

HURUNUI DISTRICT COUNCIL MINUTES



Meeting	Council
Time and Date	9.30am, 26 October 2017
Venue	Council Chambers, 66 Carters Road, Amberley.
Agenda	http://www.hurunui.govt.nz/your-council/meeting-calendar/ (Scroll to the applicable meeting on the calendar.)

Members Present Mayor Winton Dalley (Chairperson), Councillors Nicky Anderson, Marie Black, Vince Daly, Dick Davison, Jason Fletcher, Fiona Harris, Julia McLean, Geoff Shier and Michael Ward.

In Attendance Hamish Dobbie (Chief Executive Officer), Judith Batchelor (Manager Regulatory Services), Jason Beck (Manager Support Services), David Edge (Manager Infrastructure Services – Assets), (Dan Harris (Manager Infrastructure Services - Delivery), Alex Taylor (Communications Officer), Audrey van der Monde (Manager Public Services) and Graham Sutherland (Council Secretary).

Apologies Nil.

Affirmation Cr Ward read the affirmation as attached to the Council agenda.

Conflict of Interest Declarations Nil.

Recording Device A recording device was used for the purpose of the accuracy of the minutes.

Urgent Business Nil.

THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 28 SEPTEMBER 2017 ARE CONFIRMED, SUBJECT TO A MINOR SPELLING CORRECTION ON PAGE 16.

McLean/Davison CARRIED

Matters arising

Nil.

THAT THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 12 OCTOBER 2017 ARE CONFIRMED.

Davison/Ward CARRIED

2. Forward Programme The Forward Programme for 2017 was provided for councillors' information.

THAT THE INFORMATION BE RECEIVED.

Black/Fletcher CARRIED

3. Mayor's Diary

The Mayor's diary arrangements for the preceding period were provided.

THAT THE INFORMATION BE RECEIVED.

Black/Fletcher

CARRIED

4. Council's Working Groups/ Projects Status Report

The Council considered the table of working groups and projects and noted progress with each.

- With respect to Hanmer Springs heritage forest, Cr Fletcher noted there was nothing substantive to report but he said there was progress on development of the relationships with Ngāi Tahu and the Kaikoura runanga, particularly recently with respect to the Thermal Pools, which bodes well for progressing this project.
- With respect to the Amberley Pool, Cr McLean advised that the Amberley Ward Committee approved a recommendation to the Council and officers were making enquiries regarding additional information requested on rating and for example, how Waimakariri rated for its pools. She noted that there would be a Council workshop discussion about this later today.
- Unformed Legal Roads Working Group – officers were asked to add the members names to the table, which were Mayor Dalley and councillors Black, Anderson and Shier. Cr Black explained that this group was about getting consistency around information available and the policy approach to dealing with unformed legal roads.

THAT THE INFORMATION BE RECEIVED.

Black/Fletcher

CARRIED

5. DECISION ITEMS

5.1 Long Term Plan Review – Community Outcomes

The Manager Public Services reported that it is a mandatory requirement for the Council to state the community outcomes it considers are relevant to the district. The report provided the opportunity to discuss and review the existing community outcomes for use in the long term plan. Community outcomes are about community aspirations for the future. The term 'community outcomes' is used to describe what people consider important, not only to benefit today's people, but for future generations and are about improving communities over time, in a sustainable manner. The community outcomes used in the Council's long term plans have been relatively consistent since 2004. The main changes have been to simplify the meaning of them and to include only those the Council has direct control over. The five community outcomes are as follows:

- A desirable and safe place to live
- A place where our traditional rural values and heritage make Hurunui unique
- A place with a thriving local economy
- A place with essential infrastructure
- A place that demonstrates environmental responsibility

The Manager Public Services said the outcomes were around services provided and these are the same as in the last Long Term Plan. She said there was not a lot of prescription in the Local Government Act and councils were free to have the outcomes they wish. She commented that the five outcomes are consistent

with the recently-approved Council strategy and officers were not recommending much change.

Cr Fletcher wondered whether the use of “essential” infrastructure may not be the right word, for example, it is essential that a house has a toilet but if 20 people were in the house, would having more toilets be essential. Mayor Dalley said the word “appropriate” might be an alternative option. Cr Harris agreed and said sometimes the Council was criticised for focusing on essential and basic things, so it provided more scope. It was agreed to amend outcome four to be “essential and appropriate infrastructure”.

Cr Davison said with respect to a thriving local economy, the Council focuses on tourism and the thermal pools but there is a lot more that the Council does in this respect, like for example providing the planning framework through the District Plan. He said the point is that the district should be a friendly place to come and do business in, it was not just about tourism and economic development, but the Council wants people to come and set up small and large businesses, due to a favourable regulatory environment. The Manager Public Services said to address this would need an activity section in the Long Term Plan on economic development and officers can highlight it as a set of activities.

Cr Anderson suggested that the Hurunui-Waiiau Zone Committee should be included as well as the Hanmer Springs Thermal Pools and Spa, as it was also balancing environment and business interests. Cr Ward suggested something pointing to facilitation, as Council policies and plans facilitate that goal of a thriving economy. The Manager Public Services said she can add this under the relevant activity section stated in the LTP, as there is no separate section on economic development, but is a subset of a thriving economy. Cr Fletcher suggested that a reference to the new tourism strategy be included and the Manager Public Services said this can be added to the right hand column.

It was agreed to add under outcome three regarding a thriving economy, a reference to the Council providing a supportive regulatory environment.

Mayor Dalley referred to the purpose of local government and said the outcomes were in alignment with that and with the Council strategy.

THAT THE COUNCIL CONFIRMS THE COMMUNITY OUTCOMES FOR THE 2018-28 LONG TERM PLAN AS SPECIFIED IN THE REPORT, SUBJECT TO THE INCLUSION OF TWO AMENDMENTS AGREED IN THE MEETING.

Fletcher/Shier

CARRIED

5.2 Council Properties Deemed Surplus

The Manager Regulatory Services advised that two Council properties had expressions of interest in to purchase, from adjoining property owners and neither property is considered to be needed for Council or community use, with the exception of a fire trailer that is stored at 65 Wilkin Street in the existing building on the site.

