



**HURUNUI**  
*District Council*

# Regulatory Committee

## Agenda

9.30am, Thursday, 13 September 2018

Council Chambers, Carters Road, Amberley.

Community partnership in growth and wellbeing.

Regulatory Committee

**Committee Membership:**

Cr Marie Black (Chairperson)  
Mayor Winton Dalley  
Cr Dick Davison  
Cr Jason Fletcher  
Cr Fiona Harris

**Quorum:**

The quorum of the Committee will be three (3) members.

Secretary: Kait Murray

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**The purpose of local government:**

- (1) The purpose of local government is—
  - (a) to enable democratic local decision-making and action by, and on behalf of, communities; and
  - (b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
  
- (2) In this Act, **good-quality**, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services, and performance that are—
  - (a) efficient; and
  - (b) effective; and
  - (c) appropriate to present and anticipated future circumstances.

*(Local Government Act 2002 – Amendment Act 2012)*

**REGULATORY COMMITTEE**  
**THURSDAY, 13 SEPTEMBER AT 9.30AM**

9.30am	Meeting begins
10.30am	Morning tea
12.30pm	Meeting Concludes

ITEM	ORDER OF BUSINESS	SIGNIFICANCE	PAGES
	<ul style="list-style-type: none"> <li>• Health and Safety briefing</li> <li>• Apologies</li> <li>• Announced Urgent Business</li> <li>• Conflict of Interest Declarations</li> <li>• Recording Device</li> </ul>		
<b>1</b>	<b>Minutes:</b> Confirmation of the Minutes from the meeting held on 16 August 2018 .....		4 - 7
<b>2</b>	<b>Decision Items:</b> 2.1 Freedom Camping Bylaw Review Communications Plan .....	Medium	8 - 12
<b>3</b>	<b>Discussion Items:</b> 3.1 Dog Control Statistics – 8 September 2017 – 4 September 2018 .....	Low	13 - 15
<b>4</b>	<b>Information Items:</b> There are no information items for this meeting.		
<b>5</b>	<b>Urgent Business:</b>		

# HURUNUI DISTRICT COUNCIL MINUTES



<b>Meeting</b>	Regulatory Committee
<b>Time and Date</b>	1.01pm, Thursday, 16 August 2018
<b>Venue</b>	Council Chambers, Carters Road, Amberley

<b>Members Present</b>	Core Members: Councillor Marie Black (Chairperson), Mayor Winton Dalley, Councillors Dick Davison, Jason Fletcher and Fiona Harris.  Non Core Members: Councillors Nicky Anderson (until 1.43pm), Vince Daly (until 1.43pm), Julia McLean (until 2pm), Geoff Shier and Michael Ward (until 1.43pm).
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<b>In Attendance</b>	Hamish Dobbie (Chief Executive Officer), Judith Batchelor (Manager Regulatory Services), Nicola Kirby (Policy Planner), Sean Crocker (Senior Planner), Stephanie Chin (Policy Planner) and Kait Murray (Committee Secretary).
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<b>Apologies</b>	Nil.
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**Leave of Absence**

**Conflict of Interest  
Declarations**

<b>Urgent Business</b>	Nil.
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**Adjournment**

THAT THE MEETING BE ADJOURNED UNTIL AFTER THE COMPLETION OF THE EXTRAORDINARY COUNCIL MEETING OF 16 AUGUST 2018.

Black/Davison CARRIED

The meeting adjourned at 1.03pm and reconvened at 1.43pm

**1. Minutes**

THAT THE MINUTES OF THE ORDINARY MEETING HELD ON 14 JUNE 2018 BE CONFIRMED.

Davison/Dalley CARRIED

**2. DECISION ITEMS**

**2.1 Proposed Plan  
Change 1 –  
Miscellaneous  
Amendments**

The Policy Planner presented the report. She said the Proposed Plan Change 1 introduces a number of amendments to provisions in the Operative Hurunui District Plan. The proposed amendments address a number of separate and miscellaneous issues identified in the rule framework by plan users.

The purpose of the Proposed Plan Change 1 is to improve the overall workability, consistency and clarity of the Plan by addressing identified

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issues to better align the rule framework with, and achieve, the Plan policies and objectives.

