money granted is to be spent by the successful applicant within one year of the grant. The recipient will be required to complete a signed "accountability form" when the funds have been spent, confirming that they have been spent in the way set out in the application.

Assessment Criteria

- The degree to which the work protects, explains, enhances or restores significant heritage values of the District.
- The historical significance to the District of the subject of the application.
- Where relevant, the degree of current risk to the heritage values being explained, restored or benefited.
- The long term benefits of the work funded, including how it will be maintained.
- The efficiency, economics and feasibility of the project.
- If part of a long term project, evidence of the applicant's commitment to it.
- The likely educational or social outcomes.
- The degree of ongoing protection for the work funded.
- The degree to which the public will have access to, or benefit from, the project funded.