

HURUNUI DISTRICT COUNCIL MINUTES



Meeting Council
Time and Date 9.42am, 23 February 2017
Venue Waiau Hall, Cheviot Street, Waiau.

Members Present Mayor Winton Dalley (Chairperson) (until 1.00pm) Councillors Nicky Anderson, Marie Black (from 11.22am), Vince Daly, Dick Davison, Jason Fletcher (from 9.47am until 12.00pm), Fiona Harris, Julia McLean and Geoff Shier.

In Attendance Hamish Dobbie (Chief Executive Officer), Judith Batchelor (Manager Regulatory Services), Jason Beck (Manager Support Services), David Edge (Manager Infrastructure Services – Assets), Dan Harris (Manager Infrastructure Services - Delivery), Audrey van der Monde (Manager Public Services), Naomi Woodham (Team Leader Customer and Information Services), Paul Wylie (Recovery Team Manager) and Graham Sutherland (Council Secretary).

Apologies Cr Michael Ward. Mayor Dalley and Cr Jason Fletcher for early departure. Councillors Black and Fletcher for lateness.

THAT THE APOLOGIES BE ACCEPTED.

Anderson/Davison

CARRIED

Affirmation Cr Anderson read the affirmation as attached to the Council agenda.

Conflict of Interest Declarations No conflicts of interest were noted in respect of any agenda items.

Recording Device A recording device was used for the purpose of the accuracy of the minutes.

Urgent Business Cr Black – request for Council support for community organisations applying for external funding.

Cr Fletcher arrived at the meeting at 9.47am.

1. Minutes THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 15 DECEMBER 2016 ARE CONFIRMED.

Anderson/Harris

CARRIED

Matters arising

Nil.

2. Forward Programme The Forward Programme for 2017 was provided for councillors' information.

THAT THE INFORMATION BE RECEIVED.

Davison/Daly

CARRIED

3. Mayor's Diary

The Mayor's diary arrangements for the preceding period were provided.

THAT THE INFORMATION BE RECEIVED.

Davison/Daly

CARRIED

4. Council's Working Groups/ Projects Status Report

The Council considered the table of working groups and projects and noted progress with each.

- It was noted that representatives from the Amberley Pool were likely to be presenting an update to the 16 March 2017 Finance, Audit and Risk Committee meeting.
- With respect to the Queen Mary Hospital matter, Cr Fletcher said the working group needed a replacement for a retired councillor and he said he would like the working group to meet soon, as there was a lot of demand for access to the buildings from people and organisations looking to utilise the facility.

THAT THE COUNCIL APPOINTS COUNCILLORS NICKY ANDERSON AND FIONA HARRIS TO THE QUEEN MARY HOSPITAL WORKING GROUP.

Daly/Davison

CARRIED

- It was noted that the Infrastructure Working Group would meet in the next few weeks to begin reviewing the roading asset management plans.
- The Manager Infrastructure Services - Assets said that with respect to the Inland Kaikoura Road Special Purpose Road Review/Investment Logic Mapping (ILM) Picton to Ashley Bridge project, it was now broken into five sections post-earthquake and there will be consultation with elected members for communities and stakeholders affected along this route. He said officers would be working on this and keeping councillors informed.
- Cr Shier asked if the Hurunui Trails cycleway group and review of the walking and cycling strategy should be added to this list of current Council projects for regular reports to the Council, but it was noted that the regular report back to the Public Services Committee would be sufficient.

THAT THE INFORMATION BE RECEIVED.

Davison/Daly

CARRIED

5. DECISION ITEMS

5.1 Proposed Keeping of Animals in Urban Areas Bylaw 2017

The Policy Planner provided a report presenting the proposed amended version of the Keeping of Animals in Urban Areas Bylaw for Council's approval. This was attached as Appendix 1 and the bylaw had been amended to include changes agreed by the Council at the 22 September 2016 meeting.

The main change is a new section entitled 'Service of Notice'. This section has been included to ensure clarity of the ability of Authorised Officers to issue a notice as referenced in Section 5.1c. Other changes seek to correct minor errors to increase consistency. Review of bylaws requires consideration as to whether public consultation is required and to what extent. This depends on the significance of the policy and the nature of the changes proposed. The officers' opinion is that the proposed amendments are minor in nature and do not meet the significance test required for public consultation.

