

**MINUTES OF AN ORDINARY MEETING OF THE HURUNUI DISTRICT COUNCIL HELD  
IN THE COUNCIL CHAMBERS, 66 CARTERS ROAD, AMBERLEY ON THURSDAY 28  
MAY 2009 AT 9.33 AM**

**CONTENTS:**

1. URGENT BUSINESS.....	2
2. AFFIRMATION.....	2
3. CONFLICT OF INTEREST DECLARATIONS .....	2
4. RECORDING DEVICE.....	2
5. MINUTES .....	2
5.1. MATTERS ARISING .....	3
6. ACTION SHEET .....	3
7. MISCELLANEOUS ITEMS .....	3
8. MAYORS DIARY .....	3
9. BUSINESS .....	3
9.1 AMBERLEY INFRASTRUCTURE STRATEGIES- PLAN CHANGE 13 HEARING PANEL RECOMMENDATIONS.....	3
9.2 FEES AND CHARGES FOR 09/10.....	4
9.3 LTCCP SUBMISSIONS.....	5
9.3.1 DEVELOPMENT CONTRIBUTIONS POLICY.....	8
9.4 ENTERPRISE NORTH CANTERBURY BOARD TRUSTEES.....	8
9.5 CLOSURE OF COUNCIL OFFICES AND LIBRARIES OVER THE CHRISTMAS / NEW YEAR HOLIDAY PERIOD.....	10
9.6 RŪNANGA CONTRIBUTION TO COUNCIL .....	9
9.7 HEARING PANEL FOR PROPOSED PLAN CHANGE 18 – FROST CONTROL FANS .....	9
9.8 URBAN REVIEW - MINIMUM RESIDENTIAL ALLOTMENT SIZE.....	10
9.9 DECISION ON PRIVATE PLAN CHANGE 14 – BEATTIE .....	10
9.10 APPOINTMENT OF HEARING PANEL - PLAN CHANGE 16.....	11
9.11 NOTIFICATION OF PROPOSED DISTRICT PLAN CHANGE 19 – GORE BAY DESIGN STANDARDS.....	13
9.12 SUBMISSION TO THE CANTERBURY WATER MANAGEMENT STRATEGY AND THE ECAN SUBMISSION.....	13
9.13 RURAL HEALTH SYMPOSIUM.....	13
9.14 THANK YOU TO WARD COMMUNITY COMMITTEES AND BOARD MEMBERS.....	13
9.15 STOCK MOVEMENTS.....	14
9.16 RESIDENTS SATISFACTION SURVEY.....	14
9.17 LEAVE OF ABSENCE.....	14
9.18 HURUNUI RECYCLING REVIEW.....	15
10. PUBLIC EXCLUDED SESSION.....	16

**PRESENT:** Mayor Jackson (Chairperson), Councillors J Coster, W Dalley, W Doody, M Malthus, J Meikle, K Prenter, A Smart.

**APOLOGIES:** Councillor V Daly, J Coster (for lateness).

THAT THE APOLOGIES BE ACCEPTED.

Jackson/Malthus

CARRIED

**IN ATTENDANCE:** Mr A Dalziel (Chief Executive Officer), Mrs M Brown (Team Leader Secretarial Services), Mr J Beck (Manager of Financial Services), Ms A van der Monde (Community and Corporate Services), Mr A Feierabend (Manager of Environmental Services).

**PART MEETING** Ms J Weaver (Policy Planner), Mr B Yates (Manager of Engineering), Ms R McClung (Senior Resource Management Planner), Ms A Dalley (Policy Planner).

**BUSINESS:**

**1. URGENT BUSINESS**

- 1.1 PERFORMANCE REPORT HURUNUI RECYCLING**
- 1.2 RURAL HEALTH SYMPOSIUM**
- 1.3 THANK YOU TO WARD COMMITTEES**
- 1.4 SUBMISSION ECAN'S LTCCP**
- 1.5 SUBMISSION TO THE CANTERBURY WATER MANAGEMENT STRATEGY**
- 1.6 STOCK MOVEMENTS**
- 1.7 DISCUSSION ON SATISFACTION SURVEY**
- 1.8 LEAVE OF ABSENCE**

THAT THE ITEMS OF URGENT BUSINESS ARE DEALT WITH.

