



HURUNUI
District Council

STRATEGY & POLICY

AGENDA

FOR AN ORDINARY MEETING OF THE:

Strategy & Policy Committee

TO BE HELD ON:

**THURSDAY 10 FEBRUARY 2011,
COMMENCING IMMEDIATELY FOLLOWING THE
EXTRAORDINARY COUNCIL MEETING AT 9.30AM.**

IN THE COUNCIL CHAMBERS
66 CARTERS ROAD,
AMBERLEY

In Hurunui we live the lives the rest of the world would love to live.

For the meeting timetable and order of business please refer to the back page fold-out.

Committee Membership

Cr Michael Malthus (Chair)
(Hanmer Springs Ward)
Winton Dalley (Mayor)
Cr Gary Cooper (Amberley Ward)
Cr Ross Little (Amberley Ward)
Cr Judith McKendry (Amberley Ward)
Cr Marie Black (Amuri/Hurunui Ward)
Cr Dick Davison (Amuri/Hurunui Ward)
Cr Jim Harré (Amuri/Hurunui Ward)
Cr Vincent Daly (Cheviot Ward)
Cr Russell Black (Glenmark Ward)

Quorum Number – Is no less than five (5) members.

STRATEGY & POLICY COMMITTEE MEETING

10 FEBRUARY 2011

TIMETABLE

Time	Item
10.00am (approx.)	Meeting commences following the conclusion of the Extraordinary Council meeting.
10.30am	Morning tea.
11.30am	Discussion with Hurunui-Waiiau Zone Committee members.
12.30pm	Lunch.
1.00pm	Presentation from Martin Pinkham, Transwaste, regarding the Emissions Trading Scheme and Landfills.
3.00pm	Afternoon tea.

ITEM	ORDER OF BUSINESS	Pages
	<ul style="list-style-type: none"> • Apologies – Mayor Dalley. • Urgent Business • Conflict of Interest Declarations • Recording Device 	
1	Forward Programme	3
2	Corporate: 2.1 Consultation for the Draft Annual Plan 2011/12..... 2.2 Long Term Plan 2012 - 2022 Project Update 2.3 Quarterly Report July to December 2010 (Quarterly Report Document Separately Circulated)..... 2.4 Peaks Recreation Ground Trustees - Water Rates Remission.....	4 – 8 9 – 13 14 – 15 16 – 18
3	Environmental: 3.1 Environmental Services Team Work Plan..... 3.2 Draft Canterbury Regional Policy Statement - Meeting with Commissioner Skelton 3.3 Update on Hanmer Recreational Track Network Group 3.4 Private Functions on Queen Mary Hospital Historic Reserve..... 3.5 Accreditation Programme for Commissioners 3.6 New Zealand Planning Institute Conference Councillor Attendance	19 – 22 23 – 24 25 – 27 28 – 31 32 – 35 36 – 38
4	Engineering: 4.1 Update on the Provision of Waste and Recycling Services in the Hurunui District and Waste Reduction Proposals..... 4.2 Supply of New Excavator 4.3 Supply of New Utility Vehicle.....	39 – 44 45 – 48 49 – 51

Guidelines from Hurunui District Council's Significance Policy:

The Committee, in considering each matter, must be:

- a. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decisions.
- b. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Questions

- a. Does the Committee have sufficient information about the issue, proposal, decisions or other matter?
- b. Does the issue, proposal, decisions or other matter:
 - affect all or a large portion of the community in a far-reaching way?
 - have a potential impact or consequence on the affected persons (being a number of persons) that is substantial?
 - have financial implications on the Council's resources that would be substantial?
 - generate (or would be expected to generate) a high degree of controversy?
 - fail to flow logically or consequentially from a decision in the Hurunui Community Plan?

Evaluation

Council officers preparing these reports will have regard to Council's policy on significance. Committee members will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless a Committee explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

**KNOWN STRATEGY AND POLICY COMMITTEE FORWARD PROGRAMME
(EXCLUDING PUBLIC EXCLUDED)**

Meeting Date	Report/Other	Responsibility
17 March	District Plan Review – Discussion Document	MES
	Conservation Management Plan Update	MES
	Biodiversity Update	MES
	Community Development Project	MCCS
	Scope for Reserve Management Plan Review	
	Review of Earthquake Prone Dangerous and Insanitary Buildings Policy	MES
	Outcome of Consultation for Hanmer Springs Parking Review	MES
14 April	Queen Mary Hospital Reserve – Approval to Prepare a Plan Change	MES
	Public places bylaw – Approval for Review	MES
12 May		
16 June		

Acronym Key:

CEO – Chief Executive Officer
 MASP – Manager Amenities & Special Projects
 MCCS – Manager Community & Corporate Services
 MES – Manager Environmental Services
 MFS – Manager Financial Services
 MRUS – Manager Roading & Utilities Services
 CS – Council Secretary



HURUNUI
District Council

Meeting Date:

10 February 2011

REPORT TO: Strategy and Policy Committee

SUBJECT: Consultation for the Draft Annual Plan 2011/12

REPORT BY: Manager Community and Corporate Services

Signature: Author
Audrey van der Monde

Summary Report

The Council is required in accordance with the Local Government Act 2002 (LGA) to prepare and adopt an Annual Plan for each financial year. An important aspect of this, is the requirement for Council to consult with the public on the draft Annual Plan and seek their feedback before the Plan. This is called the 'special consultative procedure' on which the LGA is very specific on. A common problem for Councils is getting the public to engage with plans for the future over 'business as usual' matters. When there are big issues, particularly controversial matters, people are more likely to engage with the Council and let their views known. Understanding what is important to the District's residents and ratepayers provides the Council with confidence that the final Annual Plan reflects those views. The purpose of this report is to provide a communication and consultation plan for consideration and inclusion into the draft Plan before the Council adopts in on 24 February 2011.

Recommendation

THAT THE COMMITTEE ADOPT THE RECOMMENDED COMMUNICATION AND CONSULTATION PLAN FOR THE DRAFT ANNUAL PLAN 2011/12.

THAT THE COMMITTEE CONSIDER THE OTHER COMMUNICATION OPTIONS SUGGESTED FOR INCLUSION INTO THE COMMUNICATION AND CONSULTATION PLAN.

BACKGROUND

The Council has a statutory requirement to prepare and adopt an annual plan for each year in between the three yearly cycle of a Long Term Plan (LTP). Another statutory requirement is that the draft Annual Plan must undergo the special consultative procedure in accordance with the Local Government Act 2002 (LGA). The draft Annual Plan 2011/12 will be presented to the Council for adoption at its meeting on 24 February 2011. In order to have the consultation part of the Plan ready, this report provides a proposed consultation and communication plan to encourage public engagement.

Engaging with the public on the draft Annual Plan will enable the Council to have confidence when it comes to adopting the final Plan, that it has the communities approval and that the Plan lines up with public expectations. A well known challenge for Councils is to find a way that does get the public's attention so that people do know what the Council is proposing and can have their say before it is too late. This report sets out a 'base' communication and consultation plan, as well as some 'extra' options for consideration.

The timetable for the consultation process and completion of the Annual Plan 2011/12 is tabled below:

Timetable

<i>24 February</i>	<i>Council adopts the draft Annual Plan 2011/12</i>
<i>5 March</i>	<i>The draft Plan is available & the submission period commences</i>
<i>11 April</i>	<i>The submission period ends</i>
<i>11 April – 5 May</i>	<i>Submissions are referred to appropriate Committees for comment or support</i>
<i>9 – 11 May</i>	<i>Council considers the public submissions</i>
<i>May/June</i>	<i>Final Annual Plan completed with changes due to submissions</i>
<i>30 June</i>	<i>Council adopts final Annual Plan</i>
<i>1 July</i>	<i>The Annual Plan goes 'live'</i>

Base Communication and Consultation Plan

The draft Annual Plan must be available to the public for no less than one month from when it is advertised. This is to make sure people are provided with ample opportunity to consider the information and to make a submission to the Council. The formal public submission period exceeds one month and will be from 5 March to 11 April 2011.

Of key importance when consulting on the draft Annual Plan, is the requirement for Council's to have a summary of the Plan. Over the past several years, the Council has used the Hurunui News as the medium for this summary. Generally this is a double page advertisement, displayed attractively to get people's attention and draw them into the debate on what the Council is proposing for the following year. The summary should not be under estimated for its impact potential, and is far more widely read than the full Plan itself. This is a key tool for the consultation exercise.

At the end of the formal consultation period, submissions are then forwarded to Committees with delegated responsibilities pertaining to each of the submissions. For example, the Hurunui Tourism Board will be sent those submissions relating to tourism (if there are any), so that the Council's Tourism Board can advise the Council on whether or not it supports the submission or offer the Council direction. The Ward Committees and Hanmer Springs Community Board receive submissions relating to most matters in their particular ward, including those about reserves and water. This

process is also an important aspect of the consultation period. The members of these committees are members of the community and through allowing them to participate in the submission process in this way, the Council receives additional information and views to assist in the final deliberating of the submissions.

The following table shows a recommended 'base' consultation and communication plan. This approach has worked well in the past and received the most support from the public, going from past experience.

