

HURUNUI DISTRICT COUNCIL

MINUTES



Meeting Council
Time and Date 9.30am, 25 May 2017
Venue Council Chambers, 66 Carters Road, Amberley.

Members Present Mayor Winton Dalley (Chairperson), Councillors Nicky Anderson, Marie Black, Vince Daly, Dick Davison, Jason Fletcher, Fiona Harris, Julia McLean and Geoff Shier.

In Attendance Hamish Dobbie (Chief Executive Officer), Judith Batchelor (Manager Regulatory Services), Jason Beck (Manager Support Services), David Edge (Manager Infrastructure Services – Assets), Dan Harris (Manager Infrastructure Services - Delivery), Audrey van der Monde (Manager Public Services), Paul Wylie (Earthquake Recovery Manager) and Graham Sutherland (Council Secretary).

Mayor Dalley welcomed attendees from the Leithfield School Council who were there to observe the Council in action. Mayor Dalley said it was great to have the young people in attendance and showing interest in the Council. He spoke about the Hurunui Youth Council and how it has operated for six years now and serves to develop and expose leadership in local young people, a process that has already unearthed great leaders in the community. Mayor Dalley said he was a strong advocate for subsidiarity, a concept that was about decisions being made as much as possible locally and he said for this to work well, communities need strong leaders at the local level.

Apologies Councillor Michael Ward – leave of absence.

Affirmation Mayor Dalley read the affirmation as attached to the Council agenda.

Conflict of Interest Declarations Nil.

Recording Device A recording device was used for the purpose of the accuracy of the minutes.

Urgent Business Nil.

1. Minutes THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 27 APRIL 2017 ARE CONFIRMED.

Black/Harris

CARRIED

Matters arising

- The Council Secretary advised that the awards panel judges approved at the previous meeting were not available and given time constraints, officers had sought alternatives. The judges would be Sue and Peter Turnbull for the MainPower Hurunui Environmental Awards and Graham
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Robertson and Rosemary Ensor for the Hurunui Heritage Awards. The Council was happy to ratify these appointments.

- The Council noted a clarification where the minutes on page 12 discusses the decision regarding potentially investing in the Hurunui Water Project. The reference to a final decision being made in June was regarding the adoption of the Annual Plan, not the final decision about the purchase of shares, which would go through more stages before a final decision.
- Cr Anderson discussed the hopper at Waiau and the decision that included this being subject to a conversation with the Waiau community. She said there had been a change in views since those discussions. The Chief Executive Officer said the matter went to the community and since then there was a strong community wish to save the hopper. He said officers can put options and costings to the community to make a decision about whether to save it rather than demolition.

Mayor Dalley said there was fear expressed that action would occur without community involvement and there was a dilemma about how to go about this. The Chief Executive Officer said it would be necessary to put a fence around the hopper as it is dangerous and has a s124 notice. He said the earthquake-prone buildings rules also apply and the community would have 15 years to demolish or restore the hopper. He said offices would have to get a structural engineer report at an approximate cost of \$6-10,000 and if not feasible to earthquake strengthen it, the Council will have to demolish it. He said the practicalities and costs were unknown, but it was not just about putting a fence around it. The Chief Executive Officer said it was also a matter of who funds it and Mayor Dalley said if the community was willing to fund this, then they should be given the opportunity.

The Chief Executive Officer said the Council resolution was to have a conversation, but it may now want another form of consultation. Cr Anderson said she spoke to Sue Galletly, Waiau Citizens Association, who would be happy to call a meeting to discuss the hopper. Cr Black said it may be good to take pause, as when it came to the Council it was about demolition only. Given its heritage status, she suggested there must be some external funding possibility. Mayor Dalley said he was happy to have the Waiau Citizens hold a public meeting and staff to attend and then come back to the Council taking on a balance of views expressed. Cr Anderson asked that the community be given costed options before the public meeting so they are well informed and Cr Black agreed, noting this was an emotive issue and if prior to the meeting possible costings, timelines and regulations are summarised and distributed appropriately, people can read it in a calm state and give it some thought.