The Policy Planner explained the options for review presented earlier to the Regulatory Committee and Council in 2016 and the option was chosen to retain the bylaw and make an exception to not include bees. She said the amended bylaw was presented on agenda page 27 with changes identified and some minor corrections included. She said it was decided that the matter was not of significant interest to justify full consultation as it did not affect existing rights.

Cr Harris questioned the use of the terminology regarding urban and settlement areas and whether the wording inadvertently broadened the situation, with an unintended consequence of catching someone it did not intend to catch. The Manager Regulatory Services said the Council could include a definition for settlement as defined in the Hurunui District Plan and agreed to add this as an amendment. Cr Harris said she would be happy with that as it provided more consistency. In response to a question regarding the service of notice provisions, the Chief Executive Officer said the changes make it simple and clear that notice is served under certain conditions.

Cr Fletcher advised that his company had a contract with the Council for providing services that may be affected by this bylaw, but he did not consider this to be a conflict of interest. However, he noted that he would not participate in the discussion and voting on this matter.

THAT THE COUNCIL AGREE THAT THE PROPOSED AMENDMENTS TO THE BYLAW DO NOT REQUIRE PUBLIC CONSULTATION.

THAT THE COUNCIL APPROVE THE PROPOSED AMENDMENTS TO THE KEEPING OF ANIMALS IN URBAN AREAS BYLAW 2017, SUBJECT TO OFFICERS ENSURING CONSISTENCY REGARDING THE USE OF THE WORD SETTLEMENT RATHER THAN URBAN AREAS, AS DEFINED IN THE DISTRICT PLAN.

THAT THE REVIEWED KEEPING OF ANIMALS IN URBAN AREAS BYLAW COMES INTO FORCE ON 23 FEBRUARY 2017.

Harris/Shier

CARRIED
(Cr Fletcher abstained.)

5.2 Appointment of District Licensing Committee Member

The District Licensing Committee Advisor advised that the Council approved at its meeting on 24 November 2016 that;

- Only elected councillors of the Hurunui District Council, who meet the relevant criteria, would be list members on the District Licensing Committee for the 2016-19 triennial period.
- The District Licensing Committee comprise of three list members plus the Mayor.
- To appoint Cr Marie Black as chairperson of the District Licensing Committee for the 2016-19 triennial period and Cr Dick Davison as deputy chairperson.
- The Council noted the expression of interest by Cr Michael Ward as a list member of the District Licensing Committee and referred this to officers to follow the appropriate appointment process and report back to the Council.
- That the current District Licensing Committee remain in place until Cr Michael Ward goes through the appropriate process and is formally appointed by the Council.

The District Licensing Committee Advisor spoke to the report and said that Cr Ward declared that he had no known conflicts of interest and acknowledged he had no

relevant qualifications or experience, but had recently attended training with other local authorities and would undertake further training that will continue to update and keep relevant information flowing as it happens. She said the Council had the options to approve Cr Ward as a list member or if it was not satisfied that he had sufficient experience, then continue to use Waimakariri members if needed.

Cr Fletcher asked if it was a concern to officers that Cr Ward had no practical experience, as that cannot be substituted for attending courses. The District Licensing Committee Advisor said most issues were heard by the Chairperson on the papers, while the committee was used for hearings. She said the Council currently have two experienced members as well as Mayor Dalley who also had some experience, so the Council was well covered. Cr Fletcher said that when members are called on to deliberate, it will be at times of importance to applicants and he wanted to ensure good decisions were made.

Cr Daly noted that all members had to start from a position of inexperience and had to undergo training. Cr Davison agreed that all members started from scratch and it was a good point made by Cr Fletcher, as Cr Ward will have to learn and absorb a lot of information to get up to speed to be an effective member of the committee. However he supported the recommendation. Mayor Dalley acknowledged the concerns expressed and said the Council needs to grow more people into the job and allow someone to build up and get that experience.

THAT THE COUNCIL APPROVE COUNCILLOR MICHAEL WARD AS A LIST MEMBER OF THE HURUNUI DISTRICT LICENSING COMMITTEE FOR THE 2016-19 TRIENNIAL PERIOD.

THAT THE COUNCIL APPROVE LIST MEMBERS FROM WAIMAKARIRI DISTRICT LICENSING COMMITTEE TO THE HURUNUI DISTRICT LICENSING COMMITTEE LIST, TO BE USED ONLY IF A QUORUM OF THREE CANNOT BE REACHED FROM THE HURUNUI DISTRICT LICENSING COMMITTEE LIST.