The Policy Planner outlined each of the amendments, alterations or removals since the discussion at the April workshop. She also explained the additional amendments contained in the report which were not discussed at the April workshop.

Where there was further discussion relating to the additional amendments not discussed at the April workshop it is recorded below:

*Amendment 1-3: Demonstration of compliance with frost fan rules*

The Policy Planner confirmed the proposed amendment removes the requirement to provide a noise report at the time of consent application.

*Amendment 1-5: Exemption to the settlement height rules*

The Policy Planner clarified the rationale for the removal of the term ground level. The Manager Regulatory Services clarified this change most affects Hanmer Springs and provided further clarification with the definition of ground level from within the District Plan. The Manager Regulatory Services provided further explanation and sited the definition in the District Plan

Amendments altered after discussion at the April workshop:

*Amendment 1-4: Misalignment between minimum site area requirements for Land Use (Chapter 4) and Subdivision (Chapter 5)*

The Policy Planner said the proposed amendment now includes several of the Outline Development Zones where the same misalignment of minimum site area requirements exist.

*Amendment 1.16: Old Town design standards in the Business Zone*

The Policy Planner clarified that this amendment is in relation to a number of sites within the Hanmer Springs Business Zone. She said it was missing from the rule and explained the reason for including it in this amendment.

*Amendment 1-25: Subdivision in Natural Hazard Areas*

The Policy Planner clarified that this is a rule duplication at odds with the discretionary rule. She said the amendment is to rewrite the rule to clarify the intention of the rule of the non complying activities.

The Policy Planner confirmed the Proposed Plan Change 1 – Miscellaneous Amendments does not contain new rules being added to the District Plan.

THAT THE COMMITTEE:

ADOPT THE SECTION 32 EVALUATION REPORT SUPPORTING PROPOSED PLAN CHANGE 1.

Fletcher/Davison

CARRIED

ADOPT THE ENGAGEMENT PLAN SUPPORTING NOTIFICATION OF PROPOSED PLAN CHANGE 1.

Fletcher/Davison

CARRIED

APPROVE PROPOSED PLAN CHANGE 1 FOR PUBLIC NOTIFICATION PURSUANT TO SCHEDULE 1 OF THE RESOURCE MANAGEMENT ACT 1991.

GIVE AUTHORISATION TO THE MANAGER REGULATORY SERVICES TO MAKE MINOR DRAFTING, EDITING AND/OR LAYOUT AMENDMENTS TO THE

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CONSULTATION DOCUMENTS PRIOR TO PUBLIC NOTIFICATION, IF NECESSARY.

Dalley/Davison

CARRIED

The discussion moved to amendments removed since the discussion at the April workshop:

The removal of the amendment relating to Hanmer Springs Design Standards to farm accessory buildings within the Hanmer Basin was raised for discussion. The Policy Planner explained that further consideration, had been given to the removal of this proposed amendment. She said Officers consider any potential amendment to this rule would be better considered as part of a broader discussion about the Hanmer Springs Design Standards, their application, and what they are trying to achieve.

The Manager Regulatory Services added that a considerable amount of effort has been put into the consideration of the corridor and what the Regulatory Committee are trying to achieve and preserve. She confirmed that the design standards are to be considered under plan change 4 or plan change 5, which she said is expected to take place mid 2019.

The point was made that the Hanmer Springs Farm Building design standard plan change was a surprise to councillors and developers and that there was no opportunity for discussion to be had on the issue. The Manager Regulatory Services confirmed that it was applied in an attempt to plug a gap.

Mayor Dalley highlighted that Councillors were blindsided by the issue, due to it being included in the plan without sufficient discussion on the issue by elected members. Cr Harris also expressed her discomfort with no discussion around this design standard prior to its application.

In response to a question relating to the number of consent applications lodged that would encounter this rule, the Manager Regulatory Services confirmed to her knowledge, one application has been received, which she confirmed was processed with discretion applied to the fee payable.

In response to a question relating to when a review of the design standards may be undertaken, the Manager Regulatory Services confirmed it is a complex process and due to work plan constraints, the timing of a review would need to be reassessed before it could be confirmed.

In response to a question relating to the outright removal of the design plan rule, the Policy Planner confirmed the removal of the rule would not be the recommended course of action in this instance as it undermines the intent of the District Plan.