Mayor Dalley said the Council had given some direction and he was happy to leave this with staff to work with councillors and the Waiau Citizens to work through the logistics, including providing a one page summary outlining costs and options, then attending a Waiau Citizens meeting to discuss that information and bring the feeling of the meeting back to the Council. Cr Fletcher said he would like staff to report back on the rationale, reasoning and passion about why the hopper should be saved.

Cr Anderson said she had a discussion recently with the Department of Internal Affairs officials who commented that they would be open to requests for assistance with heritage buildings, so this might be an opportunity. Mayor Dalley said that the heritage discussion was important and the matter of what could be repaired or retained in some form, is a tension in the community. He noted that some heritage was lost in the earlier Canterbury earthquake experience as quick decisions can be made and options lost, so it was sometimes good to hold back a bit and take time to get the decision right.

- Cr Davison referred to the Mt Lyford investigation and sought clarification of whether an area wide investigation would remove the need for site by site investigations. The Chief Executive Officer said officers cannot definitively say it would remove the need for site by site work, but for some it may well mean they will not need a detailed site investigation, but for other sites it might still be required. Cr Fletcher complimented the Council planner who wrote the publicity information on this matter for those residents affected, as it was very well done.

THAT THE MINUTES OF THE TEMPORARY ROAD CLOSURES SUBCOMMITTEE MEETING HELD ON 27 APRIL 2017 ARE CONFIRMED.

Harris/Dalley

CARRIED

2. Forward Programme

The Forward Programme for 2017 was provided for councillors' information.

THAT THE INFORMATION BE RECEIVED.

Davison/Harris

CARRIED

3. Mayor's Diary

The Mayor's diary arrangements for the preceding period were provided.

THAT THE INFORMATION BE RECEIVED.

Davison/Harris

CARRIED

4. Council's Working Groups/ Projects Status Report

The Council considered the table of working groups and projects and noted progress with each.

THAT THE INFORMATION BE RECEIVED.

Davison/Harris

CARRIED

5. DECISION ITEMS

5.1 Appointment of a Cheviot Ward Committee Member

The Council Secretary reported that the Cheviot Ward Committee did not fill all its positions at its Triennial Meeting and at its meeting on 26 April 2017, it nominated an additional member, Doug Taylor. Cr Daly said he supported this appointment as it was always great to get keen people involved on the ward committee.

THAT THE COUNCIL APPROVE THE APPOINTMENT OF DOUG TAYLOR AS A MEMBER OF THE CHEVIOT WARD COMMITTEE.

Daly/Fletcher

CARRIED

**5.2
Representation
Review
Subcommittee**

The Manager Public Services reported that local authorities are required to review their representation arrangements at least once every six years. As part of the representation review a local authority can take a fresh look at the structure of its membership and the way they are elected. This could affect the total number of members, whether they come from a ward or 'at large' across the wider district and the boundaries and names of wards and constituencies.

A representation review must be publicly notified by the Council no later than 31 August in the year before an election - in this case, 31 August 2018. The Hurunui District Council last did a representation review in 2012, which took effect for the 2013 local government triennial election. The Council's next review must be completed to meet the 2019 election deadlines. The report outlined the requirements of a representation review and instigated the commencement of the review.

The Manager Public Services noted that three wards currently do not meet the 10% rule and there is work to be done in this respect. She was proposing a working group to work through issues and put up proposals to go to the Council, as it entails detailed mapping to see what works and can be a difficult exercise, depending on proposals. The Manager Public Services said that some councils also took the approach of having a non-elected member committee of specialised people to work on this and put a proposal to Council.

Cr Black said she preferred the smaller subgroup decision making approach, as a smaller group gets into more detail better. Cr Fletcher agreed that a smaller group was better generally but said each ward should be represented in the conversation, which would be at least five members. Cr Black said it was easier to be objective when not as committed and whoever sits on the working group needs to have a bird's-eye view.

Cr Harris said she could see the advantages of an independent panel to work on this but said it was also a useful learning curve for councillors in an objective fashion, so she preferred the smaller working group option. Cr Daly suggested that the Council should not get too focused on boundaries, as it was often more important where communities of interest were.