Daly/McLean

CARRIED

5.3 Council's Strategic Direction

The Manager Public Services advised that in October 2016, the newly formed Council and Management Team met in a workshop to discuss the Council's strategic direction. Each Councillor and the Mayor gave their personal view on what they considered to be important and what they would like to see happen in the district. After the workshop, officers summarised the statements that were made. This was included with the report for discussion. The original intent had been to bring this back to the November 2016 Council meeting, but the earthquake event derailed that intent. The Council is now asked to consider the statements in the strategic summary and decide whether those statements are still applicable and the priority areas to provide strategic direction. The earthquake and damage caused may result in priorities changing. Once the general strategic direction was agreed to, the next step is for officers to complete the strategy with objectives, targets and measurements.

The Manager Public Services said that during the workshop councillors had not talked about specific objectives. She said that once the general direction was agreed, the Council would need to establish and agree to objectives, however the main priority at this stage was to agree to the five summarised areas.

Mayor Dalley said that all councillors no doubt recall the good strategy workshop which was a good introduction for the new councillors, but then all things changed

with the November earthquake. Mayor Dalley said this discussion was timely today as there may be some budget implications from the November events.

Cr McLean commented that this needs more work before it can be effective and she was mindful of the need for good communications as an integral part of what the Council wanted to achieve, which was a theme that came through loud and clear in the workshop and subsequently. She said she would want to see an increased focus on communications. Cr Anderson said she would also like to see added something to convey that the Council will help to connect our people with services.

Cr Harris said she would see communications being something that can stand alongside this work and let the public know the Council had been working on its strategic vision and direction. She said she would like another workshop and a chance to review some of the things contained in the report and firm up some more ideas. Cr Harris said she would like to see included any critical numbers that would have changed since the earthquake and what would be needed to ensure the sustainability of Council finances. She said the document can be aspirational, but it needs to have those numbers sitting in behind it all.

Cr Fletcher recommended that a further draft of the document be brought to a councillor workshop for more in-depth discussion. Mayor Dalley agreed and said the Council can indicate today that it agrees with the direction in general terms and consider how to progress it.

Cr Davison said he did not think the draft gave sufficient weight to the fact that the district was not an island and has other councils around it and the role of the government as well, which affects much of what the Council can do. He would like to give this some emphasis in the document. Mayor Dalley said it should also canvas views about support for any form of amalgamation following recent events or whether the Council should fight for independence or the status quo. He said the Council needed to have a firm view about where it fits in the big picture.

Cr Shier said the section on finance flows through into debt management and he said he would want a serious discussion about those objectives. He said reducing debt to zero by 2025 would need a lot of discussion. If the Council was looking to reduce debt, there would be other impacts like rates relationships, debt to assets ratios, debt to income ratios and consideration of the value to the organisation of carrying debt, as opposed to repaying it all. He said this would be a substantial discussion to be had before committing to an objective. Mayor Dalley said the wording of “manage and reduce debt” may be better worded as “to responsibly manage debt” and he said a councillors’ workshop would be a good opportunity to work through all this.

THAT THE COUNCIL AGREES WITH ITS STRATEGIC DIRECTION AS OUTLINED IN THE SUMMARY, AND PROVIDED DIRECTION FOR OFFICERS TO PREPARE A DRAFT STRATEGY TO BE BROUGHT TO A LATER COUNCIL WORKSHOP.

Fletcher/Harris

CARRIED

**Presentation
to Retiring
Long Serving
Staff Member**

Mayor Dalley and the Council acknowledged the long service of retiring Rooding Engineer, John Whyte, who had worked at the Council for 24 years. Mayor Dalley reflected on the years of excellent service by John Whyte, who was a much loved and respected member of the Council staff and he said he had many dealings with John, who always acted with a high standard of professionalism and integrity and always

with a good sense of humour. Mayor Dalley said John's knowledge of the district and engineering is immense and on behalf of the Hurunui community he said he cannot thank John enough for his long and loyal service.

The meeting adjourned for morning tea at 10.25am and reconvened at 11.11am.

