

HURUNUI DISTRICT COUNCIL

MINUTES



Meeting Council
Time and Date 9.32am, 22 June 2017
Venue Council Chambers, 66 Carters Road, Amberley.

Members Present Mayor Winton Dalley (Chairperson), Councillors Nicky Anderson, Marie Black (until 2.40pm), Vince Daly, Fiona Harris, Julia McLean, Geoff Shier and Michael Ward.

In Attendance Hamish Dobbie (Chief Executive Officer), Judith Batchelor (Manager Regulatory Services), Jason Beck (Manager Support Services), David Edge (Manager Infrastructure Services – Assets), Dan Harris (Manager Infrastructure Services - Delivery), Audrey van der Monde (Manager Public Services), Paul Wylie (Earthquake Recovery Manager), Kelly Scanlan and Brittany File (Amberley Pre School) and Kait Murray (Committee Secretary).

Apologies Councillors Jason Fletcher and Dick Davison – leave of absence.
Harris/Ward

Affirmation Councillor Shier read the affirmation as attached to the Council agenda.

Conflict of Interest Declarations Item 5.1 Adoption of the Annual Plan 2017-18
Mayor Dalley and Cr Black declared a conflict of interest on parts of the annual plan and will refrain from voting during that item on the agenda.

Recording Device A recording device was used for the purpose of the accuracy of the minutes.

Urgent Business Cheviot Ward Committee Member Appointment.

1. Minutes THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 25 MAY 2017 ARE CONFIRMED WITH THE ONE AMENDMENT TO ITEM 6.1 REMUNERATION AUTHORITY CORRESPONDENCE – MAY 2017, THE FIRST PARAGRAPH, WITH THE SENTENCE STARTING THE MANAGER SUPPORT SERVICES ... THE FIRST FIVE KILOMETRES REIMBURSED; SHOULD READ THE FIRST 5,000KM REIMBURSED.

Black/Shier

CARRIED

THAT THE PUBLIC EXCLUDED MINUTES OF THE COUNCIL MEETING HELD ON 25 MAY 2017 ARE CONFIRMED.

Anderson/McLean

CARRIED

THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 1 JUNE 2017 ARE CONFIRMED WITH TWO AMENDMENTS:
ITEM 1 SUBMISSION TO THE DRAFT ANNUAL PLAN 2017-18 AND PROPOSED FEES AND CHARGES 2017-18.

- MAYOR DALLEY'S COMMENTS ON PAGE 19, THE FIRST PARAGRAPH BE
-

AMENDED FROM; ... ASKING FOR SOLUTIONS THAT MAY BE HELPFUL TO ...; ASKING FOR SUGGESTIONS OF SOLUTIONS THAT MAY BE HELPFUL TO ...

- WRITTEN SUBMISSIONS PAGE 2, STUART AND DEBBIE ANDERSON, IN THE SECOND POINT THE WORD ROTHERHAM SHOULD BE REPLACED WITH THE WORD CHEVIOT.

Daly/Shier

CARRIED

THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 8 JUNE 2017 ARE CONFIRMED.

Daly/Shier

CARRIED

THAT THE MINUTES OF THE TEMPORARY ROAD CLOSURES SUBCOMMITTEE MEETING HELD ON 15 JUNE 2017 ARE CONFIRMED.

Anderson/Daly

CARRIED

2. Forward Programme

The Forward Programme for 2017 was provided for councillors' information.

Regarding the scheduled regular discussion with ECan Councillor (Cr McKay); Cr Black suggested, that Cr McKay be invited to provide further insight into the role of Environment Canterbury Regional Council and its Councillors and how that relates to the Hurunui District Council, its Councillors and their constituents; including types of issues or questions that may be raised and/or resolved within the scope of the Regional Councillor's role.

3. Mayor's Diary

The Mayor's diary arrangements for the preceding period were provided.

4. Council's Working Groups/ Projects Status Report

The Council considered the table of working groups and projects and noted progress with each.

Cr Black commented on the success of the Together Hurunui Project. She said the Governance Group is in place and that the community forum is being regularly contributed to with 35 organisations at the last meeting. The meeting format has changed slightly with a focus topic and a relevant guest speaker followed by networking opportunities at the conclusion of the meeting.