THAT THE COUNCIL APPOINTS A WORKING GROUP OF THREE COUNCILLORS TO INITIATE THE REPRESENTATION REVIEW AND TO BRING OPTIONS TO THE COUNCIL FOR CONSIDERATION.

Davison/McLean

CARRIED

THAT THE COUNCILLOR MEMBERS OF THE WORKING GROUP BE COUNCILLORS MARIE BLACK, FIONA HARRIS AND GEOFF SHIER.

Davison/McLean

CARRIED

**5.3 Hurunui
Tourism Board
Strategy**

The Marketing Manager presented the Hurunui Tourism Strategy 2017 – 2022 which was attached as Appendix 1. This strategy was developed and signed off by the Hurunui Tourism Board and was presented to the Council with the recommendation that the strategy be adopted.

The Marketing Manager provided an overview and said the Hurunui Tourism Board created a five year strategy to replace the current strategy, as it was felt that it was missing opportunities in a currently booming tourism industry. It

was started in June last year, followed by a Hurunui Tourism Board workshop and external consultation, which received seven submissions. He cited an example of Tekapo getting tourism investments and other infrastructure improvements like restaurants and hotels and the Board felt the need to help facilitate this and move from being just a marketing agency, to looking at setting up a tourism growth package and locating funds from third parties and helping businesses with feasibility. He said the strategy's success would be measured by the number of new attractions, new businesses and national brands in the district and he said it would be important that it all be in keeping with the Hurunui district approach and values.

The Marketing Manager said the change in focus from marketing to selling was vital, as marketing is passive, mainly done by putting information out there, but the situation is that the tourism market is flying in and traveling down the road, so the district needs to grab the demand and bring it into the district or make sure they stop. He said measurement of success is by tourism spending increasing by more than the national average.

Cr Davison noted that Ngāi Tahu tourism was a big business and major tourism operator which does not seem fully connected with the district and it would be natural to partner with them. The Marketing Manager said they communicate with Hurunui Tourism, but actual opportunities still need to be viable.

Cr Harris said she was part of the Hurunui Tourism Board when it started doing this and talked about doing things in a different way, which seemed like an exciting and proactive way of doing this and using resources. Cr Shier said he thinks having an additional half time position working in tourism promotion will work well and was a good example of where the strategy is going.

Cr Fletcher asked if there was any analysis of the practical impacts of the move from one strategy to another, for example with things like the Official Visitor Guide. The Marketing Manager said officers would ensure things do not fall through the gap and he would give this some attention.

In response to a question from Cr Anderson, the Marketing Manager said all the submitters to the strategy were payers of the Targeted Tourism Rate and aware of the impacts.

Mayor Dalley said this was a major change and an important new direction and he was pleased to see the Board and Council achieve this. Cr Black asked that the strategy be presented to Ward Committees so they can understand that the Hurunui Tourism Board was looking to maximise opportunities and they may also assist to spread the word and showcase the strategy in their communities. Mayor Dalley suggested that the Ward Committees may wish to invite their local promotions group to those meetings.

Cr Fletcher expressed disappointment that more expenditure was not set aside for event development and noted that other councils were putting in a lot more this. Mayor Dalley said the community has been asking for event support for a long time and He said the strategy can be delivered by individuals and organisations around the community and the Hurunui Tourism Board can facilitate, but not necessarily be the body or agency to do the work on the ground.

Cr Harris noted that the Council previously put aside \$15,000 for events and she wondered what the advantage of that fund was now that the strategy was in place. Mayor Dalley said that fund was part of the evolution of the strategy and it fulfils a role which he would want to see replaced before considering removing it. The Chief Executive Officer said the events fund was intended to help events to get over regulatory hurdles and he said the event development fund in the strategy complements this, as they are about encouraging and getting events going.

THAT THE HURUNUI TOURISM STRATEGY 2017-2022 BE ADOPTED BY THE COUNCIL.

Davison/Shier

CARRIED

The meeting adjourned for morning tea at 10.37am and reconvened at 10.52am.

