



Fees and Charges 2009

1 July 2009 - 30 June 2010

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ADMINISTRATION

Statutory Authority - Section 150 & Section 12 Local Government Act 2002

Who Responsible - Manager Community & Corporate Services

Item	Fees
General	
Photocopying A4 per page	\$0.20
Photocopying A3	\$0.30
Photocopying Agenda A4 Provided they are ordered no less than 10 working days prior to the printing/ distribution date and are picked up from the Amberley Office. Otherwise per page	Free \$0.20
Plan Copy A1 per sheet	\$3.50
Plan Copy A2 per sheet	\$2.50
Postage	Cost
Public Notices	Cost
Fax outward per page - overseas	\$5.00
Fax outward per page - within NZ	\$2.50
Fax inward	\$2.00
Information Services	
Information requests under the Official Information and Meetings Act 1987 <i>(Statutory authority is the Local Government Official Information and Meetings Act 1987 s13 (3))</i> First ½ hour Thereafter:	Free
Fixed charge per request taking into account:	Cost
Cost of labour	Cost
Cost of materials	Cost
Costs for urgent information	Cost

GIS Services - for maps that take more than 5 minutes to produce	
A4 - B/W	\$2.00
A4 - Colour	\$3.00
A3 - B/W	\$3.00
A3 - Colour	\$5.00
A2 or A1 Colour	\$10.00
GIS Services - external clients per hour.	\$75.00
GIS Service – Minimum charge	\$20.00
GIS Service - Bona Fide Hurunui Community Groups receive the first half hour	Free
GIS Service - All other enquires, first 5 minutes	Free

COMMUNITY SERVICES

Reserves

Statutory Authority - Section 53 (g) Reserves Act 1977

Who Responsible – Manager Community & Corporate Services

Item	Fees
<u>Amberley Swimming Pool</u>	
Adults	\$3.50
Child	\$2.50
Child Under 5	\$1.00
Senior Citizens	\$2.50
Schools in Amberley Ward per hour	\$30.00
Swimming Club per hour	\$30.00
Schools outside Amberley Ward per hour	\$40.00
Casual Hire per hour (Lifeguards are an additional charge)	\$50.00
<i>Concession Card (12 sessions):</i>	
Adult	\$35.00
Child	\$25.00
Senior Citizen	\$25.00
<i>Learn to swim lessons:</i>	
Group sessions per person	\$9.00
Private sessions per person	\$15.00
Aquarobics per person	\$7.00

<u>Halls</u>	
Leithfield Beach Community Hall:	
Per hour	\$10.00
Amberley Reserve Pavilion:	
<i>Pavilion</i>	
Local non-profit organisation per hour	\$10.00
Local profit making per hour	\$15.00
Outside organisation per hour	\$20.00
Private Function	\$145.00
<i>Pavilion and Kitchen</i>	
Private Function	\$180.00
<i>Kitchen</i>	
Kitchen only per hour – max \$70 per day	\$10.00
Amberley Reserve Pavilion & Kitchen Bond is required when booking private functions. <i>(This will be refunded if no damage is incurred. Should there be a need for cleaning and/or repairs the costs will be deducted from the bond held and, if the total cost should exceed the amount of bond held, then the hirer will be charged the balance.)</i>	\$250.00
Hanmer Springs Hall:	
Funerals <i>(Hall, Foyer, Kitchen)</i>	Free
Returned Service Association <i>(Hall, Foyer, Kitchen or Front Meeting Room)</i>	Free
<i>Main Hall plus Kitchen and Foyer:</i>	
Community & Charitable: Full day to 6.00 p.m. ½ day or evening to midnight	\$55.00 \$30.00
Business /Commercial: Full day Half day or evenings	\$110.00 \$60.00
<i>Front Foyer and Kitchen (Out of Library hours):</i>	
Community & Charitable:	

Per half day or evening	\$20.00
Business /Commercial: Per half day or evening	\$35.00
<i>Front Meeting Room, Foyer and Kitchen (Out of Library hours):</i>	
Community & Charitable: Per half day or evening	\$25.00
Business /Commercial: Per half day or evening	\$50.00
<i>Other:</i>	
Amuri Arts Council Saturday Craft Fair if wet	\$30.00
Social – weddings, parties etc. Hall, Foyer and Kitchen to midnight	\$125.00
Whole weekends – Hall, Foyer & Kitchen (All day Saturday, Saturday evening & all day Sunday)	\$220.00
Amuri Players – Hall, foyer & kitchen Rehearsals	\$10.00
Production time per day	\$30.00
Senior Citizens Groups (<i>bowls, cards etc.</i>) per annum	\$200.00
Hanmer Springs Primary School Curriculum activities until 6.00 p.m. Hall only	Free
Evenings	\$30.00
<u>Hanmer Springs Hall Bond</u> - is required when booking social functions. (<i>This will be refunded if no damage is incurred. Should there be a need for cleaning and/or repairs the costs will be deducted from the bond held and, if the total cost should exceed the amount of bond held, then the hirer will be charged the balance.</i>)	\$250.00
Parnassus Hall	
Per meeting	\$10.00
Per function	\$45.00
Spotswood Hall	
Hire	Donation
Hawarden Hall	
Hall only per function (up to one day)	\$35.00

Kitchen per function (up to one day)	\$20.00
Meeting Rooms per function (up to one day)	\$12.00
Whole Hall – kitchen, meeting rooms per function (up to one day)	\$80.00
Rotherham Hall	
Meeting	\$25.00
Evening	\$50.00
Whole Hall	\$75.00
Social	\$125.00
Scargill Hall	
Meeting (Supper Room)	
1 hour	\$5.00
More than 1 hour	\$10.00
Whole Hall	
Per hour	\$10.00
Maximum charge	\$40.00
Social	
Scargill residents	\$110.00
Outside residents	\$130.00
Bond for alcohol	\$150.00

