



HURUNUI
District Council

**Strategy & Policy
Committee**

AGENDA

FOR AN ORDINARY MEETING TO BE HELD ON:

THURSDAY 17 MAY 2012

COMMENCING AT 9.30AM

IN THE COUNCIL CHAMBERS
66 CARTERS ROAD,
AMBERLEY

In Hurunui we live the lives the rest of the world would love to live.

For the meeting timetable and order of business please refer to the back page fold-out.

Committee Membership

Cr Michael Malthus (Chair)	(Hanmer Springs Ward)
Winton Dalley	(Mayor)
Cr Gary Cooper	(Amberley Ward)
Cr Ross Little	(Amberley Ward)
Cr Jude McKendry	(Amberley Ward)
Cr Marie Black	(Amuri/Hurunui Ward)
Cr Dick Davison	(Amuri/Hurunui Ward)
Cr Jim Harré	(Amuri/Hurunui Ward)
Cr Vincent Daly	(Cheviot Ward)
Cr Russell Black	(Glenmark Ward)

Quorum Number – Is no less than five (5) members.

STRATEGY & POLICY COMMITTEE MEETING

17 MAY 2012

TIMETABLE

Time	Item
9.30am	Meeting commences.
10.15am	Cr Cooper – Oral Report: Youth in Local Government Conference (Refer to Item 4.3 below).
10.30am	Morning tea.
11.30am	Karen Selway – Presentation on the Residents' Satisfaction Survey.
12.30pm	Lunch.
1.00pm	<i>The meeting will adjourn for an Extraordinary Regulatory Committee meeting and continue with its agenda after the conclusion of that meeting.</i>
3.00pm	Afternoon Tea.

Item	Order of Business	Pages
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7	PUBLIC EXCLUDED SESSION THE GENERAL SUBJECT OF THE MATTERS TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTERS AND THE SPECIFIC GROUNDS UNDER SECTION 48 (1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS: See resolution on opposite page.	

7 PUBLIC EXCLUDED SESSION

THE GENERAL SUBJECT OF THE MATTERS TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTERS AND THE SPECIFIC GROUNDS UNDER SECTION 48 (1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds for the passing of this resolution
Item 8 Public Excluded Minutes of the 12 April 2012 Meeting	The minutes contain information withheld to enable the local authority to carry on, without prejudice or disadvantage, negotiations.	Section 48(1)(a)(i) & Section 7(2)(i)
Item 9 Request for Extension of Time to Pay Water Connection Cost	The report contains information withheld to enable the local authority to protect the privacy of natural persons.	Section 48(1)(a)(i) & Section 7(2)(a)

MINUTES OF THE MEETING OF THE HURUNUI DISTRICT COUNCIL'S STRATEGY AND POLICY COMMITTEE HELD ON THURSDAY 12 APRIL 2012 AT 9.30AM IN THE COUNCIL CHAMBERS, 66 CARTERS ROAD, AMBERLEY.

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PRESENT:

Cr Michael Malthus (Chairperson), Mayor Winton Dalley, Councillors Marie Black, Russell Black, Gary Cooper, Dick Davison, Jim Harré, Judith McKendry and Ross Little (until 3.13pm.).

IN ATTENDANCE:

Andrew Dalziel (Chief Executive Officer), Judith Batchelor (Manager Environmental Services), David Edge (Manager Roding and Utilities), Audrey van der Monde (Manager Community and Corporate Services), Bruce Yates (Manager Amenities and Special Projects) and Graham Sutherland (Council Secretary).

PART MEETING:

Sam Mould (Hurunui Youth Project Coordinator), Kerry Walsh (Team Leader Building Controls), Jan Weaver (Policy Planner) and Naomi Woodham (Communications and Projects Team Leader).

APOLOGIES:

Cr Vince Daly. Cr Little for early departure. (It was noted that Cr Harré had leave of absence for this meeting but was in attendance due to a change of plans.)

THAT THE APOLOGIES BE ACCEPTED.

Harré/M Black

CARRIED

CONFLICTS OF INTEREST:

Nil.

RECORDING DEVICE:

The Committee was advised that a recording device was in use for the purpose of accurately recording the minutes.

URGENT BUSINESS:

- Cr Little asked if the Hurunui District Council would be making a submission to the Canterbury Regional Council draft Long Term Plan. The Manager Community and Corporate Services said that officers were reviewing the plan and identifying issues of interest. She commented that officers would discuss any particular issues with councillors, if need be, and present a draft submission for approval at the 26 April Council meeting. It was noted that submissions close on 30 April 2012.
- Youth Programme Funding – the Manager Community and Corporate Services said that a Council resolution is required for the Hurunui Youth Project Coordinator to apply for funding.

THAT THE COMMITTEE ACCEPTS THE MATTERS OF URGENT BUSINESS AND AGREES TO DEAL WITH THEM AT THIS MEETING.

McKendry/Cooper

CARRIED

1. MINUTES**Ordinary meeting of 15 March 2012**

THAT THE MINUTES OF THE STRATEGY AND POLICY COMMITTEE MEETING HELD ON 15 MARCH 2012, AS CIRCULATED, ARE TAKEN AS READ AND NOW CONFIRMED, SUBJECT TO THE FOLLOWING AMENDMENT:

- Page 3 – the minutes should refer to 9 February 2012 not 1 December 2011.

Malthus/Little

CARRIED

Matters Arising

- Cr Malthus noted the discussion about the lack of engagement by the Amuri community in the District Plan Review Issues Survey and asked if there had been any further consideration of this. Cr Davison said the Amuri Community Committee discussed this at its last meeting and was unsure about who distributed the survey forms, as it was stated as being the local rural fire team, but there appeared to be some confusion about the structure of the rural fire team in the area. Cr Davison said the discussion was more about the process for gathering opinions in the community rather than a lack of engagement as such.

Mayor Dalley said he was surprised at there being confusion about the rural fire team and perhaps the Council needed to provide an outline of the entire rural fire structure throughout district in one of its regular Hurunui News features. Cr Harré said it would be helpful for an explanation between voluntary fire and rural fire to be provided as there is a key difference.

It was agreed that the Emergency Management Officer be asked to give a presentation to the Strategy and Policy Committee to explain the rural fire structure in the district.

2. ACTION LIST

There were no current actions on the action list.

3. FORWARD PROGRAMME

A programme of known reports and events was provided for the Committee's information and was taken as read.

4. CORPORATE MATTERS

4.1 Financial Report: January-February 2012

The Manager Financial Services provided the Financial Report for the Hurunui District Council for the eight months ended 28 February 2012. The Manager Community and Corporate Services presented the report in the absence of the Manager Financial Services.

Cr Malthus discussed the variance in employment costs and said there was a query in respect to the Hanmer Springs Thermal Pools. The Manager Community and Corporate Services employment costs were still being investigated by the Manager Financial Services. Cr Harré said information was provided to councillors that identified this variance but provided no reasons for it. Mayor Dalley said this was the responsibility of the Thermal Pools Manager and clear explanations were provided to the Hanmer Springs Thermal Pools and Spa Management Committee and discussed there.

Cr Davison said that the Council appears to be struggling to spend money on footpaths and other budgeted infrastructure projects and there seems to be a level of frustration in the community that the Council is not getting budgeted work done. He said he would like to see information on how work on these projects is progressing.

The Manager Amenities and Special Projects said there were accepted contracts in many cases but it was hard to get work underway due to a range of competing factors. He said he provided an update in the last regular communication to councillors, regarding streets being done.

Cr Malthus asked that the next Quarterly Report provide details of which communities have unspent funds in this financial year and progress on the projects related to those funds.

Cr Malthus asked what process is being used to advise wards of what is being done in terms of contestable reserves funding. Mayor Dalley said it was up to ward/community committees to distribute information as it was not advertised by the Council. He said the committees should be prioritising funding in their areas and councillors should encourage their committees to write to local groups or advertise the process, noting that each committee does things slightly differently. Cr Malthus said with only a short time left in the current financial year, the Council needs to highlight that if the money is not spent it accumulates for future spending.

Cr R Black noted under the Council housing budget the double glazing work on the pensioner housing units and asked if there was government funding available to the Council for insulation and glazing for social housing units. The Manager Amenities and Special Projects was asked to investigate whether the Council can access any Government funding for double glazing its pensioner units.

Cr Davison noted that the Audit and Risk Committee had received a report from the Council's insurance broker and there may need to be a Council decision made regarding future deductibles and the preparation of lists of assets to be insured. He said this process would occur over the June period and there might need to be an extraordinary meeting of the Audit and Risk Committee to address this. The Chief Executive Officer said the information should be ready by 1 July but there may need to be a conversation with councillors about possibly not insuring some assets, which would be a challenging discussion with the community.

The Manager Community and Corporate Services said that the matter of insurance was consulted on in the draft Long Term Plan where the Council indicated it would have comprehensive cover but asked for comment on managing the risk.

THAT THE INFORMATION BE RECEIVED.

McKendry/Harré

CARRIED

Presentation from Road Maintenance Contractor

Ross Anthony, Downer Ltd, was in attendance to discuss the road maintenance contract.

The Manager Roading and Utilities introduced the discussion and said there were some issues with the contract, which was about 10% behind on targets and officers were working on this with Downer to improve performance .

Ross Anthony said the contract had been running for six months so it was a good time to provide an update to councillors. He said it was a new contract type and all parties were trying to do the right thing, however he acknowledged they were not always getting it right. He said the NEC3 contract was relationships-focused and there have been teething issues on the ground but this was not necessarily a fault with the contract style itself. He said there were also timing issues and challenges with gearing-up. Ross Anthony said he was positive about the contract, they were building trust in the relationships and there were opportunities to continue to drive efficiencies.

The Manager Roading and Utilities informed the Council that at best it would be lucky in future to secure the same budget as now from the New Zealand Transport Agency (NZTA) and the message is if councils put forward good business cases then other councils will get less, to keep the balance, so it is becoming even more important to maintain standards.

Ross Anthony spoke about key challenges including the roadside mowing programme, metalling problems, managing feedback through the Council's Customer Service Requests (CSR) process, the resealing programme and area-wide treatments.

In response to questions from councillors about metalling problems, Ross Anthony said that issues arose due to contract changes and gearing-up process but work was now in progress and they are getting on top of it. He said the previous contract being extended by three months saw a stop-gap approach implemented until the new contract was awarded and this saw a drop in metalling. He said there would still be the same quantity going on in the calendar year but how it is spread is the key.

Cr Harré said there were many concerns in the northern area around Waiau and the Inland Road and community concern is increasing. He referred to the poor condition of an area used for training purposes by Downer but not left in a consistent state. Ross Anthony said it was good to get community feedback and said spreading metal is a skill and training is needed to develop those skills. He said some roads are used for this purpose and it was disappointing to hear it was not returned to a good state. He said he would follow up on this matter.

The Manager Roding and Utilities said that the Council's Roding Engineer – Operations is working with Downer and doing good work on being pre-emptive and identifying issues. He said that the Council still needs to receive CSRs from the community as it is a set of eyes on the road for the Council.

Ross Anthony tabled copies of the work programme for councillors information. He explained the crushing programme and how the programme may deviate sometimes as other factors can impact on this. He said a crusher sets up in an area and stays until all scheduled work on local roads is done. In response to a question from Cr Davison about whether the crushing resource has been increased to catch up with the metalling programme, Ross Anthony said it had and as long as the plant does not have a catastrophic failure it should be very achievable. The Manager Roding and Utilities said it was a continuous metalling programme so once caught up the programme would be just carrying through.