Cr Fletcher added he is comfortable with the rule in the plan at this stage.

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2.2 RC180016 and  
RC180025 – Thodey  
– To Appoint Hearing  
Commissioners

The Senior Planner presented the report, which seeks a decision from the Committee to commission an independent Commissioner or a panel of Commissioners to hear the Thodey subdivision and land-use consent application. The Council has assessed the application and determined the adverse effects associated with the proposal were more than minor. Therefore the application will be Publicly Notified. The Senior Planner

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highlighted the section is land locked and that access would be required to be through the neighbouring property.

In accordance with the Councils Delegations Manual, a Commissioner or panel of Commissioners must be appointed to consider make a decision with regard to the notified resource consent applications RC180016 & RC180025.

THAT THE COMMITTEE APPOINT A HEARING PANEL PURSUANT TO SECTION 34A(1) OF THE RESOURCE MANAGEMENT ACT 1991, TO HEAR AND MAKE A DECISION ON THE SUBDIVISION AND LAND-USE CONSENTS FOR RC180016 AND RC180025 BE SOLELY DEAN KRYSTAL.

Dalley/Fletcher

CARRIED

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*Adjournment*

*The meeting adjourned for afternoon tea at 3.25pm and reconvened at 3.40pm.*

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### 3. DISCUSSION ITEMS

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There were no discussion items for this meeting.

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### 4. INFORMATION ITEMS

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4.1 Canterbury Regional Pest Management Plan – Update

The Policy Planner took the report as read, and provided a further update for the committee to say the plan is operative as of 1 July 2018.

Mayor Dalley added his unease with aspects of the plan becoming operative, he said two submissions to Environment Canterbury particularly in relation to Chilean Needle grass have been made in the past.

THAT THE INFORMATION BE RECEIVED.

Black/Harris

CARRIED

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4.2 National Environmental Standards for Plantation Forestry – Implementation

The Policy Planner gave a brief overview of the report, she said the report was written prior to the new plan coming in, on 21 June 2018. She said the rules are now included within the plan. She added that the standards were developed for consistency.

In response to a question relating to rules and their impact of them on the Council's District Plan, the Policy Planner confirmed there are aspects in the new rules which are in effect and are more lenient.

THAT THE INFORMATION BE RECEIVED.

Harris/Davison

CARRIED

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4.3 District Licensing Committee Update

The report was noted.

THAT THE INFORMATION BE RECEIVED.

Harris/Davison

CARRIED

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### 5. URGENT BUSINESS Nil.

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### MEETING ENDED

The meeting closed at 3.55pm.

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# HURUNUI DISTRICT COUNCIL MEETING REPORT



**To:** Regulatory Committee  
**Report Prepared By:** Judith Batchelor, Manager Regulatory Services  
**Date:** 13 September 2018  
**Significance Level:** Medium

## Communication Plan for Freedom Camping Bylaw Review

<b>Recommendation</b>	THAT THE COMMITTEE APPROVE THE COMMUNICATION PLAN FOR THE FREEDOM CAMPING REVIEW.
<b>Executive Summary</b>	<p>At an extraordinary Council meeting on 16 August 2018 the Council adopted the Freedom Camping Bylaw with an operative date on 1 September 2018. The Council also resolved to instruct officers to immediately conduct a review of the Freedom Camping Bylaw 2018 and report back by February 2019.</p> <p>Appendix 1 details the communication plan for the Committee's approval which sets out the scope of the review.</p>
<b>The Review</b>	<p>The review focuses on a campaign "RV there yet?" to engage a broad cross section of parties that have an interest in Freedom Camping provisions. "RV there yet?" was chosen as a catchy quirky campaign phrase to stimulate discussion.</p> <p>The purpose of the review is to identify the community's views on freedom camping and any perceived issues with the Bylaw and the review will inform the Council as to whether amendments to the Bylaw are necessary or not.</p>
<b>Significance Consideration</b>	<p>The review is considered to have a medium level of significance as its purpose is to obtain feedback on the Bylaw and implications of its implementation. If changes are required to the Bylaw this will trigger a higher level of significance as the Special Consultative Procedure will need to be initiated as part of making changes to the Bylaw.</p> <p>The review will affect a moderate number of people and will have a relatively low level of impact. Changes to the Bylaw would have a much higher level of impact, implications and risk and would therefore be of high significance.</p>
<b>Engagement</b>	The recommended level of engagement is involve the public throughout the process to ensure the public concerns and aspirations are consistently understood and considered.
<b>Appendices</b>	Appendix 1: Freedom Camping Bylaw Review Communications Plan
<b>Report Prepared by:</b>	<p><i>J - Batchelor</i>          Judith Batchelor          Manager Regulatory Services</p>
<b>Officer in Attendance:</b>	The report author will be in attendance to speak to this report.