The Manager Regulatory Services said the first property was the site beside the old Waiiau transfer station and said most of it was leased to the adjoining landowner. Some of the land was required for the new transfer station, but the rest was deemed surplus.

Cr Anderson said she would like to see the local ward committee discuss this first and the Manager Regulatory Services said that as it was a freehold property it was a Council decision, not a local decision. Cr Davison acknowledged this but said it would be helpful to go through the ward committee to get the local view. He said that given the cost of disposal may be greater than the property value, it may be better to consider a long term lease.

In response to a question, the Manager Regulatory Services said the contamination reference relates to the landfill and said the square identified for the potentially hazardous site looks like it may be mapped incorrectly. She said officers would need to go back and look at the basis for that mapping. The Manager Regulatory Services said the only implication depends on the future use of the site and would only affect things like earthworks, which would trigger the need for a resource consent. The Chief Executive Officer said that all potentially hazardous sites were identified but there was no need to test them unless the owners plan to do something with it.

Mayor Dalley said there were a number of issues outstanding then, to have the hazard mapping removed to unencumber the site, to decide if the land is surplus and whether it was the best result to lease or sell. Cr Harris said it would be useful to have a valuation of the rental and what it would cost to sell. She said if the Council can sell the land to save costs, particularly maintenance costs, then it would be of benefit. Mayor Dalley said this would include the net value of leasing compared to the net value of selling. In response to a question, the Manager Regulatory Services said the capital value of the land was \$46,000. The Chief Executive Officer said the lease on the property is at \$350 per annum and runs to 2020, as it was recently renewed.

Cr Davison commented that the Waiau community may wish to hold on to the property for local purposes and he said if there was no real net gain, retaining it for community use may be the best approach. Mayor Dalley reiterated that this land is owned by the district, not the local community.

In response to a question from Cr Black, the Chief Executive Officer confirmed that the adjoining owner is interested in purchasing the land. Cr Black said she encouraged the Council to pursue sale of the deemed surplus land as it was a sensible approach for the Council to take under its governance of the district.

Moved Cr Black, seconded Cr Ward, "That the Council resolves that the Council property at 116 Rotherham Road North is deemed surplus.

That the Chief Executive Officer be authorised to sell at a price that he deems appropriate and that in the first instance the sale is negotiated with the adjoining landowner, under the Council's Sale of Property Policy."

The motion was put and declared LOST, 4:5 on a show of hands.

Cr Davison said that he was not intending that the land not be declared surplus, only that there be a net benefit to the approach taken by the Council and that the local community be consulted. Cr Daly said that his preference was to have in the sale that the purchaser pay for any survey costs.

THAT FURTHER ACTION REGARDING THE COUNCIL PROPERTY AT 116 ROTHERHAM ROAD NORTH BE DELAYED UNTIL AFTER CONSULTATION WITH THE AMURI COMMUNITY COMMITTEE AND THAT OFFICERS PROVIDE A NET COST/BENEFIT CALCULATION, INCLUDING TAKING ACCOUNT OF THE POSSIBILITY OF A REVISED LEASE TO REFLECT THE MARKET RATE.

Davison/Anderson

CARRIED
(Cr Black against)

With respect to the Wilkin Street property, the Manager Regulatory Services advised that it was not leased, the Council contractor mowed it twice a year and the adjoining owner is interested in purchasing. The property is zoned residential but there are no services currently on the property.

Cr Anderson said that she would like to see this go to the Amuri Community Committee first as a consultative gesture. Cr Harris agreed and said the Council owns the land and is entitled to sell it, but councillors were trying to get a no surprises approach with the local communities in matters like this and it was not about the local community making the decision, but not feeling excluded. The Chief Executive Officer said on this basis then should the Council be looking again at its recently approved Sale of Land Policy. Mayor Dalley said it was a fair question, but this comes under a range of requirements to interact with the local community. Cr Harris said it was not necessarily about consultation but communications with the local community and keeping them informed. Cr Davison agreed and said consultation does not imply a right of veto and he agreed with the concept of talking to local community before sale, particularly as there were no issues with a delay for a couple of months.

Cr Black said the report to the local ward committee would therefore be an information item and clearly state that it was not a decision matter for the committee, but that the Council would make the decision. Cr Davison commented that however, if a local community makes a compelling argument against a sale, then the local councillor can vote and debate accordingly.

Cr Anderson asked if there was ongoing use of the fire equipment and whether the sale was conditional on ongoing storage of the fire trailer. The Manager Regulatory Services said this was the intention but Mayor Dalley said he was reluctant to encumber a freehold property with something the Council had no responsibility over. The Chief Executive Officer said it was a community-based and owned asset, separate from the brigade, so the Council has no responsibility for ongoing housing of it, as it no longer has a role in rural fire.

THAT FURTHER ACTION REGARDING THE COUNCIL PROPERTY AT 65 WILKIN STREET, ROTHERHAM, BE DELAYED UNTIL AFTER CONSULTATION WITH THE AMURI COMMUNITY COMMITTEE.

THAT OFFICERS PROVIDE CLARIFICATION OF THE RELATIONSHIP WITH RESPECT TO THE COMMUNITY FIRE TRAILER STORED ON THE SITE AND THAT ANY RECOMMENDATION COMING BACK TO THE COUNCIL NOT INCLUDE ANY FUTURE ENCUMBRANCE ON THE PROPERTY IN RESPECT OF THE TRAILER.

Davison/Anderson

CARRIED

The meeting adjourned at 10.35am for morning tea and reconvened at 11.00am.

5.3 Funding Application for Former Amuri Council Chambers

The Manager Regulatory Services reported that the Former Amuri County Chamber building located at 30 Mountainview Road, Culverden is identified as a heritage building in the Proposed Hurunui District Plan, as Amended by Decisions 2016. The building has an unreinforced masonry (URM) façade and in February 2017 the Council received a section 124 notice that required the façade to either be tied back and made safe or removed. At the time, on the basis of earlier reports that the building was earthquake prone i.e. that it achieves less than 34% of the New Building Standard, officers decided that it was worth considering earthquake strengthening at the same time the URM issue was dealt with.