Ross Anthony said there had also been successes in the early stages of the contract noting that the 2011/12 reseal was completed and this season's pre-seal repairs were completed so they were ahead of the game. He noted that 3.2 km of area-wide treatment and 1.6km of seal extension had been done. He said a new grader was now operating in the district and it had been at the local A&P shows for the public to view.

Mayor Dalley reported that some roadside mowing had not been done and Ross Anthony said he had taken those issues to the mowers and they would be working on it.

Cr M Black provided positive feedback on work done on Waikari Road but asked why that particular section was done and not other sections. Ross Anthony said it was triggered on least-cost and long-term maintenance considerations. He said it was often cheaper long-term to do a structural build than to continue with patches that keep blowing out.

Cr Davison raised concerns about roads with different use now to their original intention and edge breaks occurring for example. He asked how high on the list of priorities work was, as a preventative measure in these cases. The Manager Roothing and Utilities said seal extension needed a benefit-cost analysis of 4 and the Council has done some in the minor improvements budgets in the past but that is decreasing now. He noted that the funding issues through NZTA have seen some councils taking some roads back to unsealed status. The Manager Roothing and Utilities said this issue was known but the future is likely to see the cost put back to those people creating the damage and getting benefit of the additional use.

Cr Malthus thanked Ross Anthony for the presentation and said the relationship with Downer was very important and all parties need to work closely together. He said it was also important to interact at the governance level so councillors better understand the issues as well.

The Manager Roothing and Utilities concluded by informing the Committee that if the contractor cannot meet the metalling requirements, the Council would use another contractor and bill this back. He also noted that the target of 30% local contractor involvement is being worked towards.

The meeting adjourned for morning tea at 10.41am and reconvened at 11.03am.

Introduction to Youth Councillors

The Hurunui Youth Project Coordinator commented that the 2012 Youth Councillors had been invited to attend a meeting to meet the councillors and observe the Strategy and Policy Committee in operation. She said there were 11 Youth Councillors in total and not all could attend but those in attendance were: Hamish Ainsley, Robert Fox, Caroline Hope and Alanaa Waterman.

Cr Malthus provided a summary of the reports and issues being dealt with at the meeting and explained how it all ties together under the delegations regarding what the committee and cannot do. He welcomed the attendees and said the Committee would carry on with its agenda.

4.2 Standing Orders Review

The Manager Community and Corporate Services reported that all councils are required to have in place Standing Orders to set the rules for meetings and how they are run. Both the Local Government Act 2002 and the Local Government Official Meetings and Information Act 1987 refer to local authorities obligations to have Standing Orders. The Council's current Standing Orders were last reviewed in 2006. The purpose of the report was to provide councillors with the opportunity to review their Standing Orders and to make some minor changes to bring them up to date and correct errors.

The Manager Community and Corporate Services explained that two versions of Standing Orders were included in the agenda, one is an updated and tidier version that is essentially the same and the other is the existing version. She said that there is no requirement to review the Standing Orders and if the Council wished to do so it needs a 75% majority to change. She said the Standing Orders are based on New Zealand standards, which are mostly based on the relevant legislation.

The Manager Community and Corporate Services noted that some changes may be coming up in the Government's local government reform proposal, notably the election process of the deputy mayor and committee chairs. Cr Harré said he agreed that the proposed local government reform might change some sections, not just regarding appointments, but other areas too. He said his view was that the Committee should leave the Standing Orders as they are at the moment and wait for the outcomes of the Government's reforms. Cr Harré suggested that following that process, the Council should have a close look at Standing Orders to ensure they are simple and clear and better understood.

The Manager Community and Corporate Services said the Council operates very loosely on the Standing Orders, where much are adhered to but some areas the Council completely departs from, for example the rules of debate, where the Council in practice uses more of a consensus model. The Manager Community and Corporate Services said there is a risk in not adhering to the rules but she considered it a low risk as there were no challenges she was aware of in this respect. However she said her role is to bring to the attention of councillors what the risks are and the options before the Council. Cr Harré said he agreed that the Council is left open for challenge, particularly where decisions are made on the basis of rules, and the Council may come under close scrutiny.

Mayor Dalley acknowledged that the Council and Committee chairs need rules to fall back on but the Council had deliberately made a decision that set aside formal adherence to Standing Orders in favour of a more relaxed style. He said Standing Orders are needed though under certain circumstances.

Cr Little commented that the Chairperson always has some discretion in application of Standing Orders and it was more important to get the right outcome so sometimes informality needs to be encouraged, but with Standing Orders needed for back up. Cr Little noted that there is scope for the Council to suspend Standing Orders for specific meetings or items.

Cr Malthus said that the Standing Orders should work for the Council and he prefers following a more relaxed style and participative approach, albeit with the need to know there are rules to fall back on if needed.

In response to a question from Cr M Black, the Chief Executive Officer said there was a small risk of challenge if someone does not like a decision made, as it can be challenged and potentially overturned if the Council did not follow the law regarding good decision making and adherence to Standing Orders. He said it is a small risk but a risk nonetheless.

THAT THE REVIEW OF STANDING ORDERS BE DEFERRED UNTIL THE GOVERNMENT'S PROPOSED NEW LOCAL GOVERNMENT LEGISLATION IS ENACTED AND THE COMMITTEE RECOMMENDS THAT THE COUNCIL MAKE CHANGES TO ITS STANDING ORDERS TO REFLECT THE NEW LAW AND OTHER ISSUES IDENTIFIED, FOLLOWING THAT PROCESS.

Harré/Little

CARRIED

It was agreed that prior to the report coming back to the Committee, a working party of councillors and officers review the Standing Orders to consider changes to recommend. Councillors Cooper, Harré and Little indicated their interest in being on the working party.

4.3 Mayor's Attendance at SOLGM Drinking Water Forum

The Council Secretary advised that the SOLGM Drinking Water Forum is to be held from Monday 30 April to Tuesday 1 May in Wellington. Mayor Dalley had expressed an interest in attending. The Forum is an opportunity to debate the key issues that drinking water providers face moving into the future and to learn from other local authorities facing similar challenges.

Cr Davison and Cr Harré both commented that drinking water is a critical issue facing the Hurunui district and the Council should have a representative at this forum. It was considered that Mayor Dalley was the best person to attend given his experience and knowledge of the matter.

THAT THE COMMITTEE APPROVES MAYOR WINTON DALLEY'S ATTENDANCE AT THE SOLGM DRINKING WATER FORUM IN WELLINGTON FROM 30 APRIL TO 1 MAY 2012.

Davison/M Black

CARRIED

5. ENVIRONMENTAL MATTERS

5.1 New Zealand Planning Institute Conference Councillor Attendance

The Senior Policy Planner reported that the New Zealand Planning Conference is to be held at Blenheim from Tuesday 1 May to Friday 4 May. The theme of the conference is "A taste of things to come". The themes of resilience, governance, partnership and space and place will be examined in the context of current and recent developments and challenges facing planning and wider New Zealand society. There are a diverse range of international and New Zealand speakers to present a wide variety of pertinent and relevant topics.

The Manager Environmental Services commented that the Council had approved the attendance of councillors in previous years and she advised that officers would be attending this year's conference.

Cr Malthus said he attended the conference in a previous year and did find it valuable from a councillors viewpoint but acknowledged the chief value was to planners. He referred to the programme in the agenda and said there is clearly some focus on elected members. Cr Davison said he thought it valuable to send officers to this conference but the value to elected members would depend on particular topics being discussed.

Cr Little said the Council should be careful not to underestimate the importance of planning as it is a big issue for all councils. He supported officers attending but said if any councillors were interested it was certainly worthwhile going. He identified a number of topic streams in the programme that would be relevant to Hurunui District Council.

The matter was deferred until after the lunch break to allow councillors time to reflect on the programme and consider whether any would attend.

The meeting adjourned for lunch at 12.30pm and reconvened at 1.07pm.

No councillors expressed an interest in attending the conference.

THAT THE COMMITTEE DECIDES NOT TO SEND A COUNCILLOR TO ATTEND THE NEW ZEALAND PLANNING INSTITUTE CONFERENCE IN BLENHEIM IN MAY 2012.

Malthus/McKendry

CARRIED

5.2 National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health

The Policy Planner reported that the Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011 took effect on 1 January 2012. The policy objective of the NES is to ensure that land affected by contaminants in soil is appropriately identified and assessed at the time of being developed and, if necessary, remediated or the contaminants contained to make the land safe for human use. The implementation of the NES is a function of territorial authorities under section 31 of the Resource Management Act 1991.

The NES applies to any piece of land on which an activity or industry described in the current edition of the Hazardous Activities and Industries List (HAIL) is being undertaken, has been undertaken or is more likely than not to have been undertaken. The HAIL is published by the Ministry for the Environment, and contains a list of industries and activities which typically use or store hazardous substances that could cause contamination if those substances escaped from safe storage, were disposed of on the site, or were lost to the environment through their use. The current HAIL is appended to the report. HAIL activities that are particularly relevant to the District include agrichemical usage, vineyards, livestock dips, outdoor storage of treated timber, engineering, vehicle servicing and refuelling, and waste treatment and disposal. If the land is identified as a HAIL site then a resource consent will be required for certain activities unless it can be demonstrated that it is highly unlikely that there will be a risk to human health.

The Policy Planner said that the NES affects any land used for hazardous activity that is the subject of an application for subdivision consent. She said this would be implemented by GIS layers of HAIL sites for LIMS and resource consents but the list would not be exhaustive as the Council does not know about all activities on all sites. She noted that the Canterbury Regional Council offered to peer review applications and officers have processed two consents on HAIL sites and one was not a HAIL site after all.

Cr R Black asked how sites would be confirmed and the Manager Environmental Services said responsibility falls back on the landowner. She said if something is discovered later and the landowner has been found to have misled, there would be a consequence, but the Council would never know where all potential hazards are.

Cr Little said this was a difficult issue as existing landowners could be negatively impacted if hazard sites are identified on their land, whereas new owners might feel aggrieved if not given all information.

Mayor Dalley asked if the information regarding hazards can be removed if landowners have testing done to declare a site safe. The Manager Environmental Services said that if done professionally this would be noted and recorded on the property files. Mayor Dalley said he was concerned that this process is over the top as much of the land in question may be producing food safely, and be subject to ongoing chemical use, and yet the NES is now saying people may not be able to build houses on it.

The Manager Environmental Services confirmed that every application would require a declaration. She said this would be the same as information sought for resource consents and the Council has no alternative, as this is the law. She said officers were working with other territorial authorities to ensure a consistent implementation approach.

Cr M Black asked if people would be alerted that their property was on the list as it would be on the LIM but they may not know. Cr R Black said there was an ethical issue if there is a list of properties with HAIL sites but property owners did not know they were on the list. Cr Davison agreed and said most never get a LIM because they have no reason to and therefore may not know their property is affected.

The Manager Environmental Services said that the Council is not identifying potential properties that may have an issue and informing owners and if councillors want to do something like that, then officers would have to investigate further. She said she would be reluctant to make it more of a public issue but would want more steer from Council on whether to do this. She said that currently the information is not really in a form to publish at this stage. The Manager Environmental Services said that the Council could use its regular Hurunui News page to publicise the issue and explain how the Council is dealing with it.