# Freedom Camping Bylaw Review

## Communications Plan

DATE: 27 August 2018

Author: Alex Taylor



### Project Issue/s

- The review of the council's Freedom Camping Bylaw will aim to identify the community's views on freedom camping in the Hurunui District, and any perceived issues with the bylaw.
- The review will also inform the council whether amendments to the bylaw are necessary or not.

### Communication Objective/s

- To provide information to the community and interested stakeholders about the objectives of the review and its intended outcomes.
- To ensure people are fully aware of the various ways they will be able to communicate their views to the council.
- The communication techniques and platforms we plan to use are intended to reach all interested parties and aim to ensure the council's review is informed by a large cross-section of the community.

### Audiences

- Hurunui District residents
- Freedom campers (NZ and international)
- The district's campgrounds
- Hanmer Springs Business Association
- Hanmer Springs Accommodation Providers Group
- New Zealand Motor Caravan Association
- Campervan rental companies
- Tourism Industry Aotearoa (TIA)
- Department of Conservation
- CamperMate App
- Fire and Emergency New Zealand

### Risks

- That the review process doesn't reach the people it needs to and the community is ill-informed about the process, leading to complaints regarding a perceived 'flawed' review process.

- To mitigate this we are proposing a wide-reaching and extensive list of communication techniques, platforms and ways to capture community feedback.
- The seasonality and the timing of each event/feedback forum in the review process effecting the quantity and quality of feedback.
  - We intend to mitigate this risk by planning each event and feedback forum at times and dates appropriate for the platform to maximise engagement. Advertising will be a key focus of all review components.

## Key Messages

- The main component of the review's communication will be the implementation of an 'RV there yet?' campaign.
- The 'RV there yet?' campaign will include several engagement techniques and will convey the main reasons for the review and what the council wishes to know:
  - We are attempting to find out whether we should amend our bylaw and if so, how.
  - We want gauge the current level of generic support for freedom camping in the district.
  - We want to pinpoint the views in the perceived 'hotspot' areas for freedom camping in the district.
- One of the council's key focuses in its strategy is 'Communication' and this plan seeks to address this and create a far-reaching and effective engagement with the community on this prominent issue.

## Strategies

- Our high level communication will centre on the intent of the review, what we hope to achieve and how the review will impact/or not impact the Bylaw.
- We will be using a number of techniques to canvass feedback and get as many stakeholders and residents involved in the process as possible. These will all be executed under the 'RV There Yet?' campaign and will include:
  - Drop-in sessions
  - Survey Monkey surveys
  - Targeted consultation including clipboard conversations
  - Facebook Polls

## Financial Resources

- Within the operating budget of the Planning Policy team.

## How we will interact with our audiences/stakeholders?

Internal audiences	How are you going to tell, or interact with, them?
Councillors	Regular email updates informing where the review process is at and regular communication regarding the various consultation events
Management	Regular discussion topic at Management Team and/or Leadership Team meetings facilitated by Manager Regulatory Services and CEO

Project Team	Weekly meetings and regular discussions to keep on top of the process
<b>External audiences</b>	<b>How are you going to tell, or interact with, them?</b>
Stakeholders & residents	Regular Facebook updates and newspaper articles promoting where the review is at and the various consultation events