The Lottery Environment and Heritage Fund makes grants for projects to restore, conserve and/or protect places, structures and large built objects as well as preparing plans, studies or reports that will help to achieve physical heritage projects and make sure they can last a long time. If requesting a grant of \$250,000, the Council needs to provide a feasibility study for the project. The report recommended that the Council support a funding application to the Lottery Environment and Heritage Grant for a feasibility study to be prepared with respect to the former Amuri County Chambers

The Manager Regulatory Services said there was also the Lottery Community Facilities Fund available to build or improve community facilities or feasibility studies, so there was also scope to apply to this fund. She said the local community connector also wants to do work to update the kitchen area and office, so this adds to applying to the fund for improving the facility.

Cr Davison suggested that as part of the whole process it would be sensible to think about what do with the building for the future, but also the whole yard outside. He said he supports the recommendation and it is an important step in the process.

In response to a question from Cr Daly, the Manager Regulatory Services said there was only superficial cracking from the earthquake and there was no outstanding insurance claim on this, but noted that there may be a timing issue looming with respect to the section 124 notice on the building, which officers would look into.

THAT THE COUNCIL AGREES THAT A FUNDING APPLICATION BE MADE TO THE MOST APPROPRIATE OF EITHER THE LOTTERY ENVIRONMENT AND HERITAGE OR LOTTERY COMMUNITY FACILITIES FUNDS, FOR A FEASIBILITY STUDY TO BE PREPARED WITH RESPECT TO THE EARTHQUAKE STRENGTHENING AND REPAIR OF THE AMURI COUNTY CHAMBERS; AND FOR THE STRENGTHENING AND REPAIR WORK ITSELF IF APPLICABLE.

McLean/Shier

CARRIED

5.4 Funding Application for Kowai Council Chambers

The Senior Planner reported that the Kowai Council Chamber building located at 1091 Upper Sefton Road, Balcairn is listed as a Category II Historic Site under the Historic Places Act 1993 and is identified as a Heritage building in the Proposed Hurunui District Plan as Amended by Decisions 2016. The building received some damage from the Canterbury earthquakes in 2010 and 2011. The

cost of works to bring the building up to 34% of the New Building Standard is estimated to be \$410,000 with the estimate to bring the building up to 67% being \$880,000.

The Lottery Environment and Heritage Fund makes grants for projects to restore, conserve and/or protect places, structures and large built objects as well as preparing plans, studies or reports that will help to achieve physical heritage projects and make sure they can last a long time. If requesting a grant of \$250,000, the Council needs to provide a feasibility study for the project. At its meeting on 17 October 2017, the Amberley Ward Committee agreed that funding should be sought to prepare a feasibility study, which would consider all the options for dealing with building. The report sought Council approval of the recommendation that a funding application be made to the Lottery Environment and Heritage Grant for a feasibility study to be prepared with respect to the Kowai Council Chambers.

Cr Ward said he was on leave during the Ward Committee meeting where this was discussed, but said he was pleased to see this as it was an important building in the Amberley ward and he supported this recommendation.

THAT THE COUNCIL ADOPTS THE RECOMMENDATION OF THE AMBERLEY WARD COMMITTEE THAT A FUNDING APPLICATION BE MADE TO THE LOTTERY ENVIRONMENT AND HERITAGE FUND FOR A FEASIBILITY STUDY TO BE PREPARED WITH RESPECT TO THE KOWAI COUNCIL CHAMBERS.

Ward/McLean

CARRIED

**5.5 Formation
of Anderson
Road –
Amberley
Business Park**

The Manager Regulatory Services reported that discussion on a possible business park commenced about five years ago when a land owner approached Council officers to discuss a possible joint development with another land owner and the Council (because the Council owns adjoining land). The land owners were aware of the existence of the Amberley Township Indicative Roding Plan which included a through road joining Courage Road and Pound Street and a link to Carters Road. In order to be able to traverse all the implications of a joint development, the Council appointed a working group of councillors, which previously met on several occasions to discuss details of the on-going negotiations. The Council has previously agreed to purchase land to secure the Courage/Pound Road link, now named Saleyard Drive. Subdivision approval was granted to the Council for a five-lot subdivision and road to vest, which provides the link to Carters Road.

The Manager Regulatory Services commented that there had been a lot of discussion on this and the best plan to show the intention was on page 80 and there were lengthy conditions detailed on page 85. She said this was not budgeted in the current financial year and will need to be debt funded, but recent property sales were likely to offset this. She said it was seen as an important link to the land in behind Carters Road to provide good access.

THAT THE COUNCIL APPROVES THE COMMISSIONING OF DETAILED DESIGN AND CONSTRUCTION PLANS FOR ANDERSON ROAD AND THE SERVICING REQUIREMENTS OF THE SUBDIVISION CONSENT.

THAT AN OPEN TENDER PROCESS BE USED FOR THE CONSTRUCTION OF THE ROAD AND SERVICES.

Ward/Shier

CARRIED

**5.6
Reappointment
of Independent
Member –
Hurunui
Tourism Board**

The Tourism Marketing Officer reported that the Hurunui Tourism Board consists of elected members, industry representatives and independent members. For the independent members their term is three years from appointment date and reappointment will be at the sole discretion of the Hurunui District Council. Janice Fredric, the current Hurunui Tourism Board chair has now exceeded her three year term which expired in January 2017.

The Manager Public Services spoke to the report and said if reappointed, it was expected that Janice Fredric as the current Chairperson, would continue to do that role. She said that she had expressed a willingness to continue in the role and this was supported by Mayor Dalley, the Chief Executive Officer and other key officers. The Manager Public Services said the alternative was to go out for expressions of interest, but it was an unpaid role and it had previously been difficult to get expertise and experience like that Janice Fredric provides.