Waiau Hall	
Whole Hall (Local users meetings)	\$20.00
Whole Hall <i>(Local users social events eg.: fundraisers, community balls)</i>	\$60.00
Whole Hall <i>(Private Functions)</i>	\$120.00
Whole Hall Commercial & outside users Daytime (up to whole day) Evening	\$50.00 \$120.00
Meetings Supper Room and Kitchen Local users Local users social event Private functions Commercial and outside users Daytime (up to whole day) Evening	\$10.00 \$30.00 \$50.00 \$50.00 \$120.00
Waiau School	
Daytime Evening	\$4.00 \$7.00
Waiau Community Project (per week)	\$50.00
Sports Clubs	by negotiation

Waikari Hall	
Whole Hall (including supper room and kitchen)	\$125.00
Whole Hall Non Profit (including supper room and kitchen)	\$80.00
Supper Room	\$12.00
Supper Room and kitchen	\$30.00
Supper Room and kitchen Non Profit	\$15.00
Meeting Room	\$15.00
Meeting Room Non Profit	\$10.00
Meeting Room & Kitchen	\$30.00
Meeting Room & Kitchen Non Profit	\$15.00
Hall Only	\$80.00
Waipara Hall	
Hourly within Ward	\$10.00
Hourly outside Ward but within District	\$20.00
Hourly outside of District	\$30.00

<u>Camping Grounds</u>	
Hanmer Domain	
Commercial Users (Permit required)	\$200.00
Commercial Users Bond	\$200.00
Up to 50 people per day	\$100.00
51 to 200 people per day	\$250.00
More than 200 people per day	\$500.00
Bond	\$200 - \$1,000.00
All other (Group) Users (<i>Permit required</i>) Bond	\$45.00
Local Sports Clubs have use of domain at no charge	Free
Hurunui Mouth	
Per site	\$4.00
3 month season ticket (<i>purchased in advance</i>)	\$315.00
Amberley Beach	
2 adults with power	\$10.00
Additional adult	\$3.00
Child	\$1.00
without power per adult	\$2.50
Waikari	
Power Site	\$10.00
Un-powered site	\$8.00
Groups	by negotiation
Caravan Dump Station	Free

ROAD RESERVES – USE OF

Statutory Authority- Sect 150 (3)(b) Local Government Act 2002 : Hurunui District Council Road Reserves, Parking and Street Trading By Law 2000

Who Responsible – Manager Engineering Services

Item	Fees
Hanmer Springs Township	
Café Tables (<i>with chairs</i>) per table per annum	\$150.00
Sales tables/racks outside shops per rack/table per annum	\$150.00
Sandwich boards per board (one off fee)*	\$112.50
Equipment hire / sale displays per square metre per annum	\$100.00
Other trading activities per square metre per annum	\$100.00
<i>NB: none of the above charges apply to charitable organizations</i>	
Road Reserve licences (<i>except utility suppliers</i>) per licence	\$50.00
Stock Crossing Permit	\$50.00

* A sandwich board permit is “one-off” and does not require any renewal. A new application is only needed when a new sandwich board is proposed, or its position moved, (for example when a business changes hands.)

The definition of a sandwich board sign from the Public Places Bylaw 2008 is “any portable sign placed on the footpath or other public place (not including a road, unless the road is a pedestrian mall or closed to traffic) advertising, promoting or providing information on any goods, services, business or event.”

The bylaw also defines ‘public places’, which can be summarised as are areas to which the public have access, (including roads and public thoroughfares, but excluding reserves,) and which are under the control of the Council. The bylaw therefore does not cover signs on private property, which are governed by the rules in the District Plan.

CEMETERIES

Statutory Authority - Section 150 (3)(b) of the Local Government Act 2002

Who Responsible - Property Administration Officer

CEMETERY	Single depth grave 2140x770x1370	Double depth grave 2140x770x1830	Double depth 2 nd interment 2140x770x1370	<i>Burial child 2 – 10 yrs</i> 300x640/600x1500	<i>Burial infant or stillbirth under 2yrs</i>	Burial Ashes by sexton 600x300	Weekend or statutory holiday	Burial ashes by family
Balcairn	\$590.00	\$695.00	\$590.00	\$450.00	\$275.00	\$190.00	\$265.00	\$50.00
Glenmark	\$590.00	\$695.00	\$590.00	\$450.00	\$275.00	\$190.00	\$265.00	\$50.00
Culverden	\$590.00	\$695.00	\$590.00	\$450.00	\$275.00	\$190.00	\$265.00	\$50.00
Rotherham	\$590.00	\$695.00	\$590.00	\$450.00	\$275.00	\$190.00	\$265.00	\$50.00
Waiau	\$590.00	\$695.00	\$590.00	\$450.00	\$275.00	\$190.00	\$265.00	\$50.00
Waikari	\$590.00	\$695.00	\$590.00	\$450.00	\$275.00	\$190.00	\$265.00	\$50.00
Horsley Down	\$695.00	\$810.00	\$695.00	\$570.00	\$300.00	\$190.00	\$265.00	\$50.00
Hanmer	\$590.00	\$695.00	\$590.00	\$450.00	\$275.00	\$190.00	\$265.00	\$50.00
Homeview	\$810.00	\$925.00	\$810.00	\$675.00	\$375.00	\$190.00	\$265.00	\$50.00

Item	Fees
Single Plot	\$350.00
Beam Area – Single Plot	\$450.00
Beam Area - Cremation Plot	\$250.00
Wall Ashes Interment (Waiau)	\$150.00
<i>Other charges:</i>	
Breaking of Concrete	\$120.00
Late Notification Advice (Less than 36 hours)	\$115.00
Plot location for stonemasons	\$20.00
<i>Refund for plots no longer required:</i>	
– For plots purchased less than 6-months ago	100% of the current purchase price
– For plots purchased more than 6-months ago but less than 3-years ago	75% of the current purchase price
– For plots purchased more than 3-years ago	50% of the current purchase price