**5.4
Canterbury
Local
Authorities
Triennial
Agreement**

The Chief Executive Officer advised that Section 15 of the Local Government Act 2002 requires that by no later than 1 March 2017, local authorities in the Canterbury region enter into an agreement containing protocols for communication and co-ordination among them during the period until the next triennial general election. The report contained a proposed Triennial Agreement, as well as a proposed Charter of Purpose for the Canterbury Mayoral Forum. The Triennial Agreement and Charter are now being considered by all the local authorities in the region.

The Chief Executive Officer said the triennial agreement sets up the Mayoral Forum and Chief Executive Officers forum as well and he said this was an effective process that led to successes like the Canterbury Water Management Strategy. He said it was an important forum to ensure cross-council linkages and coordinated work towards common goals for the region. He said there was only minor change to the previous agreement, with reinforced commitment and more focus on Civil Defence and Emergency Management. He said if the Council wanted to make any minor changes, this could be delegated to Mayor Dalley when signing off the agreement. The Chief Executive Officer said this was about allowing the Mayor to be part of the forum and for all Canterbury mayors to have a voice, but it was not about developing a view of the Council, just the view of the mayors of Canterbury.

In response to a question from Cr Shier, the Chief Executive Officer said the second document referred to, the proposed charter of purpose, did not need Council approval as the mayors sign that off.

Cr Black arrived at the meeting at this point at 11.22am.

Mayor Dalley commented that that Council had recently seen this in operation with the development of a submission on the fluoridation bill and with changes to the Local Government Act and he noted that any significant issues come back to the Council to form its own opinion, however this provides a level of liaison through the Chief Executive Officers and Mayors and Chairpersons.

THAT THE COUNCIL APPROVES THE CANTERBURY LOCAL AUTHORITIES TRIENNIAL AGREEMENT 2017–19, AS ATTACHED TO THE AGENDA REPORT.

Davison/Harris

CARRIED

**5.5 Hurunui
Tourism
Board and
Hanmer
Springs
Thermal
Pools & Spa**

The Chief Executive Officer sought approval to create two new part time senior management positions, one at the Hanmer Springs Thermal Pools and Spa and the other supporting the work of the Hurunui Tourism Board. A number of recent events have conspired to cause both the Hanmer Springs Thermal Pools and Spa Committee and the Hurunui Tourism Board to consider the future resources required to deliver their respective services. These events were a move by the Hurunui Tourism Board to take a more strategic view of marketing and promotion of the District; the Hanmer Springs Thermal Pools and Spa Management Committee looking at ensuring the longer term succession for the Pools General Manager role and the Hurunui/Kaikoura earthquake requiring a change of direction in promotion and marketing of tourism for some parts of the district and some central government funding being made available for this.

The Chief Executive Officer introduced the report and explained that the Hanmer Springs Thermal Pools and Spa Management Committee was looking at how the Pools General Manager could be supported in the role and have cover if needed. He said at the same time the Hurunui Tourism Board was saying it needed more staff input at a higher strategic level to do its job effectively and have a more strategic view of marketing and promotion. He said there were two new positions being sought but it was possible that one individual could fill both or have some other arrangement. The Chief Executive Officer said there was some government funding for earthquake recovery in the short term to contribute to the tourism role, but it would be a cost to Council longer term and it would depend on how the Council recruits for it. The Chief Executive Officer said that staffing matters were delegated to the Chief Executive Officer, but this report was presented to the Council for budget approval.

Cr Fletcher said the report suggests it could be one person but it may also be achieved through a reorganisation of numerous roles across the Pools organisation, for example by spreading responsibility through different roles in the organisation.

In response to a question from Cr Daly, the Chief Executive Officer said the Thermal Pools would put more funding into the 0.6 role but it was effectively all coming out of the Council budgets. Cr Shier asked if any Hurunui Tourism Board funding was being put to this. Cr Davison said the Board could use reserves from its tourism plan but probably would not and it was all likely to come from the Pools business. He said the \$2M dividend to the Council would be unaffected, but Pools debt reduction and capital expenditure may or may not be affected. He said the Council may see an increase in profit and he would hope the role generates more revenue than the cost of the roles, so it appears to be a good idea and will generate benefit over the long term. Cr Black agreed and said it was also reducing the risk of a single person holding so much knowledge and expertise, with respect to the General Manager at the Thermal Pools.

Mayor Dalley said this idea came from growing expertise in the Council's major business and preparing for succession. He said it was hard to untangle drivers for growth in tourism business and in the thermal pools. Mayor Dalley said the Council needed to be clear that this is ratepayer funding, not more coming in from tourism businesses and there was a discussion to be had regarding whether tourism businesses should be funding more themselves, rather than the ratepayers.