## Action plan

When	Audience	Messages	What	Responsibility	Cost
24 August 2018	CEO, Manager Regulatory Services, Communications Officer	"RV there yet" campaign formulated	Meeting to discuss the review, its intention and the various consultation techniques that will be used to canvass feedback	CEO, Manager Regulatory Services, Communications Officer	N/A
24-27 August 2018	Communications Officer		Formulate and draft comms plan	Communications Officer	N/A
28-29 August 2018	CEO and Manager Regulatory Services		Review comms plan, make amendments and send back to Communications Officer	CEO and Manager Regulatory Services	N/A
30 August 2018	Elected Members		Communications plan presented to councillors at council meeting	CEO and Manager Regulatory Services	N/A
1 September 2018	Hurunui District residents	New Bylaw now in place	Social media reminder posts about new Bylaw and details of the review events to watch out for	Communications Officer	N/A
1-5 October 2018	All of our identified audiences	"RV there yet?" campaign launched	Advertisement of "RV there yet?" with events and feedback forums notified	Communications Officer	TBC
1-5 October 2018	All of our identified audiences	Do you support the right to freedom camp in New Zealand?	A Facebook Poll canvassing attitudes to freedom camping in NZ	Communications Officer	N/A
8-28 October 2018	All of our identified audiences	- Do you go camping in the Hurunui?	Three week survey monkey canvassing residents and visitors	Communications Officer / Production	N/A

		<ul style="list-style-type: none"> <li>- If yes, do you prefer to use a) free facilities b) camping ground</li> <li>- If no, have you ever personally had an issue with freedom camping outside your property?</li> </ul>	views and habit when it comes to camping	Officer / Team leader Customer Information	
November-December	Hurunui residents and visitors	Communicate information regarding the implications of the Freedom Camping Act, why we need a bylaw, what the bylaw means for the district and answer any questions.	Drop-in sessions	Manager Regulatory Services / CEO	TBC
December-January	Hurunui residents and visitors	What are your views on freedom camping?	Clipboard conversations - One on one conversations with residents and visitors in the holiday 'hotspots', canvassing views on freedom camping during the busy summer period.	Manager Regulatory Services / Communications Officer	TBC
28 January-17 February 2018	All of our identified audiences	<ul style="list-style-type: none"> <li>- Do you go camping in the Hurunui?</li> <li>- If yes, do you prefer to use a) free facilities or b) camping ground</li> <li>- If no, have you ever personally had an issue with freedom camping outside property?</li> </ul>	Three week survey monkey canvassing residents and visitors views and habit when it comes to camping	Communications Officer / Production Officer / Team leader Customer Information	N/A

# HURUNUI DISTRICT COUNCIL MEETING REPORT



**To:** Regulatory Committee  
**Report Prepared by:** Jo Retallick, Dog Administration  
**Date:** 13 September 2018  
**Significance Level:** Low

## DOG CONTROL STATISTICS – 8 SEPTEMBER 2017 – 4 SEPTEMBER 2018

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**Recommendation** THAT THE DOG POLICY ANNUAL REPORT FOR THE 2017/18 YEAR BE RECEIVED.

THAT TABLE 1 OF THE REPORT BE ADOPTED AS THE HURUNUI DISTRICT COUNCIL'S 2017/18 ANNUAL REPORT IN TERMS OF SECTION 10(A) OF THE DOG CONTROL ACT 1966, AND THAT THIS BE PUBLICLY NOTIFIED IN THE NORTH CANTERBURY NEWS.

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### Executive Summary

The 2003 amendment to the Dog Control Act 1996 required Councils to develop a Policy on Dogs and then to report to the community and Department of Internal Affairs. Requirements are the number of registered dogs, how many owners have been classified under the various restrictions in the Act and the type of enforcement proceedings undertaken by the Council. The report is to be made annually.

The requirements of section 10A of the amended Act are prescriptive and list the matters the Council is to report on. An explanation of the requirements is:

Registered Dogs: The Statistics return for the number of dogs registered in the 2017/18 registration year.

Probationary and Disqualified Dog Owners: The Council is required under the Dog Control Act to consider classifying a dog owner a probationary or disqualified owner under certain conditions if they:

- commit more than three infringement offences against the Dog Control Act in a 24 month period
- are convicted of an offence against the Dog Control Act 1996
- are convicted of an offence against sections of the Animal Welfare, Conservation and National Parks Acts

Dangerous Dogs: These dogs would be classified dangerous:

- if the owner of the dog is convicted of an offence under section 57(2) of the Dog Control Act 1996; or
- witnesses have made a sworn statement that the dog has shown aggressive behaviour that may be considered a threat; or
- the owner admits in writing that their dog is considered a threat.

Dangerous dogs are required to be restrained or contained, neutered and muzzled in public and have a microchip implanted.