THAT THE ITEMS NUMBERED 2, 3 AND 4 BE RECEIVED.

Daly/Ward

CARRIED

5. DECISION ITEMS

5.1 Adoption of the Annual Plan 2017-18

The Manager Support Services presented the report and tabled replacement pages for the Annual Plan Document that had been previously circulated. The replacement pages include detailed explanations of the variances in the activities from Year 3 of the Long Term Plan 2015 -2025 and the Annual Plan 2017/2018. The Manager Support Services confirmed the variances in the tabled document are in line with expectations.

He said Council drafted the Annual Plan budget early this year and went through the process of providing the draft document for public consultation. He said the Annual Plan reflects all of the decisions the Council made after considering submissions on the draft plan's proposals and are formalised in the Annual Plan document and that the Annual Plan needs to be adopted by

Council under legislation before the end of June 2017.

The Manager Support Services confirmed the rates increase is 6%, after accounting for just under 1% growth.

He also highlighted the Balanced Budget Requirement saying Section 100 of the Local Government Act 2002 requires the Council to set operating revenues at a level sufficient to meet that year's projected operating expenses.

He said in the last couple of years Council have budgeted to record deficits and that is due to Council's decision to stage in the funding for depreciation on Water and Sewer and reduce the use of the HSTP&S profits to offset reserve costs.

The budget for the 2017/2018 year has resulted in a forecast surplus of \$2,270,690, he said much of which relates to forecast receipt of insurance proceeds expected from the damage incurred to the Water Assets during the earthquakes in November 2016 and increased subsidy levels from NZTA for earthquake damage. He said, that results in more income than what is budgeted to payout in operating expenditure, which in turn does not require a resolution for deficit this year.

In response to a query from Cr Shier relating to Governance and corporate services (Page 34 of the Annual Plan document) and if external interest is included in the direct operating expenditure and why is expressed as a separate line item. The Manager Support Services explained that it is to retain consistency with the Long Term Plan. He said the external interest component of the direct operating expenditure can be seen in the Forecast Statement of Comprehensive Income and Expenses (Page 8 of the Annual Plan document).

Cr Shier said that it would be useful comparison to have the internal interest received and external interest paid separated from the direct operating expenditure. The Manager Support Services agreed and said that as the budgeting for the Long Term Plan progresses he will look at separating that.

In response to a query from Cr Harris relating to the rates in Waipara, the Manager Support Services confirmed that the Glenmark Ward Amenity Rate has been adjusted to take into account the growth. He also said the tree trimming has been included as a line item in the Waipara Township Rate, and that moving forward this could be removed and a targeted rate could be struck to specifically deal with that activity as part of the funding review that is required to be undertaken.

THAT THE COUNCIL ADOPTS THE ANNUAL PLAN 2017 – 2018.

Harris/Shier

CARRIED

(Mayor Dalley and Cr Black abstained.)

5.2 Adoption of Fees and Charges 2017-18

The Manager Public Services reported that the Council confirmed the proposed Fees and Charges for 2017/18 at its meeting on 8 June 2017. She said no public submissions were made on the proposed fees and charges.

Some minor changes were put forward by local committees in respect of the Amberley Pavilion and the Waipara Hall. These have been included in the fees and charges schedule for 2017/18.

Clarification was sought on the fees for the inspections of swimming pools. The Chief Executive Officer provided further information on the Building Act in relation to the inspection frequency and the fee payment. He said the fee is

paid every year, even though the inspections are not done yearly. He said it is difficult to accurately calculate the fee due to the new requirements under the legislation. He committed to reviewing the fee if it is discovered that it does not accurately cover the costs for the administration and inspections under the new legislation.

THAT THE COUNCIL ADOPTS THE FINAL VERSION OF THE FEES AND CHARGES 2017-2018.

Harris/McLean

CARRIED

5.3 Setting of Rates for 2017-2018

The Manager Support Services presented the report. He said under section 23 of the Local Government (Rating) Act 2002, the Council is required to resolve to set rates for the forthcoming year before the end of June 2017. The Council has approved the rates level in approving the Funding Impact Statement, which formed part of Annual Plan. He pointed out that Appendix A of the report schedules the rates resolution.