LIBRARIES

Statutory Authority - Section 150(3) Local Government Act 2002

Who Responsible – District Librarian

Item	Fees
Fines	
3 Week Loans	
Adults per week (max \$3.00 per item)	\$1.00
Children per week (max \$1.50 per item)	\$0.50
1 Week Loans	
Adults per two days (max \$3.00 per item)	\$1.00
Children per two days (max \$1.50 per item)	\$0.50
Lost items (based on replacement item value) with the minimum charge at	\$20.00
Administrative Charge (<i>for accounts sent through Council</i>)	\$20.00
Subscription Fees	
– Resident or Ratepayer	Free
– Non Residents per annum (<i>excluding Hurunui Ratepayers living outside District</i>)	\$40.00
– Temporary Borrower (0-3 months)	\$40.00
– Refunded when all items returned	\$30.00
Internet and Computer Use 15 min	Free
DVD/ Video/Music Collection per item for 3 week loan	\$2.00
Hot Favourites – one week loan	\$2.00
Reserves (Children excluded)	
– Hot Favourites	\$1.00
– Interloan with reciprocal Library (Different Charges may apply if no reciprocal agreement in place)	\$6.00

Printing and Copying:	
- Colour – A4 per side	\$2.00
- Colour – A3 per side	\$3.00
- Black & white - A4 per side	\$0.20
- Black & white – A3 per side	\$0.40
- Bulk photocopying – minimum 50 copies A4 black & white (charge per side)	\$0.15
- Bulk photocopying – minimum 100 copies A4 black & white (charge per side)	\$0.10
- Pre purchased photocopying – minimum purchase \$10 – A4 black & white per side	\$0.10

HOUSING

Statutory Authority - Section 150 (3)(b) Local Government Act 2002

Who responsible - Property Administration Officer

Item	Fees
<u>Pensioner Housing</u>	
Amberley	
Priority One Single	\$80.00
Priority One Couple	\$95.00
Priority One Double unit / Single tenant	\$110.00
Priority One Double unit / Couple	\$120.00
Priority Two Single unit / Single tenant	\$95.00
Priority Two (Single unit / Couple)	\$110.00
Priority Two (Double unit / Single tenant)	\$120.00
Priority Two (Double unit / Couple)	\$130.00
Priority Three (Single unit / Single tenant)	\$120.00
Priority Three (Single unit / Couple)	\$125.00
Priority Three (Double unit / Single tenant)	\$135.00
Priority Three (Double unit / Couple)	\$145.00
Waikari	
Priority One (Single unit / Single tenant)	\$75.00
Priority One (Single unit / Couple)	\$90.00
Priority Two (Single unit / Single tenant)	\$85.00
Priority Two (Single unit / Couple)	\$100.00
Priority Three (Single unit / Single tenant)	\$105.00
Priority Three (Single unit / Couple)	\$120.00

Hanmer Springs	
Priority One (Single unit / Single tenant)	\$80.00
Priority One (Single unit / Couple)	\$100.00
Priority Two (Single unit / Single tenant)	\$95.00
Priority Two (Single unit / Couple)	\$110.00
Priority Three (Single unit / Single tenant)	\$110.00
Priority Three (Single unit / Couple)	\$120.00
Cheviot	
Priority One (Single unit / Single tenant)	\$75.00
Priority One (Single unit / Couple)	\$90.00
Priority Two (Single unit / Single tenant)	\$90.00
Priority Two (Single unit / Couple)	\$100.00
Priority Three (Single unit / Single tenant)	\$105.00
Priority Three (Single unit / Couple)	\$120.00
Priority Four (all areas)	
Priority Four Single tenant	\$160.00
Priority Four Couple	\$210.00

Explanation of Priorities

Priority One:

- Persons over the age of 60 and lived, worked or have family in Hurunui with assets (property, cash and investments) less than \$22,000.00 for single and \$27,000.00 for a couple.

Priority Two:

- Persons over the age of 50 who meet criteria set out for Priority One.

Priority Three:

- Persons over the age of 60 whose assets exceed \$22,000.00 for a single and \$27,000.00 for a couple.

Priority Four:

- Persons not meeting the above criteria, after advertising has failed to attract persons meeting priorities one to three.

COUNCIL BUILDINGS

Statutory Authority - Section 150 (3) (b) Local Government Act 2002

Who responsible – Manager Engineering Services

Item	Fees
Former Culverden Council Chambers	
Part day/evening meeting	\$10.00
Full day casual use	\$20.00
General	
Metal Extraction Royalty for metal removed from all council owned gravel pits per m3 (inclusive)	\$1.50
Assignment of Lease	\$15.00
Road Closing (<i>a non-returnable application fee to accompany all written applications to have part or all of unformed road closed</i>)	\$300.00

DOGS

Statutory Authority – Dog Control Act 1966

Who Responsible – Manager Environmental Services

Item	Fees
Dog Registration per dog (must be registered by 3 months of age)	\$34.00
Dangerous Dog Registration per dangerous dog (150% of normal fee)	\$51.00
50% penalty will be applied to the registration fee (if a registration has not been completed by an owner by 4 August 2006)	
– Per dog	\$34.00
– Per dangerous dog	\$76.50
Collars Each (Small)	\$5.50
Collars Each (Large)	\$8.50
Dog tags - replacements	\$2.50
Impounding (1 dog)	
– 1st impounding	\$60.00
– 2nd impounding within 12 months	\$100.00
– 3rd impounding within 12 months	\$180.00
Dog food per day	\$10.00
Dog fees for part of year	Proportion of full year

STOCK IMPOUNDED - ANIMAL CONTROL

Statutory Authority - S14 Impounding Act 1955

Who Responsible - Manager Environmental Services

Item	Fees
Per Head:	
– Sheep	\$10.00
– Cattle, Horse, Deer, Emu, Ostriches	\$30.00
– Pigs and other stock	\$20.00
<i>Animal Contractor Call Out:</i>	
– Per hour (or part thereof)	\$70.00
Travel per kilometre	\$0.70
Transport costs of impounded stock	Actual cost
For the 2 nd and subsequent impounding of stock of any particular owner within a 12 month period	Double the above scheduled fees
Leading, driving and conveying stock Minimum charge (up to actual cost incurred)	\$50.00
Sustenance for impounded stock per head per day	
Sheep	\$5.00
Cattle, Horse, Deer, Emu, Ostriches	\$10.00
Pigs and other stock	\$5.00
Section 46 notice to owner and advertising costs	Actual cost