**Presentation
from the
Council's
Treasury
Advisor**

Brett Johanson, PWC, gave a presentation on the Council's Treasury Risk Management Policy. The presentation covered background to the Treasury Management and Liability Management Policy, requirements of the Local Government Act for the Council to be a prudent financial manager, liquidity and funding management, interest rate risk management and an update on activity regarding the Local Government Funding Agency (LGFA).

Brett Johanson said that the LGA uses the word prudent a number of times and this shapes the risk framework. He said prudence means being wise and careful as the local government sector takes the medium to long view on its balance sheet and is looking at the interests of its current and future ratepayer base. He said the Council raises long term new and renewal debt to fund intergenerational assets at acceptable pricing and terms and has to protect long-term plans and minimise impact from adverse borrowing cost movements. He said that credit rating agencies see the New Zealand local government institutional framework as world class and prudence is an important focus as well as a balanced financial budget, which impacts on the treasury function. As a risk manager, the Council needs access to liquidity and cash to pay ongoing bills but also financial resilience to deal with shocks.

Brett Johanson said the Council develops a capital expenditure plan and when there are carried forwards, which across the sector is up to 30%, this makes it challenging for the treasury function, as it is about looking forward and managing finances so objectives can be met. He said it needs a high level of certainty when making decisions so there was accountability and responsibility around actuals, which is something the Audit Office was giving attention to. Cr Davison noted that invariably this Council does not spend all its capital expenditure as planned, but there are often factors like consenting processes and finding contractors, so it is often a challenge to meet timing objectives.

In terms of the liability management, the Council is a wholesale borrower which means it operates by the OCR position and credit margins, which is how much it pays above wholesale rates. The Council was carrying all its core debt in the Local Government Funding Agency (LGFA), which was set up to raise financing for the sector. Brett Johanson gave a global update and said the wholesale rate was greatly influenced by the US market, observing that the New Zealand Reserve Bank influences rates out to three years, but beyond three years it will

be influenced by the US and its current administration, which analysts think in the long term interest rates will increase as the US administration borrows for its massive capital expenditure programme and some overall uncertainty.

Brett Johanson spoke about the LGFA and said it does go up and down as it goes to the market for lending, however it borrows based on a strong credit rating, as high as a sovereign state, and offers good long term funding, which is of huge benefit in pricing and also certainty of borrowing cost for 10 years.

Brett Johanson provided a graph of historical actual interest costs and said the Council has borrowing in fixed rate and floating. Cr Shier asked if this includes the cost of hedging, which was confirmed. Cr Shier suggested there was a discrepancy about how hedging amounts were reported to the Finance, Audit and Risk Committee and asked for changes to be highlighted in reporting on the treasury policy.

Brett Johanson noted that with respect to interest rate risk management, the Council was falling below the minimum of 55% and had swaps maturing and had a good spread of swaps over time with 79% of swap maturity of three years plus, so it comes back to what is happening with long terms rates and over the long term these will be becoming more expensive.

Cr Shier noted the requirement in the policy to have between 55-90% of borrowing in fixed rates was biased towards the top end and locking in too much debt at fixed rates. He said it appears that this approach had not done any real favours to the Council and ratepayers since the global financial crisis and said the range may not have been appropriate when last considered in 2015. Brett Johanson said that when the Council set its control limits it rested on overall objectives of prudence and managing the long term financial budget. He said the Council would have to justify meeting floating rate risk when it had long term funding goals. Cr Shier said he wanted to ask that if the Council had its minimum at 40% and 20%, what would be the outcome over recent periods. Brett Johanson said if the Council stayed at spot would have been big gains but massive volatility year on year. He said back test results came in pretty close to overall results.

Cr Daly said he supported the fixed rate policy limits as when the Council was borrowing for something, ratepayers need certainty about how much interest it will cost. Mayor Dalley said there were also issues of length of term and the matter of risk to the community to consider and with the information available at the point of time, the agreed approach was taken in good faith to try to give ratepayers certainty. Brett Johanson said there were also challenges of forecasting, as debt forecasting can be erratic and can impede hedging. In response to a question from Cr Shier about benchmarking in Council borrowing, Brett Johanson said benchmarking was done, primarily by looking at actual rates against a mid-policy position and back testing.