Cr Cooper commented that this was the same as the liquefaction issue and the Council has not contacted every property owner regarding liquefaction risk zones their house may be affected by.

In response to a question from Cr M Black, the Policy Planner noted that the proposed brochure prepared by the Ministry for the Environment is still being finalised and this is intended to be a user-friendly brochure explaining the impacts on the land.

Mayor Dalley said there were still some unanswered questions in his mind and the Ministry for the Environment was linking this to development but it is more about health and safety of the community. He said the Council should not race ahead with implementation at this stage but wait to see what other Councils are doing and consider the impacts more closely.

The Committee agreed to receive the information but acknowledged that the Council and community needs to better understand this issue. The Committee requested that officers monitor the approach taken by the Waimakariri and Selwyn District Councils, as well as the Christchurch City Council and await receipt of the proposed brochure on the matter being prepared by the Ministry for the Environment. Officers would then bring the matter back to the Strategy and Policy Committee for further consideration regarding how best to inform the public about the implementation of the NES.

THAT THE INFORMATION BE RECEIVED.

Davison/Dalley

CARRIED

5.3 District Plan Review Land Use Change 2002 - 2012

The Policy Planner reported that in May 2007 the Council adopted the Hurunui Environmental Reporting Document (HERD) to monitor the state of the environment and the efficiency and effectiveness of the District Plan. This monitoring is currently in progress as part of the District Plan Review. One of the forty-five different monitoring indicators in HERD is the percentage change in land use. The report presented the results of the monitoring of changes in land use over the last ten years, for the Council's information.

THAT THE INFORMATION BE RECEIVED.

Cooper/Davison

CARRIED

5.4 Earthquake-Prone Buildings Identification Process

The Technical Leader Building Control reported that on 15 March 2012 the Strategy and Policy Committee agreed to the bringing forward of funds to start the identification process of mainly Council-owned buildings built before 1976. The Committee requested that a process for the identification of earthquake-prone buildings be brought back to it for approval.

It is expected that there would be four possible outcomes from the Initial Evaluation Procedures (IEP):

1. That the Building is found to be immediately dangerous, for example loose parapets and other damage.
2. That the Building is deemed earthquake-prone and of such low strength that it is also deemed dangerous (but not damaged).
3. That the Building **is** deemed earthquake-prone.
4. That the building **is not** deemed earthquake-prone.

The proposed procedure for each of these findings was explained in the attached appendices 1, 2, 3 and 4 with a summary on flow chart titled "Earthquake-Prone Buildings Identification Process".

The Technical Leader Building Control said there would be four outcomes and summarised how to deal with each. He said the majority of buildings were likely to be earthquake-prone but there were unlikely to be many damaged buildings. He said section 124 notices would be issued for dangerous buildings and there was a standard process for this. The Technical Leader Building Control noted that the report said there would be Council-owned and some privately-owned building done but he said it would be probably only Council-owned buildings done at this stage unless something in particular comes up. He noted that the first five were ready to go to the engineers.

In response to a question from Cr Davison about what percentage of the building code was safe for a building, the Technical Leader Building Control said if a building is earthquake-prone it is not necessarily unsafe. He said there would be a requirement to upgrade until the work is done but most will be safe to continue to use.

Cr M Black commented that Peaks Hall and Medbury Hall were privately owned but community facilities and she asked that these be included in the list for the initial funding. The Technical Leader Building Control said he thought these were private buildings and left them off list so there is no budget for them at this stage, as the most serious would be done first. He said the amount of usage is the first consideration and there would be a priority list.

Cr R Black expressed concern about priorities being given to Council buildings. He said if the priority is on safety then on a public risk basis there might be buildings in the district that are high risk and not Council buildings. He said the Council may need to consider committing more resources to this matter. Cr Davison expressed caution about ratepayers being asked to pay for work on private buildings. Cr Little said there was value in Council having its own buildings in order first before telling others that they have to upgrade their buildings.

THAT THE COMMITTEE APPROVES THE EARTHQUAKE-PRONE BUILDINGS IDENTIFICATION PROCESS, AS IDENTIFIED IN THE AGENDA REPORT.

Cooper/Harré

CARRIED

5.5 Council Response to Deputations on State Highway 1 Traffic Safety Concerns

The Council Secretary reported that at the last Council meeting held on 29 March 2012, two members of the public made deputations to the Council highlighting concerns about the proposed route for construction vehicles for the Hurunui Wind project, if consented. The Council heard the deputations but did not deliberate or consider any action it may wish to take. The report provided the opportunity for the Strategy and Policy Committee to give direction to officers regarding how it wishes to proceed with respect to this matter.

Cr Little noted that he has a wind testing mast on his property and in the past some members of the community have suggested that this creates a conflict of interest when considering wind farm matters. He said he did not agree that he had a conflict of interest but he would withdraw from the discussion on this item to remove any doubt and possible negative reflection on the Council.

Mayor Dalley said this matter was not about the proposed wind farm but safety of traffic on Hurunui roads. He said he did not believe that Cr Little had a conflict of interest but he respected the position he had taken and noted it was each individual councillor's decision to make on these issues. Other councillors shared the view that Cr Little did not have a conflict of interest but respected his decision.

Cr Malthus noted that this item was for the Committee to consider any action with respect to the deputations and he said there was no officer report or recommendations at this stage.

Cr R Black said this was a traffic safety issue regarding the proposed access to the wind farm and he said he agreed with the issues raised. He noted this was an area and roads that he was very familiar with. He said Reeces Road would be a vastly safer route than Motunau Beach Road and the Council's first obligation must always be safety for the community. Cr R Black said he supported the Committee asking the Council's roading expert to do a study of Reeces Road as an alternative route to Motunau Beach Road and the Council would be remiss if it did not do that.

Cr Davison said the Council needed to separate the issues between traffic safety and the proposed wind farm. He said he was comfortable endorsing work to be done on traffic safety but was worried about potential distortion of the information by parties with particular interests. He said as long as the report requested is focused solely on the matter of traffic safety it would be satisfactory.

Cr Malthus noted that the Council had adopted a neutral position on the wind farm proposal and wondered if this position would be compromised in any way if the Council instructs its expert as requested. The Chief Executive Officer said the Council position would not be compromised as it has received deputations from its constituents asking it to undertake certain action and it needs to consider that. He advised that the Council expert, Mr Chesterman, had already prepared his evidence in which he states that the proposed Motunau Beach Road access is safe. The NZTA and Meridian experts have concurred. He said that to consider an alternative access using Reeces Road would place an obligation on the Council to look at who is affected and what other parties might say about the matter. He said currently all submitters have submitted based on the Motunau Beach Road access only and raising a new access route alternative undermines all the submissions made on the basis of the consent application. He said that other affected parties may not have submitted because Reeces Road was not part of the application, so to raise it now may leave them feeling excluded.

Mayor Dalley said the difficulty is that the system does not appear to allow for an alternative to be put in front of the court at this stage, even if it is found to be a better solution. He said it may be satisfactory to say the Motunau Beach Road access is feasible but it does not mean it is the best and safest option. He said the Council has an obligation to find the safest option for its community.

Cr R Black said if the Council asks its expert to prepare a report then the court will decide whether to consider the report or not. If it is out of order then the Council would be told by the court.

Cr Malthus suggested that the Glenmark community group opposing the wind farm could be encouraged to take this alternative up as its proposal. Cr R Black said he did not favour this approach as it was the Council's responsibility to do this study, not other groups. He said if the Council believes Reeces Road is the safer route then it should take action itself. Cr Cooper said he supported finding out if Reeces Road is safer but he noted that the Council had already provided funding to the Glenmark group for expert evidence regarding the consent application and this issue would best be addressed by them.

Cr Harré said he agrees the Reeces Road route is more logical but the Council expert has considered Reeces Road and discounted it in his evidence. He said it would put the Council and its expert in a difficult position by going back now on that view. Cr Malthus said the councillors seem to generally agree that Reeces Road may be a safer route but how it signals that to the Environment Court is a challenge as the Council must be seen to be acting appropriately in such matters. Cr R Black said the only way is by commissioning a report so at least the Council has that knowledge.

Cr Harré suggested that the Council could ask Mr Chesterman to review what he has said in his evidence and raise the Reeces Road issue when cross-examined in court, if asked, which was his preferred option.

The Manager Environmental Services provided clarification about the reports prepared by the traffic expert. She said there were two reports – one was in response to the application and the second report is a response to submissions. In response to a question from Cr R Black, the Manager Environmental Services said that Mr Chesterman would have only made an assessment of the application, not an assessment of possible alternatives. Cr R Black said Meridian did prepare a report on Reeces Road and Mr Chesterman did not respond to that. The Manager Environmental Services said he was not obliged to as it was not part of the formal application.

Mayor Dalley expressed frustration about the Council having information about relevant matters like traffic safety and yet this cannot be put before the court. He said he was disappointed that easily accessible knowledge of accidents and traffic safety data was not referenced in the traffic report.

The meeting adjourned for afternoon tea 3.05pm and reconvened at 3.16pm.

Cr R Black reiterated that this was a very important issue for the Glenmark community and for traffic travelling through the district and he urged the Committee to support the community interests. He said that councillors all agreed that safety is paramount and the Council therefore has to find a way through this problem.

Cr Malthus said the Committee should be cautious about making a decision on this matter without full information and he recommended that the Committee first decide if it thinks the matter is important enough to justify action and then if so, ask Council officers to find a way for it to be introduced to the court.

The Chief Executive Officer noted that Mr Messervy, one of the deputations who raised the traffic safety issues, is a s274 party to the application and he can raise this as a matter for consideration by the court. As discussed earlier, he noted that the Council is being asked to raise this issue with the court - and that is problematic. The Chief Executive Officer said the Committee can direct officers to do this work and officers would be obliged to action this but the Committee would need to also decide where the unbudgeted money comes from for this work.

The Chief Executive Officer also noted that there had been discussion about the Council expert's reports and these reports were not in front of councillors for this discussion. He said that all information should be considered before making a decision, as would other relevant traffic reports as well.

Cr Harré advised the Committee that earlier discussions about Mr Chesterman's report and a reference made to Mr Carr, related to Meridian's traffic expert and not Mr Carr who was one of the deputations in question. The Chief Executive Officer said this reinforces why the Council needs an officers report, providing all relevant information before making a decision on the matter. He said due to timing issues a full report was not available for this meeting.

Mayor Dalley said that a practical way of progressing this might be for Mr Messervy to raise the alternative option of Reeces Road as a s274 party under cross-examination. However the Council expert currently could not respond as he has not done a report on Reeces Road. Mayor Dalley said that if the Council instructs its expert to do that report then he would be in a position to respond and explain that he had looked at an alternative route along Reeces Road and say what he found. Mayor Dalley said this then would not compromise his report and the Council's position but allows him to have an informed view to contribute under cross-examination.

Cr Malthus said the Committee needs to find a way forward on this matter and he sought a motion. The Committee discussed at length the wording of a proposed motion, noting that the way it was worded was important to its effectiveness and appropriateness. A motion was proposed that the Committee instruct officers to require a report from Mr Chesterman in providing an alternative route to Motunau Beach Road, for the proposed wind farm, in respect of Reeces Road, based on road safety grounds.