SALE OF LIQUOR

Statutory Authority - Sale of Liquor Act 1989 and Local Government Act 2002

Who Responsible - Manager Environmental Services

Item	Current Fees
Liquor Licences	
- On Liquor Licence	\$776.00
- Off Liquor Licence	\$776.00
- Renewals of On & Off & Club Licences	\$776.00
- BYO Licence	\$132.00
- Special Liquor Licence	\$63.00
- Club Licences	\$776.00
- Managers Certificates	\$132.00
- Renewal of Managers Certificate	\$132.00
Sale of Liquor Resource Management Certificate	\$160.00
Sale of Liquor Building Code Certificate	\$100.00

Note: these fees are set by statute

BUILDING ACT FEES AND SERVICES

Statutory Authority - Section 219 Building Act 2004

Who Responsible - Manager Environmental Services

Form of Charge:

Table A charges are fixed charges for the class of project stated provided that the noted criteria are met. All building work and consents processing NOT listed in Table A will be calculated in accordance with the hourly or fixed rates specified in **Table B** or where the work is inspection work in accordance with the fixed inspection rate specified in **Table C** for the Amberley Ward and **Table D** for the rest of the district. Inspection within the Glenmark, Hurunui, Hanmer Springs, Amuri and the Cheviot Ward will be undertaken on Mondays, Wednesdays and Fridays at the fees set out in **Table D**. Where inspections are required in the above areas under **Table A** or **Table D** outside the above inspection cycle the applicant will be charged the actual costs associated with the inspection, including travel time, at a rate of \$100.00 per hour. Where the applicant fails to meet their payment obligations, the Council reserves the right to halt the process until settlement of the debt is met as provided for under Section 219 of the Building Act 2004. **Table E** provides details of the charges for Land Information Memorandums under the Local Government Official Information and Meetings Act.

TABLE A

FIXED CONSENT CHARGES

For minor standard building projects identified below there will be a fixed building consent charge, provided that the project documentation and site work is completed in accord with the requirements set out below. This fixed charge will cover:

- project information memorandum
- building consent process and plan check
- issue of building consent
- scheduled site inspection
- issue of code of compliance certificate documentation

Please Note:

Any building consent over the value of \$20,000 will incur a DHB and BRANZ levy as specified in Table B in addition to the fixed charges identified below.

Any building consent over the value of \$5,000 will incur a BCA levy as specified in Table B in addition to the fixed charges identified below.

Fixed Building Consent Fees

Item	Fees
Fires Inbuilt and free standing fires with Manufacturers test approved installation instructions <i>(includes one inspection)</i>	\$220.00
Plumbing– Minor plumbing and drainage works including solar water heating installations <i>(includes one inspection)</i>	\$220.00
Fencing/Swimming Pools– Fences greater than two metres in height and Pool construction and fencing of Swimming Pools <i>(includes two inspections)</i>	\$350.00
Minor Internal Building Installation of Beam or Lintel or minor internal alteration <i>(includes one inspection)</i>	\$220.00
Domestic Accessory Buildings:	
Garden sheds, Domestic glass/greenhouses (small); low retaining walls; single carports; Close-in existing porch, small building works; single garages 24 square metres or less <i>(includes two inspections)</i>	\$450.00
Domestic garage	\$560.00

Greater than 24 square metres <i>(includes two inspections)</i>	
Decks, Patios, Verandas, Pergolas 20 square metres or less <i>(includes two inspections)</i>	\$350.00
Decks, Patios, Verandas, Pergolas Greater than 20 square metres <i>(includes two inspections)</i>	\$450.00

Conditions relating to Fixed Charges

Plans and specifications must be of a standard that requires no requests for further information, or input from the Consents Officer, and the scheduled site inspections must fully comply at the first visit. Where requests for further information are made or additional inspections are required the respective hourly rates and inspection charges in Table B, Table C, and Table D will be applied and invoiced in addition to the fixed charge.

Item	Fees
Farm Buildings	
Implement & Hay shed, covered yards (also deer), extensions up to 65 m2 of farm buildings <i>(includes two inspections)</i>	\$560.00
Marquee	
Commercial installation and certification <i>(no inspections)</i>	\$100.00
Non-commercial installation <i>(includes one inspection)</i>	\$200.00
Demolition	
Demolition of Buildings <i>(includes one inspection)</i>	\$220.00
Any extra inspections incurred will be charged in accordance with Table C	

TABLE B**VARIABLE CONSENT CHARGES**

The charge out rate for all internal work for the processing of Building Consents by Building Officers Staff will be \$100.00 per hour or part thereof. The charge will be applied to the nearest six-minute interval except where expressly provided for otherwise within the charging table in the schedule. Internal Planning and Engineering advice will be charged at a rate of \$110.00 per hour

All building projects outside those listed in Table A will have buildings consents processed and issued on the basis of a deposit based on estimated costs calculated on the receipt of the application. An account reconciliation shall take place upon the issue of the building consent. If at reconciliation the deposit paid at application exceeds the costs incurred to date and the estimated inspection schedule, a refund of the credit balance will be made. If there is a deficit balance, this will be required to be paid before the release of the building consent.