Base Communication and Consultation Plan

<i>3 March</i>	<i>Draft Annual Plan (DAP) & Summary on the Council website</i>
<i>3 March</i>	<i>Summary of the DAP in the Hurunui News</i>
<i>3 March</i>	<i>Copies of the full DAP & Summary distributed to libraries & service centres, Councillors, Community Board members, Chairs of Committees, other organisations & people on mailing list</i>
<i>5 March</i>	<i>Public notice in the Christchurch Press advising the DAP available</i>
<i>1 – 18 March</i>	<i>Notices in local papers and newsletters advertising the DAP</i>
<i>25 March</i>	<i>Public meeting – Hanmer Springs (Community Hall), 7.00pm</i>
<i>23 March</i>	<i>Public meeting – Amberley (Council Chambers), 7.00pm</i>
<i>29 March</i>	<i>Public meeting – Cheviot (Community Hall), 7.00pm</i>
<i>31 March</i>	<i>Reminder in Hurunui News that submissions close on 11 April</i>
<i>29 June</i>	<i>Media release about Council's final Annual Plan</i>
<i>6 July</i>	<i>Copies of the Annual Plan made available</i>

Public meetings have been proposed for Hanmer Springs and Amberley as this is where traditionally there has been the biggest community interest. The Cheviot Ward Committee makes an annual request for the Council to present the draft Annual Plan at its Annual General Meeting. The dates (except for Cheviot) have been chosen to fit in between other Council meetings and to allow anyone attending, time to put in a submission. Due to the number of holiday home owners in Hanmer Springs who do not ordinarily live there, Friday night seems to work well for those ratepayers and for locals. A public meeting has not been proposed for the Amuri-Hurunui Ward or the Glenmark Ward as the public are able to attend any of the public meetings. Holding five or six public meetings throughout the district for every draft Annual Plan is resource intensive and excessive for the amount of interest it draws. The three public meetings proposed gives reasonable access to all in the District.

At these public meetings, those expected to attend include the Mayor, local Councillor/s, CEO and representation from the Management Team to assist with any questions. Ideally, the presentations will be prepared by staff but presented by the Mayor and local Councillor/s to emphasise that the draft Annual Plan is a Council plan rather than a staff plan.

'Extras' for Consideration

Other communication and consultation methods can be used in addition to what is recommended above and give the new Council and Councillors greater exposure to their ratepayers. There will be a large sector of the population who will not have an issue with draft Annual Plan or submit to the Plan even if they did disagree with the proposals. Having other ways to engage with the public provides Councillors with a

means to talk to people and find out what is important to them. Whereas this does not necessarily provide information relevant to the Annual Plan, it can help to build knowledge about community needs and with future planning. The following ideas provide a good news story opportunity – Council getting out in front of their communities and telling their stories about what Council is doing. The suggested ‘extras’ are outlined as follows:

Street Corner Meetings

Local Councillors would set aside a time, say an hour each Saturday during the consultation period, to stand in a prominent place either on a corner, or outside a shop in their township/s and be available to talk to people. The number of Saturdays (or whatever day is chosen), is up to the Councillor/s. In order for this to work, the location needs to be somewhere local people go and at a time when there is a reasonable number of passersby. Staff would provide each Councillor with some resources with them to help generate conversation. This would include copies of the draft Annual Plan, the summary of the plan, service request forms, and perhaps balloons (with Hurunui District Council on them) to give to children with parents. Councillors should also have their business cards with them. A small table would be useful to put things on and to make their presence more noticeable. A staff member could also be with the Councillor to assist them with any questions that may be asked. This ‘street corner’ approach is very dependent on the Councillor taking the initiative and striking up conversation with people going past. The advantage of this style of consultation/communication, is that the Councillors will get to talk to people they ordinarily might not. If there was no interest, or not enough to make the exercise worthwhile, the Councillor can simply leave. This approach does not even have to be advertised.

Drop In Centres

Another option is for local Councillors to be available at certain times during the consultation period at their local library or service centre. This would require pre-advertising to make people aware of this. Similar to the street corner meetings, Councillors would be supplied with resources to facilitate conversation. This approach is more likely to bring people in who actually do want to discuss the draft Annual Plan, as opposed to the street corner approach. Once again, the timing of when this occurs would be entirely up to the Councillor. Staff would also be available to assist the Councillor.

Organised Events (A&P Shows, Markets etc)

Local Councillors (with staff to support them), could take advantage of the organised events that are occurring in their Ward during the consultation period and set up a stand at the event. The Councillor would not have to be at the event all day unless they chose to. This option would be dependent on getting consent from the event organisers. Once again, a resource pack would be provided to help get conversation going. A list of known events is tabled below and there will be others not shown, such as sporting events at the local rugby club.

Dates of known events

<i>5 March</i>	<i>Waipara Valley Wine & Food Festival</i>
<i>5 March</i>	<i>Amuri A&P Show (Rotherham & Waiau)</i>
<i>12 March</i>	<i>Cheviot A & P Show</i>
<i>19 March</i>	<i>Hawarden A & P Show</i>
<i>12 March – 2 April (Saturday mornings)</i>	<i>Waipara Valley Farmers Market</i>

Resources

Easily available resources have been suggested above, such as the actual draft Annual Plan, summaries of the Plan, service request forms and balloons. Other resources would be useful to have if the Council wanted to utilise the approaches discussed above. These would include portable signage (pull up banners) with Hurunui District Council logo on them, clothing that easily identified Councillors and staff (eg: Polo Shirt or similar), gazebos, and trestle tables. Prices for these extras have not been sourced at this stage, but if Council is willing to go further with this, then staff will proceed further. If these suggested options are not taken up for the draft Annual Plan, they may be an option for the Long Term Plan consultation period next year. It should be noted, that engaging with the public this time round in the types of ways suggested above, could actually assist with the planning for the Long Term Plan 2012 – 2022.

OPTIONS CONSIDERED

Do Nothing

This is not an option as undertaking the special consultative procedure is a legal requirement.

1st Option - Adopt the recommended consultation/communication plan

The recommended actions set out to advertise the DAP and undertake a consultation process meets the Council's statutory requirements and more.

2nd Option – Add other consultation/communication methods

Council could choose to utilise other methods to maximise the consultation period for the DAP. This is optional and may suit some Councillors and not others – this does not need to be a 'one size fits all' approach.

POLICY AND PLAN CONSIDERATIONS

The proposals within this report are consistent with the Council's policy and plans.

SIGNIFICANCE

The draft Annual Plan is considered to be significant and therefore, must follow the special consultative procedure outlined in the LGA.

MĀORI IMPLICATIONS

Local Runanga and Ngai Tahu will be invited to submit on the draft Annual Plan as is the usual practice.

FINANCIAL CONSIDERATIONS

The recommended consultation and communication plan has been budgeted for whereas the suggested additional resources have not specifically been factored into the budget. Some of these items are very cheaply obtained.

CONCLUSION

After considering all issues, options and the known views of those affected, as well as giving consideration to the level of significance and the legal and financial implications, the recommendations of this report are that the Strategy and Policy Committee consider and adopt a communication/consultation plan for the draft Annual Plan 2011/12.

COMMUNITY OUTCOME(S)

A desirable place to live, work and play

DWLP



HURUNUI
District Council

Meeting Date:

10 February 2011

REPORT TO: Strategy and Policy Committee

SUBJECT: Long Term Plan 2012 - 2022 Project Update

REPORT BY: Manager Community and Corporate Services

A handwritten signature in black ink, reading "Audrey van der Monde". The signature is written in a cursive, flowing style.

Signature:

Author

Audrey van der Monde

Manager

Summary Report

Every three years, the Local Government Act 2002 requires all local authorities to review its long term plan. The next three year cycle starts from the 2012/13 year and the Council's long term plan will have to be revised for the period from 1 July 2012 to 30 June 2022. The Council's current long term plan is known as the 'Hurunui Long Term Community Plan 2009 – 2019'. Due to the significance and importance of the long term plan, work on the revision of the plan has commenced. The purpose of this report is to provide an overview of the process.

Recommendation

THAT THE INFORMATION BE RECEIVED.

THAT THE COMMITTEE ENDORSE THE ESTABLISHMENT OF A STEERING GROUP TO STEER AND OVERSEE THE DEVELOPMENT OF THE LONG TERM PLAN 2012-22, AND THAT THE ELECTED MEMBERS TO THE STEERING GROUP ARE: MAYOR DALLEY, DEPUTY MAYOR MALTHUS, COUNCILLORS DICK DAVISON AND ROSS LITTLE.

BACKGROUND

The Hurunui District Council developed its first Long Term Council Community Plan (LTCCP) in 2004 after major changes to the Local Government Act (LGA) were introduced in 2002 requiring all local authorities to have a LTCCP in place from 1 July 2004. All local authorities were required to review their first LTCCP in 2006 and from then, every three years. The next three year cycle commences from 1 July 2012, therefore, we need to start reviewing our current plan (known as the Hurunui Long Term Community Plan 2009 – 2019 or HLTCP) now in order to have the process completed in time.

The name of the document is now legally known as a Long Term Plan (LTP), and the term Long Term Council Community Plan been dropped as the result of recent amendments to the LGA. Therefore, when referencing the new plan for 2012 - 2022, it will be known as the LTP.

The LTP is a crucial plan for Councils and involves significant planning and resourcing. Work has already commenced and this report is to provide an update on what is happening and key dates coming up. The Management Team met on 20 January 2011 to prepare for the coming work ahead. Because the LTP covers a 10 year span, preparation of the plan is more labour intensive than the annual plan process.