Jackson/Malthus

CARRIED

**2. AFFIRMATION**

The affirmation was read by Mayor Jackson.

**3. CONFLICT OF INTEREST DECLARATIONS**

Nil.

**4. RECORDING DEVICE**

The Councillors were advised that a recording device was in use for the purpose of accurately recording the minutes.

**5. MINUTES**

*Item 9.1: last sentence to read: The public meetings worked really well overall with a good attendance at them.*

*Item 9.3.5.C: Proposed Remit, correct the resolution to read: SUPPORT THE PROPOSED REMIT INITIATED BY THE WEST COAST REGIONAL COUNCIL FOR THE LGNZ POLICY TEAM TO WORK WITH THE OFFICE OF THE AUDITOR GENERAL AND THE LOCAL GOVERNMENT MINISTER, TO DEVELOP AN EFFICIENT AND EFFECTIVE METHOD OF AUDITING THE LTCCP AND ANNUAL REPORT.*

*Item 9.7: after second paragraph add: Mr Feierabend also advised that the plan change provided for a discretionary activity with a 500 metre buffer. After the resolution, change the sentence to read: Cr Meikle raised the issue that Cr Black has had valued input to this Plan Change, but it was unfortunate that due to his illness he was not available for the final decision.*

*Item 9.10: delete the word "Deputy" and change the sentence to refer to Cr Malthus 'acting' in the place of the Mayor.*

THAT THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 30 APRIL 2009 AS CIRCULATED, ARE TAKEN AS READ AND NOW CONFIRMED WITH THE AMENDMENTS AS REQUESTED.

Malthus /Meikle

CARRIED

## **5.1. MATTERS ARISING**

Nil

## **6. ACTION SHEET**

The Council was updated on the outstanding matters on the action list.

## **7. MISCELLANEOUS ITEMS**

Notices of sale were tabled for the Council's information.

## **8. MAYORS DIARY**

Council was advised of the Mayor's diary from 23 April to 20 May 2009.

## **9. BUSINESS**

### **9.1 AMBERLEY INFRASTRUCTURE STRATEGIES –PLAN CHANGE 13 HEARING PANEL RECOMMENDATIONS**

Mr Feierabend said that it was only the South East section in the roading strategies that was going to be tied up in the mediation process and this could be adopted and easily be amended after mediation, even if it identified there was something different as it is not bound up in any formal statutory process. Cr Malthus, Cr Black and Mayor Jackson all agreed that we should park up the roading aspect in all fairness as it was not signalling the right message to the parties involved when we are about to go into mediation. The roading network was potentially linked to some of the subjects that could be discussed during the mediation process. Cr Dalley thoughts were that he was comfortable with it how it was worded as the roading strategy linkages were all there and was indicative only.

Mr Feierabend clarified that the recommendations of the hearing panel on the roading strategies were indicative only to allow Council the flexibility to move and change with the aspirations of the needs of the developers rather than have something fixed in concrete. Mayor Jackson asked whether Councillors were of the

view that we therefore need to park up the Roding Strategy and it was apparent that there was a general consensus from the Councillors on this.

Miss McClung reported on the recommendation of the amendments to the Sewerage strategy, which changed the development of an eastern boundary line and that would enable connections to be available for new lots in the eastern area and therefore encourage more growth in the central area. This was a more efficient and shorter route as was identified in consultation with Mr Yates. This would encourage greater development as it was apparent that this was a limiting factor in the lack of sewerage in this area.

- 1) THAT THE COUNCIL RESOLVES TO AMEND THE AMBERLEY SEWERAGE STRATEGY AS SHOWN IN THE REPORT DOCUMENTS.
- 2) THAT THE LTCCP BE AMENDED TO REFLECT THE CHANGED TIMING FOR THE SEWERAGE WORKS INDICATED IN THE AMENDED STRATEGY

Smart/Malthus

CARRIED

Against Prenter

Mayor Jackson asked If arising from successful mediation then approached by the owners of Seavale, who wanted to progress that development, would we be at point that we could approve and progress that and would there be any breaks on this being able to process this consent on the sewerage infrastructure issues. Mr Yates advised that it could be the outfall pipe that would need to be put in and who would be responsible for the placement of this and the sewerage ponds would need to be addressed on the disposal of the effluent, but he could not see any need for holding up the consent process.

Cr Dalley supported the change and had confidence that this would work.