Item	Fees
Amount specified is an hourly rate unless specified as a flat charge	
Consultation Per hour <i>(Of more than 15 minutes on a specified building project relating to the provision of information on design advice and building solutions provided under the Building Code. This charge excludes explanations associated with the statutory processes associated with processing of a consent. An invoice will be rendered on completion of consultation)</i>	\$100.00
Record Search file discovery (flat charge) plus any photocopy charges	\$10.00
Interpretation invoiced on conclusion of investigation per hour	\$100.00
Project Information Memorandum	
Building work less than \$20,000 (flat charge)	\$75.00
Building work equal to or greater than \$20,000 but less than \$50,000 (flat charge)	\$165.00
Building work equal to or greater than \$50,000 (flat charge)	\$220.00
• New Dwelling <i>(does not include additions or alterations)</i>	\$220.00
• Commercial/ Industrial <i>(does not include additions or alterations)</i>	\$275.00
* File establishment fee - applicable to all building consents (flat charge)	\$155.00
Certificate of Acceptance	
Admin and project info fee (PIM) in accordance with PIM schedule	\$155.00
Actual Hourly cost of processing and inspections	\$100.00
Consent Processing Costs (outside fixed administration and inspection charges)	

Deposits determined by estimate of time by the Building Officers to complete the issuing of the building consent per hour	\$100.00
Inspection costs Fixed charges as identified in Table C or where not identified an hourly rate of \$100.00 or part thereof	
Compliance Schedule (flat charge)	\$100.00
Compliance Schedule Statement (flat charge)	\$100.00
Audit Building Warrant of Fitness (flat charge)	\$120.00
Application for exemption from Building Act first schedule (flat charge)	\$100.00
Government Levies Building Research Association NZ (BRANZ) and Department of Building and Housing (DBH) levy's collected as per the Government under Building Act 2004. Building Consent Accreditation(BCA) Levy	\$2.97 for every \$1,000 of work for each project over \$20,000 <i>(e.g. estimated value of \$20,000 = \$59.40 in total)</i> 0.30 for every \$1,000 over \$5,000.00 in value
Investigation of non-compliance with the Building Act and issue of notice to fix where no building consent obtained. (Per hour) Invoice on issue of notice	\$100.00
Building Appraisal Reports Actual cost (Per hour) Invoice on release of report	\$100.00
Pre-shift report Report on re-locatable buildings as suitability to be re-sited. (Per hour) Invoice on release of report	\$100.00
Certificate of Acceptance Per hour plus file establishment fee, PIM fee and actual cost of any external consultant time.	\$100.00
Building Act 2004 Certificates - Section 72 Land Information Certificate (hazardous land register) - Section 75 Land Information Certificate (amalgamation land titles) - Building Code Certificate (Sale of Liquor)	\$200.0 \$200.00 \$100.00

TABLE C

FIXED BUILDING INSPECTION RATES – AMBERLEY WARD

Item		Fees
A	Concrete pre pour	\$90.00
B	Framing, Building wrap	\$90.00
C	Pre Clad & half height veneer	\$90.00
D	Pre-line including plumbing	\$130.00
E	Pre-line (minor - no plumbing)	\$90.00
F	Plumbing and/or drainage	\$90.00
G	Pre-stop	\$90.00
H	Final - dwelling, commercial or similar (includes Code Compliance Certificate)	\$130.00
I	Final(minor) - alterations/additions (includes Code Compliance Certificate)	\$115.00

TABLE D

FIXED BUILDING INSPECTION RATES – GLENMARK, AMURI-HURUNUI, CHEVIOT, HANMER WARDS

Item		Fees
A	Concrete pre pour	\$120.00
B	Framing, Building wrap	\$120.00
C	Pre Clad & half height veneer	\$120.00
D	Pre-line including plumbing	\$160.00
E	Pre-line (minor - no plumbing)	\$120.00
F	Plumbing and/or drainage	\$120.00
G	Pre-stop	\$120.00
H	Final - dwelling, commercial or similar (includes Code Compliance Certificate)	\$210.00
I	Final(minor) - alterations/additions (includes Code Compliance Certificate)	\$160.00

1. Fixed Inspection costs will be calculated at the time of building consent application for each project using the above scales depending on type and number of inspections required for the building project proposal:
2. If additional inspections are required outside that estimated at the time of application or an inspection fails, the re-inspection shall be invoiced immediately to the applicant at the relevant inspection rate. If at the issue of the Code Compliance Certificate the estimated and prepaid inspections have not been required a refund of the value of these will be made to the applicant.

TABLE E

LAND INFORMATION MEMORANDUM CHARGES

Statutory Authority: Section 44A (4) Local Government Official Information and Meetings Act 1987

Item	Current Fees
Land Information Memorandum	
Residential and Rural flat fee	\$185.00
Other flat fee (<i>i.e. business, industrial, commercial rural operation</i>)	\$230.00

HEALTH FEES AND CHARGES

Statutory Authority – Health Act 1956, Local Government Act 2002

Who Responsible - Manager Environmental Services

Form of Charge

All charges associated with health administration and identified within the charging table below will be charged for on a time charge plus disbursements basis unless otherwise specified.

All work carried out will be subject to either a standard fee payable on provision of the service, a deposit or invoiced at the completion of the task as specified in the table below. Work subject to a deposit will be progress invoiced where the process contains more than one step and the deposit has been exhausted. Where the applicant fails to meet their payment obligations, the Council reserves the right to halt the process until settlement of the debt is met.

Hourly Rate

The hourly rate for Environmental Health is **\$110.00** per hour (G.S.T inclusive) or part thereof to the nearest six minute interval, except where expressly provided for otherwise within the charging table.

Where work is required to be undertaken by a specialist consultant in either an advisory capacity or for the purpose of processing any licence,(e.g. consultant reports, legal advice), the direct cost of engaging that consultant will be passed onto the applicant.