Cr Shier sought clarification on how the decision to set the capped level of the rates increase to 6% was arrived at.

Mayor Dalley explained the rationale of decision. He said it was to accelerate the collection of money to reduce debt in order to reduce the rates in the later years in the context of the Long Term Plan. He said the proposal was put out for consultation with a high level of community engagement and said the message was quite clear from the community that they were happy with that approach.

The Manager Support Services provided further explanation and said that the figures can be reviewed and recalibrated in line with the level of debt as Council move through the duration of the Long Term Plan.

Mayor Dalley reminded Council the value to rate payers must be kept in mind, as that is what is in demand by the community for what they want and are prepared to pay. He said Council is bound by and must provide services that are dictated to by regulatory constraints and there is a cost to providing those including water and sewer.

The Chief Executive Officer said that the maximum increase for the first five years of the Long Term Plan was set at 6%, but pointed out that in 2015/2016 year the increase to rates was 2.9%. He said although the maximum increase level is set at 6% that doesn't necessarily mean increases will be at the maximum every year. He said that to his knowledge neighbouring authorities were facing similar increases.

Mayor Dalley said this topic will feature in more discussions over the next six months as Council embarks on the planning process for the 2018-2028 Long Term Plan.

THAT, PURSUANT TO SECTION 23 OF THE LOCAL GOVERNMENT (RATING) ACT 2002, THE COUNCIL PASSES THE RATES RESOLUTION ATTACHED AS APPENDIX A IN THE REPORT.

Shier/Black

CARRIED

5.4 Policy for Rates Remissions for Earthquake-Affected Properties

The Manager Support Services presented the report on the Policy for Rates Remissions for Earthquake-Affected Properties.

He explained the focus of the proposed policy is on those properties that have been issued a Section 124 notice under the Building Act. The notices have been placed on main dwellings on the property that have been deemed to be dangerous or insanitary.

It is proposed for the 2017/2018 year that the value of the damaged improvements be deducted from the Capital value and the rates be recalculated on that basis. In addition, if the property is assessed as dangerous or insanitary, then the property owner will not be receiving services for Water, Sewer or Refuse Collection and as a result, the services rates should be remitted as well.

Cr Black sought clarification on the term in the proposed policy “other properties’ and how those property owners will know they are able to apply for the rates remission. The Chief Executive Officer responded that the usual social channels will be utilised and that the navigators will also be utilised to communicate the information to the community.

THAT THE RATES REMISSION POLICY ON PROPERTIES AFFECTED BY THE HURUNUI-KAIKOURA EARTHQUAKE BE ADOPTED.

Harris/Daly

CARRIED

5.5 Aged Vehicle Replacement – Service Delivery

The Manager Infrastructure Services - Delivery presented the report.

He said periodically vehicles are replaced due to wear and tear. He said his report seeks authorisation to replace four vehicles in the Service Delivery team. Three Water Service vehicles and one Maintenance (Gardener) team vehicle, in the main, a like-for-like replacement is requested, except for the proposal to move to a tip/crane truck for the 3Waters team.

The Manager Infrastructure Services - Delivery explained the purpose of this type of vehicle and said it will replace the need to be reliant on external contractors for lifting pumps, cartage of bedding material and freighting pipe. He confirmed that from initial investigations, it would seem that this type of vehicle could be acquired within the same budgetary constraints.

In response to a query relating to the use of the tip/crane truck on a daily basis. Manager Infrastructure Services - Delivery confirmed the tip/crane truck will be assigned to the Capital Works team who will utilise the vehicle on a daily basis. He confirmed the crane is likely to be fitted to a truck. The Chief Executive Officer offered a point of clarification and explained that the utilities team is split into two groups, the capital works team and the watermen. He said that the expectation is the officer who is assigned the vehicle will be the same officer who carries out the capital works programme.

Cr McLean enquired about the cost to change, the Manager Infrastructure Services - Delivery confirmed that initial investigations suggest it could be between \$10,000 - \$20,000.