Cr Davison said that all the Council is doing at this stage is asking for a report, there has been no decision yet on what it would do with it. Cr Cooper agreed and said he was slightly uneasy about this as it was better for an independent person to do this report and he prefers that the Glenmark community group does it themselves.

Cr McKendry said this was about investigating one of the options looked at by Meridian, that being the Reeces Road route. She said she was not happy with the wording of looking at an alternative route. Cr McKendry said the Council is only interested at this stage in looking at Reeces Road from a safety aspect. Cr Malthus agreed and said the Committee was signalling that the Council is after more information.

THAT THE COUNCIL IS NOW CONCERNED ABOUT THE TRAFFIC SAFETY ISSUES OF USING THE MOTUNAU BEACH ROAD OPTION FOR ACCESS TO THE PROPOSED HURUNUI WIND FARM AND ASKS FOR A REPORT ON ACCESS VIA THE REECES ROAD ROUTE IDENTIFIED BY MERIDIAN.

Malthus/R Black

CARRIED

The Committee further instructed the Chief Executive Officer that:

- The report is to be available in time for the Environment Court hearing in relation to the wind farm application.
- The report is to be funded from the consultancy budget.
- If Mr Chesterman is not available to do the report, the matter will be reported back to the 26 April 2012 Council meeting for consideration.
- The Council has not committed itself to a particular course of action in relation to the report; it will receive the report and consider any possible further action at that time.

The Chief Executive Officer noted that the report requested would be a public document and would be presented back to the Council via a report. He said that the request from Mr Carr was that the report be ready in time for expert caucusing in May, so it would need to be done urgently and completed in time for the 26 April Council meeting to achieve this. Cr Davison said the report should be done properly and if it does not coincide with caucusing, that is fine as it was more important that the report is done correctly.

Cr R Black said there was obviously no point in doing the report if it is not completed until after the consent hearing. However he said he was interested in the safety issues foremost and not the timeline set by Mr Carr. He said he was satisfied as long as the report is completed in time for the court to consider the matter. The Committee agreed to this approach.

Cr Malthus reiterated that the Council was not committed to a particular course by the request for a report. He said the Council reserves the right to decide at a later date how it will proceed with the report. Mayor Dalley agreed and said nothing necessarily will happen with the report, it would depend on what the findings are and the Council cannot prejudge that.

The Chief Executive Officer sought direction regarding how the report would be funded. Cr Malthus considered that this report should cost considerably less than Mr Chesterman's original report as the work was already done in terms of Motunau Beach Road and this provides a comparative basis to Reeces Road. It was agreed that it would be funded from the consultancy budget.

Urgent business

• Youth Funding

The Committee was advised that the Hurunui Youth Programme receives sufficient funding from the Council to cover wages and vehicle running costs. There is no funding to run activities or events which require expert tutelage, facilitation or external resources. User-pays cover-charges assist with some events/activities but these are usually inadequate for larger events such as leadership camps and socials for example. If the full cost for these events was charged, it would put a prohibitive cost on attendees. Funding for these types of events in the past has come from sponsorship and donations – particularly from Ministry of Youth funding. Officers advised that the Programme needs to secure larger grants to make these activities accessible to all youth irrespective of their personal circumstances. Trusts such as the Canterbury Community Trust, require evidence by way of a minuted Council resolution that it has agreed to officers seeking such funding, when an application is made.

THAT THE HURUNUI YOUTH PROGRAMME COORDINATOR APPLY FOR EXTERNAL FUNDING FROM THE CANTERBURY COMMUNITY TRUST TO COVER THE COSTS OF FACILITATING ACTIVITIES AND EVENTS FOR THE YOUNG PEOPLE OF THE DISTRICT.

Cooper/McKendry

CARRIED

6. PUBLIC EXCLUDED SESSION

THE GENERAL SUBJECT OF THE MATTERS TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTERS AND THE SPECIFIC GROUNDS UNDER SECTION 48 (1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS:

This resolution is made in reliance on section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public.

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds for the passing of this resolution
Item 7 Public Excluded Minutes of the 15 March 2012 Meeting	The minutes contain information withheld to enable the local authority to carry on, without prejudice or disadvantage, negotiations.	Section 48(1)(a)(i) & Section 7(2)(i)
Item 8 Replacement Vehicle Purchase	The report contains information withheld to enable the local authority to carry on, without prejudice or disadvantage, negotiations.	Section 48(1)(a)(i) & Section 7(2)(a)

Harré/McKendry

CARRIED

THAT THE MEETING RESUME IN OPEN SESSION AND THAT THE MATTERS DISCUSSED IN PUBLIC EXCLUDED SESSION REMAIN CONFIDENTIAL.

McKendry/M Black

CARRIED

The meeting ended at 4.01pm.

Confirmed: _____ Date: _____

Chairperson

MINUTES OF THE EXTRAORDINARY MEETING OF THE HURUNUI DISTRICT COUNCIL'S STRATEGY AND POLICY COMMITTEE HELD ON THURSDAY 26 APRIL 2012 AT 1.00PM IN THE HANMER SPRINGS MEMORIAL HALL, CONICAL HILL ROAD, HANMER SPRINGS.

PRESENT:

Cr Michael Malthus (Chairperson), Mayor Winton Dalley, Councillors Marie Black, Russell Black, Gary Cooper, Dick Davison, Judith McKendry and Ross Little.

IN ATTENDANCE:

Andrew Dalziel (Chief Executive Officer), Judith Batchelor (Manager Environmental Services), Jason Beck (Manager Financial Services), David Edge (Manager Roading and Utilities), Audrey van der Monde (Manager Community and Corporate Services), Bruce Yates (Manager Amenities and Special Projects) and Graham Sutherland (Council Secretary).

APOLOGIES:

Cr Vince Daly. Cr Jim Harré – leave of absence.

THAT THE APOLOGY BE ACCEPTED.

R Black/M Black

CARRIED

CONFLICT OF INTEREST:

Cr Little noted that some members of the community considered that he had a conflict of interest with respect to wind farm matters, as previously advised in earlier meetings, but he does not consider that he has such a conflict. However he noted he was also a Reeces Road resident and he would therefore withdraw from the discussion and voting on this matter.

RECORDING DEVICE:

The Committee was advised that a recording device was in use for the purpose of accurately recording the minutes.

1. CORPORATE MATTERS

1.1 Notice of Motion – Revocation or Alteration of Resolution

Cr Malthus noted the Committee's decision made at its meeting on 12 April with respect to requesting a report on traffic safety for Reeces Road and said that prior to the resolution being implemented by officers there was concern expressed by some councillors with respect to what was requested. He noted that councillors received further advice as it was felt that more information would be needed before the resolution could be fully understood and supported. Cr Malthus commented that it was clear to him that some information was not available at the time the decision was made and the way the discussion progressed at the meeting it was clear the Committee did not have all the information required. He said as a result, he spoke to the Chief Executive Officer and moved to revoke the motion, in accordance with Standing Orders. The notice of motion was presented within the specified timelines and was signed by the required number of councillors.

Cr M Black commented that she felt rushed by the process at the 12 April meeting and did not have full understanding of all the relevant information, therefore she supported reconsidering this matter in the interests of making a good decision.

Cr R Black said he was willing to second the revocation motion as the original resolution is not clear and does not reflect what councillors discussed. He said the report requested for Reeces Road needs to be a comparative report with the Motunau Beach Road route, otherwise it is not of value.

Mayor Dalley said he was not happy to support the revocation unless the Committee resolved something constructive in its place. He said he had no clear understanding of what action the Council may take should it revoke the decision. Cr Malthus said that discussion would occur after consideration of the motion to revoke and he said the Committee now has better advice about how it can proceed regarding this matter.

THAT IN ACCORDANCE WITH STANDING ORDER 2.19.14, THE STRATEGY AND POLICY COMMITTEE REVOKES THE RESOLUTION AS DETAILED BELOW:

“Strategy & Policy Committee meeting of 12 April 2012 - Item 5.5: Council Response to Deputations on State Highway 1 Traffic Safety Concerns

THAT THE COUNCIL IS NOW CONCERNED ABOUT THE TRAFFIC SAFETY ISSUES OF USING THE MOTUNAU BEACH ROAD OPTION FOR ACCESS TO THE PROPOSED HURUNUI WIND FARM AND ASKS FOR A REPORT ON ACCESS VIA THE REECES ROAD ROUTE IDENTIFIED BY MERIDIAN.”

Malthus/R Black

CARRIED
(Mayor Dalley against)

Cr R Black noted that Murray Messervy had asked to make a deputation to the meeting today and asked the Chairperson why this was not granted. Cr Malthus said that Mr Messervy had already made his deputation on this matter and this meeting was now about the Council reconsidering its earlier decision. He said that any new, additional material from Mr Messervy could be tabled and he noted that an email from Mr Messervy highlighting some additional concerns had been circulated to councillors prior to the meeting.

Cr Malthus noted that as part of the agenda, an extract of the draft minutes of the 12 April 2012 Strategy and Policy Committee meeting were attached as background information. He said these were not being provided for formal confirmation but he invited comment from councillors on whether the draft minutes were an accurate reflection of the meeting.

Cr R Black said that on page 4, 5th paragraph, his comment was about it being an important issue was for the Glenmark community “and for traffic travelling through the district”.

Mayor Dalley said that on page 4, 4th paragraph, the last sentence should read “...traffic safety data was not referenced in the traffic report.”.

It was agreed that the Council Secretary would make these changes to the draft minutes for confirmation at the next Strategy and Policy Committee meeting.

Cr Malthus commented that the Committee now had the draft minutes and had received further information circulated by Mr Messervy and he asked the Committee how it would like to proceed in this matter, given the earlier decision to revoke the 12 April resolution.

Cr Davison commented that there were two matters here – a road safety issue and an application before the Environment Court. He said the experts have presented evidence on the proposal before the court and only Meridian, as applicant, can amend the proposal, as it has already had submissions made to it. He said if the applicant wants to make changes, these would have to be re-consulted on, to be fair to all affected parties. He said the key issue for the Council then is in listening to concerns expressed by constituents regarding road safety and consideration of how to treat those issues. He said it was a road safety issue raised and this needs to be addressed outside the consent application process. Cr Davison said that the Road Safety Coordinating Committee could be asked to look at this issue, as with any other traffic safety issue raised. Cr Davison commented that there are many submitter parties involved in the court process and should they wish to introduce the information regarding alternative access that is up to them, not the role of this Council. He said the Council is being drawn into something it should stand back from.

Cr Malthus said he was concerned about the requested report and it not being able to be used in the Environment Court, hence being a waste of resources. He noted advice received regarding the Court's position and councillors had now had time to consider fully the reports and evidence of the traffic experts in the case, to be in a better informed position.

Cr M Black said she agreed with the road safety issues raised but said the safety of traffic through the construction phase would be closely monitored and the best measures will be used during this phase. She said she had concern about getting another report that would not give assistance one way or another and yet would be a cost to the Council. Cr Davison said there would be a number of safety issues around getting the necessary equipment from Timaru to Centre Hill and the Council has a role to require transport safety of vehicles moving through the district.

Cr Malthus noted that the Construction Traffic Management Plan (CTMP) for the project, if consented, would address traffic safety concerns and the Council would be one of those stakeholders involved in the preparation of this. He said this would provide an opportunity for people involved to give feedback and address the safety issues identified.