Each new or revised LTP must undergo an extensive audit process and time has to be factored into the development phase to allow for this. The draft LTP will be audited during its development and before it is adopted by the Council to be released for public consultation. Then the final version is audited again after the Council has considered public submissions and before it is adopted as a final Plan in June 2012. An initial discussion took place with Andy Burns, Audit Director from Audit NZ on 26 January 2011 about the auditing process in general terms. A further meeting will occur around April to firm up the audit timetable. The auditing process has to be factored into our timetable for the development of the LTP as any delays on our part are likely to incur additional audit fees. Andy Burns indicated that we can expect the cost of the LTP audit to be around \$67,000 which has been factored into the budget. This fee is based on the premise that the information in the LTP is ready for audit when we say it will be. Audit NZ focus on certain aspects of LTPs after evaluating them from previous years across New Zealand. Bruce Robertson, Assistant Auditor General, told local authority managers at a recent seminar that the areas they will particularly be looking at across the country will include:

- Evidence that Council's show a clear understanding of their financial strategy
- Evidence that the information in the LTP is based on very good asset information (asset management plans)
- That the performance framework is sound and tells the story about how Council is performing
- That the LTP is put together simply – easy to read and understand from a lay person perspective (ie; you don't have to be an accountant to understand it). BUT – the underlying information not actually in the Plan, but used to develop the LTP, is robust.

The development of the LTP provides the opportunity to change any policies that are contained within the LPT document or underpin the Plan. Policies that are required for the LTP must have an audit of the draft and final copy before they are legal. This is costly, so it makes economic sense to review and revise these policies at the same time as developing the LTP to maximise the audit fees. It is also very important that the final LTP is as robust as possible, particularly the first three years of the Plan, to reduce the chance of having to amend the LTP before it is next reviewed.

Amendments to the LTP are audited, and hence, incur further audit fees. We have managed our previous LTPs with only one amendment in the earlier years. The remainder of this report provides a sketch of the development plan of the LTP 2012 - 2022:

Project Team

Several staff will be involved in the production of the LTP, including all of the Management Team as follows:

- Audrey van der Monde will manage the LTP process and is the project leader to coordinate the development of the Plan.
- Jason Beck is a crucial contributor to the LTP as he will manage and prepare the financial information.
- Bruce Yates and Dave Edge both have responsibilities for ensuring the Council's asset management plans are up to date and robust enough to rely on so that the Council can project out future infrastructure needs and levels of service.
- Judith Batchelor manages the Policy Team who will undertake the policy reviews and developments.
- Andrew Dalziel, as CEO has the overall responsibility for overseeing the process and ensuring the LTP reflects the Council's intentions for the next 10 years and meets our legal obligations.
- Laura Forbes, Community Planning Officer, will coordinate the various pieces of the plan and produce the actual document, and manage the submissions to the LTP.
- Lauren McKenzie, Communications Advisor, will manage our communications around the Plan. This is an important function and needs to be done well to get our communities engaged in the process.

Steering Group

In previous years, a Steering Group has been established to overview the process and to 'steer' the planning, design and content in line with Council's strategic direction. This group has formerly comprised of the Management Team, the Mayor and 2 or 3 Councillors. This has worked well in the past and has been a major factor toward developing a successful LTP. This has ensured a strong Council focus and flavour with Council having significant input into the detail of the Plan without the *whole* Council being bogged down with many planning meetings. It is strongly recommended that this type of committee be formed for the LTP 2012-22. Through regular workshops, the 10 year plan was continually shaped so that it mirrored Council's planning and strategic direction throughout the development phase rather than at the end.

Mayor Winton Dalley has indicated his preference for a Steering Committee as described above and supports the elected representatives being:

Mayor	Winton Dalley
Deputy Mayor / Chair Strategy & Policy Committee	Cr Michael Malthus
Chair Regulatory Committee	Cr Ross Little
Chair Audit & Risk	Cr Dick Davison
CEO and Management Team members	

This membership will ensure that the Council is sufficiently represented. In order to meet the workload and deadlines, the Steering Group should meet every month or second month commencing from mid April 2011 depending on the matters being worked on. There may be times when this group would meet more frequently, but this will be on an 'as and when required' basis. After each Steering Group meeting, a

report will be provided to the Strategy and Policy Committee to seek approval for any recommendations made by the Steering Group and to update Council on progress.

Budget Development

With about 30 Council Committees involved in developing their own 10 year budgets for inclusion into the LTP, coordination of those committee meetings and ensuring there is sufficient staff to resource them, means the budget work will start earlier than it normally would do. The following Committees are involved and will receive communication soon to inform them about the LTP process to prepare them for what they will need to do:

- Hanmer Springs Thermal Pools and Spa Management Committee
- Hanmer Springs Community Board
- Ward/Community Committees (Amberley, Amuri, Cheviot and Hurunui)
- Hurunui Tourism Board
- Road Safety Committee
- Enterprise North Canterbury Trust
- The Reserve and Water Committees (20 of them in total)

In addition to the above Committees, staff who have budget responsibilities will also provide information pertaining to their projected 10 year budgets.

Producing and collating the budget information is a big piece of work which does present challenges for the Council with having one key person, Manager Financial Services, to do this work. All of the Committees generally prefer Jason Beck to be present at their budget meetings to assist them with their budget planning and provide and advice. The timing of preparing this information coincides with preparing the Council's Annual Plan which follows immediately after completing the Annual Plan 2011/12. The Management Team has considered our resourcing to ensure that we are able to meet all of those commitments.

Key Milestones

A time line has been developed for the LTP which is summarised below:

When	Action
By June 2011	Strategic session with elected members to identify direction, issues and projects for the next 10 years
By June 2011	Asset management plans completed
By June 2011	Community / Wellness outcomes confirmed
By August 2011	Levels of service confirmed
June to October 2011	Performance framework with measures developed
August to October 2011	Budgets prepared by all Committees and staff
21 – 23 November 2011	Council workshops draft 10 year budget
Now to December 2011	Policies reviewed
By December 2011	Draft LTP and Summary completed
Jan to February 2012	Draft LTP audited by Audit NZ
February 2012	Draft LTP adopted by Council
March to April 2012	Public consultation on the LTP undertaken
April to May 2012	Committees consider submissions to indicate their support (or not) to Council
May 2012	Council hears submissions
May 2012	Final LTP completed
May to June 2012	Final LTP audited by Audit NZ
June 2012	Final LTP audited by Audit NZ
1 July 2012	Final LTP goes 'live'

Progress

Regular progress reports will be provided to Council members through the Strategy and Policy Committee meetings throughout the development of the LTP to the implementation stage.

OPTIONS CONSIDERED**Do Nothing**

This is not recommended and will result in delays in preparing the LTP and no real linkage back to the Council.

1st Option – Endorse the Steering Group

It is recommended that the Committee confirms the establishment of a steering group to steer the LTP development. This will ensure that the plan has a strong linkage to the Council's strategic priorities and plans.

POLICY AND PLAN CONSIDERATIONS

The proposals within this report are consistent with the Council's policy and plans.

SIGNIFICANCE

This matter is not significant. The requirement to have a Long Term Plan, but the Council is not required to prepare this in the manner recommended.

MĀORI IMPLICATIONS

Local Runanga and Ngai Tahu will be invited to submit on the draft LTP and to provide input before the draft is finalised.

FINANCIAL CONSIDERATIONS

The recommendation is within budget.

CONCLUSION

After considering all issues, options and the known views of those affected, as well as giving consideration to the level of significance and the legal and financial implications, the recommendations of this report are that the Strategy and Policy Committee endorse the recommendation for a steering group to be established.

COMMUNITY OUTCOME(S)

A desirable place to live, work and play

DWLP



Meeting Date:

10 February 2011

REPORT TO: Strategy and Policy

SUBJECT: Quarterly Report July to December 2010

REPORT BY: Manager Financial Services

A handwritten signature in black ink, appearing to read 'J. Beck', is written over a light grey rectangular background.

Signature: Author
Jason Beck

Summary Report

This report provides the Council's performance for the first six months of the current financial year, being from 1 July to 30 December 2010. The performance measures in this document are those developed for the Hurunui Long Term Community Plan 2009 – 2019 and pertain to the 2010/2011 year (as shown in the current Annual Plan). The purpose of the six monthly report is to track the Council's performance during the course of the year.

Recommendation

THAT THE QUARTERLY REPORT FOR THE SIX MONTHS TO DECEMBER 2010 BE RECEIVED.

NOTE: THE QUARTERLY REPORT IS ATTACHED TO THE AGENDA AS A SEPARATE DOCUMENT.

BACKGROUND

Every three months, staff provide information on the performance measures listed in the Annual Plan for that year to show where we are in relation to those measures. These performance measures originate from the Hurunui Long Term Community Plan. The point is to track progress and to take action if the target is not being met, and to identify what is going particularly well. In addition to the performance measurement reporting, the Manager Financial Services also provides a quarterly report on the financial position of the Council. This information is combined into a document commonly known as the 'Quarterly Report'. The periods for these quarters are:

1. From 1 July to 30 September (1st quarter of the year)
2. From 1 July to 31 December (6 months of the year)
3. From 1 July to 31 March (¾ of the year)
4. From 1 July to 30 June (the whole year)

The final quarterly report actually becomes the Annual Report for that year. The report included with this agenda represents the six month period from 1 July to 31 December 2010. Future quarterly reports will be presented at Strategy and Policy Committee meetings each 3 months, with monthly financial reports being supplied for the in-between months. Therefore, at the March Strategy and Policy Committee meeting, a financial report will be presented to show the financial performance for the period up to 28 February 2011.

The attached Quarterly Report is very much in its developmental stage and Committee members can expect to see a similar, but enhanced version when the next quarterly report is presented. Rather than provide the financial data separately from the verbal performance report, a combined report is being developed. This should look similar to the Annual Plan and focuses on the Council Activities section of that Plan. The idea is for Committee members to see all reporting information relating to any activity presented together. This alters somewhat from past practice where various reports on activities went to various committees. Because of this, different styles of reporting have been used. The intention is to get reports to follow a similar or same format (in future reports) where possible, so that the reporting document is easy to follow and provides good information.