Cr Shier said he fully supported the recommendation as he had been on the Hurunui Tourism Board over the whole time Janice Fredric had been Chairperson. He said she brought professional director and board knowledge to the table and she sees it as a way of providing community service to the Hurunui and she does a great job. Cr Ward said there was also value in continuity and Cr Harris said she has done a fantastic job and brought a change in direction and was instrumental with respect to the new tourism strategy.

THAT THE COUNCIL AGREES TO REAPPOINT JANICE FREDRIC TO THE ROLE OF INDEPENDENT BOARD MEMBER FOR THE HURUNUI TOURISM BOARD FOR ANOTHER THREE YEARS.

Fletcher/Harris

CARRIED

**5.7 Proposal to
Develop a
Regional
Relationship
with Nagano
Prefecture,
Japan**

The Chief Executive Officer advised that the Canterbury Mayoral Forum has proposed that a region to region relationship be developed with Nagano Prefecture, Japan. Details of this proposal were attached as appendix 1. The Chief Executive Officer said this was a regional proposal and the Mayoral Forum can commit the region to the relationship, but it would like the support of all councils in the regions, if they can see it as being worthwhile.

Mayor Dalley said the Mayoral Forum is about collaboration and supporting the region. He said the Hurunui had a history of connection with Japan and local schools and businesses have relationships already established, while the district was doing trade with the world, but this was about collectively saying the region can do business as a region. The Chief Executive Officer said he did not think there were other region to region relationships, so this was new ground.

Cr Black said this was a good opportunity to take a regional approach, as the Hurunui was a small village in a big community, so there can be benefit from this. Cr Shier said this was an evenly balanced proposal and offers a lot of opportunity. Cr Harris agreed and said the Hurunui had a thriving Japanese connection in the community.

THAT THE COUNCIL ENDORSES THE CANTERBURY MAYORAL FORUM PROPOSAL TO DEVELOP AND ENTER INTO A REGION TO REGION RELATIONSHIP WITH NAGANO PREFECTURE, JAPAN.

Harris/Ward

CARRIED

**5.8 Council
and
Committees
Meeting
Schedule 2018**

The Council Secretary advised that the Council has traditionally adopted an annual meetings schedule towards the end of each year, for the coming year. The report proposed a meetings schedule based on Council and its four standing committees. Meeting dates for the Hanmer Springs Community Board and other committees would be scheduled over the coming weeks as members' preferences are taken into consideration. The Council Secretary also noted the inclusion of dates for the Long Term Plan hearings in May.

Cr McLean raised the matter of child care and said her preference was to have Public Services Committee meetings in the morning if possible. Cr Fletcher said he faced the same issue as he had child minding responsibilities for his grandchildren and morning meetings were better. Mayor Dalley said the Council can fine tune the meeting times to suit most members, but the Council also still had the matter of committee memberships to resolve. It was noted that the Council was waiting for all councillors to be available and so the Council could now move ahead on this. In terms of meeting times, the Chief Executive Officer said officers can consider alternate days for committees if all members preferred mornings. Cr Davison said he favoured two committees meeting on one day as it provides the opportunity to go to both meetings. Cr Black agreed and said it provides an easier opportunity for those who have to travel longer distances.

THAT THE COUNCIL ADOPTS THE PROPOSED SCHEDULE OF MEETINGS FOR 2018 AS ATTACHED TO THE REPORT.

THAT THE COUNCIL AGREES THAT THE COUNCIL AND ITS STANDING COMMITTEES MEET AS FOLLOWS:

Council (Ordinary meetings on the last Thursday of each month at 9.30am.)	
22 February 2018	29 March 2018
26 April 2018	14 - 16 May 2018 (Long Term Plan Hearings)
31 May 2018	28 June 2018
26 July 2018	30 August 2018
27 September 2018	25 October 2018
29 November 2018	20 December 2018
Regulatory Committee/Public Services Committee (Meet on the Thursday, two weeks before the Council meeting, at alternating times – first at 9.30am, second at 1.00pm.)	
8 February 2018	15 March 2018
12 April 2018	17 May 2018
14 June 2018	12 July 2018
16 August 2018	13 September 2018
11 October 2018	15 November 2018
6 December 2018	
Infrastructure Committee/Finance, Audit and Risk Committee (Meet on the Thursday, one week before the Council meeting, at alternating times – first at 9.30am, second at 1.00pm.)	
15 February 2018	22 March 2018
19 April 2018	24 May 2018

21 June 2018	19 July 2018
23 August 2018	20 September 2018
18 October 2018	22 November 2018
13 December 2018	

Daly/Harris

CARRIED

5.9 Remuneration Authority Correspond- ence

The Manager Support Services advised that the Remuneration Authority (RA) seeks feedback on proposed changes to the Elected Members' Remuneration structure for both the 2017/2018 year and in respect to longer term issues. The Manager Support Services noted that the Council gave feedback to initial items identified earlier in the year and summary of those decisions was attached. He said the key thing is developing an expense policy which the auditors have responsibility to check and other matters like provisions for paying the Deputy Mayor when the Mayor has leave of absence. He said the consultation document for elected members was broken down into key areas and asked pertinent questions of those areas so the key question was whether the council wanted to provide feedback.

Cr Fletcher said he was one of the councillors who attended the recent Local Government New Zealand Zone 5&6 meeting in Cromwell where this matter was discussed. He noted a correction in the report, in that the five factors for Council sizing are proposed, not currently being used. He said currently only population was being used in this respect.

The Council agreed that it wanted to provide a response and worked through the Remuneration Authority's questions in order.

With regard to the proposed factors to be used for sizing councils, which are: Population; Operational expenditure; Asset size; Social deprivation; and the number of guest bed nights:

- **Are there significant influences on council size that are not recognised by the factors identified?**

Councillors suggested that geographic size and remoteness was a significant factor due to distance that councillors have to travel and the interests of constituents may be more diverse across a large spread of areas. It was noted that there was no recognition of relativity to size whereas bigger Councils do not have that level of demand created by distance.