Cr Smart requested that the Works and Services Committee and the Ward Committee be kept up to date with the sewer pond upgrade.

Cr Prenter asked Mr Yates whether alternative methods of sewerage treatment to the traditional oxidation ponds were an option that Council could consider due to the problems of disposing of effluent onto saturated land at Amberley Beach and if private developers could install their own treatment schemes. Mr Yates replied that both were possibilities that could be considered.

## **9.2 FEES AND CHARGES FOR 09/10**

The Policy Planner reported that the Council reviewed its fees and charges annually. A number of changes to the existing schedule were recommended for the 09/10 financial year. Feedback and submissions from the public were invited on the proposed changes, which ended on 8 May 2009. No submissions were received by members of the public.

*Meeting adjourned for morning tea 10.17 am*

*Meeting resumed at 10.31 am*

Cr Smart questioned the high level of fees for dumping green waste and wanted to see these fees reduced considerably.

MOVED THAT THE GREEN WASTE FEES BE REDUCED BY \$5.00 EACH.

Smart/Black

CARRIED

Cr Malthus against

Mayor Jackson and Cr Coster abstained.

THAT THE COUNCIL ADOPT THE RECOMMENDED FEES AND CHARGES TO REFLECT THE AMENDMENTS THAT WERE DISCUSSED TO TAKE EFFECT FROM 1 JULY 2009.

Jackson/Coster

Cr Dalley raised the issue on the overdue books fees and objected to the new library fee charges.

THAT THE ABOVE MOTION BE AMENDED TO INCLUDE THE LIBRARY FINES REMAINING THE SAME AND NOT INCREASING AS PROPOSED IN THE SCHEDULE OF THE PROPOSED FEES AND CHARGES.

Smart/Malthus

CARRIED

Against Doody

THAT THE COUNCIL ADOPT THE RECOMMENDED FEES AND CHARGES WITH THE AMENDMENTS THAT WERE DISCUSSED TO TAKE EFFECT FROM 1 JULY 2009.

Jackson/Coster

CARRIED

### **9.3 LTCCP SUBMISSIONS**

The Manager of Community and Corporate Services reported that the Council heard and read all of the submissions to the draft Hurunui Long Term Community Plan 2009-19 during the three day Council meeting which commenced on 11 May. Although the Council considered and decided on the majority of submissions, there were a number of outstanding submissions which required Council to make a decision on. A summary of these outstanding matters is listed below. A full summary of all of the submissions and the Council's decisions is appended as a separate document.

<b>Topic/Submitter</b>	<b>Council Decision</b>	<b>Notes and discussion</b>
------------------------	-------------------------	-----------------------------

Amberley Swimming Pool	Clarification	<i>Some concern raised that it appears that it is not understood outside the Amberley township that this is to be a general rate item. Agreed to make this clear in the LTCCP and future communication about the pool</i>
Ingrid Davis	Yes	<i>\$2,000 to be set aside in the 2009/2010 budget for planning for a Waikari transfer station.</i>
John Clapham	Yes	<i>No valuation provided on the land in Leithfield submitted as being available to purchase as a reserve. To be submitted and reconsidered by Council separately.</i>
Neil Wilkinson Amuri School	No	<i>Further to Council's decision not to provide any additional funding for the school's car parking area, Cr Meikle expressed concern that the costs for sealing of the car park came out of the amenity rate rather than the general rate. Cr Meikle wanted it to be noted that the Amuri Community Committee did not support the funding to come from their amenity rates, but had not objection to this being a general rate. No change to Council's decision.</i>
Ben Kepes On behalf of the Waipara Residents Association	Yes	<i>\$25,000 has been set aside in Year 2 for an investigation and planning for a Waipara sewer scheme.</i>
Culverden Community Committee	No	<i>Cr Doody believed that what is budgeted for was insufficient for the reserve maintenance. This matter was parked up, as it was not resolved.</i>
Waste Levies	noted	<i>No budget for specific projects yet to be finalised and therefore cannot be included.</i>

THAT THE COUNCIL RESOLVES IT'S DIRECTION ON THE SUBMISSIONS RELATING TO THE DRAFT HURUNUI LONG TERM COMMUNITY PLAN 2009-2019, THAT HAVE NOT ALREADY BEEN DELIBERATED ON AS PER THE DISCUSSIONS THAT HAVE BEEN MINUTED.