Cr Davison said the Finance, Audit and Risk Committee formally acknowledged that the Council was out of policy and resolved to not change that situation until it had an opportunity to review the policy. He said the Council cannot stay out of policy unless there is good reason, so it would need to either change the policy or move back into compliance soon. Brett Johanson said it was his recommendation that the Council be back within the policy at 30 June 2017, as

this will be something the auditors will be looking at as well. Cr Davison noted that the 30 June date was approaching and the Council was non-compliant, so it needed formal advice to come back into compliance, as a change in policy would not occur for a while yet. Brett Johanson said he could come back with a borrowing cap strategy to cover all requirements. Cr Shier said he would also want some background on the current global situation and whether if now is an appropriate time to increase hedging and identify costs around that .

Cr Davison noted that there was no Finance, Audit and Risk Committee meeting in June, so the Council may need to receive advice regarding getting back into compliance with policy limits at the June Council meeting, if required, and said the Council may also still want to look at other available instruments.

The Manager Support Services said the policy is there for management to work to, but it was a Council policy so the Council can decide how it wants to approach compliance matters. Cr Davison said the Finance, Audit and Risk Committee and Council had considered the non-compliance matter and agreed that it needs to be addressed somehow. Mayor Dalley noted caution about moving too quickly back into compliance, which may jeopardise the use of other long term options.

The meeting adjourned for lunch at 12.24pm and reconvened at 1.03pm.

6. DISCUSSION ITEMS

6.1 Remuneration Authority Correspondence – May 2017

The Manager Support Services reported that the Remuneration Authority (RA) sought feedback on proposed changes to the Elected Members' Remuneration structure for both the 2017/2018 year and in respect to longer term issues. He outlined the key issues in the consultation document and said they wanted feedback by 19 June 2017 and feedback on the longer term proposals at a later date. The Manager Support Services said the matter of childcare for elected members was being dealt with as a separate proposal for consultation later.

The Council addressed each question as presented and agreed to its position for the Manager Support Services to forward to the Remuneration Authority.

Questions raised by the Remuneration Authority

- **RMA Hearings: Do you agree that elected members who are sitting on plan hearings under the RMA should be remunerated in the same way as elected members who are sitting on resource consent hearings?** The Council supports this proposal.
- **Do you agree that elected members who chair such hearings should be remunerated for time spent writing up decisions?** The Council supports this proposal.

It was noted that this was an issue for the Hurunui District Council with the recent District Plan review process and Councillors Black and Davison being on the Hearings Panel.

- **Leave of absence: Do you agree that there should be provision for elected members to be granted up to six months leave of absence without pay? If not, what should be the maximum length of time?** The Council supports this proposal.
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- **Do you agree that additional remuneration can be made to the deputy mayor or chair to act in the role under the circumstances outlined?** The Council supports this proposal.

The Manager Support Services noted that the Council experienced this challenge in a previous triennium when the mayor was away on extended leave. He said the proposals would establish an easier process.

- **Expense Policies**
The Manager Support Services said this was a proposal to set a maximum and the Council then sets its policy within that and the auditors would monitor this.
- **Do you agree that the Remuneration Authority should supply a prototype expenses policy that will cover all councils and that councils should be able to adopt any or all of it to the upper limit of the metrics within the policy?** The Council supports this proposal.
- **Do you agree that each council's auditor should review their policy and also the application of the policy?** The Council supports this proposal.

- **Information and Communications Technology**

The Manager Support Services said the Council currently provides a tablet and phones and has a system of reimbursing costs. He said this proposal continued with idea of allowing councillors to be responsible for their own plans and connections, with local differences. He said it would pay an allowance for internet usage at 25% and half the phone costs on production of receipts. At the moment the Council pays a standard allowance with no reference to actual expenditure, but a set allowance was probably the fairest approach.

- **Do you agree that it should be common policy for councils to provide the ICT hardware proposed above for all elected members?** The Council supports this proposal with a fixed fee.
- **Do you agree that exemptions to this policy would be limited to exceptional circumstances?** The Council supports this proposal.
- **Do you agree that a proportion of the ongoing cost of the use of home internet and personal mobile phones should be reimbursed as outlined above?** The Council supports this proposal.
- **Do you agree with the "unusual circumstance" provision in para 49 above?** The Council supports this proposal.