In response to a question from Cr Daly, the Chief Executive Officer said the government funding for the tourism marketing role is a one-off contribution, so the long term sustainability of this proposal depends on the Council's approval to bring money out of the thermal pools business for this purpose.

Mayor Dalley said funding was needed to rebuild promotion, attract customers and trade and keep marketing going following the impacts of the earthquake. He said the Hurunui Tourism Board noted an increased need for funding and long-term promotion and this is providing an option to fill the funding gap. He reiterated that the Council cannot easily untangle some of these things between overall tourism promotion and the Thermal Pools business. Mayor Dalley said the configuration of the roles being discussed was not for the Council to decide, but it needs to be confident in both proposals to allow it to give authority for this increased expenditure.

Cr Harris said she was considering the amount that this would affect debt reduction for the pools and this comes back to Council decisions around reducing debt in its

businesses. Mayor Dalley said if the work is successful it may result in more revenue and not jeopardise the business' long term financial security. Cr Fletcher said it may be that the money is recovered quickly if this proves effective, so it may not be a burden on the ratepayers. Mayor Dalley acknowledged this but said it was important to note that all funding channelled through the Pools is ratepayers funding.

Cr Shier commented that this is a business decision, the numbers appeared to stack up and there was a likely benefit, so he supported this proposal.

Cr Harris noted that a reasonable amount of this funding is planning for succession at the Pools and this may not be driving an increase in profit, so the benefit was mainly to the Pools operation. She said the tourism aspect would see the benefit coming back to the community and was harder to quantify. Mayor Dalley said that every visitor to the district is a potential customer at the Pools, so would be a Council benefit also. Cr Anderson said that by getting extra capacity underneath the General Manager, it may mean that he has more capacity to do more to promote new initiatives and new business at a strategic level. Cr Black said that if the Pools manages the succession planning well, it is a benefit because if it was not managed well and crucial staff are lost, it may have a detrimental effect on profits and performance. Cr Harris agreed that succession was hugely important and she supported this approach.

Cr Davison said the Council should signal to the tourism industry that this Council is putting extra effort into this area and the district has a fantastic opportunity to promote itself. He said this required champions and funding that needs to be matched by the industry. Mayor Dalley said the Council contribution to tourism promotion was up near \$1M and he was not sure the industry understands this. He said there were other industries not getting this level of support, so he agreed that the tourism industry needs to step up and match the ratepayers' contribution.

Cr Black said the Council could follow up on this in 12 months' time to ensure there was an opportunity to look at the Targeted Tourism Rate if it does see creation of industry growth and more prosperous outcomes as a result of this proposal. She said there may be an opportunity to take it back to the tourism industry and ask for more contribution from it. Mayor Dalley said the Long Term Plan would be the appropriate process for that.

Cr Harris said the Council should challenge the Hurunui Tourism Board to look at other partnerships and possibilities for funding as there may be many ways other than ratepayers funding. Mayor Dalley said that in the post-earthquake environment it was not normal times and the Council was calling on the Government to step up and support businesses. He said the Council cannot be demanding help from the Government however, when it was not doing things itself where it can.

Cr Davison said he supported the proposal but the wording of the recommendation should be changed as the Council was approving the funding mechanism, but it was up to the Chief Executive Officer to decide on the staffing arrangements needed to achieve the stated objectives.

THAT THE COUNCIL APPROVES THE BUDGET FOR ONE ADDITIONAL FTE FOR THE PURPOSES OUTLINED IN THE AGENDA REPORT.

Public Forum

The agenda business adjourned at 12.00pm to hold a public forum for local constituents to speak to the Council about any issues they wished to discuss.

Local residents Alan Broomhall, Sue Galletly and Sue Turnbull took the opportunity to speak to the Council, as well as visiting contractors who were offering asbestos removal advice and services.

Alan Broomhall raised issues regarding local rubbish collection and the emptying of public bins in Waiau. He said it was under pressure with increased traffic through the town. He said there was a need for somewhere to deposit the rubbish until it can be collected and taken away by contractors. The Chief Executive Officer agreed to follow up on this. The Manager Infrastructure Services - Delivery was also asked to check on the timetable for the kerb and channel work at the northern entrance to Waiau.

