

HURUNUI DISTRICT COUNCIL MINUTES



Meeting	Public Services Committee
Time and Date	1 pm, 8 June 2017
Venue	Council Chambers, Carters Rd, Amberley
Agenda	http://www.hurunui.govt.nz/your-council/meeting-calendar/

Members Present Committee members: Councillor Fiona Harris (Chairperson), Mayor Winton Dalley, Councillors Marie Black and Vince Daly

In Attendance Councillors Geoff Shier, Jason Fletcher and Nicky Anderson
Hamish Dobbie (CEO), Audrey van der Monde (Manager Public Services), Maree Hare (Committee Secretary), Alex Makogon (Team Leader Service Delivery - Amenities), Josie Hemmings (Administration Officer – Property)

1. Apologies Cr Julia McLean

THAT THE APOLOGY BE ACCEPTED.

Dalley/Black

CARRIED

2. Health and Safety briefing Those present were advised of the exits and assembly points to be used in the event of an evacuation from the meeting room.

3. Absent Nil

4. Conflict of Interest Declarations Nil

5. Urgent Business Nil

6. Minutes THAT THE MINUTES OF THE MEETING HELD ON 18 MAY 2017 BE SIGNED AS A TRUE AND CORRECT RECORD OF THAT MEETING.

Black/Harris

CARRIED

Matters arising –

- Red Cross Care Packs – Cr Daly advised that the Care Packs are good but they do appear to be more suited to females. If appropriate, the Social Recovery Coordinator will discuss with Red Cross the possibility of having male suited Care Packs as well.
- Cr Black queried if local funding is available for the Winter Warming

programme. The CEO advised that a proposal would be put to the June Council meeting on this.

7. DECISION ITEMS

7.1 Public Toilet Cleaning Contract The Team Leader Service Delivery - Amenities advised that the existing Toilet Cleaning Contracts will reach their end date in June 2017. Because there are insufficient in-house resources at this stage to undertake a new contract tender process, he requested approval from the Committee to extend the current contracts for a further twelve months.

The Committee was advised that the current contractors for the Waikari toilets do not wish to extend their contract and that OCS has provided the cheapest quote to do this work.

During the discussion, the following points were noted:

- The inclusion of refuse collection in the recommendation was queried. The Committee was advised that the two lots of refuse to be cleared are taken to a central point where it is picked up rather than it being taken a transfer station.
- Cr Black said she preferred local people being employed to carry out this contract and it was suggested that this be considered as part of the Public Toilet Strategy.
- It was noted that the list provided is only of those contracts due to expire and does not cover all contracts in the District.

THAT THE PUBLIC SERVICES COMMITTEE APPROVES EXTENDING THE TOILET CLEANING CONTRACTS FOR ONE YEAR AND AWARDS THE WAIKARI TOILET CLEANING CONTRACT AND REFUSE COLLECTION CONTRACT TO OCS.

Daly/Black

CARRIED
(Mayor Dalley against)

- Mayor Dalley noted that the retiring Waikari contractors have done this work for many years and they have done a lot of extra work which he believes will not happen if people from outside the area are employed. He said that he believes local people should be employed. The Officer replied that a list of local names has been provided to OCS and the company has assured the Officer that they will approach these people first. The Officer confirmed that in the meantime the cleaners for the Amberley toilets are being used.
- Cr Black also noted that the retiring Waikari contractors have given many years of outstanding service to the community often going beyond what was required of them and she hoped that this would be recognised by the Council. The Manager Public Services agreed to do this.

8. DISCUSSION ITEMS – there were no discussion items for this meeting

9. INFORMATION ITEMS

9.1 Fire The Property Administration Officer advised the committee of progress in

**Damaged
Pensioner Unit**

gaining external funding for the difference between the insurance settlement and the cost of providing a unit with accessible facilities and a solar water heating panel. The Officer advised that the application made to the New Zealand Community Trust has been declined and an application would now be made to the Pub Charity. If this is unsuccessful an application will be made to the Lotteries Commission.

The Officer spoke to the report and the following points were noted:

- The original quote from Keith Hay Homes was accepted subject to funding being obtained. The Company is aware of the current status of funding for the project.
- Concerns were raised regarding how long the work should be delayed while external funding is sought. It was suggested that building a replacement basic unit should proceed instead.
- The availability of funding channels for accessible units was discussed and it was suggested that an approach be made to the Disabilities Commission for funding.
- Cr Shier queried the 'process' being used noting that the unit was destroyed some months ago. He expressed concern that the 'process' is now delaying the replacement rebuild. He suggested that the Committee should 'bite the bullet' and begin the replacement building and Cr Black agreed. Mayor Dalley suggested that it is not that simple noting that the Committee has chosen not to replace like with like, but to do more. This requires extra funding and if it cannot be found, either the Committee decides to go back to building a basic unit or the Council goes into debt to build the unit with more features.
- It was noted that the extra funding required is \$37,536. Cr Daly noted that the Committee does not have the delegation to borrow money and would have to make a recommendation to Council to do this.
- It was suggested that the Committee reconsiders the project once the decisions on the funding applications are known but it would be the September meeting before this matter comes back for consideration. Cr Daly queried if Keith Hay Homes would still honour the quoted price at that time and it was agreed that September was too long to wait.
- It was noted that the Committee resolved at the 1 December 2016 meeting to *"BUILD A TWO BEDROOM ACCESSIBLE UNIT AND THAT OFFICERS INVESTIGATE EXTERNAL FUNDING AND REPORT BACK TO THE COMMITTEE"*. Concerns were expressed that the Committee did not understand at that time how long it would take to obtain external funding. The CEO advised that the previous decision could be revoked due to new information being presented and that the resolution could be amended to remove the accessibility requirements from the original resolution.