The attached report is set out so that each 'group' of activities has its subset of activities beneath the group. A financial summary is provided for each group before the subset of activities. The format will appear as follows:

- 1st financial summary relates to the whole of Council (page 4)
- 2nd financial summary is for the Community Services and Facilities 'group' (page 5)
- The pages from 6 to 22 contain the verbal and financial reports (and sometimes graphs) which relate to the 7 subset of activities under the Community Services and Facilities group. These are Library; Local Facilities and Maintenance (also called 'Township Facilities'); Property; Public Toilets; Cemeteries; Reserves; and Grants and Service Awards.

As we develop this report further, the layout will improve to make it easier to read and understand.



HURUNUI
District Council

Meeting Date:

10 February 2011

Report to: Strategy & Policy Committee

Subject: Peaks Recreation Ground Trustees – Water Rates Remission

Report by: Manager Financial Services

A handwritten signature in black ink, appearing to read 'Jason Beck', is positioned above the printed name.

Signature: Author
Jason Beck

SUMMARY REPORT

The report outlines a request for remission of water rates for the Peaks Recreation Ground. The request has been approved by the Hurunui Rural Water Committee and requires Council consent for the remission to be actioned.

RECOMMENDATIONS

THAT THE COUNCIL PROVIDE THE PEAKS RECREATION GROUND TRUSTEES A WAIVER OF WATER RATES PROVIDING THAT THE USE OF THE HALL REMAINS THE SAME.

BACKGROUND

Attached is a copy of a letter to the then Cr Dalley from the Peaks Recreation Ground Trustees. The letter requests that a rate remission be granted. The property is currently only charged a half charge for water from the Hurunui Rural Water Supply, which for the 2010/2011 year amounted to \$305.00.

As the request will reduce the rates funding to the Hurunui Rural Water Supply, the request was tabled at the Supply Committee's meeting on 6 December 2010. The Committee resolved the following:

THAT SUBJECT TO COUNCIL CONSENT THE HURUNUI RURAL WATER COMMITTEE ENDORSES THE REQUEST TO WAIVER THE PEAKS HALL WATER RATE PROVIDING THE EXISTING USE REMAINS THE SAME.

The intention of the resolution is that the property will not be charged any water rates in the future unless the use of the property changes.

As inferred in the resolution, the waiver requires the consent of the Council before it can be actioned.

CONCLUSION

After considering the issues it would be deemed reasonable to endorse the Hurunui Rural Water Supply Committee's resolution and it is recommended
THAT THE COUNCIL PROVIDE THE PEAKS RECREATION GROUND TRUSTEES A WAIVER OF WATER RATES PROVIDING THAT THE USE REMAINS THE SAME.

The Peaks Recreation Ground Trustees
C/- G D Olorenshaw
128 Horsley Down Rd
Hawarden 7385

Hurunui District Council
66 Carters Rd
PO Box 13
Amberley

Attn Councillor W Dalley

Dear Winton,

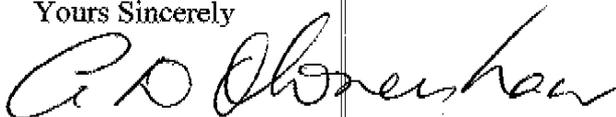
The Peaks Recreation Ground Trustees run the small community hall situated on Wrights Rd and are having financial difficulty keeping the hall open. As the residents want to keep the hall in good order and remaining open they have asked me to write to the council to see if the current water rate of \$305 annually could be wavered considering the little amount of water that the hall actually uses.

Current revenue from the hall hire does not cover our total expenses for rates and power, which means the trustees have to use saving to maintain and operate the great asset to our small community.

The Chairman, Mr Bruce Churchward and I have spoken to most of the residents who own The Peaks water scheme and all are happy to allow the hall to have its water from the scheme at no cost on a continuing bases.

I thankyou for you help with this matter and look forward to your reply.

Yours Sincerely



Geoff Olorenshaw
Secretary



HURUNUI
District Council

Meeting Date:

10 February 2011

REPORT TO: Strategy and Policy Committee

SUBJECT: Environmental Services Team Work Plan

REPORT BY: Manager Environmental Services

J - Batchelor

Signature:

Author
Judith Batchelor

Manager

Summary Report

Attached for the Committee's information is the current work plan for the Environmental Services team with the timing of individual projects. The report will be updated and presented to the Committee on a quarterly basis.

Recommendation

THAT THE INFORMATION BE RECEIVED.

**Environmental Services Team Work Plan
Updated February 2011**

Project	Timing	Lead Officers
RMA/Advocacy		
Hurunui River - Water Conservation Order Hearings	Withdrawn	
Hurunui-Waiiau Zone Committee	Current	
Canterbury Regional Policy Statement – submissions update	Strategy and Policy 10/02/11	Rachel McClung
NRRP – files notice to become a party to appeals	Current	Judith Batchelor
Biodiversity Strategy Funding Application Biodiversity Ambassador role	Current	Dale McEntee
Local Biodiversity Strategy Implementation programme Partner project Greening Waipara	Current	Dale McEntee
Waipara River Strategy	Current	Helga Rigg
Pegasus Bay Non Stat Plan –Implementation Plan including vehicle management	Current	Judith Batchelor Jan Weaver
Hurunui Water Management Strategy Implementation Incentives Programme	Actioned	Judith Batchelor
District Plan review	Strategy and Policy 17/03/11 Discussion document	Rachel McClung
General Policy Work		
Amberley East Side Reserve/Landor Proposal	Current	Rachel McClung Jason Beck
Queen Mary Site Historic Reserves Management Plan	Council meeting 30/03/11	Jan Weaver
Conservation Management Plans for Chisholm, Soldiers and Nurses Block.	Strategy and Policy 17/03/11	Judith Batchelor
HSTR Reserves Management Plan for new area to vest as recreation reserve.	Council meeting 30/03/11	Jan Weaver
Queen Mary reporting to the Crown		Bruce Yates Jan Weaver

Project	Timing	Lead Officers
District Reserve Management Plan Review	Strategy and Policy 17/03/11 scope of review discussion document	Rebecca Holden
Speed Limits Bylaw – approval to notify	Council meeting 24/02/11	Jan Weaver
Earthquake Prone Dangerous and Insanitary Buildings Policy adopted 2006	Strategy and Policy 17/03/11	Rebecca Holden
Hurunui Lakes access	Meeting 1 March with leaseholders/landowners. Davison/M Black and Dalley	Jan Weaver
Review Public Places bylaw – approval to review	Strategy and Policy 14/04/11	To be allocated
Plan Changes		
PC18 Frost fans – Environment Court hearing	Awaiting decision	Judith Batchelor
PC21 Waipara Oaks hearing panel appointed		Helga Rigg
PC23 Urban subdivision hearing	Hearing Panel 22-23/02/11 McKendry/Davison and Bob Batty	Rachel McClung
PC24 St James Estate – hearing held recommendation of Commissioner's to be adopted	Extraordinary Council meeting 10/02/11	Helga Rigg
PC26 Conway Hills adoption	Council 24/02/11	Jan Weaver
PC27 Minor dwelling units submissions close 11/02/11 Appoint hearing panel	Regulatory Committee 2/03/11	Helga Rigg
PC28 Apartment living draft plan change	Regulatory Committee 2/03/11	Rachel McClung
PC29 Mendip Hills draft plan change	Regulatory	Jan Weaver

Project	Timing	Lead Officers
	Committee 2/03/11	
PC30 Queen Mary Hospital Reserve approval to prepare a plan change	Strategy and Policy 14/04/11	To be allocated
Resource consents		
Mt Cass Windfarm - Mainpower	Environment Court Hearing 20/06/11	Helga Rigg
Hurunui Wind - Meridian	Lodgement expected in February	



HURUNUI
District Council

Meeting Date:

10 February 2010

REPORT TO: Strategy and Policy Committee

SUBJECT: Draft Canterbury Regional Policy Statement - meeting with Commissioner Skelton

REPORT BY: Senior Policy Planner

Rachel McClung *J - Batchelor*

Signature:

Author

Rachel McClung

Manager

Summary Report

The draft Canterbury Regional Policy Statement (CRPS) was released in September 2010 and feedback closed on 3 December. The Hurunui District Council (HDC) was a signatory to a group Territorial Authority (TA) submission, as well as lodging a separate submission to address specific HDC concerns.

A meeting was arranged for all TAs to have a discussion with Commissioner Skelton on 2 February. The meeting was to provide TAs with the opportunity to discuss three to four key concerns in relation to the group feedback provided on the CRPS.

The key concerns were:

- 1: Chapter 6 Land-use and infrastructure
- 2: Chapter 9 Ecosystems and indigenous biodiversity
- 3: Chapter 12 Landscape
- 4: Chapter 13 Historic Heritage

Recommendation

THAT THE INFORMATION BE RECEIVED.

BACKGROUND

The draft Canterbury Regional Policy Statement (CRPS) was released in September 2010 and feedback closed on 3 December. Hurunui District Council lodged a group submission with Waimakariri, Selwyn, Ashburton, Waimate and Waitaki; as well as a second individual submission.

The Regional Council received feedback from 58 parties, including a number of collaborative submissions. The Regional Council provided a summary of submissions to Territorial Authorities (TA's) and Ngai Tahu. The summary of submissions is a considerable length therefore a copy has not been attached to this report.

Changes may be made by the Regional Council in response to feedback before it is formally notified under the Resource Management Act as the Proposed CRPS. This is a cause for concern. TA planners were also concerned about changes that had been made to the document prior to the draft release. Small changes may have big implications for District Council's who must give effect to the provisions of the CRPS.