- **Are there any factors that we have identified that you believe should not be used and why?**
- **When measuring council assets, do you support the inclusion of all council assets, including those commercial companies that are operated by boards?**

Mayor Dalley noted that asset size was a factor but cities with huge assets, like airports, had the potential to create an anomaly. Cr Fletcher agreed and said that not all Council assets should be included and perhaps sizing should not include commercial companies operated by the council.

- **If not, how should the Authority distinguish between different classes of assets?**

- **Are you aware of evidence that would support or challenge the relativity of the factors for each type of council?**

Cr Fletcher said the number of guest nights sizing is problematic, as the district had a number of holiday homes in Hanmer Springs and Mt Lyford that provided well over half the numbers of visitor nights. The current data was not capturing those figures, so it was not right to use those when it was not capturing the true situation.

- **If you believe other factors should be taken into account, where would they sit relative to others?**

Cr Anderson noted that district councils also have responsibility for water quality in rivers through regulating land use and the Council for example has a role through its Water Management Zone Committee. She noted this in the context of differences between regional and district councils.

- **Should mayor/chair roles should be treated as full time?**

The Manager Support Services said the Remuneration Authority is treating the mayor as a full time role so every mayor would have a base salary and adjustments made on the size of the Council. The Council supported this approach emphatically.

Mayor Dalley said the same applied to all elected members and the pay is part time and yet the job was not part time, particularly for rural councillors. He supported a base rate for all councillors irrespective of sizing. Cr Black agreed and said there was a weight of expectation across communities for councillors and the mayor to participate in many activities, which were all additional things outside decision making and governance roles. Cr Fletcher agreed and said that at the LGNZ meeting, a Deputy Mayor spoke about her time commitment and how she drilled down and worked out that she was making a loss when considering the level of pay compared to how much time she worked. He wondered how hard it would be to take an example of an urban and rural Hurunui councillor and compare hours, travel and expenses to see what the overall financial situation was. Cr McLean said she would be keen and either Cr Fletcher or Cr Daly would be a good option given how much they travel.

Cr Davison agreed that rural councillors have a different role to city councillors and he said this Council could halve its number of councillors on a population basis, but the area covered by each would be huge and he said the remuneration does need to recognise that in a major city environment it was a different situation with different stresses.

Mayor Dalley suggested that even if the Council halved the number and doubled the salaries, it would still not be a sufficient salary to preclude the need for another income. He said that historically it has been an understanding that it was not a fulltime role. Cr Fletcher acknowledged Cr Davison's comments and agreed that the Christchurch mayor would have more to oversee, but wondered if the actual on-the-ground work was any more than what the Hurunui mayor does. He said his view was that the Hurunui mayor has to deal with a lot more one-to-one interaction and is more accessible to constituents, so size should not be the only determining factor.

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- **If not, how should they be treated?**
 - **Should there be a “base” remuneration level for all mayors/chairs, with additional remuneration added according to the size of the council?**
The Council supported this position for all elected members.

- **If so, what should determine this “base remuneration”?**
Mayor Dalley said that regardless of size, all elected members would have the same statutory and regulatory requirements on them so there needs to be a basic level of sameness and any difference in size did not mean a difference in responsibility.

In response to a question from Cr Anderson, the Manager Support Services confirmed that the Remuneration Authority sets the remuneration level but the salary pool is funded by rates, therefore ability to pay is a factor. Cr Fletcher noted that there was a clear message from the Chairperson of the Remuneration Authority at the recent LGNZ meeting, that councillors can have feedback on all these points and if the decision was made to pay more, councils need to be mindful of whether their communities can afford it. Mayor Dalley said the alternative answer would be to nationally fund local elected members pay at a base rate and then ability to pay more on top of that base rate can be determined on affordability within each district. Cr Harris said she supported putting that case forward and the Council agreed. Cr Harris said this was about encouraging a mix of people coming into the governance of local councils and attracting people across the spectrum meant there was a need to recognise a range of requirements like childcare, members using their leave and others trying to run a business.

- **Should councillor remuneration be decided by each council within the parameters of a governance/representation pool allocated to each council by the Remuneration Authority?**
Cr Fletcher said he favoured a bulk amount to then allocate based on individual responsibilities. Cr McLean added that there needs to be bullet points regarding what councillors can apply for under that bulk funding as she would not want to see “pitching” for that, so it needs to have criteria or things granted to be applied for. Cr McLean said she would forward some words to the Manager Support Services to draft on this point.
 - **If so, should each additional position of responsibility, above a base councillor role, require a formal role description?**
Cr Fletcher said there should be formal role descriptions but a pool to distribute to others based on additional responsibilities and this was agreed by the Council.
 - **Should each council be required to gain a 75% majority vote to determine the allocation of remuneration across all its positions?**
The Council supported this requirement.
 - **Should external representation roles be able to be remunerated in a similar way to council positions of responsibility?**
Cr Fletcher noted that Hurunui councillors contributed to a number of external organisations like Wellbeing North Canterbury and the Hurunui Trails Trust, which was a factor in councillors’ commitments. Mayor Dalley
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said the problem here is the division of being a paid position for a role that has community participation and was a community good, not an essential Council service. He said others were doing this community work as well, on an unpaid basis. Cr Fletcher agreed and said the Council can decide what roles are deemed to be essential and whether they needed Council representation to operate well.

The Council agreed in principle to this provision, provided the role has a specific core role to the Council. Cr Davison said his view was that commercial organisations should pay Council-appointed directors or representatives out of their own funds, not rely on ratepayers to pay for this service.

Cr Black commented that it is a strength of the Council that it has a myriad of councillors on external roles and contributing to a community good as well as the experience they brought back from those roles.

- **Do the additional demands placed on CCO board members make it fair for elected members appointed to such boards to receive the same director fees as are paid to other CCO board members?**

No comment.

- **Should community board remuneration always come out of the council governance/representation pool?**
- **If not, should it be funded by way of targeted rate on the community concerned?**
- **If not, what other transparent and fair mechanisms are there for funding the remuneration of community board members?**

The Manager Support Services advised that Community Board salaries are set separately and prescribed by the Remuneration Authority, with the total amount funded by Hanmer Springs amenity rates. Mayor Dalley said that previously the Council had a funding split including the general rate, however the Manager Support Services said this was changed so it was not a Council decision with respect to paying the Community Board out of the overall pool. He said he would clarify the historical situation regarding funding the board member salaries. The Chief Executive Officer said the question here was suggesting that other regions may fund this differently for their Community Boards.