Cr Daly sought further information on the remaining fleet, the Manager Infrastructure Services - Delivery explained the rest of the fleet have travelled in the vicinity of 70,000 – 80,000 kms and are scheduled for replacement within the next 1 – 2 years.

THAT THE VEHICLES STATED IN THE REPORT ARE REPLACED.

ONE LANDCRUISER REPLACED LIKE FOR LIKE; AND
 ONE LANDCRUISER REPLACED WITH A TIP/CRANE TRUCK; AND
 ONE HOLDEN COLORADO UTE REPLACED WITH A SIMILAR TYPE SERVICE UTE;
 AND
 ONE MAZDA BOUNTY UTE REPLACED WITH A HILUX DOUBLE CAB UTE.

Ward/Anderson

CARRIED

Cr Shier enquired the reason why this type of report was brought to Council.

Mayor Dalley explained that it is useful for Councillors to have knowledge of purchases and input into the final decision. The Chief Executive Officer confirmed that there is currently no delegation for any council officer to purchase motor vehicles.

Cr Ward said that he thought the Chief Executive Officer would hold delegations to sign off this type of purchase and bring it to the Council as an information item rather than a decision item.

Mayor Dalley confirmed that although the delegation to the Chief Executive Officer does not currently exist it could be added, but would need to be supported by the vehicle replacement policy.

The meeting adjourned for morning tea at 10.37am and reconvened at 10.52am.

**Presentation
 from Kelly
 Scanlan,
 Amberley Pre
 School**

Kelly Scanlan and Brittany File from the Amberley Pre School and Prep School, gave a presentation on Early Childhood Education (ECE) services.

The presentation covered points from a recent meeting of Early Childhood Education managers, educators and owners from North Canterbury. The meeting focused on and discussed the significant growth in the number of new early childhood centres in recent years and the impact the new centres are having on long-established providers.

Kelly Scanlan said she wanted to raise the awareness of the Councillors regarding the difficulties the ECE services face. In particular she noted the experience of ECE centres in the Waimakariri District. She said there is a large number of preschools in the Waimakariri District that are not full, she said that some have even closed down due to lack of numbers on their roll. She said 14 new centres opened in the Waimakariri District, but as those centres opened, existing centres struggled to get the numbers required to remain sustainable and open. She said that communication has gone to the Waimakariri District Council focusing on the issue.

Brittany File outlined the potential impact on the ECE centres in the Hurunui District if the same approach as the Waimakariri District was to be taken with the planning of new residential developments. She explained that the Ministry of Education licence's centres but does not dictate where or how many ECE centres should be located in an area.

Kelly reiterated that they are asking Council to take a moment to consider what has happened in the Waimakariri District, and the negative impacts of that on the business owners, children and employees.

Mayor Dalley thanked Kelly and Brittany for attending and said the issue is clear. He said that it's a generic commercial situation that impacts on everyone in a similar manner as what is impacting on the services being offered by ECE

centres.

The Chief Executive Officer confirmed often residential developers focus on what will attract people to their development and said that is usually a café and an ECE centre. He said this is a worthwhile issue that Council should be taking into account.

Cr Black sought clarification on the purpose of the letter tabled for the Councillors. Kelly confirmed that letter tabled is a draft that will be sent to the Waimakariri District Council for their endorsement before being passed on to the Ministry of Education.

Cr Harris thanked Kelly and Brittany for bringing the information to the attention of Councillors, she said she had not thought of the impact of this on the community.

5.6 Earthquake Recovery Report and Plan

The Earthquake Recovery Manager presented the report. He explained the Earthquake Recovery team has now reached its planned exit point and it will cease to operate as a standalone group from 30 June 2107.

He said there is a shortfall of \$1.4M and that negotiations are ongoing with the Department of Internal Affairs of the share of \$2.5M for natural and hazard work. He said the Chief Executive Officer is working on getting a share of that.

Cr Anderson said that it's great to get the costs, but she would like a score sheet of what funding has been sought and what had been received. The Earthquake Recovery Manager confirmed that there has been a large amount of social support funding provided and the Manager Support Services would be tracking further funding as it is received.