Cr McKendry said she agreed with Cr Davison's comments and acknowledged that all councillors were concerned about safety. However she said she was confident there would be a lot of emphasis on traffic safety when the largest vehicles are moving through to the wind farm site, with many support vehicles and safety measures in place. She noted that similar safety issues cover the whole route from Timaru to Greta Valley and this will be carefully managed. Cr McKendry commented that if there are ongoing traffic safety issues with the areas identified by Mr Messervy then there might be options to improve this irrespective of the wind farm development.

Cr Cooper agreed that traffic management procedures would be stepped up for the construction phase and this addresses many of the concerns identified and he said he was happy this would be managed appropriately.

Cr Malthus commented on road safety with respect to the State Highway 1/Motunau Beach Road intersection and said his understanding was that there were four recorded accidents and all involving a single vehicle, three of which were loss of control in wet and icy conditions. He said he was not sure how this related to procedures for heavy and extended loads.

Mayor Dalley said his concern was for the whole section of road from Reeces Road to Motunau Beach Road and the traffic reports have not referred to this section, which includes the unsafe Omihi Saddle.

Cr R Black said he had no doubt there would be plenty of road management for the oversized trucks but there would be an estimated 71,000 vehicle movements for the project and only a small number would be escorted by traffic management support. He drew comparisons to money spent in the district on improving other intersections, notably in Hanmer Springs, where the crash history was minor compared to the four fatal accidents on the Omihi Saddle.

Cr Davison said that there is obviously a safety issue with the road at the Omihi Saddle and this therefore needs to be addressed through other means.

Cr R Black said that neither traffic expert involved in the court hearing considered the safety of Omihi Saddle, and Meridian looked at Reeces Road as an option but the Council expert did not look at it. He said the Council clearly expressed concern about safety issues regarding the proposed routes and yet is not doing anything now. Cr R Black said he seconded the above revocation motion as there was no point in doing a report on Reeces Road in isolation as it was likely to say simply that it is safe. He said the report needs to be a comparison of the two routes and the court may not accept the report but the Council needs to have that report done.

Cr Malthus noted the concerns with the Omihi Saddle and said that this should be covered in the CTMP as something that needs to be considered. He suggested that this CTMP should be sufficient to ensure that the Council and local community have input with respect to safety.

Cr Davison agreed and said his understanding was that the Council would be fully engaged in the CTMP, to the satisfaction of the Council, regarding safety of the route. At that point the Council may ask for further advice if it considers it necessary. He said if the project proceeds, road safety and the CTMP will be an important part of the consent.

Mayor Dalley said that all large projects have Traffic Management Plans but what confidence the Council has in the effectiveness of such plans is another issue. He said he had some concerns about the traffic reports prepared, for example, the coverage of passing bays along the route does not specifically address those in the Hurunui section, including the dangerous slow-vehicle bay at Omihi Saddle. Mayor Dalley said that the Meridian traffic expert gave consideration to the relative merits of Reeces Road as an alternative access but the Council's expert did not give this route due consideration or analysis on the basis that Meridian had rejected it. He said this was not satisfactory.

Cr Davison discussed the Environment Court process and noted that the Council has taken a neutral position and it is not its role to challenge the evidence of experts, as the courts will do this. He said the court and other submitters have the opportunity to consider the voracity of experts and Council needs to be cautious about interfering.

Mayor Dalley acknowledged this but asked how the Council can fulfil its role in looking after community interests in safety. He said the Council attempted an answer at the last meeting and although it may not have been the right approach, the Council still did not have a clear way forward on behalf of its community in this matter of traffic safety.

Cr R Black noted that at the last meeting the Council deferred a decision on what it would do with the requested report and there was nothing to stop the Council from still doing a report on the comparative safety of the two routes as discussed. He said a big piece of information is missing in this story and that is a comparison report on the two potential routes. He said he strongly advocates for the Council to seek a report on the safety aspects on comparative basis of the two routes for the proposed wind farm.

Cr McKendry said her preference was for the Council to let the consent process run its course and for the Council to assert its position on traffic safety through the CTMP. She said the Council cannot justify spending money on a traffic report that was unlikely to be used in the court hearing. She said the Council is being financially prudent and cutting costs wherever possible and she was not prepared to spend money for potentially no result.

Cr Cooper noted that the Council has already provided funding of \$50,000 to the Glenmark community opposing the wind farm and he believed that covered much of the Council's obligations. Cr R Black said the \$50,000 was a fraction of the costs the local community has to meet and this does not absolve the Council of responsibility for traffic safety. Cr Davison said the money was a contribution and it was up to the Glenmark community group to set priorities. He said if the traffic safety issue was not the most important aspect to them, then that is their decision. Cr R Black said that the Glenmark community group did prioritise and their greatest concerns were health, noise and landscape. They were not aware until recently that Reeces Road was even considered as an alternative option for access.

Cr Malthus asked councillors for a way forward on this matter. He noted that the revocation decision was on the basis of additional information received and in the absence of any further resolution, the Council would be relying on its role in the CMTP as a way of addressing the road safety issues discussed. Mayor Dalley commented that the CTMP would be only in relation to the Motunau Beach Road route, including State Highway 1 and would not give an opportunity to suggest an alternative, safer route.

Moved Cr R Black, seconded Mayor Dalley, the following motion:

That the Committee request that Rhys Chesterman prepare a report comparing purely from a safety perspective for the community and travelling public, the two potential access routes for the proposed Hurunui Wind Farm (Reeces Road and Motunau Beach Road) for the purposes of the Council.

The motion was declared LOST, 2:5 on a show of hands.

The meeting ended at 2.15pm.

		Strategy & Policy Committee	Action Sheet		17-May-12
No.	Date	Matters to be actioned	Item No. Recorded in Minutes	Action By	Action
1	12-Apr-12	The Emergency Management Officer was asked to give a presentation to the Strategy and Policy Committee to explain the rural fire structure in the district.	Minutes - Matters Arising	MASP	

**KNOWN STRATEGY AND POLICY COMMITTEE FORWARD PROGRAMME
(EXCLUDING PUBLIC EXCLUDED)**

Meeting Date	Report/Other	Responsibility
14 June	Financial Report	MFS
	Libraries Update	MCCS
	Roading & Utilities Update	MRU
	Biodiversity Update	MES
	District Plan Review Update	MES
12 July	Financial Report	MFS
	Community Development Update	MCCS
16 August	Quarterly Report	MFS
13 September	Financial Report	MFS
11 October	Financial Report	MFS
15 November	Quarterly Report	MFS
13 December	Financial Report	MFS

Acronym Key:

CEO – Chief Executive Officer

MASP – Manager Amenities & Special Projects

MCCS – Manager Community & Corporate Services

MES – Manager Environmental Services

MFS – Manager Financial Services

MRU – Manager Rooding & Utilities

CS – Council Secretary

SWM – Solid Waste Manager



Meeting Date:

17 May 2012

REPORT TO: Strategy and Policy Committee

SUBJECT: Quarterly Report to March 2012

REPORT BY: Manager Financial Services

A handwritten signature in black ink, appearing to read 'J. Beck', written in a cursive style.

Signature: Author
Jason Beck

Summary Report

This report provides the Council's performance for the nine months of the current financial year, being from 1 July 2011 to 31 March 2012. The performance measures in this document are those developed for the Hurunui Long Term Community Plan 2009 – 2019 and pertain to the 2011/2012 year (as shown in the current Annual Plan). The purpose of the quarterly report is to track the Council's performance during the course of the year.

Recommendation

THAT THE QUARTERLY REPORT FOR THE NINE MONTHS TO 31 MARCH 2012 BE RECEIVED.

BACKGROUND

On a quarterly basis, officers provide information on the performance measures listed in the Annual Plan for that year to show where we are in relation to those measures. These performance measures originate from the Hurunui Long Term Community Plan 2009 - 2019.

REPORT SUMMARY

From a financial point of view, the Council has recorded a surplus of \$141,208 for the first nine months of the financial year. This is \$136,964 lower than the budgeted deficit of \$4,244 for the period.

Overall, operating revenue sits at \$27.4 million, which is \$170,732 lower than budget. The key variance is in Utilities, where NZTA funding is down on budget due in line with the lower level of subsidies operating and capital expenditure incurred during the period. As has been the case since the implementation of the 2009-2019 LTCCP, the level of Development Contributions is consistently lower than what was set in the budget. The budgets for Development Contributions in the Long Term Plan have been moderated. In addition, the revenue derived from the Hanmer Springs Thermal Pools and Spa is down on budget by \$156,827.

Operating expenditure for the period sits at \$27.5 million, \$33,769 lower than the amount budgeted. Of the variances, there is the full impact of the increase in the Insurance Premiums, which has affected all activities. In addition, the Council agreed to fund \$50,000 towards the Glenmark Community Against Windfarms group which was not budgeted for. This overrun is offset by the fact that only a limited amount of the Contestable Funding for Reserves (\$100,000 for the current year and \$80,000 carried over from last year) has been spent to date.

Due to completion of the Long Term Plan and the absence of the Finance Manager, the review of the allocation of wage costs is only partially completed.

Overall the wages costs are as follows:

	Actual	Budget	Variance
Council	3,819,905	3,903,627	(83,722)
HSTP&S	2,777,716	2,652,424	125,292
Total	6,597,621	6,556,051	41,470

For Council operations, the employment costs is lower than budget by \$83,722, however some activities show an overspend and others an underspend compared to budget.

Capital expenditure sits at \$4.5 million for the nine months, which is \$1,195,942 lower than was budgeted to be spent for the period. Particular areas where the budget is underspent to date is in Stormwater and Water Supplies, but also in relation to Footpath work at various townships and Capital for Emergency Management. This underspend is offset by costs relating to the Amberley Domain Pavilion, which was approved after the Annual Plan was confirmed and further capital costs on the Amberley Sewer.

It was requested at the last Strategy & Policy Committee meeting that staff provide details of which communities have unspent funds in this financial year and progress on the projects related to those funds. The analysis will be prepared and circulated prior to the meeting.

The Quarterly Report is circulated as a separate document. (Copies of the Quarterly Report can be requested from the Council Secretary on 03 314 0030.)



HURUNUI
District Council

Meeting Date:

17 May 2012

REPORT TO: Strategy & Policy Committee

SUBJECT: Rate Arrears Report to 31 March 2012

REPORT BY: Manager Financial Services

A handwritten signature in black ink, appearing to read 'J. Beck'.

Signature: Author
Jason Beck

Summary Report

Attached is the rates arrears report as at 31 March 2012. The report makes direct comparison to the rates arrears at the same point last year. It shows that a total of \$239,227 is owing in rates at the end of March 2012, which is \$21,589 up on the same point from last year.

Recommendation

THAT THE REPORT BE RECEIVED.