Sue Galletly sought an update on progress with the Waiau war memorial. The Chief Executive Officer said external funding was being sourced and he was pretty confident it would be fixed and he hoped it would be in time for ANZAC Day.

With respect to promotion for the Taste Hurunui event, it was agreed that there should not be any specific references to locations of community facilities, as some were left off the promotional material. This was noted by officers.

Sue Galletly thanked the Council for its efforts put into Waiau after the earthquake. Mayor Dalley reciprocated and said the Council owed a huge thanks to Sue and her team and the whole community, for how they rallied and supported each other during very challenging times.

Mayor Dalley also thanked Sue Turnbull for the great effort that locals put in around Mt Lyford and the Inland Road. It was noted that cell phone coverage in the area was still a major issue that the Council and others were actively lobbying for. Sue Turnbull said another major concern was the numbering system on the Inland Road, noting that emergency efforts and helicopter support was hindered by confusion over the numbering, which starts at each end of the road in different districts.

The Chief Executive Officer said officers were advocating for a higher recognition of the need for the rural broadband and mobile blackspot rollout in the Hurunui district and particular areas like Waiau to Kaikoura, which was an important area without coverage. He said there was no timeframe yet but officers were pushing hard on this.

In response to a question about the roading work happening on the Inland Road, Sue Turnbull said there was a lot being done, but she lamented the loss of many established trees, many of which appeared to be unnecessary. However, she noted that the work was valuable and the road workers were good to deal with. Mayor Dalley said he understands the feeling of loss about the trees but said the intention is to have a more resilient road which means some redesign and alignment. He said he hoped trees and roadside vegetation would recover in time, but accepted it would look unsightly for a while. Mayor Dalley took the opportunity to thank the Turnbills for the significant natural gift they had recently given to the community in the form of a native bush covenant on their land and said in this context he could understand their sensitivity about trees.

Cr Anderson reinforced the concerns expressed about the numbering on the Inland Road and the risk this creates with emergency services finding it confusing. She

wondered if the Council could actively advocate for improvements and to inform emergency service communications to educate them about how to find addresses. The Chief Executive Officer said it was an issue where a road crosses district boundaries so it should be raised through the Local Government New Zealand rural sector as way to get addressed.

The meeting adjourned for lunch at 1.00pm and reconvened at 1.36pm. Mayor Dalley left the meeting during the break and Deputy Mayor Black assumed the chair for the remainder of the meeting, including the public excluded section.

**5.6
Exemption
for Hurunui
Holdings Ltd
Under Section
7(3) of the
Local
Government
Act 2002**

The Manager Support Services advised that Hurunui Holdings Limited is a wholly owned subsidiary of the Hurunui District Council. In 2010, the Council had liquidated any assets that the Company owned. It is held onto due to a level of tax losses that may provide some benefit to Council in the future. As it no longer trades, the Council can exempt it under Section 7 of the Local Government Act, which means it is not required to prepare financial reports and does not require to be audited. In 2010, the Council granted exemption to the Company. The exemptions are required to be reviewed every three years. The exemption was granted again in May 2013 but the process was overlooked for 2016. This was highlighted by Audit New Zealand during their annual audit. They will accept a retrospective exemption if it is granted early in this calendar year.

Cr Shier said this was a simple matter and it made sense for the Council to retain this company for the potential future benefit it could provide. In response to a question from Cr Shier, the Manager Support Services said he could think of nothing specifically as an example of how this could be used, but he said some form of public-private partnership in the future or a new Council business would be able to take advantage of this and it was a significant amount in question.

THAT THE COUNCIL GRANTS AN EXEMPTION FOR HURUNUI HOLDINGS LIMITED UNDER SECTION 7 (3) OF THE LOCAL GOVERNMENT ACT 2002.

Shier/Davison

CARRIED

**5.7 Ward
Committee
Membership**

The Council Secretary provided a report requesting that the Council approve the specific membership of ward committees.

It was noted that for the membership of the Hurunui Community Committee there was one additional nomination more than allowed for in the delegations, so the Committee was asking for the Council to allow six at-large members for the committee. Cr Black said she thinks this provides strong representation with good decision making for the community. Cr Black noted that Karen Armstrong was voted as the Chairperson for the triennium. She said that Gary Miller declined to be Chairperson after 12 years' service as chair and 15 years as a member of the committee, which was a fantastic contribution.