- **Travel Times Allowance: Do you agree that the current policy on travel time allowance should be continued? If not, please state reasons for change.**

The Manager Support Services said mileage claims was a contentious issue with respect to the first 30km travel being deducted and the RA asked for feedback regarding whether to maintain this. Cr Black said she does a 60km round trip to a Council meeting so only gets half refunded. She said that if doing trips under the 30kms, but doing multiple trips, it does add up and makes a difference.

The meeting adjourned at this point at 10.37am for morning tea and returned to the item at 1.26pm, following the Treasury presentation and lunch break.

Mayor Dalley commented that people were not happy with the mileage system and the Council had advocated for an alternative in the past. The Manager Support Services said that currently the Council pays 74cents per kilometre for the first 5000 kilometres reimbursed and 37cents per kilometre above that. He said the Remuneration Authority was promoting a percentage approach.

Cr Davison said the proposal was vastly over-complicated and he would prefer something simpler. He wondered if the current 30km restriction was abolished, whether it would create much overall additional cost to the Council. He favoured forwarding an argument to the Remuneration Authority that the system was very complicated and it disadvantages some people and was really not worth the effort. Cr Fletcher said he never understood the reasoning why when a certain threshold was reached, some people were penalised.

Mayor Dalley said the Council had consistently stated this position and the Remuneration Authority keeps referring to the argument that average people have to travel to work and back and do about 14,000km per year, so its policy was lined up with principles of general employment. Cr Davison said it was still worth a submission to remove the 30km limit.

Do you agree with the proposed change to the current 5000km rule?

If not, what should it be and why?

Do you agree with the proposal to retain the 30km rule in its current form?

If not, what should this rule be?

The Council recommends abolishing the 5,000km threshold and 30km cap, noting that the distance people travel is influenced by the ward representation system that the Council operates under and abolishing these restrictions would be a fairer reflection of the costs of elected members' travel.

It was agreed that the Manager Support Services would prepare the submission to the Remuneration Authority and circulate it to councillors via email prior to submitting it.

THAT THE INFORMATION BE RECEIVED.

THAT THE COUNCIL PROVIDES FEEDBACK TO THE REMUNERATION AUTHORITY ON THE ASPECTS SET OUT IN PART TWO – PROPOSED IMMEDIATE CHANGES BY 19 JUNE 2017, AS DISCUSSED IN THE MEETING.

THAT THE COUNCIL CONSIDERS THE INFORMATION LISTED IN PART THREE – LONGER TERM PROPOSALS AT THE AUGUST COUNCIL MEETING.

Harris/Anderson

CARRIED

6.2 Earthquake Recovery Progress Report

The Earthquake Recovery Manager reported that it is now seven months since the Hurunui/Kaikoura earthquakes of 14 November 2016. Legally the transition period notice that enables the transition from emergency response to recovery will remain in place until 9 June 2017. Recovery team activity has peaked and the team is now in a process of downsizing with the aim of transferring responsibility for long term recovery to the permanent Council organisation.

The Earthquake Recovery Manager spoke to the report and said things were progressing well, community law services were in place and the business recovery grants assessor was also operating and had been reminded that they need to get out amongst the businesses to make it known what is available.

The Social recovery process is in place, with social workers and navigators underway and getting traction. The Earthquake Recovery Manager said the legislation noted the transition period was until 9 June and the Government does not think it needs extending, although it may be extended locally for Marlborough and Kaikoura. He said the Waiau temporary village site was sorted and was ready to get the first unit on site tomorrow, but there was a slight delay due to current tenants requiring notice.

Mayor Dalley noted that 16 temporary houses were going on farms and this was coming together well with great support from local contractors. The Chief Executive Officer said that the support with in-kind offers was notable, for example MainPower was putting on the power for free and Buddle Findlay was doing the conveyance at no charge.