The Earthquake Recovery Manager said that no one wants the recovery process to become a political or financial monster. He said achieving optimal long term recovery will call for courage and Council holding its nerve to make the most of the opportunities. He said that risk of depopulation is a real risk to the settlements and small communities of the Hurunui and suggested the Councillors keep those at the forefront of their mind.

He said a long-term programme of diversification will assist the rural and farming community. He said the district plan needs to be an enabler not a restrictive force working against diversification. He said water is a large issue and he doesn't believe it should be left to the regional council.

The Earthquake Recovery Manager confirmed that the Hurunui has had an abnormal event and in his opinion it takes abnormal solutions to suit the unusual and abnormal situation.

Mayor Dalley and Cr Shier pointed out that the Alpine Triangle referred to in the report has been rebranded as the Pacific Touring Route and the product has also changed with the route now starting in Christchurch.

Cr Daly raised the concern that the businesses in Cheviot are still very vulnerable.

Cr Anderson confirmed the free Wifi has been installed in the Waiou Green this week. In response to a question relating to the ongoing cost, the Chief Executive Officer confirmed that the cost is around \$1,200 per annum but that in most instances a local business or a group of businesses pay that in return for an advertisement on the landing page. He said this is the case in Culverden and Cheviot.

The Earthquake Recovery Manager confirmed the NCTIR camp in Cheviot is progressing. The Chief Executive Officer added that consent has been applied for and the camp will contain 10 units similar to those placed at the workers camp established in Kaikoura.

In response to a query from Cr Black relating to which Council Officer would take over the Earthquake Recovery Manager, the Chief Executive Officer confirmed he would and depending on which item needs attention, that will dictate which Council department would be responsible.

Mayor Dalley confirmed that the report largely contains issues that are already known to Council. He said it is a good summary of existing issues like the drinking water and freedom camping.

The Chief Executive Officer summed up by acknowledging and thanking the Earthquake Recovery Manager for his work, Mayor Dalley reiterated the Chief Executive Officer's acknowledgement and said some great Council staff have also supported the work of the Earthquake Recovery Manager during his tenure.

The Earthquake Recovery Manager thanked all those in his team and said he was very fortunate to have such a great team working with and supporting him in his role.

THAT THE COUNCIL RECEIVE THIS REPORT.

THAT THE SUGGESTIONS AND RECOMMENDATIONS CONTAINED IN THE REPORT BE REFERRED TO STAFF FOR CONSIDERATION AS PART OF THE COUNCIL'S ONGOING PLANNING PROCESSES.

Harris/Ward

CARRIED

5.7 Winter Warming Project

The Earthquake Recovery Manager presented the report for council's consideration.

He said a "Winter Warming" project has also been initiated by the National Earthquake Recovery Office. It is hoped that the project will assist affected persons to secure warm, dry and sanitary living conditions in time for winter.

The Government is currently considering options around advisory services, and the possibility of a Red Cross grant based programme for temporary repairs and/or heating. Hurunui District Council is cooperating fully with the Government initiative, but has concerns that meaningful actions may not be possible until too late in the winter season.

Mayor Dalley sought clarification if the grant funding is only coming from the Red Cross or if it would be partially Government funded. The Earthquake Recovery Manager confirmed at this stage the funding is quite complex and the Chief Executive Officer confirmed that too, he said there are various places the funds could come from. Essentially though the Council will be last port of call for those who are not eligible for any other funding.

Cr Anderson asked about the possible flexibility on the individual targeted rate. The Chief Executive Officer said it would be up to Councillors to determine the extent of the flexibility required.

The Earthquake Recovery Manager added the criteria from the Red Cross is currently unknown, but the first draft of the criteria document has been received. He said it has since been rewritten, and the final draft is yet to be

forthcoming.

Further clarification was given by the Earthquake Recovery Manager and Mayor Dalley regarding the Section 124 in that not all those on the master list for Section 124 were issued with a Red Placard.