TABLE OF HEALTH CHARGES DEPOSITS AND STANDARD FEES

Item	Fees
Health Charges / Type Deposit / Standard Fees / Charge	
NB* All charges unless otherwise specified in this table are a deposit	
Food Premise Registration flat fee	\$270.00
Food Premise Registration flat fee (eg: <i>Garage / Forecourt Sales</i>)	\$100.00
Food Premise Requisition	Invoice on completion of each inspection
Investigation of premise complaints and where founded	Invoice on completion of each inspection
Transfer of Registration	\$100.00
Camping Grounds flat fee	\$150.00
Hairdressers flat fee	\$100.00
Apiary Food Premise Registration flat fee	\$180.00
Offensive Trade flat fee	\$112.50
Mobile Shop	\$112.50
Itinerant Trader	\$112.50
Stall flat fee	\$75.00
Amuri Arts Council Market flat fee	\$130.00
North Canterbury Farmers Market	\$130.00
Hawker/Pedlar	\$22.50
Site Investigation/ Water supplies (Advice)	\$300.00

Class 4 Gambling License

Statutory Authority – Local Government Act 2002

Who Responsible - Manager Environmental Services

Item	Fees
Consent for Class 4 Gambling License	\$300.00

RESOURCE MANAGEMENT

Statutory Authority - Resource Management Act

Who Responsible - Manager Environmental Services

General

The fees and charges are set out in the attached schedule and are either based on a flat fee or a deposit which is paid when an application is lodged. All fees are GST inclusive.

Any application which does not require a hearing is based on a flat fee which covers the application processing costs up to the decision stage. Subdivision fees are based on a flat fee which covers costs up to the decision stage and any further processing from the decision through to the conditions certificate (Section 224) is charged as additional fees and invoiced on completion of the subdivision.

The flat charges within the table below have been fixed in accordance with Section 36 of the Resource Management Act and in particular section 36(4) for the purpose of recovering reasonable costs incurred by the Council in respect of the actions to which the charges relate.

Where the flat fee charges are inadequate to recover all actual costs incurred by the Council, an additional charge will be made if Council is satisfied, having regard to the provisions of sections 36(3) and 36(4) of the Resource Management Act that such charges reflect its actual and reasonable costs in respect of the matter.

Any application which requires a hearing requires a deposit to be paid when the consent is lodged. The actual costs of processing the consent and hearing costs will be charged to the applicant and invoiced after the decision is released. The hourly rate for planning processing, Engineering processing and Monitoring for the Environmental Services Unit is charged at \$110 (incl GST) per hour or part thereof to the nearest six minute interval except where expressly provided for otherwise within the charging table. The hourly rate for internal Environmental Health advice required to process tasks contained within the charging table will be charged at an hourly rate of **\$110.00** (incl GST).

Subdivision And Land Use Consent Applications Lodged Concurrently

When a subdivision triggers a land use consent or a land use consent is directly associated with the subdivision (and the application is lodged concurrently). The subdivision fee plus a reduced landuse flat fee of \$220 will be required. For example: subdivision with a non-complying access way = subdivision fee + \$220 additional.

However, this does not apply where a resource consent is required for a new activity. For example where a land use consent is required for a retail development that does not comply with car parking, and a subdivision consent is also applied for. In this case the full land use and subdivision fees would apply.

Expert Reports

The Council may seek an expert report (and / or evidence) for any Resource Management application (ie including notified or non-notified resource consent or subdivision). For example, the following experts may be engaged: traffic planner, landscape expert, noise consultant or legal advice. The actual experts cost shall be charged to the applicant.

RESOURCE MANAGEMENT DEPOSITS, STANDARD FEES AND CHARGES

LAND USE RESOURCE CONSENT

– The following resource consent fees apply when a hearing is not required. This application fee is a flat fee which includes: administration time, planner's time and a monitoring inspection. Any resource consent that requires additional monitoring due to non-compliance with the conditions of resource consent will be charged additional monitoring cost as set out in the fee schedule. Any resource consent that involves engaging an expert will be charged additional fees as set out in the schedule.

Item	Fees
Category 1 – Land use Flat Fee	\$430.00
Landuse consents for breach of the following rules – Setback – Recession plane – continuous length of wall – Site Coverage – Hanmer Springs design standard – Signs – Earthworks in urban areas – Accessways – Screening	
Category 2	
All other land use consents except relocated dwellings and visitor accommodation. (including: Hanmer design standards, parking, site size, signs) Hanmer Springs breach of more than one design standard	\$1,190.00
Category 3	
Land use consents for relocated dwellings, other relocated principal buildings and visitor accommodation, quarrying and mining	\$1,300.00

SUBDIVISION CONSENT - Subdivision consent fees are set out in two parts:

- Up to the decision stage – flat fee
- Post decision fees – invoiced on completion of the consent.

For any subdivision and land use consent applications lodged concurrently refer to general fee notes.

SUBDIVISION CONSENT – up to decision

The following subdivision consent fees apply when a hearing is not required.

- This fee is a flat fee and covers the consideration of an application up to the approval stage only. The application fee includes: administration time, planner's time and some engineering input.
- Any subdivision consent that requires engaging an expert will be charged additional fees as set out in the schedule.
- Any subdivision and land use consent applications lodged concurrently refer to general fees.

Item	Fees
- Category 1 – Subdivision flat fee - 2 lot and boundary adjustments	\$1,300.00
- Category 2 – Subdivision flat fee - 3 – 5 lots	\$2,235.00
- Category 3 – Subdivision flat fee - 6 - 10 lots	\$3,445.00
- Category 4 – Subdivision flat fee - 11 lots or more	\$5,600.00
<p>SUBDIVISION CONSENT - POST DECISION (<i>up to and including s224 stage</i>)</p> <p>Post decision fees – this fee is invoiced on completion of the consent. These fees are charged on an hourly rate based on either planner's time or engineering time.</p> <p>These fees and charges relate to the processing and administration of subdivision consent post decision up to the s224 stage and include the following:</p> <p>Planner's time per hour:</p> <ul style="list-style-type: none"> - Title plan checking and certification s223 - Consent notice preparation & issue - Refundable bond preparation & issue - Checking & issuing conditions certificate s224 - Registered bond preparation & releases <p>Engineering time per hour:</p> <ul style="list-style-type: none"> - Engineering Plan checking and approval - Roads, access-ways and services/inspections - Any other meetings required 	\$110.00

