

HURUNUI DISTRICT COUNCIL MINUTES



Meeting Infrastructure Committee
Time and Date 1.08pm, 16 March 2017
Venue Council Chambers, 66 Carters Road, Amberley

Members Present Committee members: Councillor Vince Daly (Chairperson), Councillors Michael Ward, Fiona Harris and Nicky Anderson.
Non-Committee members: Councillors Marie Black, Dick Davison, Julia McLean (until 2.44pm) and Geoff Shier.

In Attendance Hamish Dobbie (Chief Executive Officer) – part meeting, David Edge (Manager Infrastructure Services - Assets), Dan Harris (Manager Infrastructure Services – Delivery), Brett Beer (Team Leader, Three Waters - Assets), Sean Crocker (Senior Planner), Stephanie Chin (Policy Planner) and Kait Murray (Committee Secretary).

Apologies Mayor Winton Dalley

Health and Safety briefing Those present were advised of the Exits and the Assembly point to be used in the event of an evacuation.

Recording Device A recording device was used for the purpose of the accuracy of the minutes.

Absent Nil.

Conflict of Interest Declarations

Urgent Business Public Excluded – Update on Hanmer Springs Wastewater Treatment Plant (WWTP).

1. MINUTES THAT THE MINUTES OF THE ORDINARY MEETING HELD ON 16 FEBRUARY 2017 BE CONFIRMED.

Ward/Harris

CARRIED

Matters Arising:

Speed Review Update – guideline document from NZTA is still forthcoming. Manager Infrastructure Services - Assets advised the Speed review change rules process will be re-opened for general public submissions (engagement).

Amuri Intake Update – Manager Infrastructure Services - Assets advised that there has been no further progress on going deeper at the current drill site. He said Meridian have confirmed they have no further interest in their observation bore and that the bore log for this well shows a semi-confined

layer above it deepest point.

Other options, including piping the water to tanks/intake, were briefly discussed.

The Team Leader (Three Waters – Assets) confirmed That Malcolm Clemens has been contacted. They confirmed that no seismic recordings were taken in their most recent drill site close-by and that local knowledge and experience was used.

The meeting dealt with the agenda items in order of importance, but the items are recorded in these minutes as they were numbered on the original agenda.

2. DECISION ITEMS

2.1 Resource Consent RC160109 – Searle Developments Limited

The Senior Planner presented the report as read.

He said Council's current operating District Plan policy on financial contributions is 75:25 cost share (Applicant: HDC).

In response to a question regarding clarification about the application in the operative plan and the proposed plan; the Senior Planner confirmed the application was received while the 75:25 policy was in place and not under the new plan, with financial contributions of up to 100%. He also confirmed under the new plan that up to 100% capital financial contribution could be charged unless there was a significant proven benefit to the community, when the 75:25 rationale would remain.

THAT THE INFRASTRUCTURE COMMITTEE DETERMINES THAT THE FINANCIAL CONTRIBUTION COST SHARE OF 75% BORNE BY THE APPLICANT (SEARLE DEVELOPMENT LTD) AND 25% BORNE BY THE COUNCIL IS FAIR, APPROPRIATE AND NEGATES THE FINANCIAL RISKS OR BURDEN TO THE COUNCIL AND THE WIDER COMMUNITY.

Ward/Harris

CARRIED

2.2 Review of Amberley Infrastructure Strategy

The Policy Planner gave an overview of the report.

THAT THE INFRASTRUCTURE COMMITTEE AGREE THAT THE AMBERLEY INFRASTRUCTURE STRATEGY IS TO BE REVISED.

Anderson/Ward

CARRIED

Secretarial Support For Water Advisory Groups (WAG)

Manager Infrastructure Services - Assets presented the report.

The Chief Executive Officer reiterated the rationale of the decision of the Full Council regarding not supplying secretarial support for Water Advisory Groups and explained if this is to be changed, then this Committee should provide a recommendation to Council accordingly.

THAT ON THE RECOMMENDATION OF THE INFRASTRUCTURE COMMITTEE, COUNCIL OFFICERS PROVIDE A REPORT TO COUNCIL ON THE FINANCIAL RAMIFICATIONS OF SUPPLYING THE SECRETARIAL SUPPORT TO THE WATER ADVISORY GROUPS.