A meeting was arranged for all TAs to have a discussion with Commissioner Skelton on 2 February. The meeting was to provide TAs with the opportunity to discuss three to four key concerns in relation to feedback provided on the CRPS.

TA planners meet in Rolleston on 27 January to discuss the three to four key topics they would raise with Commissioner Skelton. The key topics were:

- 1: Chapter 6 Land-use and infrastructure
- 2: Chapter 9 Ecosystems and indigenous biodiversity
- 3: Chapter 12 Landscape
- 4: Chapter 13 Historic Heritage

HDC also has concerns about Chapter 7: Freshwater as the draft provisions can be seen to foreclose any opportunity to provide water storage on the Hurunui River. As this is not a common TA concern, it is not on the above list. However, it was agreed that our concern can be raised at the end of the meeting, time permitting.

As this report was prepared prior to the meeting with Commissioner Skelton; a verbal update of the meeting outcome will be provided with the presentation of this report.



HURUNUI

District Council

Meeting Date:

10 February 2011

REPORT TO: Strategy and Policy

SUBJECT: Update on Hanmer Recreational Track Network Group

REPORT BY: Policy Planner

A handwritten signature in black ink, appearing to read 'Jan Weaver', written in a cursive style.

A handwritten signature in black ink, appearing to read 'J - Batchelor', written in a cursive style.

Signature: Jan Weaver
Author

Judith Batchelor
Manager

Summary Report

This report is to inform the Council of progress made over the last year towards the development of a coordinated recreational track network in the Hanmer Forest, and future intentions.

Recommendation

THAT THE INFORMATION BE RECEIVED.

BACKGROUND

The recreational tracks in the Hanmer Forest are an important part of the visitor experience. Recreation in the forest is the second most popular activity for visitors after the thermal pools with both activities being complementary to each other. Access to the forest is also important to reducing congestion in the village during peak visitor periods.

The track network is confined to the central production forest (bounded by the Chatterton River, Hanmer Range ridgeline and Jollies Pass Road) and Heritage Forest blocks and connects to the village walkway system. From a visitors' perspective the various tracks are a contiguous network, rather than a collection of tracks which extend over several land jurisdictions. Previously there was no cohesive management of these.

The Hanmer Recreational Track Network Governance Group (the Governance Group) was formed in mid 2009 with the object of upgrading and coordinating the management of the track network in Hanmer Forest. The Governance Group represents all key stakeholders, including landowners, leaseholders, funders, and recreational users:

- Hurunui District Council
- Hanmer Springs Community Board
- Ngai Tahu
- Department of Conservation
- Rayonier NZ Ltd (Matariki Forests)
- Hanmer Heritage Forest Trust
- Hanmer Springs Thermal Pools and Spa
- Hanmer Springs Business Association
- Hanmer Springs Mountain Bike Club
- Hanmer Springs Horse Riders Inc

To date the Council has been represented by the former Mayor Garry Jackson, Cr Michael Malthus (Chair), and Jan Weaver (administration). The Governance Group has agreed Terms of Reference, which are in the process of being signed. The Governance Group has met regularly since its formation and has achieved a number of outcomes including:

- logging the track network by GPS and mapping these in the Council's and Matariki's GIS systems;
- undertaking a scoping study to identify the main issues (signage standards; track standards and maintenance; user safety and opportunities; network balance; and overall fit with the network of some tracks); and
- contracting a recreational consultant to develop a management plan to address these issues (*An Upgrade Plan for the Track Network in Hanmer Forest, 2010-2016*, prepared by Simon Noble, has since been adopted in principle by the Governance Group).

A Working Group representing DOC, and recreational user groups was formed to implement the management plan's recommendations. The Working Group formulates an annual, budgeted work programme, which is signed off by the Governance Group before implementation, and is reported back to the Governance Group on the completion of each year's programme.

Funding for 2009/2010 was provided by a one-off grant from the Hanmer Springs Community Board of \$30,000 and an equal amount from the Thermal Pools reserve.

The remaining balance of around \$43,000 is being expended on the highest priority tasks of re-signing high use tracks, and repairing winter storm damage.

DOC is preparing large, whole-of-network map boards to be located outside their Field Office and the i-site. A template for the signage was developed by Beck & Caul (and for consistency is the same design used recently for the Queen Mary Hospital Historic Reserve interpretation signs). To date, 68 directional signs have been installed in the Heritage Forest/Dog Stream Reserve areas and the Working Group is currently preparing a signage plan for tracks north of Jollies Pass Rd. The DOC map graphics will also be used to print maps for sale that are tailored to different user groups.

A further \$30,000 has been provided from the Thermal Pools reserve for 2010/11. These funds will be devoted to upgrading as many as possible of the tracks, by priority, to an appropriate and safe standard for the applicable user. The long-term aim is to provide for ongoing maintenance to this standard. The Terms of Reference for the Governance Group authorize the Hanmer Springs Community Board to source external grant funding to contribute towards the whole network. Some work is also provided by recreational group volunteers or funded through track map sales.



HURUNUI
District Council

Meeting Date:

10 February 2011

REPORT TO: Strategy and Policy Committee

SUBJECT: Private functions on Queen Mary Hospital Historic Reserve

REPORT BY: Manager Environmental Services

J. Batchelor

Signature:

Author
Judith Batchelor

Manager

Summary Report

The Council has had a request for permission to allow a wedding to occur in the Queen Mary Hospital grounds. The exact details are unknown, however it is likely that the Council will receive similar requests for functions in the grounds of Queen Mary Hospital.

The Council needs to determine whether it is appropriate to allow functions within the grounds of the Queen Mary Hospital site before the Historic Reserve Management Plan has been consulted on and adopted.

Recommendation

THAT WEDDINGS, MARKETS, FETES, AND FESTIVALS OF UP TO 100 PEOPLE BE ALLOWED WITHIN THE GROUNDS TO THE NORTH OF THE CHISHOLM WARD AND PROHIBITING THE CONSUMPTION OF ALCOHOL, UNTIL THE QUEEN MARY HOSPITAL HISTORIC RESERVE MANAGEMENT PLAN HAS BEEN ADOPTED.

BACKGROUND

The Council has had a request to allow a wedding to occur in the Queen Mary Hospital grounds. The exact details are unknown; however it is likely that the Council will receive similar requests for functions in the grounds of Queen Mary Hospital Historic Reserve (QMHR).

The site has been vested in the Council as a historic reserve and a draft reserve management plan is being prepared in consultation with a stakeholder group. The draft plan is programmed to be presented to the 30 March Council meeting for approval to notify for public consultation.

Documents supporting the reserve management plan include a Landscape Development Plan prepared by Peter Rough Architects Limited that sets out the key landscape features and qualities of the site.

The landscape report identifies that the site has historical importance in terms of the garden design and plant selection, but also its importance as a therapeutic heritage landscape. The plan identifies the site's historical role as a place of peace, tranquillity and respite, and concludes that many of these characteristics are still evident throughout the site to date.

Given the historical importance of the site as a peaceful restorative healing place, it is important that any use of the reserve grounds acknowledges these values.

The Council in determining whether to allow functions including weddings within the grounds of the reserve needs to firstly consider the types and level of activity that may be appropriate and secondly whether such activities should be restricted to certain parts of the site.

The site is comprised of 6 landscape areas in the report.

1. Hospital Stream
2. Grounds to north of Chisholm Ward
3. Grove of trees between Chisholm Ward and Nurses hostel
4. Avenue between Chisholm Ward and nurses Hostel
5. Soldiers Block

The Council also needs to consider the level of approval required for the use of the grounds for activities other than passive recreation. Should a written application be required and who should consider such applications ie Council, a subcommittee of Council, the Hanmer Springs Community Board or Council officers.

A further issue for consideration is around whether it is appropriate to allow alcohol to be consumed on the site, given its history. This particular matter should also be considered in relation to finding end uses for the three buildings on the site. The Hanmer Springs Community Board's recent request that the Council consider a permanent alcohol ban for the whole Hanmer basin is also relevant.

With the three Queen Mary Hospital buildings being closed at this time, it should be noted that the nearest public toilets are located on the corner of Jacks Pass Road and Amuri Avenue, outside the Thermal Pools and Spa complex.

OPTIONS CONSIDERED

1st Option – Decline all requests until the Queen Mary Hospital Historic Reserve Management Plan has been consulted on and adopted

A condition of the agreement with the Crown for the vesting of the Queen Mary Hospital site as a historic reserve in the Council is the preparation of a Reserve Management Plan. The Council has identified a number of key stakeholders with an interest in the ongoing management of the QMHHR. The stakeholders have met on a number of occasions to discuss and agree on the contents of the Reserve Management Plan and a draft plan is almost finalised. There will be keen community interest in the future direction of the QMHHR and the Council will need to consider the submissions on the draft plan before adopting a formal reserve management plan. The Committee therefore could determine that it is not appropriate to decide what activities are appropriate within the QMHHR grounds until the public consultation has been completed and decline all requests in the meantime.

2nd Option – Require written application for each occasion to be considered by Council officers taking into account the location of the activity on the site, type of function and number of guests.

Now the site has been vested in the Council it is appropriate that the Council encourage community usage of the site to enjoy its unique qualities. It therefore may be appropriate to allow usage of the grounds particularly the open grass area to the north of the Chisholm Ward for functions. Events such as markets, fetes, small festivals and weddings up to 100 people are likely to have minimal impact on the public enjoyment of the Reserve. An option for the Council is to require written application for each proposal so that the appropriateness of the activity can be determined before giving approval. A written application provides an opportunity for the Council to impose conditions on each approval ie limits on numbers, location, hours and vehicle access.