The Earthquake Recovery Manager said a successful expo was held in Waiau and all agencies worked well and received good feedback, so the team was now planning one in Cheviot. He said the Recovery Team was winding down with the target of 30 June to bring the team to an end and bring it all into the organisation to continue business as usual. He noted that the Council had applied for its share of \$2.5M funding announced for managing the regulatory load, as the Council was currently running double the normal number of consent applications. The Earthquake Recovery Manager said the Winter Warming project was proving difficult to get over the line but he thought it was moving now and the team was trying to do what it can at the local level.

Cr McLean noted that the door knocking exercise was happening soon and she hoped someone would keep an eye on the agreed 20hrs week that the navigators operate, to ensure they are not burnt out. She asked if there was any funding for more navigators, as they are the first point of call for affected residents. The Earthquake Recovery Manager said there were a lot of people involved and he was concerned that those working in this space may start to fall over one another and the simplest approach was to get funding for services and then get out and do it. Cr McLean said the navigators are getting into homes and making connections, so she reiterated that someone needs to keep an eye on them and their workloads as they are a valuable resource.

Mayor Dalley commented that the local community had been through three years of trauma and stress due to the drought, without any significant input of external resources and it took care of itself, so it did not need an army of people coming in now and taking over, as it was capable of looking after itself. Cr McLean contended that people like to be visited and do not necessarily actively seek or ask for help and the Council would not know what the need is if there was no data. Mayor Dalley acknowledged this but said it was important not to overstate the need for assistance when you have a resilient community that can look after itself given the opportunity and resources. Cr Black said she took reassurance from the fact that there was collective wisdom in the Wellbeing North Canterbury management team with checks and balances to monitor navigators and there was a strong team set up, which was a nice balance of local and external people.

Cr Black said she was concerned about the community law service provided for only six weeks as an avenue for legal advice and funding. The Earthquake

Recovery Manager said he would check on this as it was a gap for some people if they do not have their own lawyer.

Cr Daly asked if people were getting business assistance and Mayor Dalley said a letter went to the Minister regarding the difficulty for local businesses to qualify due to how the criteria was set up and there were identified anomalies. Cr Daly said he was very worried about local businesses in Cheviot struggling since the closure of SH1. He said that at the moment nobody seems to qualify for support from the business fund. The Earthquake Recovery Manager said there were concerns about the criteria and this was very important as people were just hanging on and need support, so the team had provided feedback to the Government to ask that they stretch the criteria. Mayor Dalley said the problem is finding the businesses that are suffering and targeting them and he hopes this gets sorted out soon.

Cr Fletcher noted the work of the Hurunui Trails Trust and said the Council planner Rachel Elliot was doing fantastic work helping the Trust with the Hurunui Heartland Cycle Tour proposal, that was getting real traction. In response to a question from Cr Daly, it was noted that a marketing strategy was being developed for the Cycle Tour to get local input. The Chief Executive Officer noted that the proposal was getting feedback all the time and had been to local A&P shows to promote the project. Mayor Dalley noted that the vision for this project came from an individual much earlier, but had been picked up more recently and it was fortuitous to get funding and new momentum through the earthquake recovery process. Cr Fletcher said it was exciting at this stage and expressed his thanks to the recovery team for its efforts.

Cr Anderson asked if there was any progress on cell phone coverage through the Inland Road and the Earthquake Recovery Manager said the team was still working on this and putting pressure on the Government. It was noted that Marlborough District Council was using an option with small sites rather than big towers to get coverage through the Marlborough Sounds and that was a possible approach.

THAT THE INFORMATION BE RECEIVED.

Davison/Harris

CARRIED

**6.3 Hurunui
Tourism Board
Update**

The Committee Secretary provided an update on recent activity of the Hurunui Tourism Board. Cr Shier gave an oral update and said the Board had a good discussion of the strategy and there was good progress being made.

THAT THE INFORMATION BE RECEIVED.

Harris/Fletcher

CARRIED

**6.4 Hurunui-
Waiau Zone
Committee
Update**

The Council Secretary provided an update on recent activity of the Hurunui-Waiau Zone Committee. Mayor Dalley gave a further oral update and said the biggest issue facing the Committee currently is whether to have a review or not of the Hurunui Waiau Rivers Regional Plan and whether it would be a general or targeted review. He said there was disagreement as some issues need attention, like the 10% nutrient rule but others may not want to be opened up for wider discussion. He said there was also a big drive on braided rivers and views on river lines, which was also a challenging area.