THAT THE COUNCIL APPROVES THE MEMBERSHIP OF THE HURUNUI COMMUNITY COMMITTEE, INCLUDING SIX MEMBERS ELECTED AT-LARGE, AS FOLLOWS:

Terry Bamford – Hurunui Racecourse Reserve Advisory Group

Pete Black – Hawarden Reserve Advisory Group

Mel Ruck – Waikari Reserve Advisory Group

Karen Armstrong

Bede Crean

Ben Cassidy
Hamish Hartnell
Alan McKnight
Gary Miller

Black/Davison

CARRIED

With respect to the Cheviot Ward Committee, Cr Daly said the local reserve advisory groups were not interested in providing representatives to sit on the Committee and Mayor Dalley said it appeared that they were happy to rely on their local councillor to represent their interests. It was noted that more work was required to see if other members and a Chairperson can be found.

THAT THE COUNCIL APPROVE THE MEMBERS OF THE WARD AND COMMUNITY COMMITTEES AS LISTED ON APPENDIX ONE TO THE AGENDA REPORT AND AS TABLED IN THE MEETING, AS FOLLOWS:

Amuri Community Committee

Graeme Phillips (Waiau) – Chairperson
David Orpwood (Waiau)
Hamish Galletly (Waiau)
David Croft (Culverden)
Louise Pickering (Culverden)
Lisette Burrows (Culverden)
Andrew Wright (Rotherham)
Sharon Charlwood (Rotherham)
Barney Beaven (Rotherham)
Robyn Powell (Mt Lyford)

Cheviot Ward Committee

Don Anderson
Peter Harmon
Lyndsey Hiatt
Geoff Maxwell
Heather MacFarlane
Peter Montgomery

Black/Davison

CARRIED

Cr Black noted that a member of the previous Hurunui Rural Water Committee had not received any information about the change from committees to the new water advisory group process. Officers agreed to look into this.

**5.8 Youth
Council
Membership**

The Youth Council Coordinator reported that the membership of the Hurunui Youth Council is renewed each year. This is due to the age of the members and that members often leave the District after high school for tertiary education or employment. The Council is required to approve new members in accordance with the Youth Council Terms of Reference and Delegations.

It was noted that Cheviot had no representatives last year and there were transport issues raised, but this year there were three representatives. The Social Recovery Manager commented that there were still challenges with transport but there would be opportunities to link with officers, youth connectors and other agencies in terms of

sharing transport when possible and there was a small petrol reimbursement for members. She said officers were looking for ways to work through this. Cr Black noted that the Council had recently been going out into the community for its meetings and asked if the Youth Council can do the same and thereby alleviate travel issues to some extent. It was agreed to pass this on to the Youth Council Coordinator for consideration.

THAT THE COUNCIL APPROVES THE MEMBERS OF THE HURUNUI YOUTH COUNCIL FOR 2017.

McLean/Daly

CARRIED

6. DISCUSSION ITEMS

6.1 Update from the Public Services Committee

The Council considered the report from the Public Services Committee meeting on 9 February 2017. Cr Harris spoke to the report and summarised the items and discussion. In particular, she highlighted the discussion regarding multi language signage, with officers to further develop the policy and take it to the Ward Committees. She said there was a lot of debate on the tree management policy, with agreed changes to the draft document and the Coppard Reserve Management Plan was put out for notification and consultation.

With respect to the possible building for the waste education centre, the Committee resolved to not go ahead with the purchase. The Committee decided there was no need for a collaborative working group for the walking and cycling strategy, but it would work closely with the Hurunui Trails Trust. Cr Harris said there was a discussion about sector posts and wider civil defence matters that arose and support was reiterated for a full earthquake debrief with councillors at some stage.

THAT THE INFORMATION BE RECEIVED.

Harris/Anderson

CARRIED

6.2 Update from the Infrastructure Committee

The Council considered the update from the Infrastructure Committee meeting on 16 February 2017. Cr Daly spoke to the report and summarised the items and discussion. In particular, he highlighted that the Water Liaison Committee would be meeting on 2 March in Waikari and it was hoped that members of the water advisory groups would be attending. He noted the Committee considered the regional submission on the Government's fluoridation bill and the Committee received infrastructure updates.