Ward/Harris

CARRIED

3. DISCUSSION ITEMS

3.1 Hurunui

The Manager Infrastructure Services - Assets spoke to the report. He

| | | | | | |
|---|---|--|--|---|--|
| Central - Stormwater Operations and Maintenance Plan | <p>explained that the Operations and Maintenance Plan focuses the designated stormwater maintenance officer's attention to the various aspects of looking after these assets in an orderly, systematic and timely manner.</p> | <p>THAT THE INFRASTRUCTURE COMMITTEE ENDORSES THE PROPOSED AND PRESENTED HURUNUI CENTRAL STORMWATER OPERATIONS AND MAINTENANCE PLAN.</p> | Anderson/Harris | CARRIED | |
| 3.2 Proposed Fees and Charges 2017-2018 | <p>The Manager Infrastructure Services - Assets introduced the report. He explained the information provided in Appendix 1. The draft proposed fees and charges for 2017/2018 are presented for discussion around any changes to the fees and charges to that from 2016/2017, as well as any new fees and charges proposed that did not exist previously.</p> | <p>In response to a question regarding the fee for transferring water units from one tank to another, the Manager Infrastructure Services - Delivery explained that the fee covers costs that relate directly to the physical work that is done on site, including the waterman's time, mileage and materials. He also explained the rationale behind the new fee in the schedule for the removal of non-compliant/encroaching vegetation.</p> | <p>THAT THE INFORMATION BE RECEIVED AND DISCUSSED FOR ENDORSEMENT TO COUNCIL COMMITTEE 23 MARCH 2017.</p> | Harris/Ward | CARRIED |
| 3.3 Draft Capital Works Programme 2017/2018 | <p>The Manager Infrastructure Services - Assets said the Infrastructure Services team have carefully assessed the capital works programme for 2017/2018, including for any carry-over works in 2016/2017 and the proposed new works programme, as captured in Year 3 of the LTP 2015/2025.</p> | <p>The Manager Infrastructure Services - Assets explained that the Water Capital Expenditure in the LTP – Year 3 2017/2018 is \$1,517,668, and the Draft Annual Plan budget 2017/2018 is \$2,163,195, leaving a difference of \$645,527. He explained the additional budget amount relates to proposed carry-over works from 2016/2017, which include for:</p> | <ul style="list-style-type: none"> • New deep well source for Amberley (\$250,000) • Cheviot Main intake upgrade (\$395,527) | <p>The Manager Infrastructure Services - Assets explained the Sewer Capital Programme in the LTP – Year 3 2017/2018 is \$858,283, and the Draft Annual Plan budget 2017/2018 is \$6,030,675, leaving a difference of \$5,172,392. He explained the additional budget amount relates to proposed carry-over works from 2016/2017, which include the:</p> | <ul style="list-style-type: none"> • Wastewater network modelling Amberley (\$61,711) • Wastewater network modelling Hanmer (\$61,711) • Pipe upgrade Amberley (\$812,005) • Hanmer WWTP disposal to land (\$3,632,596) • Waikari WWTP disposal to land (\$604,369) |
| <p>The Manager Infrastructure Services - Assets said that both the Stormwater 2017/2018 Capital Expenditure and Roding and Roadside 2017/2018 Capital</p> | | | | | |

Expenditure are the same as per the LTP Year 3 budgets, leaving no difference to account for.

THAT THE INFORMATION BE RECEIVED AND DISCUSSED FOR ENDORSEMENT TO COUNCIL COMMITTEE 23 MARCH 2017.

Anderson/Ward

CARRIED

4. INFORMATION ITEMS

4.1 Infrastructure Service Delivery Dashboard Report - February 2017

The Manager Infrastructure Services - Delivery gave an overview of the summarised Dashboard format of the report. Some of the points highlighted were:

- The difference between a fix and a leak is that a fix typically relates to restrictors.
- Ashley Rural Water Scheme went to a level-4 restriction due to resource consent conditions.
- Rotograder work has had varying results, particularly because of the most recent rain.

In response to a question regarding communicating a response to Snap Send Solve requests, the Manager Infrastructure Services - Delivery confirmed sending responses to requests sent through the App are part of the process when handling the requests. He confirmed there have been varying degrees of success with this APP and issues with the process are being investigated.

THAT THE INFORMATION BE RECEIVED.

Harris/Ward

CARRIED

Adjournment

The Committee adjourned the meeting for morning tea at 2.53pm and reconvened at 3.15pm

4.2 Asset Management and 30 Yr IS Review

The Manager Infrastructure Services - Assets took the report as read and highlighted processes and value in these two documents due for review this calendar year.

THAT THE INFORMATION BE RECEIVED.

Anderson/Harris

CARRIED

4.3 Asset Works Programme 3 Waters and Roading

The Manager Infrastructure Services - Assets gave a brief overview of the programme, as per the attached spreadsheets.

Where there was discussion about individual items, the main points are as listed below:

Water

Item 27 – Racecourse Road community water supply - increase current resource consented supply

– The Team Leader Three Waters – Assets confirmed the Resource Consent may need to be publically notified and that more information is still to be provided by ECan in this new consent application.

Roading

Item 10 – BCA for State Highways (NZTA)

– Workshop, in response to a question the Manager Infrastructure Services - Assets confirmed the minutes are being prepared by NZTA and will be supplied in a report to this meeting when they have been received by officers. He also confirmed the intended

meeting with local committees has not yet gone ahead, but would be discussed in detail at the Infrastructure Working Group on the 28 March.

THAT THE INFORMATION BE RECEIVED.

Anderson/Harris

CARRIED

4.4 Water Liaison Committee Update

The Manager Infrastructure Services - Assets spoke to the report, giving a brief overview of the inaugural Water Liaison Committee (WLC) meeting.

THAT THE INFORMATION BE RECEIVED.

Anderson/Harris

CARRIED

5. URGENT BUSINESS

6. PUBLIC EXCLUDED SESSION

THAT THE COMMITTEE MOVE INTO PUBLIC EXCLUDED SESSION UNDER SECTION 48(1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT, AS DETAILED BELOW.

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Grounds under section 48 (1) for the passing of this resolution |
|---|--|--|
| Item 5.1 Minutes of the PE Session of 16 February 2017 meeting. | The report may contain information which if released would affect the privacy of natural persons. | Section 48(1)(a)(i) & Section 7(2)(a) & 7(2)(i) |
| Item 5.2 Hanmer Springs WWTP - Update | The report contains information withheld to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations. | Section 48(1)(a)(i) & Section 7(2)(a) & 7(2)(i) |

This resolution is made in reliance on section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public.

Daly/Harris

CARRIED

THAT THE MEETING RESUME IN OPEN SESSION AND THAT THE MATTERS DISCUSSED IN PUBLIC EXCLUDED SESSION REMAIN CONFIDENTIAL, EXCEPT FOR THOSE MATTERS APPROVED FOR RELEASE.

Daly/Ward

CARRIED

Meeting Ended

The meeting ended at 4.13pm.

The next meeting will be 9.30pm on Thursday, 20 April 2017