To enable Council officers to be efficient in responding to public inquiries such approvals could be delegated to Council officers to determine in consultation with the Hanmer Springs Councillor. The Council should provide Council officers with guidance on the issue of alcohol consumption on the site. Given the Hanmer Springs Community Boards view at this time it is recommended that no alcohol be allowed.

3rd Option – Allow weddings, markets, fetes, and festivals up to 100 people within the grounds to the north of the Chisholm Ward and prohibiting the consumption of alcohol until the Queen Mary Hospital Historic Reserve Management Plan has been adopted.

The alternative option is to allow for small scale activities without any formal permissions but determine what those small scale activities are and the conditions of such use. The open grass area north of the Chisholm Ward offers the best opportunities for more formal public use. Conditions of use may include

1. The activity must be between 9am and 9pm
2. Limited to 100 people
3. No public vehicle access
4. No structures may be erected other than gazebo's
5. No alcohol may be consumed
6. General public access to the QMHHR must not be limited

7. Noise levels from the activity must comply with the residential standard in the District Plan.
8. The site must be left clean and tidy with all litter removed and damage to lawn areas reinstated

POLICY AND PLAN CONSIDERATIONS

The Reserve Management Plan for the Historic Reserve is still being prepared. Council officers have worked with a stakeholder group to prepare the document for public consultation.

SIGNIFICANCE

The recommendation is not deemed significant.

MĀORI IMPLICATIONS

Reference has been made to Te Poha o Tohu Raumati (Te Rūnanga o Kaikōura's Environmental Management Plan) on this issue, and no implications for Māori have been identified.

FINANCIAL CONSIDERATIONS

The matter is provided for in the approved annual plan and is within budget.

CONCLUSION

After considering all issues, options and the known views of those affected, as well as giving consideration to the level of significance and the legal and financial implications, the conclusion / recommendation of this report is THAT WEDDINGS, MARKETS, FETES, AND FESTIVALS UP TO 100 PEOPLE BE ALLOWED WITHIN THE GROUNDS TO THE NORTH OF THE CHISHOLM WARD AND PROHIBITING THE CONSUMPTION OF ALCOHOL, UNTIL THE QUEEN MARY HOSPITAL HISTORIC RESERVE MANAGEMENT PLAN HAS BEEN ADOPTED.

COMMUNITY OUTCOME(S)

A desirable place to live, work and play
 Enhance our thriving local economy
 Enhance our environmental responsibility

WELLNESS OUTCOMES

Economic wellbeing – a thriving local economy with prosperity at all levels: individuals (residents), businesses, and communities.
 Social wellbeing – a healthy, safe place to live, with strong community spirit, involvement and opportunity for all.
 Cultural wellbeing – opportunities in arts, cultural and social diversity.
 Heritage and Tradition – treasuring and promoting our traditional rural values and heritage that make Hurunui special and unique.



HURUNUI
District Council

Meeting Date:

10 February 2011

REPORT TO: Strategy and Policy Committee

SUBJECT: Accreditation programme for commissioners

REPORT BY: Manager Environmental Services

J - Batchelor

Signature: Author Manager
Judith Batchelor

Summary Report

The Making Good Decisions Programme is designed to equip councillors with the skills to make decisions under the Resource Management Act 1991(RMA). Certification under the programme is the means by which decision makers meet the accreditation requirements of the RMA. The current provisions of the Act require that the chairperson is accredited or for a group of persons whether or not the group has a chairperson, half the group must be accredited. Currently only Councillor's Little and Malthus are accredited. The Aquaculture Amendment Bill (No 3) proposes an amendment to the RMA to require all persons on a hearing panel to be accredited.

Recommendation

THAT THE COMMITTEE DETERMINE WHETHER ONE OR MORE COUNCILLORS ATTEND THE MAKING GOOD DECISIONS PROGRAMME IN CHRISTCHURCH IN MARCH.

THAT THE COMMITTEE AGREE TO COUNCILLOR MALTHUS ATTENDING THE REFRESHER COURSE FOR THE MAKING GOOD DECISIONS PROGRAMME IN APRIL.

THAT THE COUNCIL LODGE A SUBMISISON TO THE AQUACULTURE AMENDMENT BILL(NO.3) EXPRESSING CONCERN AT THE COST TO SMALLER RURAL COUNCILS OF GAINING ACCREDITATION FOR COUNCILLORS WITHIN TWO YEARS OF THE ROYAL ASSENT OF THE BILL.

BACKGROUND

The Making Good Decisions Programme is designed to equip councillors with the skills to make decisions under the Resource Management Act 1991(RMA). Certification under the programme is the means by which decision makers meet the accreditation requirements of the RMA.

Section 39B of the RMA determines which persons may be given hearing authority. Where a local authority wants to give authority to one person or a group of persons to conduct a hearing on an application for resource consent (that is notified) or for a change to be made to a plan the following applies,

- If the local authority wants to give authority to one person, it may only do so if that person is accredited,
- If the local authority wants to give authority to a group of persons that has a chairperson, it may only do so if that chairperson is accredited
- If the local authority wants to give authority to a group of persons, whether or not the group has a chairperson, it may do so only if over half of all the persons are accredited.

It is also important to note that with the Aquaculture Amendment Bill (No 3), Clause 69 of the Bill amends section 39B of the RMA. The amendments:

- include reference to a plan change notified under clause 5 of Schedule 1;
- recast the circumstances in which a local authority may authorise a group of persons to conduct hearings. (This amendment comes into force two years after the Bill receives the royal assent).

The change requires all members to be accredited (for resource consents and plan changes) unless there are exceptional circumstances. The current provision only applies to the hearing of a resource consent. The current provision requires only half of the group conducting a hearing to be accredited.

Currently Councillor's Malthus and Little are accredited. The next full training course in Christchurch is Monday and Tuesday 7-8 March 2011 and the cost is \$2,139 incl GST.

A one day refresher course is in Christchurch on Friday 15 April 2010 at a cost of \$1,138.50. The initial accreditation is valid for two years. Completion of the refresher course results in certification for a further five years. Councillor Malthus needs to attend the refresher course.

Councillors sitting on resource consent and private plan change hearings are paid. A Council appointed chair is paid \$85 an hour and Councillors \$65. Councillors sitting on Council initiated plan changes are not paid.

OPTIONS CONSIDERED

Do Nothing

The Council could determine not to provide for any further Councillors to become accredited and have Councillor Malthus accreditation lapse. This would result in using external Commissioners appointed as chairs on hearing panels with Councillors also appointed to the panel in accordance with the Composition of Hearing Panels Policy. This can continue until the amendments to section 39B of the RMA are passed. At that point only accredited Councillors will be able to sit on hearing panels. Councillors could choose to pay for themselves to complete the programme.

1st Option - Agree to send 1 or more Councillors on the course

The Council is likely to have another 2 years before the RMA is changed to require all members on a hearing panel for a resource consent and plan change be accredited. If the Council wishes to be able to provide for Councillors input into decision making then Councillors will need to go through the accreditation programme. Considering the cost of the programme and the limited training budget for Councillors, spacing attendance over the next 2-3 years will spread the costs over those years.

2nd Option – Aquaculture Amendment Bill (No 3)

The submission period for the Aquaculture Amendment Bill (No 3) has been set and the closing date for receipt of submissions is 11 February. Officer's understanding is that many local authorities already have a policy which complies with the Bill in place when making appointments to hearings. Apparently the issue was canvassed at the recent training for new elected members and was generally supported. The Council could lodge a submission indicating its concern at the cost to smaller rural councils of getting most or all of its members accredited and request a longer timeframe before all members must be accredited.

POLICY AND PLAN CONSIDERATIONS

The Council is reviewing the Composition of Hearing panel policy which will be brought back to the next Council meeting. Councillors have expressed a desire to hear and determine both resource consent and plan change applications and therefore to be able sit on hearing panels. When the amendments to section 39B of the RMA are passed unless Councillors are accredited they will not be able to sit on hearing panels.

SIGNIFICANCE

The recommendation is not deemed significant.

MĀORI IMPLICATIONS

Reference has been made to Te Poha o Tohu Raumati (Te Rūnanga o Kaikōura's Environmental Management Plan) on this issue, and no implications for Māori have been identified.

FINANCIAL CONSIDERATIONS

The budget for councillor training and conferences is \$12,838 for the financial year. To date \$8398 of the budget has been spent. To send 1 councillor to the full course and Councillor Malthus to the refresher will cost \$3,277.50.

Note that the draft budget for Councillor training in 2011/12 year is \$12,110.

CONCLUSION

After considering all issues, options and the known views of those affected, as well as giving consideration to the level of significance and the legal and financial implications, the conclusion / recommendation of this report is THAT THE COMMITTEE DETERMINE WHETHER ONE OR MORE COUNCILLORS ATTEND THE MAKING GOOD DECISIONS PROGRAMME IN CHRISTCHURCH IN MARCH.

THAT THE COMMITTEE AGREE TO COUNCILLOR MALTHUS ATTENDING THE REFRESHER COURSE FOR THE MAKING GOOD DECISIONS PROGRAMME IN APRIL.

THAT THE COUNCIL LODGE A SUBMISISON TO THE AQUACULTURE AMENDMENT BILL(NO.3) EXPRESSING CONCERN AT THE COST TO SMALLER RURAL COUNCILS OF GAINING ACCREDITATION FOR COUNCILLORS WITHIN TWO YEARS OF THE ROYAL ASSENT OF THE BILL.

COMMUNITY OUTCOME(S)

A desirable place to live, work and play

WELLNESS OUTCOMES

Environmental wellbeing – comprehensive and continuous focus on all environmental responsibilities and sustainable planning.