Cr Davison discussed the matter of the Balmoral Water Advisory Group possibly incurring more debt and how this process worked under the new arrangements with water advisory groups. The Chief Executive Officer said the Council has the final say in the decision of debt and can decide not to extend a loan. Cr Davison said it would be good to have a formal process in place regarding the approach to borrowing. The Chief Executive Officer said the water scheme belongs to the Council and the Balmoral group chose not to be part of global situation. He said they are advisory to that scheme and may make a recommendation to take on debt, but the Council may decide otherwise. Cr Davison said that the members need to be told that any debt taken on, will impact those left in the scheme over time.

THAT THE INFORMATION BE RECEIVED.

Daly/Harris

CARRIED

6.3 Update from the Finance, Audit and Risk Committee

The Council considered the update from the Finance, Audit and Risk Committee meeting on 16 February 2017. Cr Davison spoke to the report and summarised the items and discussion. He noted that the Committee received the usual financial reports and said there would be a review of the Treasury Policy at the next meeting. Cr Davison said that if the earthquake-related costs are set aside, the general finances of the organisation are pretty much on track.

Cr Davison said the Committee agreed to replant Ashworths forest as carbon credit liability ensured that needed to happen. The Committee also reviewed the current health and safety report and discussed actions taken in response to recent incidents.

Cr Davison noted that the Committee received a submission from Compass FM and this information was forwarded to the Annual Plan process.

THAT THE INFORMATION BE RECEIVED.

Davison/Shier

CARRIED

7. INFORMATION ITEMS

Nil.

8. Public Excluded

PUBLIC EXCLUDED SESSION

THAT THE MEETING MOVE INTO PUBLIC EXCLUDED SESSION AND THE GENERAL SUBJECT OF THE MATTERS TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTERS AND THE SPECIFIC GROUNDS UNDER SECTION 48 (1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under s48 (1) for passing this resolution
Item 8.1 Initial Earthquake Recovery Report	The report contains information withheld to enable the Council to carry on, without prejudice or disadvantage, negotiations; and to enable the Council to carry out, without prejudice or disadvantage, commercial activities.	Section 48(1)(a)(i) & Section 7(2) (h) & (i).
Item 8.2 Waikari Limeworks - Lease	The report contains information withheld to enable the Council to carry on, without prejudice or disadvantage, negotiations.	Section 48(1)(a)(i) & Section 7(2)(i).

Anderson/Shier

CARRIED

THAT THE MEETING RESUME IN OPEN SESSION AND THAT THE MATTERS DISCUSSED IN PUBLIC EXCLUDED SESSION REMAIN CONFIDENTIAL, EXCEPT FOR THOSE MATTERS APPROVED FOR RELEASE.

Harris/Shier

CARRIED

**Urgent
Business**

Cr Black asked the Council to accept an urgent item of business regarding an earthquake recovery matter, which the Council agreed to accept. She said she had been approached by representatives of the Waiau tennis club which was seeking support for the appropriate pathway for applications for funding for repair work. On approaching Rata Foundation, they were advised to seek Council support for their funding application as the courts were on Council land and it was important that Council coordinates this matter, as it was seeking Rata funding for other things as well.

The Chief Executive Officer said there was damage to other community and sporting facilities, like the Waiau bowling club, but these were not on Council land and the purpose of a minute in this case is the Council is the landowner and the foundation needs to see that the landowner supports the grant for the intended purpose.

Cr Davison suggested that if possible, it would be more efficient to give blanket Council support to all these clubs that are on Council property.

THAT THE COUNCIL DELEGATES TO THE CHIEF EXECUTIVE OFFICER TO GIVE FORMAL COUNCIL APPROVAL WHERE REQUIRED, FOR ANY SPORTS CLUBS OR LOCAL ORGANISATIONS TO APPLY FOR FUNDING THROUGH EXTERNAL AGENCIES FOR EARTHQUAKE RECOVERY PURPOSES.

Davison/Daly

CARRIED

In response to a question from Cr Anderson, the Chief Executive Officer said the Council can add its weight to other clubs and organisation seeking funding, but it would not be the same matter of approval as landowner. Cr Harris suggested that the Council communicate this out to reserves and groups in the district.

Cr Davison asked how much role the Council had in helping clubs and organisations navigating through this. The Chief Executive Officer said officers can give advice and have officers who are available to navigate through the system. He noted that the Social Recovery Manager has already supported some people and organisations through this process.

**Meeting
Ended**

The meeting ended at 4.47pm.

The next ordinary meeting will be on 23 March 2017.