THAT THE COUNCIL AGREES TO OFFER THE OWNERS OF EARTHQUAKE DAMAGED HOMES UP TO A MAXIMUM OF \$5,000 PER PROPERTY AS A LOAN TOWARDS THE COSTS OF URGENT REPAIRS TO ADDRESS HEATING AND/OR WEATHER TIGHTNESS ISSUES ARISING FROM THE NOVEMBER 2016 EARTHQUAKE, PROVIDED THE HOME OWNER AGREES TO AN INDIVIDUALLY TARGETED RATE THAT WOULD FUND PRINCIPAL REPAYMENT OVER NINE YEARS AT AN INTEREST COST 1% ABOVE THE AVERAGE COST OF COUNCIL BORROWINGS.

THAT THE CHIEF EXECUTIVE BE AUTHORISED TO ESTABLISH THE DETAILED LEGAL REQUIREMENTS AND TERMS FOR SUCH A TARGETED RATE.

Ward/Shier

CARRIED

5.8 Waiver of Development Contributions for Waiau Recovery Village

The report was presented by the Planner. He said \$120,000 of development contributions are due for the Waiau Recovery Village development.

Following the November 2016 Hurunui earthquake event the Council is managing a project to locate four 'Rawhiti' dwellings on an existing site at 18 Clarence Street, Waiau. Development contributions have been charged as per the Development Contributions Policy in the Hurunui Long Term Plan 2015 - 2025. The Council needs to determine if they wish these Development Contributions are charged or waived.

He confirmed that there is additional demand on the water infrastructure to service the properties. Mayor Dalley clarified this is about a new unit of demand on the services. The Chief Executive Officer added there was already a unit of demand on one of the sections.

In response to a query relating to who is actually paying and who is actually receiving the contributions the Chief Executive Officer confirmed the contributions would be ring-fenced for that development.

Cr Anderson sought clarification regarding the transaction. Mayor Dalley said the capital is debt funded at present but in the future it would be recovered when the property is sold.

The Chief Executive Officer added that there have been a number of organisations involved in the Rawhiti development at considerably more cost than that of the capital contributions. Mayor Dalley summed up by saying it is a trade-off between the general ratepayer versus the scheme ratepayer.

THAT THE COUNCIL AGREES TO A FULL WAIVER OF DEVELOPMENT CONTRIBUTIONS.

Shier/Ward

There was an amendment to the motion.

THAT THE COUNCIL AGREES TO DEFERRAL OF DEVELOPMENT CONTRIBUTIONS.

Daly

Further discussion was had over the amendment to the motion. There was no support for the amendment. The motion was lost.

The original motion was put.

THAT THE COUNCIL AGREES TO A FULL WAIVER OF DEVELOPMENT CONTRIBUTIONS.

Shier/Ward

CARRIED

The discussion continued with further clarification on the impact of the waiver on the ratepayers of the district. The Chief Executive Officer clarified the impact. Mayor Dalley summed up by saying he believes the right resolution is on the table given the input by other parties who have also contributed to the project.

The meeting adjourned for lunch at 12.40pm and reconvened at 1.12pm.

5.9 Results of Consultation – Mt Lyford Land Damage Project

The Policy Planner presented the report which contains the results of the consultation period.

She said Mt Lyford landholders have been consulted on the natural hazards research proposed by the working party comprised of GNS Science, Environment Canterbury, EQC, and the Council following the 14 November 2016 earthquake in accordance with the Council's 27 April 2017 resolution.

The consultation allowed landholders to gain further information on the research proposal. Following the consultation period, formal submissions in favour or against the research have been requested of all landholders within and neighbouring the village. She said that 30 responses have been received so far.

It is recommended the Council agree to proceed with the research, subject to sixty percent or more of the formal submissions received being in favour of it going ahead.

In response to a query regarding the funding, the Manager Regulatory Services confirmed \$20,000 of budget remains in the current 2016/2017 year.

Mayor Dalley confirmed it is a three way funding model with GNS Science, Environment Canterbury and Hurunui District Council all contributing \$20,000 each.

Cr Harris sought clarification on the source of the funding, the Chief Executive Officer added the original scope was that GNS Science, Environment Canterbury and Hurunui District Council will contribute. Mayor Dalley asked the Chief Executive Officer if GNS Science understand the \$20,000 from Council is included in the \$60,000. The Chief Executive Officer confirmed that Council committed to contributing \$20,000 to the project, but if it wasn't necessary to contribute then Council would not.