<p>ANY APPLICATION REQUIRING A HEARING</p> <p>These fees require a deposit to be paid with the application and the actual costs are charged out as set out in the fee schedule and invoiced on completion of the consent.</p> <p>For example: Resource consent requires a hearing</p> <ul style="list-style-type: none"> \$ Administration (including file set up) + \$ Notification charges + \$ Charges for a hearing + \$ Administration charges for a hearing + \$ Planner's time + \$ Commissioner fees + \$ Expert evidence (Actual cost) - \$ Deposit - paid with application = \$ Invoice Total 	<p>Costs as per formula</p>
<p>Category 1 deposit</p> <p>Landuse or Subdivision applications which are notified (excluding limited notification); or</p> <ul style="list-style-type: none"> - Private Plan change 1st schedule; or - Designation; or - Heritage order 	<p>Actual costs based on deposit \$7,000.00</p>
<p>Category 2 deposit</p> <p>Any application subject to limited notification, or</p> <ul style="list-style-type: none"> - extension of time s125 - change of condition s127 - review of conditions s128 - objection s357 	<p>Actual costs based on deposit \$5,000.00</p>

Administration charges for a hearing	
Administration – file set up	\$250.00
Pre hearing meeting	Actual cost
Public notice on site (sign)	\$50.00
Public notice in paper	Actual cost
Notification (sent a copy of the application) per person	Actual cost
Copy of the Planners s42 report to be sent to submitters per submitter	Actual cost
Copy of the decision per person	Actual cost
Other administration per hour	\$110.00
Planner's charges	
Planner's time per hour spent on processing the consent Including: attending meetings, preparing reports and attending the hearing.	\$110.00
Expert Evidence	
Actual Cost	
Commissioner Hearing fees	
Commissioners attending the hearing and preparing a decision	Actual Cost

Other Resource Management Charges (where a hearing is not required)	
Extension of time s125	\$430.00
Change or cancellation of condition s127	\$430.00
s226 application & certificate	\$1,300.00
Certificate of compliance s139	\$1,300.00
Outline plan	\$430.00
Waiver of outline plan	\$220.00
Objection to resource consent decisions s357	\$1,190.00
Right of way applications	\$430.00
Alteration of Designation	\$1,190.00
Legal document certification/sealing/release	\$220.00
Existing use certificate	\$1,300.00
Cancellation of amalgamation condition	\$1300.00
Road naming fee	\$220.00

DISTRICT PLAN COPIES	
– Planning maps only A3 size	\$100.00
– CD of District Plan	\$60.00
– Copy of District Plan and maps (no updates)	\$250.00
– Copy of District Plan and maps (incl updates for 1 year)	\$350.00
– Copy of updates separately	Actual cost + \$25
OTHER CHARGES	
Monitoring on a resource consent where a breach of a consent condition or conditions are identified Actual costs per hour (<i>To invoice on completion of investigations</i>)	\$110.00
Copy of a certificate of title	\$20.00
Other documents, extracts, agreements not identified within the schedule or not subject to charge under separate legislation	\$220.00
Charge per hour	\$110.00
All other information requests or process deposit	
▪ Charge per hour	\$110.00
▪ Deposit	\$500.00

LITTER INFRINGEMENT FEES

Statutory Authority – Section 13, 14 & 15 Litter Act 1979 (fee is restricted under statute)

Who Responsible - Manager Environmental Services

Item	Fees
Litter Infringement	\$400.00

ENVIRONMENTAL SERVICES

Statutory Authority - Local Government Act 2002

Who Responsible - Manager Environmental Services

Item	Fees
Land Settlement Certificates flat fee (i.e. Overseas Investment Certificate)	\$430.00
Site Investigations for resource consents requested prior to lodgement of a consent	
– Deposit	\$150.00
– Invoice on completion of job per hour	\$110.00
Re-inspections required of a swimming pool not complying with the Fencing of Swimming Pools Act 1987	
– Flat fee	\$93.00

WATER SERVICES

Statutory Authority - Local Government Act 2002

Who Responsible - Utilities Engineer through committees

Item	Fees
Miscellaneous (all Water schemes)	
Frost Plugs	\$2.50
Restrictor Screen	\$10.00
Restrictor Face	\$30.00
Restrictor – complete	\$120.00
To replace frost plug -lagged installation	\$25.00
To replace frost plug - non lagged installation	\$40.00
To replace restrictor face for reasons other than fair wear and tear - lagged installation	\$50.00
To replace restrictor face for reasons other than fair wear and tear - non lagged installation	\$65.00
To replace restrictor unit for reasons other than fair wear and tear - lagged installation	\$150.00
To replace restrictor unit for reasons other than fair wear and tear - non lagged installation	\$165.00
Tank -quick fill (i.e. temporary enlargement (not removal) of orifice)	
During working hours	\$80.00
After hours and weekends	\$130.00
Swimming Pool Fill - available for fire fighting purposes	\$200.00
Minimum Fee for resetting restrictor after tampering	\$500.00
Resetting Restrictor for second time after tampering	\$1,000.00
Information on location/capacity of existing utilities	
– First 15 minutes	Free
– thereafter per hour plus photocopying	\$55.00
Charge out hourly rate for watermen.	\$50.00
Minimum weekend callout	\$150.00
Mobile water tankers per load	\$25.00
Restricted Supplies - Non Refundable deposits	\$300.00

(applications for additional or relocated units on rural water schemes require a non-refundable deposit of \$300 which will be deducted from the connection fee if water is available, and the application proceeds within 12 months.)	
Hawarden-Waikari Restricted Water Supply	
(i.e for all new connections outside urban areas, with supply into a tank)	
New connection property 0.4 ha and over (1 unit)	\$2,000.00
New connection property under 0.4ha (1/2 unit) (Hurunui only)	\$1,500.00
Additional unit of water to new tank on same property	\$2,000.00
Additional unit of water to existing scheme tank	
- each additional half unit (Hurunui only)	\$1,000.00
- each additional full unit	\$1,500.00
Reduction in units	Nil
Transfer of units to new tank plant, labour and materials	\$750.00
Transfer of units between tanks plant, labour and materials	\$170.00
Shifting location of existing to new position on property	\$100.00
Hurunui Rural Water:	
New Connection property 0.4 hectares and over (1 unit) includes development contributions of \$3,120.00	\$4,690.00
New Connection property under 0.4 hectares (1/2 unit)	\$3,130.00
Additional unit of water to new tank on same property	\$4,690.00
Additional unit of water to existing scheme tank	
- each additional half unit	\$1,730.00
- each additional full unit	\$3,290.00
Reduction in units	Nil
Transfer of units to new tank	\$750.00
Transfer of units between tanks	\$170.00
Shifting location of existing to new position on property	\$100.00