HURUNUI DISTRICT COUNCIL RATES ARREARS REPORT AS AT 31 MARCH 2012
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	31 March 2012	31 March 2011
2008/2009 Rates due <i>(2007/2008)</i>	238.60	-
2009/2010 Rates due <i>(2008/2009)</i>	7,679.95	238.60
2010/2011 Rates due <i>(2009/2010)</i>	30,641.87	17,980.46
2011/2012 1st and 2nd Instalments <i>(2010/2011 1st & 2nd)</i>	73,519.31	56,487.31
2011/2012 3rd instalment <i>(2010/2011 3rd)</i>	103,794.25	113,505.98
Penalties due	23,353.30	29,425.64
Total Rates Owing	239,227.28	217,637.99
Less Rates Paid in Advance	- 269,092.00	- 269,784.05
Balance of Rates Control Account as at 31 March 2012 (2011)	<u>(29,864.72)</u>	<u>(52,146.06)</u>

HURUNUI DISTRICT COUNCIL NUMBER OF PROPERTIES WITH RATES ARREARS AS AT 31 MARCH 2012

	31 March 2012	31 March 2011
<u>2008/2009 (2007/2008)</u>		
Properties owing greater than \$1,000	-	-
Properties owing between \$500 and \$1,000	-	-
Properties owing between \$100 and \$500	1	-
Properties owing between \$10 and \$100	1	-
Properties owing less than \$10	-	-
Total Properties owing Arrears from 2008/2009 (2007/2008)	<u>2</u>	<u>-</u>
<u>2009/2010 (2008/2009)</u>		
Properties owing greater than \$1,000	4	-
Properties owing between \$500 and \$1,000	-	-
Properties owing between \$100 and \$500	6	1
Properties owing between \$10 and \$100	3	1
Properties owing less than \$10	-	-
Total Properties owing Arrears from 2009/2010 (2008/2009)	<u>13</u>	<u>2</u>
<u>2010/2011 (2009/2010)</u>		
Properties owing greater than \$1,000	10	6
Properties owing between \$500 and \$1,000	14	5
Properties owing between \$100 and \$500	13	19
Properties owing between \$10 and \$100	8	7
Properties owing less than \$10	3	-
Total Properties owing Arrears from 2010/2011 (2009/2010)	<u>48</u>	<u>37</u>
<u>2011/2012 - 1st & 2nd Instalments (2010/2011)</u>		
Properties owing greater than \$1,000	12	4
Properties owing between \$500 and \$1,000	52	41
Properties owing between \$100 and \$500	70	75
Properties owing between \$10 and \$100	24	17
Properties owing less than \$10	6	6
Total Properties owing Arrears from 2011/2012 - 1 & 2 (2010/2011)	<u>164</u>	<u>143</u>
<u>2011/2012 - 3rd Instalment (2010/2011)</u>		
Properties owing greater than \$1,000	7	4
Properties owing between \$500 and \$1,000	24	25
Properties owing between \$100 and \$500	245	317
Properties owing between \$10 and \$100	287	119
Properties owing less than \$10	709	123
Total Properties owing Arrears from 2011/2012 - 3 (2010/2011)	<u>1,272</u>	<u>588</u>
<u>2011/2012 Paid in Advance (2010/2011)</u>		
Properties paid greater than \$1,000 in advance	7	27
Properties paid between \$500 and \$1,000 in advance	63	57
Properties paid between \$100 and \$500 in advance	698	693
Properties paid between \$10 and \$100 in advance	435	685
Properties paid less than \$10 in advance	256	738
Total Properties Paid in Advance	<u>1,459</u>	<u>2,200</u>

HURUNUI DISTRICT COUNCIL COLLECTION OF ARREARS SINCE 1 JULY 2011 AS AT 31 MARCH 2012

2008/2009

Amount owing as at 1 July 2011	242.59	
Amount collected since 1 July 2011	3.99	
Amount Outstanding as at 31 March 2012		238.60

2009/2010

Amount owing as at 1 July 2011	12,914.43	
Amount collected since 1 July 2011	5,234.48	
Amount Outstanding as at 31 March 2012		7,679.95

2010/2011

Amount owing as at 1 July 2011	172,130.76	
Amount collected since 1 July 2011	141,488.89	
Amount Outstanding as at 31 March 2012		30,641.87
		38,560.42

Total

Amount owing as at 1 July 2011	185,287.78	
Amount collected since 1 July 2011	146,727.36	
Amount Outstanding as at 31 March 2012		38,560.42



HURUNUI
District Council

Meeting Date:

17 May 2012

REPORT TO: Strategy and Policy Committee

SUBJECT: Youth in Local Government Conference Report

REPORT BY: Hurunui Youth Programme Co-ordinator

Signature: Author
Samantha Mould

Manager
Naomi Woodham

Summary Report

The Youth in Local Government Conference was held in Invercargill from 18 - 20 April. Council representatives were Sam Mould, Cr Gary Cooper and Youth Councillors Caroline Hope and Michael Peach.

Recommendation

THAT THE INFORMATION BE RECEIVED.

INFORMATION REPORT

The Youth in Local Government Conference was held in Invercargill from 18 - 20 April during some very lovely autumn weather. It was a great conference and all four of us learnt a lot, networked and had a great experience.

The conference had three keynote speakers the first covered changing demographics in population and what this means for future planning. The second keynote speaker covered precognitive communication which helped us to understand how to communicate better with people. The third keynote speaker talked about the Tuia leadership development programme and the concept underpinning this which can be summed up in two questions: “what were you put on this earth to do” and “what are you currently doing now to achieve this?”

It's great that the Hurunui is involved in the Tuia - Rangatahi Leadership Programme, which is only its second year. Some of the young people from this programme presented at the conference, and they were incredibly inspiring and showed us that Tuia is working and provides an amazing opportunity for young people and councils around the country.

There were also a number of workshops held over the two days, and between us we attended:

- Youth Leadership and Decision Making Training
- The Life of a Youth Council Coordinator (Hart's Ladder Model)
- Applying the principles of Youth Development
- Youth Voices in Submission Presenting
- Changing Times, Changing trends
- Youth Subcommittees – Sure to Rise
- Youth Voices in Media Engagement
- Council- Are you on Board
- The Power of Communication
- Running successful events for young people
- How to run an effective consultation

The workshops were very informative, interactive and a great forum to discuss ideas and network.

As one of the newest youth councils at conference it was encouraging to see that we are definitely on the right track. The development of Youth Volunteer Awards that the Youth Council is currently working on to establish this year is another step in the right direction and is a similar initiative to what other youth councils do.

Some ideas we took away for our Youth Council

- It's important to have a Youth Council Coordinator who is also a Youth Worker as they need to be able to relate and work with the young people.
- A supportive Council is key to the success of Youth Councils.
- Positive Youth Development is essential for young people and adults to work together. *The Hart's Ladder Model* could be useful in achieving this.

- The most successful youth councils are given financial backing from their council. The most extreme example is the Rotorua Youth Council who won the Youth Space Award for doing up four parks; they had received a \$600,000 budget from their council to do this project.
- *Get Dotted - Precognitive Communication* would be a great tool not only for the Youth Council, but also Council and Council Staff.

Finally, the awards dinner was a great evening for us all, and winning Highly Commended in the Youth Leadership section capped off a great conference. It recognises the impact the Hurunui Youth Programme has on the young people and the scope it covers for a rural district.

The conference was a huge benefit to myself, to Cr Cooper, Caroline Hope and Michael Peach. It was well worthwhile and the best networking and informative opportunity I have had since I have been the youth programme coordinator.

I found the Youth in Local Government Leadership Conference in Invercargill such an awesome experience. What I got out of it is priceless. For only a three day long conference, it was full of valuable life lessons that I found very beneficial. Some aspects of the conference would have left people from all ages with insightful food for thought.

The conference and its organisation were faultless and the accommodation and delicious food could not have been better. The Southern hospitality was to a very high standard, it became a great advertisement for the province. They catered for all ages very well, and created an open relaxed environment. The comfortable vibe caused ease for meeting new people and building quality friendships and contacts from all over New Zealand. In particular I found it interesting to meet so different people from such varied walks of life. Also to see that all these people wanted to make a difference in their community was inspiring.

In terms of the keynote speakers and workshops, they were rich with content and valuable information to take away. Possibly the main point I came away with was that New Zealand's future is going to change and this will be influenced by local and global population change. Ensuring that a positive future is ahead lies in the hands of the youth today. We were convinced by Marcus Akuhata-Brown that we are a special generation.

I have come away motivated and full of ideas to bring back to the Hurunui District. It would be exciting to see another group from Hurunui attend the next conference, as it was absolutely worthwhile! Thank you very much for funding for this opportunity to attend the conference.



HURUNUI
District Council

Meeting Date:

17 May 2012

REPORT TO: Strategy and Policy Committee

SUBJECT: Environmental Services Team Work Plan

REPORT BY: Manager Environmental Services

J - Batchelor

Signature:

Author
Judith Batchelor

Manager

Summary Report

Attached for the Committee's information is the current work plan for the Environmental Services team with the timing of individual projects.

Recommendation

THAT THE INFORMATION BE RECEIVED.

**Environmental Services Project Planning
Updated May 2012**

Project	Timing	Lead Officers
RMA Advocacy		
NES plantation forestry Council submission	Awaiting central government decision	Jan Weaver
NPS biodiversity	Awaiting central government decision	Rachel McClung/Judith Batchelor
Proposed new Land and Water Plan to replace NRRP	Draft plan consultation with Council officers	
Proposed Regional Coastal Plan	Awaiting Ecan to start project	Rebecca Holden
General Policy Work		
Waipara River Strategy	ongoing	Helga Rigg
Queen Mary reporting to the Crown		Bruce Yates Jan Weaver
District Reserve Management Plan Review	Report to Council Plan to be notified Jun2012	Rebecca Holden
Hurunui Lakes access	ongoing	Jan Weaver
District Plan review	Update report S& P June2012	Rachel McClung
Freedom Camping bylaw	To be reviewed by October 2012	
Gambling Policy review	To be reviewed by October 2012	
Liquor Licensing Policy review	review under new Liquor Act – mid 2012	
Hurunui Waiau zone committee request for report on how Hurunui DC is implementing the ZIP.	To be allocated	Rachel McClung
Biodiversity		
Local Biodiversity Strategy Implementation	Neville Parminter Biodiversity field advisor	Neville

Project	Timing	Lead Officers
programme Partner project Greening Waipara	appointed	Parminter
SNA review	2 nd group of properties selected and to be contacted	Neville Parminter
Monitoring programme to track biodiversity health of District		Neville Parminter
Minimoto Lagoon enhancement	further discussion required with Council utility staff about extending planting on Council land	Neville Parminter
Conical Hill Reserve	Draft work programme prepared for approval HSCB 21/05/12	Jan Weaver
Engagement with community, school and landcare groups	Contact established	Neville Parminter
Plan Changes		
PC21 Waipara Oaks hearing panel appointed	Hearing adjourned for further information in relation to servicing	Helga Rigg
PC30 Queen Mary Hospital Historic Reserve	1 submission received, request for further submissions to be notified	Liz White and Andrew MacLennan
PC33 draft private plan change Rezoning in Hanmer Springs		
PC34 SNA redefinition of existing SNA areas – trial group		Andrew MacLennan
Resource consents		
Mt Cass Windfarm - Mainpower	Appeal for costs paid	Helga Rigg
Hurunui Wind – Meridian	Directly referred to Environment Court	Helga Rigg
Alpine Apartments	Hearing held awaiting hearing panel decision	Liz White



HURUNUI
District Council

Meeting Date:

17 May 2012

REPORT TO: Strategy and Policy Committee

SUBJECT: Ingenium 2012 Conference - Councillor Attendance

REPORT BY: Manager Roding and Utilities

Signature:

Author
David Edge

Manager

Summary Report

The Ingenium 2012 Conference is to be held at Rotorua from Thursday 21 June to Saturday 23 June. The INGENIUM Conference is the peak annual infrastructure conference held in New Zealand, and attracts an audience from across the infrastructure sector, with strong representation from Local Government, Central Government, Consultants, Contractors and Suppliers. The core theme of the conference is "Rebuilding the Dream". The aim of the Conference is to promote best practice in asset management and engineering for infrastructure.