In response to a query regarding which budget the \$20,000 was coming from, the Manager Regulatory Services confirmed it was coming out of the District Plan budget.

The Chief Executive Officer confirmed the approach for gauging the level of response would be by letter. He said these will be used to assess if the 60% threshold is reached in order to proceed.

THAT THE COUNCIL RECEIVES THE RESULTS OF THE CONSULTATION ON THE RESEARCH PROPOSAL.

THAT THE COUNCIL AGREES TO PROCEED WITH THE RESEARCH PROPOSAL

SUBJECT TO MORE THAN SIXTY PERCENT OF RESPONSES RECEIVED BEING IN FAVOUR.

Harris/Anderson

CARRIED

**5.10 Fire
Damaged Unit
– Funding**

The Amenities Officer presented the report. She tabled a document that outlines the updated costs, accessibility options and solar costs of the building project.

She said there has been an increase in costs of \$20,000 due to the expiry of the quote and because the successful tenderer, Keith Hay Homes had missed factoring in travel costs. She said that she is exploring other funding options namely through Pub Charity and Lotteries Commission to assist with funding the shortfall.

In response to a query about the selection of the builder the Property Administrator, confirmed that travel costs would not have been applicable to the other tenderers due to Keith Hay Homes carrying out 80% of the build in their yard and transporting the build from there, where the other tenderers proposed to build on site.

The Chief Executive Officer provided further information for the councillors. He clarified that the amount in that the settlement from A1 Homes was based on replacement value of a one bedroom unit, and that Council chose to investigate replacement with a two bedroom unit.

Mayor Dalley sought further clarification on the total cost increases which were explained by the Amenities Officer. She said the main increases were to materials since the previous quote and the transport costs that had been missed being included in the original quote. Mayor Dalley raised the option for councillors to reconsider if a single bedroom unit should be rebuilt rather than a two bedroom unit.

The Chief Executive Officer confirmed the expiry of the current quote from Keith Hay Homes is one month.

Cr Black said she's keen to get the project underway and is concerned that going back to other tenderers could result in increased costs.

The discussion continued with some thought being given to the possibility of getting the project underway and then considering variations. The Chief Executive Officer pointed out that because Keith Hay Homes build off site, there is less opportunity to make any variations once the build is started.

The Amenities Officer confirmed the outcome of the funding application is expected to be known by the end of July.

THAT THE COUNCIL AGREES TO DEBT FUND THE SHORT FALL TO BUILD A TWO BEDROOM, ACCESSIBLE UNIT (LESS THE SOLAR WATER HEATING, THAT CAN BE ADDED LATER) WITH AN APPROXIMATE SHORTFALL OF \$52,717.68; IF EXTERNAL FUNDING APPLICATIONS ARE NOT SUCCESSFUL BEFORE THE CRITICAL STAGE OF THE BUILD.

Dalley/Daly

CARRIED

**5.11 Rata
Foundation
Funding for
Hurunui Youth**

The Manager Public Services presented the report. She said the Hurunui Youth Programme (HYP) has relied on external funding every year.

A funding application is being prepared for submission to The Rata Foundation seeking \$38,000 to assist with running the Hurunui Youth Programme over the

Programme

next 12 months. The Manager Public Services said this is consistent with other years when external funding is sought to pay for the programme and events offered by the programme. She said the Council funds the salary and vehicle running costs.

The Manager Public Services said The Rata Foundation funding application criteria stipulates Council must adopt a resolution confirming that it is agreeable to the funding application.

THAT THE COUNCIL ENDORSES AN APPLICATION TO THE RATA FOUNDATION TO ASSIST THE HURUNUI YOUTH PROGRAMME FUN PROGRAMMES FOR YOUTH IN THE HURUNUI DISTRICT IN 2017/18. THE TOTAL APPLICATION AMOUNTS TO \$38,000.

Anderson/Black

CARRIED

**5.12 Long Term
Plan 2018-28
Preparation**

The Manager Public Services presented the report. She said the Council is required to have a Long Term Plan (LTP) at all times and the Plan must be reviewed every three years. She said a work plan will be put in place to efficiently and effectively undertake the review involving Councillors and to meet public expectations and statutory requirements.

