



HURUNUI

District Council

Telephone: (03) 3148816
Fax: (03) 3149181

APPLICATION FOR ON-LICENCE

Sections 9, Sale of Liquor Act 1989

To: The Secretary
The District Licensing Agency
P O Box 13
Amberley

Application for an on-licence is made in accordance with the details set out below.

1. Details of Applicant(s)

(a) Full Name : _____

Address: _____

Occupation: _____

(b) Postal address: _____
(for service of documents)

(c) Daytime contact name and phone number: _____

(d) Full name and address of proposed manager (if any): _____

(e) Status of applicant (tick appropriate box):

Natural Person

Private Company

Public Company

Licensing Trust

Partnership

Government Department or other
Instrument of Crown

Local Authority

Trustee

Manager under the Protection of
Personal and Property Rights Act
1998

2. Further Details Where Applicant is a Company

(a) Date of incorporation : _____

(b) Place of incorporation: _____

(c) Full details of each director and the secretary, as follows:

Name: _____

Address: _____

Date of Birth: _____

Place of Birth: _____

Designation: _____

Name: _____

Address: _____

Date of Birth: _____

Place of Birth: _____

Designation: _____

Name: _____

Address: _____

Date of Birth: _____

Place of Birth: _____

Designation: _____

(d) *(In the case only of a private company)*

Authorised Capital Paid Up Capital

(e) *(In the case only of a private company)* Full details of each person who holds any shares issued by the company:

Name: _____

Address: _____

Date of Birth: _____

Place of Birth: _____

Designation: _____

Face value of shares held: _____

Name: _____

Address: _____

Date of Birth: _____

Place of Birth: _____

Designation: _____

Face value of shares held: _____

(f) *(In the case only of a public company)* Full details of each person who holds 20 percent or more of the shares, or of any particular class of shares, issued by the company:

Name: _____

Address: _____

Date of Birth: _____

Place of Birth: _____

Designation: _____

Name: _____

Address: _____

Date of Birth: _____

Place of Birth: _____

Designation: _____

3. Premises Details

(a) Address of proposed licensed premises: _____

(b) Proposed trading name for premises *(if any)*: _____

(c) Is a licence sought conditional upon construction or completion of the premises?:

Yes No

(d) Does the applicant own the proposed licensed premises?:

Yes No

If No

(i) What is the full name and address of the owner?:

(ii) What form of tenure of the premises will the applicant have (*including term of tenure*)?:

(e) What part (*if any*) of the premises does the applicant intend should be designated as:

(i) A restricted area? _____

(ii) A Supervised area: _____

4. Business Details

(a) What is the general nature of the business to be conducted by the applicant if the licence is granted? (*eg hotel, tavern, restaurant, entertainment*)

(b) Is the sale of liquor intended to be the principal purpose of the business?

Yes No

If NO what is intended to be the principal purpose of the business?

(c) Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than liquor and food, or in the provision of any services other than those directly related to the sale or supply of liquor and food?

Yes No

If YES – what is the nature of those other goods or services? _____

(d) On which days and during which hours does the applicant intend to sell liquor under the licence? _____

(e) (*In the case of a BYO restaurant*) Does the applicant wish to have the licence endorsed under section 28 of the Act?

Yes No

On-Licence Application

Every application for an on-licence shall be accompanied by the following:

- (a) Two copies of the application.
- (b) (*Where the applicant is incorporated*) A copy of the certificate of incorporation or other documentary evidence of its incorporation.
- (c) (*Where the applicant is a company*) A copy of the memorandum of association or other documentary evidence of its authority to sell liquor or to hold a licence under the Act or under the provisions of any previous enactment relating to the sale of liquor.
- (d) A photograph of the exterior or an artist's impression of the proposed premises as they will look when they are finished.
- (e) A map, or a copy of a map or of a portion of a map, showing the location of the premises.
- (f) A plan showing –
 - (i) Those parts of the premises that are to be used for the sale or supply of liquor; and
 - (ii) Those parts of the premises (*if any*) that the applicant intends should be designated as restricted areas or as supervised areas; and
 - (iii) Each entrance to the premises that the applicant intends should be designated as a principal entrance.
- (g) (*Where the applicant is not the owner of the premises*) A written statement from the owner to the effect that the owner has no objection to the grant of the Licence.
- (h) A copy of the proposed menu
- (i) A copy of the Host Responsibility Policy
- (j) A certificate by the local authority that the proposed use of the premises meets town planning requirements (*Currently \$160*).
- (k) A certificate by the local authority that the proposed use of the premises meets building requirements (*Currently \$100*).
- (l) The prescribed fee (*Currently \$776.00*)