Jackson/Dalley

CARRIED

<b>Outstanding Issues</b>	<b>Council Decision</b>	<b>Council discussion &amp; deliberations</b>
Development Contributions	Noted	<i>The outcome of this matter is recorded separately further on in these minutes.</i>
Hanmer Regional Forest Park – funding for staff to maintain the park	No additional funding	<i>A workshop to be held for interested parties in June and a submission to be made to ECan . Council confident that this matter can be resolved by the various stakeholders. No additional funding from Council.</i>
Baby changing tables	Yes	<i>These are at a cost of \$589 per table and two can</i>

		<i>be implemented annually with \$1,500 per annum be provided out of the existing maintenance budget.</i>
--	--	-----------------------------------------------------------------------------------------------------------

THAT TWO BABY CHANGE TABLES BE INSTALLED ANNUALLY FROM THE EXISTING BUDGET.

Meikle/Doody

CARRIED

<b>Outstanding Issues</b>	<b>Council Decision</b>	<b>Council discussion &amp; deliberations</b>
Funding community owned facilities not on reserve land	Partial	<i>Council agreed that investigations into the possibility of utilising reserves funds for public facilities to be done. A review to be developed in 2010/2011 year.</i>
Canterbury District Health Board - Various	No	<i>Council did not support the smoke free policy for designated parks and playgrounds. An existing policy is already in place with monitoring.</i>
Solar heating, Yolanda Turnbull	Partial	<i>Council staff to work within the building code and explore the how to encourage the installation of solar heating in new buildings.</i>
Roading, Faye Beckett	Partial	<i>Council supports the "No air braking signs" being installed at North and South entrances to Cheviot. NZTA to be advised.</i>
Roading, Lynn Turner, Cheviot tearooms	Yes	<i>This matter is being treated as a service request and will be repaired within the current year budget..</i>
Roading , P McClatchy	Yes	<i>Council agreed that Mr McClatchy is to be advised that funding can be applied for through the contestable fund for the project of completing the fencing on the Jed River reserve.</i>
Library	Yes	<i>Support the Hanmer Springs Library being open for 6 days as per the LTCCP..</i>
Development Contributions, R & G Duncan	Noted	<i>This issue is dealt with further in the minutes.</i>
Mayors Taskforce 4 Jobs	Yes	<i>Council agreed with the Mayors taskforce youth goal to be added to the LTCCP.</i>
Wendy McGuinness, Sustainable Future Institute	No	<i>Council agreed that it was not their role to develop a genetic modification policy.</i>

THAT THE COUNCIL RECEIVES THE INFORMATION PROVIDED IN THIS REPORT TOGETHER WITH THE CHANGES ALREADY DISCUSSED, CONTAINING A SUMMARY OF DECISIONS TOGETHER WITH THE CHANGES MADE ON THE SUBMISSIONS HEARD AT THE COUNCIL MEETING FROM 11 MAY 2009.

**9.3.1 DEVELOPMENT CONTRIBUTIONS**

The Manager of Community and Corporate Services reported that the submissions on the development contributions in respect of the draft LTCCP consultation process needed to be considered and resolved.

The remaining minutes for the Development Contributions deliberations are being prepared and will be provided prior to the meeting in a separate document to be appended to these minutes.

*Meeting adjourned at 12.31 pm*

*Meeting resumed at 1.05 pm*

The deliberations regarding the development contributions submissions continued.

**9.4 ENTERPRISE NORTH CANTERBURY BOARD TRUSTEES**

The Manager of Community and Corporate Services recommended the appointment of two new trustees, Ross Seagar and Nick Harris to the Board of Enterprise North Canterbury.

THAT COUNCIL APPOINT ROSS SEAGAR AND NICK HARRIS AS TRUSTEES TO THE ENTERPRISE NORTH CANTERBURY BOARD TO TAKE IMMEDIATE EFFECT.

THAT COUNCIL APPROVE THE REAPPOINTMENT OF BEN KEPES TO THE ENTERPRISE NORTH CANTERBURY BOARD.