The Council agreed that funding of the Community Board member salaries should be a targeted rate to that community that has a Community Board.

- **Is it appropriate for local government remuneration to be related to parliamentary remuneration, but taking account of differences in job sizes?**

Mayor Dalley said he did not think so as there was a difference in effect on an MP's life given they have to spend a lot of time out of their home and district. Cr Harris said that perhaps it should not be directly linked but it could have a benchmarking role with respect to backbench Manager Public Services, as there was some relation to the type of work.

THAT THE INFORMATION BE RECEIVED.

THAT THE COUNCIL AGREES TO PROVIDES FEEDBACK TO THE REMUNERATION AUTHORITY ON THE ASPECTS SET OUT IN THE ATTACHED DOCUMENT.

THAT THE MANAGER SUPPORT SERVICES INCORPORATE INTO A DRAFT DOCUMENT THE COUNCIL'S FEEDBACK AS DISCUSSED IN THE MEETING AND CIRCULATE IT TO COUNCILLORS FOR REVIEW PRIOR TO SUBMITTING IT TO THE REMUNERATION AUTHORITY.

Davison/Shier

CARRIED

**5.10 NZTA
National Land
Transport
Programme
Budget
2017/18**

The Manager Infrastructure Services - Assets reported that the Hurunui District Council's (HDC) roading budget, which is set through the Long Term Plan 2015/2025 (LTP) and subsequently through the Annual Plan 2017/18, was based on an indicative co-investment prediction from the New Zealand Transport Agency (NZTA), and assuming full expenditure of the NLTP budget through 2016/17. At the end of July 2017, the approved NLTP 2017/18 was released for all Road Controlling Authorities. The objective of this report was to align the HDC LTP budget 2017/18 to the NZTA NLTP budget 2017/18 and to set a committee decision regarding the management of any budgetary differences for the financial year 2017/18.

The Manager Infrastructure Services - Assets noted a minor correction to page 128. He said the report highlighted an issue of timing and he was seeking Council approval to spend to the full amount of the NZTA budget or alternatively to adhere to the LTP budget and give the surplus back to NZTA.

Mayor Dalley noted that currently none of this was reflected in the current draft LTP numbers and officers advised that the LTP would reflect the effects carried forward if approved. It was not incorporated yet but will impact on draft debt at the start of the year, but not on planned work. The Manager Infrastructure Services – Assets said that with respect to the programme itself, this may balance out at the end of the time period, if under and overs have an effect like usual, so it was like a carryover that should balance itself out.

Mayor Dalley said it was never a good idea to send back money to NZTA as it sends a message that the Council and district did not need funding for its local roads, which was not an accurate message.

Cr Davison noted the Council had rated for a certain level of subsidy and now it was getting an increase, so it would need to raise debt to match fund this. He asked if the Council would from now on in the LTP have to match this in its future trajectory. The Manager Infrastructure Services - Assets said a report to the Infrastructure Committee will be proposing a draft LTP amount assessed against the NZTA levels for the NLTP and this would be a substantial level. The Chief Executive Officer said the mismatch in timing of NZTA setting and councils setting rates was a challenge and the Council has to take a best guess on how much to rate and what to debt fund. Cr Fletcher said the funding would be for work planned in the LTP anyway, so over time it will be work that the Council may not need to do in later years. Cr Davison said that the Council cannot realistically keep doing this each year, as the Council would have to claw back at some stage. The Manager Infrastructure Services - Assets said the Council also had \$262,000 in unsubsidised funds, but it was hard to find projects to match

that. He said the Council could some use this to offset the increased in debt, but there would be some coming out for other purposes.

The Chief Executive Officer said the roading accounts in the last year had taken a beating due to the earthquake and had taken on a lot of debt, but match funding was important for core roading as well as earthquake repair work and the Council would not want to get confused about the two.

Cr Daly said he supported this as it was core business and the Council needs to spend the money. Cr Anderson asked if the Council's Road Maintenance Contractor, Sicon can do the work identified and the Manager Infrastructure Services - Assets said he had received confirmation of that. In response to a question from Cr Anderson regarding whether NZTA have been approached about aligning budget timing, it was noted they had but with no success so far, although the Chief Executive Officer noted there had been some indication recently of some movement.

THAT THE COUNCIL AGREES TO ACCEPT THE NEW ZEALAND TRANSPORT AGENCY (NZTA) NATIONAL LAND TRANSPORT PROGRAMME (NLTP) FUNDING PROGRAMME FOR 2017/18 (AS PER OPTION 2/APPENDIX 1 IN THE REPORT) AND INCREASE THE CURRENT LONG TERM PLAN BUDGET BY AN ADDITIONAL \$881,876 (\$432,119 LOCAL SHARE) TO MATCH FUND THE NZTA NLTP PROGRAMME OF WORKS FOR LOCAL ROADS ONLY.

Daly/Harris

CARRIED

The meeting adjourned for lunch at 12.39pm and reconvened at 1.08pm.

**Presentation:
Hurunui Health
Development
Services Group**

Marie Black Chair; Ruth Robson, Canterbury Clinical Network; Shona Urquhart Bevan; and Bill Eschenbach, Canterbury Rural Primary Health Organisation were in attendance to present to the Council.

The presentation covered the new model of care for Hurunui, which was developed as the current service delivery model is not expected to deliver on the projected future health needs of Hurunui district residents. The stated aim of the new Model of Care is to secure sustainable future health services for the people of the Hurunui district.

The presenters explained the background to the development of health services in the district and acknowledged the work that Cr Davison and others in the community did in 2013 and subsequently, to write up a model of care and objectives similar to these used today. There was significant interest in where the work had come from and where it was heading. In 2015 focus groups were charged with responsibility to look at health care across the district and the Hurunui Health Development Services Group was established to develop the Model of Care that is now being consulted on.