Cheviot Rural Water:	
New Connection property 0.4 hectares and over (1 unit) including development contributions of \$2,160.00	\$3,730.00
New Connection property under 0.4 hectares (1/2 unit)	\$2,650.00
Additional unit of water to new tank on same property	\$3,730.00
Additional unit of water to existing scheme tank	
– each additional half unit	\$1250
– each additional full unit	\$2,330.00
Reduction in units	Nil
Transfer of units to new tank	\$750.00
Transfer of units between tanks	\$170.00
Shifting location of existing to new position on property	\$100.00
Amuri Plains Rural Water, and Balmoral Rural Water:	
New Connection (one unit)	\$700.00
Each additional unit of water to existing scheme tank	\$200.00
Reduction in units	Nil
Transfer of units to new tank	\$500.00
Transfer of units between existing tanks (where units have been supplied to that tank for last five years) per tank	\$50.00
Shifting location of existing tank to new position on property of plant, labour and materials	Actual cost
Hanmer Springs Restricted Water Supply <i>(for properties outside the urban boundary – for a restricted supply of 1800 litres per day into a tank)</i>	
Connection fee (includes development contribution of \$940.00)	\$2,500.00
Waipara Restricted Water Supply <i>(for properties outside the urban boundary – for a restricted supply of 1800 litres per day into a tank)</i>	
Connection fee	\$2,000.00

Waiau Rural Water:	
New Connection property (1 unit)	\$2,500.00
Additional unit of water to new tank on same property	\$2,500.00
Additional unit of water to existing scheme tank	
– each additional half unit	\$937.50
– each additional full unit	\$1,875.00
Reduction in units	Nil
Transfer of units to new tank Transfer of units between existing tanks Shifting location of existing tank to a new position on property Plant, labour and materials	Actual cost
Ashley Rural Water:	
New Connection property 0.4 hectares and over (1 unit) (includes development contributions of \$5,430)	\$7,000.00
Additional unit of water to new tank on same property (includes development contribution of \$5,430)	\$7,000.00
Additional unit of water to existing scheme tank	
– each additional half unit (includes development contribution of \$2,715)	\$2,885.00
– each additional full unit (includes development contribution of \$5,430)	\$5,600.00
reduction in units	Nil
Transfer of units to new tank	\$750.00
Transfer of units between tanks	\$170.00
Shifting location of existing to new position on property	\$100.00

<i>On Demand Water Supplies</i>	
Connection: Amberley, Culverden, Hanmer Springs, Hawarden, Leithfield Beach, Waiau, Hawarden-Waikari, Waipara for a standard 20 mm connection <u>in addition to</u> development contribution for new lots in: – Amberley \$1,360 – Hanmer Springs \$940	\$450.00
Commercial connection for a 50 mm connection	\$1,250.00
Termination fee per disconnection	\$30.00
Reconnection fee	\$100.00
Meter Test	\$50.00
Meter Reading on request	\$30.00
Fire Protection connection plus materials	\$250.00
Fire Protection Charge (adopted as annual rate)	Minimum supply charge

SEWERAGE

Statutory Authority - Section 150 (3)(b) Local Government Act 2002, Hurunui District Council Wastewater Network Bylaw (2001)

Who Responsible - Utilities Engineer through local committees

Item	Fees
Township Sewerage Connection Amberley, Amberley Beach, Cheviot, Greta Valley, Hanmer Springs, Hawarden, Leithfield Beach, Waikari, Leithfield	\$50.00
in addition to development contribution for new lots in – Amberley \$3,500 – Hanmer Springs \$2,150	\$3,500.00 \$2,150.00
Leithfield Road sewer extension charge (for properties previously on the private pumped line) in addition to the \$1,470 development contribution for pond upgrade.	\$3,740.00
Leithfield Road sewer extension charge (for properties which have not previously paid a capital contribution) in addition to \$1,470 development contribution for pond upgrade	\$4,750.00
Osborne Road Sewer Extension Charge (In addition to \$1,470 development contribution for pond upgrade)	\$1,500.00
Douglas Road Sewer Extension Charge (In addition to \$1,470 development contribution for pond upgrade)	\$1,310.00

REFUSE DISPOSAL

Statutory Authority - Section 150 (3)(b) Local Government Act 2002,

Who Responsible - Solid Waste Manager

Item	Fees
Transfer Station	
Bag or sack each (Kleensack equivalent)	\$2.50
Car boot / rear hatch	\$15.00
<u>Refuse:</u>	
Station wagons or light vans	\$25.00
Utilities	\$35.00
Standard single axle trailer	\$25.00
Standard tandem axle trailer	\$50.00
<u>Green Waste:</u>	
Station wagons or light vans	\$15.00
Utilities	\$20.00
Standard single axle trailer	\$10.00
Standard tandem axle trailer	\$20.00
Trade/Builders Waste (no skips accepted)	\$50.00
Car Bodies (Waiau only) <i>(provided car crushers conditions met)</i>	\$50.00
Recycling <i>(other than paper and cardboard, glass, aluminium cans, plastic, metal, and any item not suitable for sale in the re-use store)</i>	
per item of whiteware	\$10.00
per car tyre (tyres on rims not accepted)	\$5.00
per 4WD tyre (not on rim)	\$5.00
per TV set	\$10.00
computer (per item)	\$5.00
gas bottles (per item)	\$5.00
car batteries (per item)	\$5.00