**9.5 CLOSURE OF COUNCIL OFFICES AND LIBRARIES OVER THE CHRISTMAS / NEW YEAR HOLIDAY PERIOD**

The Manager of Community and Corporate Services explained that the Hurunui District Office has traditionally closed over the Christmas/New Year period, as it is a time of very low demand. Plans to ensure emergency services are available during the holiday period will be catered for. The closure period will require staff to use their annual leave of 7 days. The dates of the office and library closures as reported for the 2009 to 2010 Christmas/New Year period were discussed and agreed upon.

THAT THE INFORMATION BE RECEIVED.

## **9.6 RŪNANGA CONTRIBUTION TO COUNCIL**

The Policy Planner reported that during recent earthworks undertaken for the development of the new Amberley wastewater ponds, human remains were unearthed. This led to Council Officers developing procedures to deal with accidental discoveries and also to review the way in which it interacts and consults with Rūnanga. This is in a draft form until consultation with the Runanga groups is progressed.

THAT THE INFORMATION ON ACCIDENTAL DISCOVERY PROCEDURE IN ITS DRAFT FORM BE RECEIVED.

Jackson/Meikle

CARRIED

The Policy Planner explained that since signing the Memorandum of Understanding with the parties concerned, we had not met our obligations in building our relationship going forward and recommended that the Runanga have an opportunity to be represented on the Environmental Services Committee.

It was questioned whether an unelected member would have voting rights. This was clarified that it would be over to the committee to make that decision. It was also questioned whether mileage be reimbursed. The Mayor considered this reasonable, but not to a meeting fee, which was consistent with how other committee members were treated.

It was debated whether or not a nonelected member could or should have voting rights when the public had not the opportunity to vote in the potential new members. It was suggested that the public should have the opportunity to have their say on this matter, and that it was a matter of significance.

Further discussion concluded that the Runanga would appoint their own representative should this go ahead.

MOVED THAT THE MATTER IS A MATTER OF SIGNIFICANCE AND SHOULD BE PUT OUT FOR PUBLIC CONSULTATION FOR CONSIDERATION OF A RUNANGA POSITION ON THE ENVIRONMENTAL SERVICES COMMITTEE.

Dalley/Smart

CARRIED

Against Meikle

## **9.7 HEARING PANEL FOR PROPOSED PLAN CHANGE 18 – FROST CONTROL FANS**

The Consents Planner advised that the proposed Plan Change No 18 was a Council initiated plan change to manage the effects associated with the establishment of frost control fans in the District. The report addressed the constitution of a hearings panel to hear and make decisions requested on submissions on the plan change.

THAT THE COUNCIL AS A WHOLE HEAR AND DETERMINE PLAN CHANGE 18 – FROST CONTROL FANS, TO THE HURUNUI DISTRICT PLAN.

TO HEAR AND RECOMMEND A DECISION TO THE COUNCIL ON PROPOSED PLAN CHANGE 18 – FROST CONTROL FANS.

Smart/Black

CARRIED

It was pointed out that the hearing process would not be disadvantaged by not having a Commissioner.

## **9.8 URBAN REVIEW - MINIMUM RESIDENTIAL ALLOTMENT SIZE**

The Senior Resource Management Planner reported on the review of the current District Plan minimum urban residential subdivision standards to ensure that the low density country character of Hurunui townships is retained. Fourteen townships are potentially affected by the proposal. They include: Amberley Beach, Culverden, Cheviot, Gore Bay, Greta Valley, Hawarden, Hurunui Mouth, Leithfield, Leithfield Beach, Motunau Beach, Rotherham, Waiau, Waikari and Waipara.

It was recommended that the new urban size allotment be increased to 700sqm for reticulated and 1100sqm for non reticulated for the towns listed under table one, with the understanding that it would be a draft proposed plan change.

THAT THE INFORMATION BE RECEIVED.

Jackson/Coster

CARRIED

## **9.9 DECISION ON PRIVATE PLAN CHANGE 14 – BEATTIE**

The Policy Planner reported that the Private Plan Change 14 was initiated by J & H Beattie to rezone approximately 4ha of land in Hanmer Springs from General Management to Residential Zoning. The plan change request was notified on 31 May 2007 and was heard by a panel appointed by the Council under section 34A of the RMA. The Hearing Panel's recommendation was to approve the plan change for a lower density zone than proposed and subject to some additional rules. It was recommended that Council adopt the plan change that included the following amendments:

- To create a Residential (River Edge) zone
- To increase the minimum average allotment size to 1000sqm
- To include the Blattner/Meier land (Albergo Hanmer) in the new zone

THAT THE COUNCIL ADOPT THE HEARING PANEL'S RECOMMENDATIONS ON PROPOSED PLAN CHANGE 14 TO THE HURUNUI DISTRICT PLAN AS ITS DECISION.

