

**APPLICATION FOR A  
CERTIFICATE FOR PUBLIC USE  
(BAM 015)**

**PROJECT NO:**

**APPLICATION**

I request that you issue, under Section 363A of the Building Act 2004, a Certificate for Public use for the premises/part of the premises described below.

**THE BUILDING**

Street Address: (or Rapid Number if applicable):

What is the extent of the building that is proposed to be used by the public?

Legal Description :

- All of the building  
 Part of the building (describe the part of the building to be used and attach plans that are clearly marked to identify this area)

Valuation Roll Number:

Building Name if applicable: \_\_\_\_\_

This work relates to the following Building Consents issued by the \_\_\_\_\_ Council:

**THE OWNER**

**AGENT – APPLICANT**

Owner's Name:

Agent's Name:

Contact Person:  
(if owner is not an individual)

Contact Person:

Mailing Address:

Mailing/Billing Address:

Postcode:

Postcode:

Street Address/Registered Office:

Street Address/Registered Office:

Mobile Phone:

Mobile Phone:

Phone:

Phone:

Fax number:

Fax Number:

E-mail Address:

E-mail Address:

Evidence of ownership attached to this application:

- Certificate of Title  
 Sale and Purchase Agreement

Note - The Agent will be the first point of contact for communications with the Council/Building Consent Authority regarding this application / Building Work and will receive all correspondence including all invoices.

**REQUIRED ATTACHMENTS**

- Plans showing the part of the premises described above.  
 Evidence of the applicant's status as owner/occupier/person in control with copy of certificate of title, (plus agreement for sale and purchase, licence, or property management agreement if applicable), being a document that shows the full name of the applicant.  
 Certificates, producer statements as listed below.  
 A management plan for the safety of people during ongoing work.

**KEY PERSONNEL**

|  |                      |
|--|----------------------|
| Name of <b>Builder</b> :               | Phone Number:        |
| Mailing Address:                       | Registration Number: |
| E-mail Address:                        |                      |
| Name of <b>Craftsman Plumber</b> :     | Phone Number:        |
| Mailing Address:                       | Registration Number: |
| E-mail Address:                        |                      |
| Name of <b>Registered Drainlayer</b> : | Phone Number:        |
| Mailing Address:                       | Registration Number: |
| E-mail Address:                        |                      |
| Name of <b>Designer</b> :              | Phone Number:        |
| Mailing Address:                       | Registration Number: |
| E-mail Address:                        |                      |
| Name of <b>Engineer</b> :              | Phone Number:        |
| Mailing Address:                       | Registration Number: |
| E-mail Address:                        |                      |

Add any others on a separate sheet.

**SIGNATURE**

I confirm that no Code Compliance Certificate has been issued for the building work.

It is intended to permit members of the public to use the premises/part of the premises described above for the following purposes and the following circumstances:

\_\_\_\_\_

\_\_\_\_\_

Members of the public can safely use the premises/part of the premises described above safely.

Signed by or for and on behalf of the Owner: \_\_\_\_\_

Owner       Agent      Date: \_\_\_\_\_

Note: If acting "for and on behalf", please read the following declaration before signing: "I hereby declare that I am authorised to act as Agent of the Owner".

We require our plans and/or specifications to remain confidential.

| <b>SAFETY ISSUES TO BE CONSIDERED</b> |                             |  |                             |  |
|---------------------------------------|-----------------------------|--|-----------------------------|--|
|                                       | <b>Building Code Clause</b> | <b>Suggested Information</b>   | <b>Notes:</b>               | <b>Information provided. (i.e. Producer Statement)</b> |
| Structure                             | B1                          | Producer Statement – Construction from Structural Engineer, or council inspection for non specific design. |                             |  |
| Fire safety                           | C1 – C4, F6, F7             | Producer Statement – Construction from Fire Engineer, or council inspection for non specific design.       |                             |  |
| Access routes                         | D1                          | Council inspection   | Slip resistance, handrails. |  |
| Hazardous substances                  | F1 – F3                     | Council inspection   |                             |  |
| Safety from falling                   | F4                          | Council inspection   | Balustrades to be installed |  |
| Food preparation                      | G3                          | Council inspection   |                             |  |
| Ventilation                           | G4                          | Producer Statement – Construction from Mechanical Engineer or council inspection for natural ventilation   |                             |  |
| Electricity                           | G9                          | Electricians Energy Certificate  |                             |  |
| Gas                                   | G11                         | Gasfitters Energy Certificate  |                             |  |