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Menacing Dogs: This classification has less restriction on the owner than the dangerous classification. Dogs can be classified menacing:

- if the Council considers they pose a threat to people or stock; or
- they are registered as a particular breed that Parliament has deemed to be menacing – American Pit Bull terrier/ Pit Bull Terrier, Dogo Argentino, Fila Brazilian, Japanese Tosa and Perro de Presa Canario.

Menacing dogs are required to be restrained and muzzled in public and have a microchip implanted.

Infringement Notices: These are issued for offences related to nuisance, such as a dog not being under control, or for non-registration.

Complaints: These are grouped into the complaint type.

Dog Control Policy and Dog Control Bylaw 2008

The Council adopted a revised Bylaw in 2008.

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**Financial Considerations**

There are no financial considerations associated with this decision.

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**Legal Considerations**

There are no legal implications associated with this proposal.

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**Options**

Option 1: Do Nothing

This report is a statutory requirement. If the Council does not prepare a report it will not meet statutory requirements.

Option 2: Adopt the Report

If the Council adopts the recommendation, Table 1 – Dog Policy Annual Report 2017/18 (Dog Control Act 1996, s10A), will be published in The North Canterbury News and forwarded to the Department of Internal Affairs. This will complete the Council's statutory duties under the Dog Control Act.

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**Significance Consideration**

This report is a low significance as it a legislative requirement under Section 10A of the Dog Control Act 1996. This report involves low engagement as the focus of this report does not impact directly on a large number of the community.

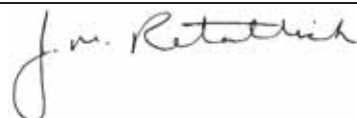
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**Appendices**

Appendix 1 – Dog Policy Annual Report 2017/18 (Dog Control Act 1996, s10A).

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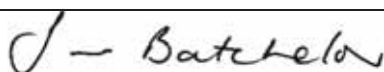
**Report Prepared by:**



Jo Retallick  
Dog Control – Administration

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**Report Reviewed by:**



Judith Batchelor  
Manger Regulatory Services

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**Officer in Attendance:**

An officer will be in attendance to present this report.

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TABLE 1

## DOG POLICY ANNUAL REPORT

The following table is the Council's report on the Dog Control Policy for the period 8 September 2017 – 4 September 2018 in accordance with the Dog Control Act 1996 (s10A).

Reporting Requirements	Number
Total number of registered dogs	5,454 dogs
	2,314 owners
Number of dogs currently unregistered (at this date)	389 dogs
The number of probationary owners and disqualified owners	0
The number of dogs classified as dangerous within last year (section 31) .....	1
<i>Any dog which the Territorial Authority has, on the basis of sworn evidence attesting to aggressive behaviour by the dog on one or more occasions, reasonable grounds to believe constitutes a threat to the safety of any person, stock, poultry, domestic animal or protected wildlife.</i>	0
The number of dogs classified as menacing (section 33): <i>Classified under s33(A)(1)(b)(i) - observed or reported behaviour</i>	8
<i>Classified under s33C(1) – Breed or type</i>	2
The number of Infringement Notices sent to Court: <i>Failure to comply with classification effects</i>	0
<i>Failure to keep dog under control</i>	3
<i>Failure to register dog</i>	18
The number of complaints received and their nature. Categories of complaints are: <i>Aggressive behaviour</i>	30
<i>Dog biting dog</i>	8
<i>Dog biting person</i>	5
<i>Stock worrying</i>	23
<i>Barking</i>	56
<i>Lost/Found/Roaming</i>	291
<i>Welfare</i>	10
<i>Impounded Dogs</i>	6
<i>Surrendered</i>	0
<i>Rehomed</i>	0
The number of prosecutions undertaken	1
Animal Control Officers: Employed	1
Contracted – HS Security and Smith Security	2