Recent events in New Zealand and overseas have highlighted the need to future-proof our communities, and so the focus of the 2012 Conference will be on recovery. Issues such as the global financial crisis and constraints on local government engineering will also be topically addressed.

There are a diverse range of international and New Zealand speakers and presenters to talk about a wide range of pertinent and relevant topics specifically covering 'Water supply, Water and Wastewater'; 'Transportation'; 'Asset Management'; 'Strategic Planning', and 'Procurement', including for technical tours through Friday afternoon.

Recommendation

THAT THE COMMITTEE DECIDES WHICH COUNCILLOR(S), IF ANY, SHOULD ATTEND THE INGENIUM 2012 CONFERENCE IN ROTORUA IN JUNE 2012 AND APPROVE THE ATTENDANCE AND COSTS OF THAT/THOSE COUNCILLOR(S).

BACKGROUND

The Ingenium 2012 Conference is to be held in Rotorua from Thursday 21 June to Saturday 23 June 2012.

The key conference topics (papers and presentations) are:

Water Supply, Water and Wastewater - Future proofing Stormwater infrastructure; The strategic planning approach of the central Auckland stormwater initiative; The importance of water loss; Reducing risk and saving millions on Dunedin's critical raw water supply; Construction solutions for deep manholes and chambers on sewer and Stormwater pipelines; Odour control in sewer reticulation systems; A day in the life of an earthquake sewer recovery operation; Keeping it clean – chlorination of Christchurch city's water supply after the earthquake; Seismic performance of Christchurch oxidation pond bunds; An innovative approach to flood hazard mapping in Hamilton; Christchurch earthquake damage to buried pipelines.

Transportation

Application of performance data to design of asphalt pavements; Road and rail tunnel fire life safety for the AMETI Project; SH20 Manukau Extension; The Panmure-Pakuranga Busway: future-proofing Auckland's transport infrastructure; Telling an effective story – having a complete understanding of current network condition performance; Knowing the risk envelope – an enhanced understanding of the health of road networks; Evaluation of design live loads for utility structures in New Zealand roads; Pavement resilience during seismic events; Lessons from liquefaction in the Canterbury earthquake for enhancing the resilience of the built environment; Plan – Recover – and Plan Again; Flood damage repairs: short term fix, medium term headache or long term liability?

Asset Management

Catching it at the top of the cliff: What can local government learn from the insurance experience in Canterbury; LA PP cover for councils' below ground services – the Canterbury earthquake experience; How would you stand up? A facility management response to the Canterbury earthquake; The climate change and urban impacts toolbox; Acceptable and affordable flood management for Motueka community; Funding austerity – What does it mean? What do we do?; Evaluation of design live loads for utility structures in New Zealand roads; Pavement resilience during seismic events; Lessons from liquefaction in the Canterbury earthquake for enhancing the resilience of the built environment.

Strategic Planning

Collaborative approaches with Tangata Whenua and other stakeholders to wastewater scheme consenting; Securing long term municipal water supply consents; A practical approach to forecasting district growth demand and supply; Spatial planning – a new way forward for New Zealand or a leopard with different spots?; Young professionals – the answer to the disaster recovery workforce dilemma; Water and wastewater strategic review for Horowhenua District Council; Rebuilding resilience through community; Stronger Christchurch: helping displaced persons obtain needed skills; The value of waste water treatment in lake restoration: the Rotorua lake restoration programme as a case study; Environmental prosecutions.

Procurement

Developing sound procurement decisions for the Rotorua membrane bio reactor; Contracting using an ECI model in a small rural community; Economic plan: prioritising long term investment in road infrastructure; Innovation partnerships; Value for money starts with clever buying; A collaborative solution for extended pavement life; Big wins from little things – How small changes to procurement processes can reap significant advantages; Designing and delivering high performance outcomes on major infrastructure projects; Sharing for success – How the SCIRT delivery model enables knowledge sharing and idea creation; Auckland motorway alliance – delivering on the value proposition.

Technical Tours

Tour 1:- From hot water to cool lighting using geothermal power. Might River Power constructed the 100 MW geothermal power station at Kawerau in August 2008 at a cost of \$300 million. This significantly increased generation capacity in the Eastern Bay of Plenty, meeting about one-third of residential and industrial demand in the region.

Tour 2:- Lake Water quality. A pilot plant facility has been constructed at the Rotorua wastewater treatment plant as part of the Waste to Gold Project to make better use of oxidation pond sludge waste.

Tour 3:- Whakarewarewa Forrest contains the Hemo and Waipa Springs. Hemo Springs was once used as the water supply for Rotorua City and is now the main water supply for the Red Stag Timber Mill. Waipa Spring still provides water to the eastern parts of Rotorua City. In 1991, a Land Based Effluent Disposal System was established for Rotorua City. The Spray Irrigation System extends over approximately 400 ha within Whakarewarewa Forest and includes a pumped system from the Wastewater Treatment Plant to storage ponds within the forest and feed the spray irrigation system.

Tour 4:- Transport; witness the outcome of a coordinated effort between Tauranga City Council (TCC), Western Bay of Plenty Council (WBoPDC), Transit NZ, EBoP and the transport group (Access) (the recently completed road link passing through the "Lakes" development, the inner city toll road, and the recently completed harbour link, second harbour crossing and the Tauranga Eastern Link)

In the past, the chairman of the Works and Services Committee (now the Strategy and Policy Committee) has attended this conference. The conference provided an opportunity for the Councillor to meet other Councillors of similar sized councils, thus networking and discussing issues that were common between the districts. This opportunity also provided the Councillor first-hand access to various engineering suppliers, consultant representatives and contractors to hear about current best practices and prospects prevailing around the country

The Councillor that attended the conference in 2008 and 2009 found considerable benefit in doing so.

OPTIONS CONSIDERED

Do Nothing

The Committee would not send any members to the conference.

1st Option – Approve 1 councillor to attend the conference

If one member was approved to go to conference, then there would be benefit to the Council in that member networking with other councillors and then returning to share experiences gained. Attendance at the conference also provides an opportunity to see best practice examples and bring ideas for improvement back to the Council for consideration. This option is within the Councillor's conference budget (as at 8 May 2012).

2nd Option – Approve two councillors to attend the conference

The benefits to Council would be the same as in Option 1 above, but with two councillors directly benefiting from the attendance. This option is within the Councillor's conferences budget (as at 8 May 2012).

3rd Option – Approve more than two councillors to attend the conference

The benefits to Council would be the same as in Options 1 and 2 above, but with more councillors directly benefiting from the attendance. However, this option is not within the Councillor's conferences budget and would need to be funded through overspending the current budget or using money from a different budget pool (training budget – see financial considerations below).

POLICY AND PLAN CONSIDERATIONS

There are no policy or plan considerations that are relevant.

SIGNIFICANCE

The recommendation is not deemed significant.

MĀORI IMPLICATIONS

There are no implications for Māori.

FINANCIAL CONSIDERATIONS

The budget for councillor conferences is set at \$8,424 for this financial year. To date (as of 8 May 2012) \$3932 of the budget has been spent, with \$4,492 remaining.

The estimated cost of sending one Councillor to the conference would be \$2,430, comprising:

Conference fee	\$1,395
Accommodation estimated (up to 4 nights)	\$580
Travel estimated (flights)	\$390
Taxi (from and to Rotorua airport)	\$65
Meals (breakfast, lunch and dinner)	Incl.
Totals:	\$2,430

An alternative travel option is to fly to Auckland and then drive (hired vehicle) to the conference. This is not the most economical option if cheap flight tickets remain available into Rotorua Airport. However, if this changes, then the Auckland option may become an economically viable secondary consideration.

It should be noted that there is a separate Councillor Training budget of \$3,686, of which \$2,696 remains unspent to date. If this conference is perceived of any training benefit and value, then this budget could be accessed for funding apportionment, thus financially assisting more than two Councillors to attend this conference.

CONCLUSION

After considering all issues, options and the known views of those affected, as well as giving consideration to the level of significance and the legal and financial implications, the recommendation of this report is

THAT THE COMMITTEE DECIDES WHICH COUNCILLOR(S), IF ANY, SHOULD ATTEND THE INGENIUM 2012 CONFERENCE IN ROTORUA IN JUNE 2012 AND APPROVE THE ATTENDANCE AND COSTS OF THAT/THOSE COUNCILLOR(S).

COMMUNITY OUTCOME(S)

Recommendation will not directly contribute toward any outcome

APPENDIX 1

Conference brochure.



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ENGINEERS FOR PUBLIC ASSETS



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Programme

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The following programme is current as at 26 April 2012, however is subject to change.

Please note the earlier start time of 0830 on Thursday.

The abstracts can be viewed by [clicking here](#). Please reference papers to schedule below.

Thursday 21 June	
7.45am	Breakfast and Registration
8.30am	Powhiri and Welcome
9.00am	Keynote: Roger Sutton Rebuilding & Restructuring of Christchurch
10.00 am	WAUGH Morning Tea
10.30am	Keynote: Brendan Nelson Queensland Reconstruction Authority
11.35 am	Technical Sessions
	Water Supply, Water & Wastewater Future proofing Stormwater infrastructure. <i>Jeff Cuthbertson, Tasman District Council & Denis O'Brien, MWH 1.14</i> The strategic planning approach of the central auckland stormwater initiative. <i>Brian Sharman, Auckland Council & Xeno Captain, AECOM 1.15</i>
	Transport Application of performance data to design of asphalt pavements. <i>Daniel Crichton & John Vercoe, Downer 2.1</i> Road and rail tunnel fire life safety for the AMETI Project. <i>Ed Claridge, Beca 2.8</i>
	Asset Management Catching it at the top of the cliff: What can local government learn from the insurance experience in Canterbury. <i>Jill Harrison, MWH 3.9</i> LAPP cover for councils' below ground services – the Canterbury earthquake experience. <i>Richard Kirby, Richard Kirby Consulting Ltd 1.2</i>