The project is seeking data and information on where the district is heading and feedback on the model. Patient pathways is an important focus, with the intention to always keep the patient as central to perceived outcomes and challenges. Some of the challenges identified are geographical diverseness which is part of being the Hurunui, and distance from secondary care as well. Population analysis shows steady increases in Hanmer Springs and Amberley but some decline in some areas and there was an older population to plan for.

Another major challenge is workforce recruitment and retention of health providers across the district and earthquake recovery was seen as not just a short term process, so the model needs to factor this in as well.

The proposed Model of Care seeks a formalisation of a North/South after hours alliance, an acute observation service, a task force to drive the provision of aged care services, including rest home residential care, dementia and hospital level care services across the district and an enhanced acute community nursing service. Also targeted are a restorative community service model, enhanced transfer of care processes from secondary to primary care/community care, extended scope for allied health services and a coordinated and targeted response to supporting migrant worker access to health and social services. A more coordinated approach to transportation across the area was also an objective.

The Model of Care also seeks an integrated care approach across primary care teams where instead of four trusts working independently, the ideal is to have one trust across them all and further, to eventually include the Amberley centre in some form. The Model seeks an extension of generic nurse roles that have special interest and utilising advanced nursing roles and use of Telehealth (video) clinics with specialists in Christchurch and advocacy for access to high speed rural broadband for future service delivery.

The Group is now seeking feedback from communities on the Model and a wide community engagement process is underway to ensure it was appropriate and that there were no unintended consequences that affects what there already is provided in the district.

Cr Davison said it was disappointing that the largest medical centre in Amberley was not strategically aligned to the four other community medical trusts as it was preferable to have all five areas working together. He said leaving Amberley outside the model was a disappointment, if an integrated care package and coordinated training and sharing of resources was the primary goal. Cr Black agreed but said the intention is to include Amberley as much as possible and it was hoped that the engagement process would bring out more information and insight into this challenge.

Cr McLean asked what the timeline for the plan was and the presenters said there was no timeframe at this stage as the focus is on sustainability and needing to meet demographics and technological changes, so it was about having a model in place to respond with flexibility to changes over time.

Cr Daly commented that the Group had done a great job and he supported this project. Cr Black acknowledged this and said it had not been easy as there were many challenges to face, but all contributors were charged with leaving any biases behind and to work together in looking at the future of Hurunui for health care sustainability.

6. DISCUSSION ITEMS

Nil.

7. INFORMATION ITEMS

7.1 Hurunui-Waiiau Zone Committee Update

The Council Secretary provided an update on recent activity of the Hurunui-Waiiau Zone Committee. Mayor Dalley noted that the Committee held a workshop prior to meeting and it was an opportunity to have a free and frank discussion around lines drawn on maps for rivers, which were used by ECan but that had no legal standing and were not tested or consulted on. He said the Committee challenged the ECan Chief Executive Officer about the use of the lines potentially costing landowners in respect of consenting issues. Mayor Dalley said there was no resolution to the matter and ECan were taking a pragmatic approach to the use of the lines, which were done by river engineers from identified flood lines to try to identify what was riverbed. He said there were complexities, as some people have titles out into the riverbed and there were issues around how the lines are derived. Cr McKay said there was a working group now of key stakeholders trying to work on this. Cr Daly asked if there were any representatives of farmer groups on the working group.

Mayor Dalley said there was also discussion of the opportunity for a plan change and the decision to go ahead with a targeted plan change, with a narrowed scope to three issues. The Committee also made a decision to ask the science taskforce to inform the plan change process. ECan Cr Claire McKay was in attendance and discussed the 10% rule, which was currently addressed by an advisory note, so dryland farmers are compliant, or not non-compliant, as some might say. She said the minimum flows on the Waiiau River were also due for review, but there was still a lot of work to do on this.

Cr Daly asked a question about cameras that were supposed to look at river flow on the Waiiau and to see when the river closed at the mouth and when it had not. He said that without minimum flow rules, the people at the bottom of the Waiiau will be concerned, as the river has been low at the mouth. He noted the Zone Committee will be looking at plan change matters to facilitate this and Cr McKay said she would look into it and report back.

THAT THE INFORMATION BE RECEIVED.

Harris/Fletcher

CARRIED

7.2 Youth Council Update

The Council Secretary provided an update on recent activity of the Youth Council. Cr McLean gave a further oral update and commented that the meeting received a presentation from Alcohol Wise Hurunui and she made a general comment that where possible it was preferable for material to be provided to the Youth Councillors ahead of the meeting, so they had more time to read and absorb it.

THAT THE INFORMATION BE RECEIVED.

Harris/Fletcher

CARRIED

7.3 Update from the Regulatory Committee

The Council considered the update from the Regulatory Committee meeting on 12 October 2017. Cr Black spoke to the report and summarised the items. She noted there were two decision items, one on plan change 1 to correct errors identified in mapping, which was approved. There was also a report on an Unformed Legal Road Policy, as there was some inconsistency in planning and

how to respond to issues, so a working group was identified and will come back to the Regulatory Committee following its work.

Cr Black commented that there was also discussion on the changes to the Fencing of Swimming Pools process and Cr Daly asked if there would be communications about the changes to the process, as there would be people affected and the Council needed to ensure there were no surprises. Officers agreed to get some media information out around pool compliance.

THAT THE INFORMATION BE RECEIVED.

Harris/Fletcher

CARRIED

7.4 Update from the Infrastructure Committee

The Council considered the update from the Infrastructure Committee meeting on 19 October 2017. Cr Daly spoke to the report and summarised the items and discussion.

THAT THE INFORMATION BE RECEIVED.

Harris/Fletcher

CARRIED

7.5 Update from the Finance, Audit and Risk Committee

The Council considered the update from the Finance, Audit and Risk Committee meeting on 19 October 2017. Cr Davison spoke to the report and summarised the items and discussion. He reported that the Committee received the regular financial report and rates arrears, noting that there was a bit of slippage, which was acceptable, but there were one or two larger amounts to keep an eye on.