Cr Black noted that funding applications from the Council may not rate very highly against other applications. She suggested that if the Committee continues with the current process it would be September before any decision is made which she believed to be too long.

THAT THE PUBLIC SERVICES COMMITTEE AMENDS ITS PREVIOUS MOTION TO BUILD A 2 BEDROOM UNIT WITH SOLAR POWER AND ACCESSIBILITY AND WET FLOOR AREA AND THAT THE COMMITTEE REQUESTS THAT COUNCIL OFFICERS CONTINUE WITH THE PLANS TO BUILD A TWO BEDROOM BASIC UNIT.

Black/Daly

The motion was discussed and it was suggested that if the Council has to borrow funding to build a basic unit it might be more appropriate to ask the Council to borrow a little more to build an accessible unit with a wet area.

The motion was lost.

THAT THE PUBLIC SERVICES COMMITTEE APPROVES BUILDING A 2 BEDROOM ACCESSIBLE UNIT; THAT WORK STARTS IMMEDIATELY AND THAT OFFICERS CONTINUE TO INVESTIGATE EXTERNAL FUNDING FOR THE ACCESSIBLE OPTIONS.

Black /

The CEO suggested that there would be time to make a decision on the accessibility facilities further on in the process and the Mayor agreed, suggesting that a two bedroom unit be built and that in the meantime funding applications continued.

AMENDMENT:

THAT THE PUBLIC SERVICE COMMITTEE MAKES A RECOMMENDATION TO COUNCIL THAT IT APPROVES DEBT FUNDING FOR THE ACCESS AND SOLAR FACILITIES IN THE UNIT IN THE EVENT THAT EXTERNAL FUNDING IS NOT FOUND BY THE CRITICAL STAGE OF THE BUILD.

Dalley/Daly

CARRIED

SUBSTANTIVE MOTION:

THAT THE PUBLIC SERVICES COMMITTEE:

1. AMENDS ITS PREVIOUS MOTION TO APPROVE IN PRINCIPLE THE BUILDING OF A 2 BEDROOM UNIT
2. REQUIRES OFFICERS TO CONTINUE INVESTIGATING EXTERNAL FUNDING FOR THE ACCESSIBILITY AND SOLAR FACILITIES
3. RECOMENDS TO COUNCIL THAT IT APPROVES DEBT FUNDING FOR THE ACCESS AND SOLAR FACILITIES, IN THE EVENT THAT EXTERNAL FUNDING IS NOT FOUND BY THE CRITICAL STAGE OF THE BUILD.

Daly/Dalley

CARRIED

9.2 Public Services Work Program

The Public Services Work Programme was provided for the information of the [Committee](#) and the following points noted:

- It was agreed that a report on the review of the Public Toilet Strategy be provided to the July meeting.

Comment [MH1]: otnhs

10. PUBLIC EXCLUDED SESSION

THAT THE MEETING MOVE INTO PUBLIC EXCLUDED SESSION AND THE GENERAL SUBJECT OF THE MATTERS TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTERS AND THE SPECIFIC GROUNDS UNDER SECTION 48 (1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 ARE AS FOLLOWS:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under s48 (1) for the passing of this resolution
Item 10.1 Community Service Award recipients	The Report contains information which if released would affect the privacy of natural persons.	Section 48(1)(a)(i) & Section 7(2)(a)
Item 10.2 Hurunui Heritage Fund Recipients	The Report contains information which if released would affect the privacy of natural persons.	Section 48(1)(a)(i) & Section 7(2)(a)
10.3 MainPower Hurunui Environment Fund recipients	The Report contains information which if released would affect the privacy of natural persons.	Section 48(1)(a)(i) & Section 7(2)(a)

Daly/Black

CARRIED

THAT THE MEETING RESUMES IN OPEN SESSION AND THAT THE FOLLOWING RESOLUTIONS FROM THE PUBLIC EXCLUDED SESSION BE RELEASED INTO THE PUBLIC DOMAIN:

THAT THE PUBLIC SERVICES COMMITTEE APPROVES THE FOLLOWING NOMINATIONS FOR THE 2017 COMMUNITY SERVICE AWARDS:

- SUE GALLETTY – AMURI WARD
- ANN DUNCAN – CHEVIOT WARD
- GRAEME McCLINTOCK – GELNMARK WARD
- GARY MILLER – HURUNUI WARD
- JOHN MANSON – AMBERLEY WARD

THAT THE PUBLIC SERVICES COMMITTEE APPROVES THE 2017 HURUNUI HERITAGE FUND GRANT DISBURSEMENT AS FOLLOWS:

- KOWAI ARCHIVES SOCIETY \$3,000
- CHEVIOT HISTORICAL RECORDS SOCIETY \$900
- WEKA PASS RAILWAY \$750

THAT THE PUBLIC SERVICES COMMITTEE APPROVES THE 2017 MAINPOWER HURUNUI ENVIRONMENT AWARDS AS FOLLOWS:

- PORT ROBINSON RESERVES ADVISORY GROUP \$5,000
 - MOIR FARMS MAIMAI LTD \$2,500
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- MT LYFORD ASSOCIATION INC \$2,500

Dalley/Black

CARRIED

11. URGENT BUSINESS – there were no urgent matters raised.

11.1 Next meeting

The Chairperson noted that the next meeting is scheduled for 13 July and it was agreed that this be held in Waiau where the Committee can look at various sites of interest in that area.

Meeting Ended

The meeting ended at 3.35 pm.