THAT THE COUNCIL PUBLICLY NOTIFY THIS PURSUANT TO CLAUSE 10 OF THE FIRST SCHEDULE OF THE RESOURCE MANAGEMENT ACT 1991 ONCE ALL CURRENT CHARGES RELATING TO PLAN CHANGE 14 HAVE BEEN CLEARED.

Meikle/Doody

CARRIED

#### **9.10 APPOINTMENT OF HEARING PANEL - PLAN CHANGE 16**

The Senior Planner reported that the proposed Plan Change No 16 was a privately initiated plan change to rezone approximately 7 hectares of land in Hanmer Springs from General Management to Residential. On 30 April 2009, the Council confirmed that the hearing panel would consist of a commissioner and two elected members.

THAT THE COUNCIL APPOINTS MR BOB BATTY AND COUNCILLORS JUDY MEIKLE AND WENDY DOODY TO ACT AS COMMISSIONERS TO HEAR AND RECOMMEND A DECISION TO THE COUNCIL ON PROPOSED PLAN CHANGE 16 – MICAH PROPERTIES LIMITED.

THAT THE COUNCIL DELEGATES POWERS TO MR BOB BATTY AND COUNCILLORS JUDY MEIKLE AND WENDY DOODY, PURSUANT TO SECTION 34A(1) AND ALL RELEVANT POWERS UNDER SECTIONS 37 TO 42A OF THE RESOURCE MANAGEMENT ACT 1991, TO HEAR, DECIDE AND MAKE ANY PRELIMINARY DECISIONS NECESSARY TO MAKE RECOMMENDATIONS TO THE COUNCIL ON PROPOSED PLAN CHANGE 16 – MICAH PROPERTIES LIMITED.

Malthus/Smart

CARRIED

#### **9.11 NOTIFICATION OF PROPOSED DISTRICT PLAN CHANGE 19 – GORE BAY DESIGN STANDARDS**

The Policy Planner reported that the proposed District Plan Change 19 provided for subdivision and design standards specific to the Gore Bay urban area with the intention to maintain the existing character of the settlement. The proposed changes included a new urban area policy, a new minimum lot size, and new land use rules for the Gore Bay urban area.

THAT THE COUNCIL APPROVE FOR NOTIFICATION PROPOSED DISTRICT PLAN CHANGE 19 – GORE BAY DESIGN STANDARDS AS DETAILED IN THE APPENDIX TO THIS REPORT PURSUANT TO SCHEDULE 1 OF THE RESOURCE MANAGEMENT ACT 1991.

THAT THE COUNCIL ADOPT THE SECTION 32 ANALYSIS SUPPORTING PROPOSED DISTRICT PLAN CHANGE 19 – GORE BAY DESIGN STANDARDS AS DETAILED IN THE APPENDIX TO THE REPORT.

Smart/Malthus

CARRIED

## **9.12 SUBMISSION TO THE CANTERBURY WATER MANAGEMENT STRATEGY AND THE ECAN SUBMISSION**

The submissions that were made on behalf of Council to the Canterbury Water Management Strategy and to ECan, had both been circulated to the Councillors and they now needed a formal endorsement.

THAT COUNCIL ENDORSE THE SUBMISSIONS MADE IN RESPECT OF THE CANTERBURY WATER MANAGEMENT STRATEGY AND ECAN'S LONG TERM COUNCIL COMMUNITY PLAN 2009-2019.

Jackson/Prenter

CARRIED

## **9.13 RURAL HEALTH SYMPOSIUM**

The Rural Health Symposium information that was to be held in mid June had been circulated to the Councillors prior to the Council meeting. It was agreed with Mayor Jackson's recommendation that it was not good use of money to attend this symposium.

IT WAS AGREED THAT IT WAS NOT GOOD USE OF MONEY TO ATTEND THIS SYMPOSIUM, BUT INSTEAD TO HOLD A HEALTH SECTOR MEETING LOCALLY AND ADDRESS TOPICS THAT AFFECT OUR OWN DISTRICT.