THAT THE INFORMATION BE RECEIVED.

Harris/Fletcher

CARRIED

6.5 Update from the Finance, Audit and Risk Committee

The Council considered the update from the Finance, Audit and Risk Committee meeting on 11 May 2017. Cr Davison spoke to the report and summarised the items and discussion. In particular, he highlighted that the Committee met with the auditors and had a discussion without officers present. He said the key issues were well canvassed. He said the Committee discussed the insurance renewals and confirmed the continuation of the tiered approach. The Manager Infrastructure Services - Delivery provided a useful one-page update on water supply and security, following release of the Havelock North water enquiry.

In response to a question from Cr Anderson regarding any indication on increases in premiums following the November earthquakes, the Manager Support Services said an early indication from the Council's broker suggested it might be a 20-30% increase, but it depends on the market.

THAT THE INFORMATION BE RECEIVED.

Harris/Fletcher

CARRIED

6.6 Update from the Regulatory Committee

The Council considered the update from the Regulatory Committee meeting on 11 May 2017. Cr Black spoke to the report and summarised the items and discussion. She noted that the Committee received a detailed report on acoustics for Waipara village regarding frost fans and a letter requesting a further acoustic report for the upper terraces of the township. The Committee declined a request to reimburse an applicant and declined a request for a further report at this stage, as it was noted that existing use rights apply. The Committee also discussed the freedom camping bylaw and changes to the Resource Management Act, as well as receiving a compliance team update.

The meeting received an oral update on the District Plan review process in public excluded and Cr Daly noted he was not in attendance at the meeting and would appreciate being provided with that information.

The Council asked that appropriate correspondence be sent to the constituent who raised the matter of frost fans in Waipara.

THAT THE INFORMATION BE RECEIVED.

Harris/Fletcher

CARRIED

6.7 Update from the Public Services Committee

The Council considered the update from the Public Services Committee meeting on 18 May 2017. Cr Harris spoke to the report and summarised the items and discussion. In particular, she highlighted that the Committee had a second look at the Council tree management policy, with changes from an earlier meeting and actual practice in Hurunui and wanted indicative photos to provide to ward committees. Cr Harris said the Committee had a good discussion regarding the child protection policy and a better understanding of the vulnerable children process. The Committee also received a Council housing update.

THAT THE INFORMATION BE RECEIVED.

Harris/Fletcher

CARRIED

7. INFORMATION ITEMS

Nil.

**Urgent
Business**

The Council expressed its thanks to Mayor Dalley and the Chief Executive Officer for their efforts in attending the Annual Plan meetings throughout the district recently.

8. PUBLIC EXCLUDED

PUBLIC EXCLUDED SESSION

THAT THE MEETING MOVE INTO PUBLIC EXCLUDED SESSION AND THE GENERAL SUBJECT OF THE MATTERS TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTERS AND THE SPECIFIC GROUNDS UNDER SECTION 48 (1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under s48 (1) for passing this resolution
Item 8.1 Minutes of the 27 April 2017 meeting.	The minutes contain information withheld to enable the Council to carry on, without prejudice or disadvantage, negotiations; and to enable the Council to carry out, without prejudice or disadvantage, commercial activities.	Section 48(1)(a)(i) & Section 7(2)(h) & (i)
Item 8.2 Cochranes and North Canterbury Sport and Recreation Trust – Interest in purchase of leased land/building.	The report contains information withheld to enable the Council to carry on, without prejudice or disadvantage, negotiations.	Section 48(1)(a)(i) & Section 7(2)(i).

Harris/Davison

CARRIED

THAT THE MEETING RESUME IN OPEN SESSION AND THAT THE MATTERS DISCUSSED IN PUBLIC EXCLUDED SESSION REMAIN CONFIDENTIAL, EXCEPT FOR THOSE MATTERS APPROVED FOR RELEASE.

Fletcher/Harris

CARRIED

Meeting Ended

The meeting ended at 2.50pm.

The next ordinary meeting will be on 22 June 2017.