HURUNUI
District Council

Meeting Date:

10 February 2011

REPORT TO: Strategy and Policy

SUBJECT: New Zealand Planning Institute Conference Councillor attendance

REPORT BY: Manager Environmental Services

J - Batchelor

Signature:

Author
Judith Batchelor

Manager

Summary Report

The New Zealand Planning Conference is to be held at Wellington from 29 March to 1 April 2011. The theme of the conference is "Winds of Change" an opportunity to explore the changing nature of the planning environment. The conference will explore the changing natural environment and how climate change may result in further changes. The programme includes looking at changing governance in relation to local government changes.

There are a diverse range of speakers to "discuss, debate, share and challenge ways of thinking".

Recommendation

THAT THE COMMITTEE AGREE TO ONE COUNCILLOR ATTENDING THE NEW ZEALAND PLANNING INSTITUTE CONFERENCE IN WELLINGTON IN MARCH/APRIL 2011.

BACKGROUND

The New Zealand Planning Conference is to be held at Wellington from the 29th March to 1 April 2011.

The key conference themes are

Governance – We are experiencing major reform of environmental legislation and governance, the advent of the Auckland Supercity, the creation of the Environmental Protection Authority and establishment of a collaborative governance model through the land and water Forum. How are the reforms progressing?

Urban Planning – How are we making our cities work better? What will spatial planning mean not only for Auckland but the rest of New Zealand?

Infrastructure – Infrastructure is the glue that allows our cities to function well – it is key to how to effectively urban and rural areas develop, operate and link together. Central and Local Government spends billions on infrastructure a year. Are we doing it right? Can we do better?

Maori Participation in Planning – Increasingly Maori are playing a greater and stronger role in planning decision-making. New planning and resource management decision-making bodies and advisory committees with strong Maori representation are being established. New tools and being developed where it's been felt that conventional practices and tools have failed. How are things changing and how do we need to respond?

Natural hazards Planning and Planning for Climate Change adaptation – We live in a country jam packed with potential natural hazards. Are we really prepared? What else do we need to do?

In the past one or two Councillors from the Environmental Services Committee have attended the conference. The conference provides an opportunity for Councillors to meet other Councillors of similar sized councils, to network and discuss issues that are common between districts.

Councillors that attended the conference in 2006, 2008 and 2009 found considerable benefit in doing so.

OPTIONS CONSIDERED

Do Nothing

The Committee would not send any members to the conference.

1st Option – Approve 1 councillor to attend the conference

If one member was approved to go to conference than there would be benefit to the Council in that member networking with other councillors and then returning to share experiences. Attendance at the conference also provides an opportunity to see best practice examples and bring ideas for improvement back to the Council for consideration.

POLICY AND PLAN CONSIDERATIONS

There are no policy or plan considerations that are relevant.

SIGNIFICANCE

The recommendation is not deemed significant.

MĀORI IMPLICATIONS

There are no implications for Māori.

FINANCIAL CONSIDERATIONS

The budget for councillor training and conferences is \$12,838 for the financial year. To date \$8,398 of the budget has been spent.

The estimated cost of sending a Councillor to the conference would be \$1550 comprising:

Conference fee (early bird before 10 March) \$738.00

Accommodation up to 4 nights estimated \$560

Return flights estimated \$250

Note that the draft budget for Councillor training in 2011/12 year is \$12,110.

CONCLUSION

After considering all issues, options and the known views of those affected, as well as giving consideration to the level of significance and the legal and financial implications, the conclusion / recommendation of this report is THAT THE COMMITTEE AGREE TO THE ATTENDANCE OF ONE COUNCILLOR TO ATTEND THE NEW ZEALAND PLANNING INSTITUTE CONFERENCE IN WELLINGTON IN MARCH/APRIL 2011.

COMMUNITY OUTCOME(S)

Recommendation will not contribute toward any outcome

NOCO



HURUNUI
District Council

Meeting Date:

10 February 2011

REPORT TO: Strategy and Policy Committee

SUBJECT: Update on the Provision of Waste and Recycling Services in the Hurunui District and Waste Reduction Proposals.

REPORT BY: Solid Waste Manager

Signature: Author
Sally Cracknell

Signature: Manager
Bruce Yates

Summary Report

This report provides information on how householders, businesses and visitors to the Hurunui can recycle and dispose of their waste.

The report includes details regarding the kerbside collection services Council provides, the recycling and waste facilities available at the transfer stations, green waste recycling and the additional recycling / waste reduction schemes which Hurunui District Council runs.

Also provided is an update on the recycling bins being designed and built for Hanmer Springs, the feasibility of encouraging the use of bokashi to reduce the quantities of organic waste derived from households and suggestions to reduce the use of plastic carrier bags in the district.

Recommendation

THAT THE INFORMATION BE RECEIVED BY THE COMMITTEE.

BACKGROUND

KERBSIDE REFUSE AND RECYCLING COLLECTIONS IN HURUNUI

In Hurunui, a weekly kerbside collection is provided in the townships for refuse and recycling. This is undertaken by two contractors:

1. Waste Control New Zealand

In Hanmer Springs, Waste Control provides a dual kerbside collection of refuse and recycling from domestic and commercial properties, which includes the collection of glass from households.

Waste Control also collects domestic refuse, commercial refuse and commercial recycling from the remainder of the district.

Under the commercial refuse and recycling collection service, urban businesses are rated for a collection of up to three refuse and / or recycling bags per week. Additional waste and / or recycling can be collected through prior arrangement with Council and a payment of \$40 per year for each additional bag above the permitted allowance of three.

Commercial recycling and glass is backloaded to Christchurch using empty trucks returning from the landfill. This recycling was previously processed by Becon and will now be processed by Container Waste and NZ Recovery Ltd, who have local markets for a wide range of recyclables including scrap metal, gib board and untreated timber. Glass is crushed for use as low grade aggregate.

2. North Canterbury Community Resources – Hurunui Recycling

Hurunui Recycling collects and processes domestic recycling from the remainder of the district, although unlike Hanmer Springs this does not include the kerbside collection of glass.

Hurunui Recycling also provides a private collection of commercial recycling in conjunction with the Council funded domestic collections.

Rural householders may receive a refuse and recycling collection providing they pay the collection rate, use the appropriate stickers and abide by the same collection criteria as the townships.

Over 200 rural properties presently use Council's collection service, but it is recognised that many rural households receive a recycling collection without paying any collection rate.

TRANSFER STATIONS

Hurunui District Council operates six transfer stations and has the following contractual arrangements in place:

- Hanmer Springs is run in-house
- Amberley is run by Hurunui Recycling
- Cheviot, Culverden, Waiau and Waikari are run by Waste Control

Through the transfer stations it is possible to recycle glass, cans, newspapers and magazines, cardboard, hard and film plastics, gib board, untreated timber, scrap metal, empty gas bottles, white goods, green waste and car batteries.

Waste Control transports waste from all the transfer stations to Kate Valley and also carts glass and compacted dry waste (e.g. untreated timber, scrap metal and gib board) to Amberley for collection and backloading by Container Waste into Christchurch for processing.

Last year, when working with Becon, 380 tonnes of glass (derived from the Hanmer kerbside collections and Council's transfer stations) and 621 tonnes of dry waste (from the transfer stations and Council's commercial recycling collections) was diverted from landfill.

Green waste from all the transfer stations is composted via Envirocomp's nappy composting plant. Envirocomp shred green waste on site at Amberley, whilst green waste from the outlying transfer stations is transported by Waste Control and delivered to Envirocomp for processing.

The commercial rent paid by Envirocomp to Council for the lease of the land upon which the nappy composting plant is sited on, ensures the loading and transportation of green waste to Envirocomp is cost neutral to Council.

ADDITIONAL RECYCLING SCHEMES

Hurunui District Council and Waste Control are working in partnership with the Agrecovery programme to enable empty chemical containers and baleage wrap to be accepted for recycling through the Culverden transfer station. A drop off point is also provided in Amberley by PGG.

Recently, Council has been working with Agrecovery to undertake an agrichemical collection and agrichemical drum container recycling programme.

The Agrecovery programmes are run at no cost to Council or to the public and the possibility of introducing a drop off point at the Cheviot transfer station is being discussed. This Agrecovery recycling programme has recently been accredited as a Product Stewardship Programme under the Waste Management Act 2008.

WASTE AND RECYCLING FACILITIES FOR TOURISTS IN THE HURUNUI DISTRICT

Visitors to Hurunui are able to use the waste and recycling facilities provided at the districts transfer stations.

Council has also been working closely with Hanmer Holiday Homes, (whom use a private contractor to collect the majority of their refuse) to ensure the provision of an efficient refuse and recycling collection service for those leasing holiday homes.

Council is presently having two recycling receptacles (each 2800 litres in size) made, both of which will be sited in Hanmer Springs to accept food and drink cans, newspapers, magazines, cardboard, plastic bottles and glass bottles.

These will be located by the library and also adjacent to the toilets on Chisholm Crescent. They are costing \$5,500 each and will be emptied by the contractor responsible for emptying the Hanmer Springs litter bins. Some of the funding for the cost of these is being contributed by the Hanmer Springs Community Board.

Recycling bins could be provided at other locations in the district and these could be designed and built as with the ones currently being made for Hanmer Springs or Council could alternatively purchase standard recycling bins.

For a 100 litre proprietary recycling bin, (litter bin size) the cost would be \$1,577 per bin; this excludes delivery and installation. Consideration would need to be given to the management of glass (which must be kept separate) as the 100 litre recycling bin accepts mixed recyclables, compared to those being purpose built which enable glass to be segregated by the user to prevent contamination of the other recyclables.