Dalley/Meikle

CARRIED

## **9.14 THANK YOU TO WARD COMMUNITY COMMITTEES AND BOARD MEMBERS**

The Chief Executive Officer advised that he wanted to extend an invitation to Ward Committee, Community Committee and Community Board members to attend the after Council meeting function on 25 June 2009. This would give Council the opportunity to thank these committee and board members for their contribution made to the Hurunui District Council.

## **9.15 STOCK MOVEMENTS**

It was agreed that the existing Stock Droving Bylaw needed to be tightened up and a group meeting is to be held on Tuesday, 2 June 2009 at 11 am with Councillors Meikle and Dalley to be present to clarify the existing terms and conditions.

## **9.16 RESIDENTS SATISFACTION SURVEY**

The Roading Manager suggested that the recently completed resident satisfaction survey could be utilised for performance measures and bench marking for contractors.

## **9.17 LEAVE OF ABSENCE**

Mayor Jackson requested leave of absence from 30 May to 9 June 2009 and from 28 June to 12 July 2009.

APPROVED LEAVE OF ABSENCE FOR MAYOR JACKSON FROM 30 MAY TO 9 JUNE 2009, AND COUNCILLOR MALTHUS FROM 28 JUNE TO 12 JULY 2009.

Coster/Meikle

CARRIED

***Development Contribution topic resumed at 3.05 pm***

The remaining minutes for the Development Contributions deliberations are being prepared and will be provided prior to the meeting in a separate document to be appended to these minutes.

*Meeting adjourned at 3.25 pm for afternoon tea*

*Meeting resumed at 3.38 pm*

MEETING MOVED INTO PUBLIC EXCLUDED SESSION

Malthus/Meikle

CARRIED

**PUBLIC EXCLUDED SESSION**

THE GENERAL SUBJECT OF THE MATTER TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTER AND THE SPECIFIC GROUNDS UNDER SECTION 48 (1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under section 48 (1) for the passing of this resolution</b>
<b>Item 2</b> Presentation by Pricewaterhouse Coopers	Information maybe commercially sensitive.	Section 48 (1) (a) (i)

MOVED MEETING INTO OPEN SESSION AND RESOLVED THAT WHAT WAS DISCUSSED IN THE PUBLIC EXCLUDED SESSION REMAINS PRIVATE AND CONFIDENTIAL.

Jackson/Malthus

CARRIED

**9.18 HURUNUI RECYCLING REVIEW**

The Manager of Solid Waste reported that Council had agreed on 27 November 2008 to proceed with a 'combined' model for the provision of waste and recycling services in the Hurunui District. Services from Hurunui Recycling were retained on a month by month basis (kerbside recycling, (excluding Hanmer Springs) and operation of the Amberley transfer station). A contract has been drafted but not yet been agreed between Council and Hurunui Recycling. Council requested Hurunui Recycling's performance be subject to a review, inclusive of a high level financial review by PricewaterhouseCoopers.

A report for the period 1 February 2009 to 28 May 2009 provided an assessment of Hurunui Recycling's performance during this time. Information was reported against the key performance indicators in their draft contract. Hurunui Recycling had written their own review of their performance during the period. Their report was included as Appendix 1.

A full breakdown of the monitoring of Hurunui Recycling by performance criteria was provided in Appendix 2. An overview was provided to highlight the areas of concern, particularly those for which a satisfactory resolution between Council and Hurunui Recycling had not been achieved.

Despite the issues that had arisen, some of which are still to be resolved, the Council's Chief Executive Officer was of the view that the performance to date would not warrant option 3 of the report that was the discontinuation of Hurunui Recycling's service. The Chief Executive Officer believed that Council should focus on options 1 or 2 and try and continue to make the arrangement work for the benefit of the community and district.

It was agreed that Hurunui Recycling need to accept assistance from Council to ensure that satisfactory Health and Safety procedures are put in place, and also that ongoing co-ordination happens.

*Cr Prenter left the meeting 4.51 pm.*

A submission was made to the Hurunui Waste Minimisation Board Meeting by Rex McKenzie and Mr Cliff Colquhoun. Mayor Jackson summarised the information and provided an account of the performance to date and asked the elected members to consider the community at large when making their decision. He did intimate that there had been progress made in their performance, but there was room for improvement in the future with some issues that need to be addressed before 1 July 2009. He suggested that a contract of 3 plus 1 plus 1 be entered into and that metrics need to be put in place to address the following:

- Health and Safety
- Management
- Financial accountability
- Mechanisms that are in place need to be smooth and friendly
- Advertising deadlines to be met
- Build on developing good relationships
- Regular operational meetings

Cr Smart wanted to see that the targets are met before sign off.