Cr Davison said the auditors were in attendance to talk about the audit and Annual Report, which was delayed by the earthquake and in particular how to deal with money spent by this Council and other agencies on earthquake work. He advised that this year the audit will be qualified and the Council would miss the October deadline, which was unfortunate but understandable. He said getting to clarity at this time next year is important and how to manage the debt increase balanced against increased value of assets following work done.

THAT THE INFORMATION BE RECEIVED.

Harris/Fletcher

CARRIED

Discussion with ECan Councillor

ECan Councillor Claire McKay was in attendance to speak to the Council. Mayor Dalley welcomed Cr McKay and said this was about the local ECan councillor visiting to continue developing a good relationship with the District Council. Mayor Dalley noted that Cr McKay had been given some discussion items prior to the meeting as detailed below.

Cr Jason Fletcher raised the issue of willows in the Hanmer River and at what point do they go from being useful to causing flooding issues?

Cr McKay said there was a rating district on the Chatterton River but Cr Fletcher said this issue was more on the upstream side of the Hanmer Springs bridge and his view was that flooding is caused by the willows, which is actually diverting the river to the approaches to the bridge and creating a risk. Cr McKay said that ECan was not funded to manage that river, but there is funding for ECan to provide advice and referred Cr Fletcher to ECan officer Sean McCracken to follow up on this.

Mayor Dalley said another option is to contact the New Zealand Transport Agency with respect to road protection funding. Cr Fletcher said there was also

a risk to Council roads around there. Cr Fletcher also sought advice about the Chatterton group and would like to know who the chair is and what plans are in place, as ratepayers are concerned about that. Cr McKay said there were now 59 rating districts in the region, which was down from 75, so some were disbanding and some merging. She said she would get information back to Cr Fletcher and said the local community may like to consider enlarging that river area coverage. Cr Fletcher said he would talk to the Chief Executive Officer about the Community Board getting some advice, on this matter.

Cr McLean noted that recent heavy rain events created a significant stabilisation works programme for a section of the Kowai River within the Amberley Domain. At a meeting with ECan, its engineer and Council staff agreed urgent works were required and then more long term preventative measures put in place. This includes proposed works to re-channel the river, load and deliver tonnes of rock to create a berm/stabilisation and the removal of willows which are hampering the river's path. In the Kowai River funds rated for from landowners, there is \$6,500 but this has been earmarked for confirmed works already. As a result there are no funds from ECan's pool to carry out the works. Money for this work needs to be made available by ECan as River protection is ECan's responsibility and is not a cost the Amberley community can shoulder. The community has already contributed significantly to urgent Kowai River protection works following the June 2015 flood. Cr McLean also raised that rating for river protection work on the Kowai needs to be reviewed.

Cr McKay said there was a rating district for the north branch of the Kowai River, with a number of objectives. There was a liaison meeting in March which decided on the scope of works and erosion control. Advice from engineers was that 200 metres of river frontage needs work at a cost of \$25,000 - \$30,000, so there was a funding shortfall. Cr McLean asked if the amount rated for needs to be reviewed for the 2017/18 year. Cr McKay said ECan's river engineers were coming to talk to Hurunui District Council next week regarding options.

Cr Daly noted this was rated for the landowners along the river but the Council is also a landowner so why was it not contributing. Cr McKay said an option could be that the money be borrowed, but it would have to be serviced through rating. Mayor Dalley said another option may be to let nature take its course. Mayor Dalley said that when the Council moved to global stormwater rate, it was suggested to disband the rating group and incorporate this with the global Amberley stormwater system, but that did not happen. He said that would be a fairer system. He noted that the recent event was not even a significant event, so it raised some concerns about possible risk.

Cr Julia McLean asked for an update on ECan's legal case in respect to enforcing clean-up of the tyre stockpile in Amberley?

Cr McKay said the latest estimate was that the amount of tyres was 250,000 and an abatement notice had been served on the person responsible. There had been no response or compliance and the notice had expired, so the ECan legal team was pursuing legal action and hoping to lodge an enforcement order and will proceed to a court hearing. Other than that ECan has nothing left it can do from a legal perspective. Cr McKay said ECan was also looking at whether other agencies were able to address the problem, like Fire and Emergency New Zealand (FENZ) for example.

Other matters raised.

Cr Anderson advised that a constituent on a farm with land next to a road is having problems with water draining back onto their land. Cr McKay said she was aware of similar issues in Waimakariri and the zone manager there was looking into it. She advised Cr Anderson to contact the Hurunui-Waiau Zone team and Michael Bennett in particular.

Mayor Dalley thanked Cr McKay for her attendance and the discussion.

Urgent Business Nil.

Forward Communications Councillors were asked to raise any issues for the forward communications programme. The Chief Executive Officer said this item was about looking for things that councillors were aware of for inclusion in the programme. Cr Daly noted his earlier request for promotion of swimming pools inspection changes and also asked for communications about the renovated medical centre in Cheviot being open and operating.

9. PUBLIC EXCLUDED

PUBLIC EXCLUDED SESSION

THAT THE MEETING MOVE INTO PUBLIC EXCLUDED SESSION AND THE GENERAL SUBJECT OF THE MATTERS TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTERS AND THE SPECIFIC GROUNDS UNDER SECTION 48 (1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under s48 (1) for passing this resolution
Item 9.1 Minutes of the 12 October Extraordinary Meeting	The minutes contain information withheld to protect the privacy of individuals.	Section 48(1)(a)(i) & Section 7(2)(a).
Item 9.2 Chief Executive Officer's Performance Review	The report contains information withheld to protect the privacy of individuals.	Section 48(1)(a)(i) & Section 7(2)(a).

Harris/McLean

CARRIED

THAT THE MEETING RESUME IN OPEN SESSION AND THAT THE MATTERS DISCUSSED IN PUBLIC EXCLUDED SESSION REMAIN CONFIDENTIAL, EXCEPT FOR THOSE MATTERS APPROVED FOR RELEASE.

Harris/Daly

CARRIED

Meeting Ended The meeting ended at 3.56pm.

The next ordinary meeting will be on 23 November 2017.