<b>Committee Name</b>	<b>REGULATORY COMMITTEE</b>
<b>Type of Committee</b>	Council Committee
<b>Subordinate to</b>	Council
<b>Subordinate Committees</b>	None
<b>Legislative basis</b>	Committee reconstituted by the Council as per Schedule 7, Section 30 (1) (A), LGA 2002. Committee delegated powers by the Council as per Schedule 7, Section 32, LGA 2002
<b>Membership</b>	<ul style="list-style-type: none"> <li>• The Mayor (1)</li> <li>• Four councillors (4)</li> </ul>
<b>Delegations</b>	<p>The Council delegates to the Committee responsibility for governance in the following areas:</p> <ul style="list-style-type: none"> <li>• Resource Management: <ul style="list-style-type: none"> <li>○ Resource Management Act 1991</li> <li>○ Relevant sections of part xxi Local Government Act 1974 relating to private roads and private ways (<i>roading parts of the 1974 Act are still in force</i>)</li> </ul> </li> <li>• Dog and Stock Control: <ul style="list-style-type: none"> <li>○ Dog Control Act 1996</li> <li>○ Impounding Act 1955</li> </ul> </li> <li>• Health: <ul style="list-style-type: none"> <li>○ The Health Act 1956</li> <li>○ Food Act 2014</li> <li>○ Auctioneers Act 1928</li> </ul> </li> <li>• Sale of alcohol: <ul style="list-style-type: none"> <li>○ Sale and Supply of Alcohol Act 2012</li> <li>○ Winemakers Act 1981</li> </ul> </li> <li>• Swimming pools: <ul style="list-style-type: none"> <li>○ Fencing of Swimming Pools Act 1987</li> </ul> </li> <li>• Building: <ul style="list-style-type: none"> <li>○ Building Act 1991/ Building Act 2004</li> </ul> </li> <li>• Litter: <ul style="list-style-type: none"> <li>○ Litter Act 1979</li> </ul> </li> <li>• Parking: <ul style="list-style-type: none"> <li>○ Transport Act 1962</li> </ul> </li> <li>• Freedom Camping: <ul style="list-style-type: none"> <li>○ Freedom Camping Act 2011</li> </ul> </li> </ul> <p>Governance in the above areas will include:</p> <ul style="list-style-type: none"> <li>• Monitoring activities.</li> <li>• Preparation of submissions to relevant bills, discussion and policy documents, for recommendation to the Council.</li> <li>• Variations to budgets within the Long Term Plan provisions.</li> <li>• Approval of tenders for contracts (within the delegations of this committee), within budget which exceed officer authorisation.</li> <li>• Waiver of fees and charges.</li> </ul>



**Limits to Delegations**

- To determine the policy, planning and strategic direction with regard to the District Plan, including Council initiated and private plan changes; and to make decisions on District Plan changes exclusive of making them operative.
- To approve commissioners and/or panels of elected members for resource management hearings.
- To conduct statutory hearings on regulatory matters under the above Acts.
- Policy, planning and strategic direction in the governance areas identified above.

Matters that cannot be delegated by the Council include:

- the power to make a rate.
- the power to make a bylaw.
- the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan.
- the power to adopt a long-term plan, annual plan, annual report or strategic plan.
- the power to appoint a chief executive.
- the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement.
- the power to adopt a remuneration and employment policy.

## Significance and Public Engagement Consideration

### (Guidelines from Hurunui District Council’s ‘Significance and Engagement’ Policy)

The Council, in considering each matter, must be:

- a. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decisions.
- b. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

### Questions

- a. Does the Council have sufficient information about the issue, proposal, decisions or other matter?
- b. Does the issue, proposal, decisions or other matter:
  - Affect all or a large portion of the community in a far-reaching way?
  - Have a potential impact or consequence on the affected persons (being a number of persons) that is substantial?
  - Have financial implications on the Council’s resources that would be substantial?
  - Generate (or would be expected to generate) a high degree of controversy?
  - Have any impact on Council’s capacity to undertake its statutory responsibilities?
  - Fail to flow logically or consequentially from a decision in the Council’s Long Term Plan?

### Significance Evaluation

Council officers preparing these reports will have regard to Council’s policy on significance. Councillors will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless the Council explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

### Engagement Consideration

Council officers preparing these reports will also have regard to appropriate public engagement according to the level of significance. Officers will use the Engagement Spectrum shown in the table below alongside the Significance and Engagement Policy to help identify and recommend the engagement level.

Engagement Spectrum				
Inform	Consult	Involve	Collaborate	Empower
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions	To obtain public feedback on analysis, alternatives and/or decisions	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution	To place final decision making in the hands of the public