An additional container is also being built for Hanmer Springs, which will be sited outside the transfer station and be able to receive refuse bags (when the transfer station is closed) once the appropriate payment has been made into a coin meter. Consideration is currently being given as to whether this drop off facility could be adapted to receive glass to prevent people leaving Hanmer Springs depositing recyclables on the ground outside the gate when the transfer station is closed.

HOME COMPOSTING AND BOKASHI

Bokashi is considered the most effective method of composting kitchen organics and is undertaken in an air tight container using bokashi (which means 'fermented organic matter') as a compost starter. Bokashi is made from effective micro organisms (em), molasses and plant based material such as sawdust, rice bran and wheat bran (100% natural).

Bokashi enables organic waste to be recycled in 4 to 6 weeks without the use of an outdoor compost bin (material from the container is buried in the ground), it does not create a smell or bad odour, attract insects, mice or rats and the compost and liquid are both beneficial for the garden.

Using bokashi enables the following forms of organic waste to be composted:

- Fresh fruit and vegetables
- Prepared foods and leftovers
- Cooked, uncooked meats and fish
- Cheese, eggs and eggshells
- Bones (providing they are chopped into small pieces)
- Coffee granules and teabags
- Dry leaves and flowers

Bokashi can be ordered on line or alternatively could be sold through Council offices and services centres. For a householder to use bokashi, the start up costs would be around \$80.00, and Council could consider offering a subsidy to encourage residents to utilise this form of composting.

Businesses, schools and restaurants producing over 20 litres of food waste per day can also compost with bokashi to reduce their organic waste using specially adapted 140 litre bins. Council could consider offering containers and bokashi to the district's schools for either no charge or a significantly subsidised rate. It is recommended that this be funded through the waste education budget.

HURUNUI SUPERMARKETS – REDUCING THE USE OF PLASTIC BAGS

Hurunui District Council is not able to enforce supermarkets in the district to ban the use of or charge for the provision of plastic carrier bags.

It is suggested Council encourages supermarkets to reduce their impact upon the environment through promoting the reuse of plastic carrier bags, encouraging the purchasing of reusable shopping bags and ensuring supermarket staff do not automatically distribute plastic carrier bags out to consumers unless specifically requested to provide them or a bag is required due to multiple purchases.

POLICY AND PLAN CONSIDERATIONS

There are no policy and plan considerations relating to this report.

SIGNIFICANCE

The report is not deemed significant.

MĀORI IMPLICATIONS

There are no implications for Māori.

FINANCIAL CONSIDERATIONS

The provision of recycling bins and a waste drop-off point outside the transfer station in Hanmer Springs is being funded by the Hanmer Springs Community Board and through income from this year's waste levy.

The proposal to fund or heavily subsidise the bokashi composting system in local schools would be funded from within the existing education budget.

CONCLUSION

After considering all issues, options and the known views of those affected, as well as giving consideration to the level of significance and the legal and financial implications, the conclusion / recommendation of this report is:

THAT THE INFORMATION BE RECEIVED.

COMMUNITY OUTCOME(S)

A desirable place to live, work and play
Enhance our thriving local economy
Enhance our essential infrastructure
Enhance our environmental responsibility

WELLNESS OUTCOMES

Economic wellbeing – a thriving local economy with prosperity at all levels: individuals (residents), businesses, and communities.

Infrastructure – Strong emphasis on service delivery across all core infrastructure, including roading, water quality and quantity for drinking and development, waste water, solid waste and telecommunications.

Environmental wellbeing – comprehensive and continuous focus on all environmental responsibilities and sustainable planning.



HURUNUI
District Council

Meeting Date:

10 February 2010

REPORT TO: Strategy and Policy Committee

SUBJECT: Supply of New Excavator

REPORT BY: Operations Engineer Utilities

A handwritten signature in black ink, appearing to read 'R Nye'.

Signature: Author
R Nye

A handwritten signature in black ink, appearing to be a stylized name.

Manager

Summary Report

This report recommends the purchase of a replacement excavator for the existing machine that is considered uneconomical to repair.

Recommendation

THAT A BOBCAT 324 BE PURCHASED FOR THE PRICE OF \$29,900.00.

Background

The existing excavator, a Yanmar ViO15 (1.5 tonne) has had extensive repairs and is immobile with a broken track motor. The replacement cost is in excess of \$7,000.

This unit was bought second hand and consistent with this type of equipment needs regular maintenance. Unfortunately most used small excavators have had a hard life, especially if ex-hire, and can have many hidden problems.

From a budget point of view the lower initial cost was an advantage but this has been offset with higher than expected maintenance costs. Unfortunately most low hour used machines are priced close to a new machine, have no warranty and anything other than one with low hours is a potential "minefield".

Currently we are hiring an excavator for \$1600 per month.

Whilst the purchase price of the Sunward is the lowest, this Chinese made machine is yet to be accepted by the marketplace in general, particularly hire companies. At 1870kg it is some 300kg heavier than a Bobcat (1,555kg) which is significant when considering the steep country the two Waikari based Watermen have to cover. In addition, modifications to the existing trailer to accommodate the extra weight may exceed any purchase price advantage. In addition the service and backup structure from Clarke Equipment is established and much bigger than that of the Sunward distributor.

OPTIONS CONSIDERED

Do Nothing

Retain hire machine at the rate of \$1600 per month

1st Option - Purchase a Bobcat 324

This is a popular machine used by hire companies and has the longest reach and highest bucket digging force. A two year 2,000 hour warranty applies. This pricing includes a \$4,000 trade in.

Capital Cost \$31,000.00

2nd Option - Purchase a Sunward SWE17B

This option is the lowest price solution. Basically this is a made in china machine using Japanese mechanicals, Yanmar motor and KYB valving and swing motor. Build quality is excellent and it comes with a three year 3,000 hour warranty. This pricing includes \$4,000 trade in.

Capital Cost \$29,268.40

3rd Option - Purchase a Vanmar ViO17.

Does not include trade in.

Capital Cost \$42,500.00

POLICY AND PLAN CONSIDERATIONS

The LTCCP identifies the need to provide safe and appropriate vehicles for maintenance of water schemes.

SIGNIFICANCE

The recommendation is not considered significant.

MĀORI IMPLICATIONS

There are no implications for Maori that have been identified.

FINANCIAL CONSIDERATIONS

The existing "water and sewerage " budget is adequate for the recommended purchase.

CONCLUSION

After considering all issues, options and the known views of those affected, as well as giving consideration to the level of significance and the legal and financial implications, the conclusion / recommendation of this report is THAT THE BOBCAT 324 EXCAVATOR BE PURCHASED FOR THE PRICE OF \$31,000.00

COMMUNITY OUTCOME(S)

Enhance our essential infrastructure

ESIN

APPENDICES

Excavator comparison list



HURUNUI
District Council

Meeting Date:

10 February 2010

REPORT TO: Strategy and Policy Committee

SUBJECT: Supply of New Utility Vehicle

REPORT BY: Operations Engineer Utilities

A handwritten signature in black ink, appearing to read 'R Nye', written in a cursive style.

Signature: Author
R Nye

A handwritten signature in black ink, appearing to be a name followed by a long horizontal stroke, written in a cursive style.

Manager

Summary Report

This report recommends the purchase of a replacement vehicle for an existing vehicle that has exceeded the distance and age guidelines as set out in Council's Plant and Light Vehicles Policy.

Recommendation

THAT A HOLDEN COLORADO SPACE CAB 4WD BE PURCHASED AT AN ESTIMATED COST OF \$29,102.61.

Background

The existing vehicle is almost 6.5 years old and has also exceeded the distance and age guidelines as set out in Council's Plant and Light Vehicles Policy.

OPTIONS CONSIDERED

Do Nothing

The existing vehicle is likely to incur increasing maintenance costs.

1st Option - Purchase of Holden Colorado LX Space Cab 4WD.

This option provides the most economical solution and is available from a local dealer.

Capital Cost \$29,102.61

2nd Option - Purchase of Mazda BT50 Cab Plus 4WD

This vehicle is also available from a local dealer.

Capital Cost \$29,229.57

3rd Option - Purchase of Mitsubishi Triton Club Cab 4WD

Capital Cost \$29,454.00

POLICY AND PLAN CONSIDERATIONS

The LTCCP identifies the need to provide safe and appropriate vehicles for maintenance of water schemes.

SIGNIFICANCE

The recommendation is not considered significant.

MĀORI IMPLICATIONS

There are no implications for Maori that have been identified.

FINANCIAL CONSIDERATIONS

The existing budget is adequate for the recommended purchase.

CONCLUSION

After considering all issues, options and the known views of those affected, as well as giving consideration to the level of significance and the legal and financial implications, the conclusion / recommendation of this report is THAT THE HOLDEN COLORADO LX SPACE CAB 4WD BE PURCHASED FOR THE SUM OF \$29,102.61

COMMUNITY OUTCOME(S)

A healthy, safe place to live
Enhance our essential infrastructure

HSPL
ESIN

APPENDICES

Comparison of Cab Plus vehicles

Comparison of Utility Vehicles

	Excluding GST	cc	Kw	Torque	towing	lock	fuel	
Colorado	\$29,102.61	3000	120	360	3000			lsd
Mazda BT50	\$29,229.57	3000	115	380	3000	12	9.5	lsd
Triton GL	\$29,454.00	2500	133	407	2700	11.8	8	diff lock
Ford Courier	\$31,106.00	3000	115	380	3000	12	9.5	lsd
Hilux	\$34,652.17	3000	126	343	2500	12.4	8.3	
Navara ST	\$35,886.52	2500	145	405	2800		9.2	