Cr Doody was of a similar view.

Cr Malthus wanted to see the criteria met before 1 July 2009 with a sub committee to audit this before going forward.

Cr Meikle was not comfortable with accepting a more expensive model, particularly in view of the fact that there is an economic down turn.

Cr Black along with Cr Malthus thought a management link would improve the operation.

Cr Coster believed that as a Council we owed it to the community to ensure that the recycling and waste service was well managed.

Mayor Jackson pointed out that no one else is treated any differently whether staff or contractors and that performance measures must be put in place.

Cr Dalley believed that Hurunui Recycling is in a different category to other contractors and that it is a matter of maintaining an existing arrangement, bearing in mind the community element.

Mayor Jackson believed that progress had been made with Hurunui Recycling and that a contract should be entered into, but financial aspects, health and safety and management control needed to be in place before 1 July 2009.

THAT AS A COUNCIL WE INDICATE TO HURUNUI RECYCLING OUR WILLINGNESS TO ENTER INTO A 3 PLUS 1 PLUS 1 CONTRACT FROM 1 JULY 2009.

THAT THE INTENTION TO SIGN THE CONTRACT IS CONDITIONAL UPON DISCUSSIONS WITH HURUNUI RECYCLING THROUGH A SUB-COMMITTEE OF COUNCIL, TO ACHIEVE THE SUB COMMITTEE'S SATISFACTION WITH REGARD TO THE IMPLEMENTATION OF FINANCIAL AND MANAGEMENT CONTROLS AND PROCESSES, SUBJECT TO CLARITY OF ORGANISATIONAL AND FINANCIAL STRUCTURE, PARTICULARLY THE SEPARATION OR THE RELATIONSHIPS BETWEEN ADRA AND NCCR.

THAT A LEVEL OF MANAGEMENT DISCUSSION DURING THE MONTH OF JUNE GIVING CLARITY TO COUNCIL'S SATISFACTION WITH REGARD TO DOCUMENTATION AND ADMINISTRATION PROCESSES, HEALTH AND SAFETY AND THE DETERMINATION OF KEY SPECIFIC PERFORMANCE METRICS THAT IN TURN WILL BECOME PART OF THE CONTRACT.

Jackson/Smart

The motion was put

Against, Councillors Doody and Meikle

CARRIED

THAT A SUB COMMITTEE COMPRISING OF COUNCILLORS SMART, COSTER AND MALTHUS BE GIVEN THE DELEGATED AUTHORITY TO ENTER INTO DISCUSSIONS WITH HURUNUI RECYCLING.

Jackson/Black

CARRIED

*Mayor Jackson left the meeting at 5.24 pm*

*Cr Malthus assumed the chair at 5.24 pm*

MOVED THE SESSION INTO PUBLIC EXCLUDED.

Malthus/Smart

CARRIED

## 10. PUBLIC EXCLUDED SESSION

THE GENERAL SUBJECT OF THE MATTER TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTER AND THE SPECIFIC GROUNDS UNDER SECTION 48 (1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under section 48 (1) for the passing of this resolution</b>
<b>Item 1</b> Public Excluded minutes of 30 April 2009	Minutes contain information which if released would affect the privacy of natural persons.	Section 48 (1) (a) (i)
<b>Item 3</b> Amberley Plan Change 13 – Discussion on appeals	Material is subject to appeal and litigation.	Section 48 (1) (a) (i) Section 48 (1) (d)
<b>Item 4</b> Community Services Awards	Report contains information which if released would affect the privacy of natural persons.	Section 48 (1) (a) (i)

MOVED MEETING INTO OPEN SESSION AND RESOLVED THAT WHAT WAS DISCUSSED IN THE PUBLIC EXCLUDED SESSION REMAINS PRIVATE AND CONFIDENTIAL.

Smart/Black

CARRIED

MEETING CLOSED AT 5.45 PM.

Confirmed \_\_\_\_\_ Date \_\_\_\_\_