The Manager Public Services said the expectation is to have Long Term Plan workshops held at the conclusion of the up and coming Council meetings. She also explained that where Committees exist they will review the workflow policies and services that relate to them. She explained that there is now a legal requirement to prepare a consultation document and that would be done in conjunction with 'Ward Nights'. She reiterated that this is a process that is being built upon and could be subject to change.

In response to an enquiry regarding the tradition of submissions being held in Amberley, the Manager Public Services confirmed that in the past submissions have mostly been held in Amberley. Cr McLean suggested that submissions could be held in different parts of the district. Mayor Dalley said it is an idea with merit, albeit it one that has not been done before.

Mayor Dalley suggested an oral submission session could be held in different areas. Cr Black agreed, but highlighted, submitters would also need to consider where they would want their submission to be heard. Cr Black said that the most important part of the process is availability.

Cr McLean suggested an online presence could assist with showing how engaging and interesting the process is. She suggested short videos online could be a useful tool, especially with engaging working residents in the process.

THAT THE COUNCIL ENDORSES THE WORK PLAN DESCRIBED IN THIS REPORT TO REVIEW AND DEVELOP THE LONG TERM PLAN 2018 – 2028.

McLean/Harris

CARRIED

The Chief Executive Officer and Mayor Dalley encouraged Councillors to think about the issues they want to see included in the Long Term Plan including the level of service that ratepayers would like to see delivered by the Council.

6. DISCUSSION ITEMS

**6.1 Hurunui-
Waiau Zone**

The Council considered the update from the Hurunui-Waiau Zone Committee meeting on 19 June 2017. Cr Daly gave a further oral update and said the

Committee Update Committee are currently working on the nutrient budget figures. He said there were 60-70 members of the public in attendance at the public meeting session held at the conclusion of the meeting.

6.2 Update from the Public Services Committee The Council considered the update from the Public Services Committee meeting on 8 June 2017. Cr Harris spoke to the report and summarised the items and discussion. In particular, she highlighted the extension to the existing public toilet cleaning contract in order to allow time to seek alternative contracts.

6.3 Update from the Infrastructure Committee The Council considered the update from the Infrastructure Committee meeting on 15 June 2017. Cr Daly spoke to the report and summarised the items and discussion. In particular, he highlighted Grays Road intersection improvements and said that Council Officers are to begin investigations into getting costings.

THAT THE INFORMATION ITEMS 6.1, 6.2 AND 6.3 BE RECEIVED.

Harris/Dalley

CARRIED

7. INFORMATION ITEMS

7.1 Enterprise North Canterbury Statement of Intent & Business Plan 2017-18 The Chief Executive Officer presented the Statement of Intent (SOI) and Business Plan for Enterprise North Canterbury for the financial year beginning 1 July 2017.

He said the Local Government Act requires that a draft SOI be made available to the Council each year for comment and the final copy provided to the Council by the end of June each year. The final SOI takes effect from 1 July 2017.

Enterprise North Canterbury prepared a draft Statement of Intent and invited feedback from the Council before it was finalised. The draft SOI was considered by the Finance, Audit and Risk Committee earlier this year, but given there is no June meeting of the Committee, this is being presented to the Council for its information.

THAT THE INFORMATION BE RECEIVED.

Black/Harris

CARRIED

8. URGENT BUSINESS

8.1 Cheviot Ward Committee Member Appointment Cr Daly reported that the Cheviot Ward Committee did not fill all its positions at its Triennial Meeting and at its meeting on 31 May 2017, it nominated an additional member, Peter Somerville. All the vacant seats on the committee have now been filled. Cr Daly said he supported this appointment as it was always great to get keen people involved on the ward committee.

THAT THE COUNCIL APPROVE THE APPOINTMENT OF PETER SOMERVILLE AS A MEMBER OF THE CHEVIOT WARD COMMITTEE.

Shier/Anderson

CARRIED

Meeting Ended The meeting ended at 2.50pm.
The next ordinary meeting will be on 27 July 2017.