	<p>Strategic Planning Collaborative approaches with Tangata Whenua and other stakeholders to wastewater scheme consenting. <i>Jim Bradley, MWH and Buddy Mikaere, Buddy Mikaere & Associates 1.18</i> Securing long term municipal water supply consents. <i>Paula Hunter, MWH 4.5</i></p>
	<p>Procurement Developing sound procurement decisions for the Rotorua membrane bio reactor. <i>Greg Manzano Hydrus Engineering Consultants 6.2</i> Contracting using an ECI model in a small rural community. <i>John Rowarth, Infrastructure Services 1.1</i></p>
12.40 pm	GOOD EARTH MATTERS Lunch
1.30 pm	Hynds Technical Papers
3.10pm	Keynote: Kingi Biddle
3.25pm	Hynds Announcement of winning papers
3.30 pm	Afternoon Tea
4.00 pm	INGENIUM Excellence Awards - Part A
4.10 pm	Technical Sessions
	<p>Water Supply, Water & Wastewater The importance of water loss. <i>Richard Taylor, TCEC 1.19</i> Reducing risk and saving millions on Dunedin's critical raw water supply. <i>Tracey Willmott, Dunedin City Council and Roger Oakley, MWH 1.5</i></p>
	<p>Transport SH20 Manukau Extension. <i>Tim Watterson, Sinclair Knight Merz & Steven Knowles, Leighton Contractors 2.5</i> The Panmure-Pakuranga Busway: future-proofing Auckland's transport infrastructure. <i>Phil Harrison & Dan Ross, Opus 2.3</i></p>
	<p>Asset Management How would you stand up? A facility management response to the Canterbury earthquake. <i>Steven Pearce & Corinne Marsh, City Care 3.3</i> The climate change and urban impacts toolbox. <i>Dr Andrew Tait, NIWA</i></p>
	<p>Strategic Planning A practical approach to forecasting district growth demand and supply. <i>Richard Lester, Tasman DC 3.6</i> Spatial planning – a new way forward for new zealand or a leopard with different spots? <i>Renee Murphy, Opus 4.2</i></p>
	<p>Procurement & Investment Economic plan: prioritising long term investment in road infrastructure. <i>Andrew Maughan, MWH 3.5</i> Innovation partnerships. <i>Dr Rob Fearon, IPWEAQ (New paper)</i></p>
5.10 pm	INGENIUM AGM
6.00 pm	Hynds Happy Hour
7.00 pm	Welcome Function. It's in the Hat with Downer
Friday 22 June	
6.30 am	Morning Fun run / walk
8.00 am	Breakfast
9.00am	INGENIUM Excellence Awards - Part B
9.15 am	Keynote: Graham Sanson Excellence in Local Government: What Could it Mean for Engineers?
10.15 am	Morning Tea

10.45 am	Technical Sessions
	Water Supply, Water & Wastewater Odour control in sewer reticulation systems. <i>Carla Dillon (International)</i> Construction solutions for deep manholes and chambers on sewer and Stormwater pipelines. <i>Matt Findlay, Brian Perry Civil 1.11</i>
	Transport Telling an effective story – having a complete understanding of current network condition performance. <i>Dr Theuns Henning, The University of Auckland 3.4</i> Knowing the risk envelope – an enhanced understanding of the health of road networks. <i>Megan Schlotjes, The University of Auckland 3.8</i>
	Asset Management Acceptable and affordable flood management for Motueka community. <i>Ray Firth, MWH 3.7</i> Funding austerity – What does it mean? What do we do? <i>Dave Palmer, MWH 3.11</i>
	Strategic Planning Young professionals – the answer to the disaster recovery workforce dilemma. <i>Claire Perkins, MWH 1.10</i> Water and wastewater strategic review for Horowhenua District Council. <i>Rob Green, GHD and Erin Ganley, Horowhenua District Council 4.4</i>
	Procurement Value for money starts with clever buying. <i>Caroline Boot, Plan A 6.3</i> A collaborative solution for extended pavement life. <i>Veenay Rambishewar, Auckland Transport, John Vercoe and John Starr Downer 3.13</i>
11.45am	Lunch
12.45pm	Technical Tours depart after lunch * Energize the Dream (Geothermal power) * Pedal the Dream (Mountainbiking - for all abilities) * Dare to Dream (Water & Wastewater) * Linking the Dreams (Transport)
7.00 pm	Evening Function. Something Silver with HEB
Saturday 23 June	
6.30am	Morning Fun run / walk
8.00 am	Breakfast
9.00 am	IPWEAQ Best Paper Winner. The Balance Act: A Student Engineer in Outback Queensland - <i>Stevan Moller, Longreach Regional Council</i>
9.20 am	IPWEA President
9.50 am	APWA President
10.05 am	AECOM Awards 2012 Awards 2011 Young Leaders Award report. <i>Kevin Wood</i> 2011 International Study Award report. <i>Vaughan McEwen</i>
10.30am	Morning Tea
11.00am	Technical Sessions
	Water Supply, Water & Wastewater A day in the life of an earthquake sewer recovery operation. <i>Bill Noell, Pattle Delamore & Partners Ltd & Rob Meek, Christchurch CC 1.13</i> Keeping it clean – chlorination of Christchurch city's water supply after the earthquake. <i>Franz Resl, City Care 1.4</i> Seismic performance of Christchurch oxidation pond bunds. <i>Mark Christianson, Christchurch CC 1.17</i>
	Transport School zone road safety. <i>Kevin Chang (International)</i>

	Delivering sustainable streets, challenges and opportunities in a brownfields redevelopment site. <i>Suman Khareedi, Sue Evans & Henry Crothers, Opus 2.11</i> The road to the Rugby World Cup in Dunedin. <i>Graeme Hamilton and Evan Matheson, Dunedin City Council 2.9</i>
	Asset Management Evaluation of design live loads for utility structures in New Zealand roads. <i>Husham Issa Al-Saleem, Humes Pipeline Systems 2.2</i> Pavement resilience during seismic events. <i>Bryan Pidwebesky, Fulton Hogan 3.12</i> Lessons from liquefaction in the Canterbury earthquake for enhancing the resilience of the built environment. <i>P Brabhakaran, Opus 3.16</i>
	Strategic Planning Rebuilding resilience through community. <i>Clynt Ringrose, GHD 4.7</i> San Francisco to Christchurch and beyond – observations in disaster recovery. <i>Glen Hughes, Opus 4.1</i> Stronger Christchurch: helping displaced persons obtain needed skills. <i>Don Wright & Debbie Steven, Downer 1.12</i>
	Procurement Big wins from little things – How small changes to procurement processes can reap significant advantages. <i>Duncan Halliwell & Sarah-Lee Stead, Kensington Swan 6.1</i> Designing and delivering high performance outcomes on major infrastructure projects. <i>Kym Williams, BRS 4.8</i> Teambuilding – A journey worth making. <i>Carol Greensmith, AECOM 2.6</i>
12.40 pm	Lunch
1.30 pm	Technical Sessions
	Water Supply, Water & Wastewater An innovative approach to flood hazard mapping in Hamilton City. <i>Emily Botje, Hamilton City Council & Shaun Jones, AECOM 1.16</i> Christchurch earthquake damage to buried pipelines. <i>John Black, Opus 1.6</i>
	Transport Plan – Recover – and Plan Again. <i>Peter Thomson, Tasman DC & Geoff Ward, MWH 2.4</i> Flood damage repairs: short term fix, medium term headache or long term liability? <i>Luke McCarthy, GHD 2.10</i>
	Asset Management Asset management in central government. <i>David Jeffrey, GHD & Kerry Hollingsworth, Treasury 3.14</i> Infrastructure recovery following the Canterbury earthquake. <i>Gerard Cleary, Waimakariri DC 3.1</i>
	Strategic Planning The value of waste water treatment in lake restoration: the Rotorua lake restoration programme as a case study. <i>Andy Bruere, BOP Regional Council, Peter Dine & Greg Manzano, Rotorua DC 4.6</i> Environmental prosecutions. <i>Dr Grant Hewison, Kenginston Swan 4.3</i>
	Procurement Sharing for success – How the SCIRT delivery model enables knowledge sharing and idea creation. <i>Chris Maguire, SCIRT / MWH 1.20</i> Auckland motorway alliance – delivering on the value proposition. <i>Tony Fisher, NZTA & Brad Robinson, Fulton Hogan 3.17</i>
2.45 pm	Afternoon Tea
3.25 pm	Presidents' Address
3.40 pm	Keynote: Sam Johnson Young New Zealander of the Year
4.45pm	Conference Close
4.45 pm	GHD Happy Hour
7.00 pm	Fulton Hogan Conference Dinner and Awards

Technical Tours - Friday 22 June

The technical tours are included with your registration fee and limited to one coach per tour, so book early to ensure you get your preferred tour. All tours depart at 12.45pm from Rotorua Energy Events Centre.

TOUR 1: Energize the Dream. From Hot Water to Cool Lighting - Geothermal power

Might River Power constructed the 100 MW geothermal power station at Kawerau in August 2008 at a cost of \$300 million. This significantly increased generation capacity in the Eastern Bay of Plenty, meeting about one-third of residential and industrial demand in the region.

During the drive from Rotorua to Kawerau, staff from GNS Science (based at the Wairakei Research Centre) will provide commentary on the geothermal resources of the region.

Following the tour of the power station, there will be a break for afternoon tea and after that a presentation on the Kawerau Industrial Symbiosis Project, aimed to maximise the benefits of the natural resources and existing infrastructure within the district.

TOUR 2: Dare to Dream - Lake water quality - Waste - Wastewater

Sponsored by BECA

Waste2Gold

A pilot plant facility has been constructed at the Rotorua wastewater treatment plant as part of the Waste to Gold Project. It will be used to conduct extensive trials to allow the process design to be refined, and techno-economics to be fully evaluated.

MBR Upgrade (First large scale MBR sewage plant in NZ)

The latest upgrade will provide for additional capacity to allow growth for the next 20 years within the existing catchment and for the connection of new communities. It involves the construction of a Membrane Bio Reactor (MBR plant) which will run in parallel as a side stream to the existing Bardenpho plant.

Floating Wetland

This is a major environmental enhancement project to help restore the lake's water quality. Technology used in construction of the floating wetland involves the recycling of plastic soft drink bottles transformed into an expansive floating fibre mat. To maximise effectiveness, it needs to have 'cut out' areas within the island. This project is expected to capture attention worldwide as an innovative environmental improvement measure and we anticipate it will also become an intriguing addition to our region's diverse tourism product.

TOUR 3: Pedal Power - Whakarewarewa Forest - Mountainbiking

Sponsored by DOWNER

(This tour will cater for beginners through to experienced bikers)

Whakarewarewa Forest contains some of the oldest mountain trails in New Zealand, and has become one of the most popular mountain biking areas in New Zealand.

Participants of this biking tour will view various parts of the old water supply and the Spray Irrigation System, and will visit the Red Stag Timber Mill to view the latest developments and upgraded facilities. Afternoon tea will be provided on the move and the tour will finish at the Spray Irrigation Ponds on Katore Road.

Whakarewarewa Forest contains the Hemo and Waipa Springs. Hemo Springs was once used as the water supply for Rotorua City and is now the main water supply for the Red Stag Timber Mill. Waipa Spring still provides water to the eastern parts of Rotorua City. In 1991, a Land Based Effluent Disposal System was established for Rotorua City. The Spray Irrigation System extends over approximately 400 ha within Whakarewarewa Forest and includes a pumped system from the Wastewater Treatment Plant to storage ponds within the forest and feed the spray irrigation system.

TOUR 4: Linking the Dreams - Transport

Sponsored by BECA

Travel to Tauranga via State Highway 36 passing the recent works in Mangorewa Gorge where a rockfall recently made headlines. The tour enters Tauranga via the recently completed road link passing through the "Lakes" development, the inner city toll road, and recently completed harbour

link, second harbour crossing and on to the Tauranga Eastern Link (TEL) - currently under construction. After spending time on site , the return trip will be via SH33.

The importance of the tour is to witness the outcome of a coordinated effort between Tauranga City Council (TCC), Western Bay of Plenty Council (WBoPDC), Transit NZ, EBoP and the transport group (Access). SmartGrowth (SG) was formed to give direction on transport issues and ensure co-ordination between the organisations for the development of the major roading projects in the sub region.



HURUNUI
District Council

Meeting Date:

17 May 2012

REPORT TO: Strategy and Policy Committee
SUBJECT: Temporary Road Closure for Onepunga Sprint
REPORT BY: Asset Engineer Roding

Signature:

Author
John Whyte

Handwritten signature of John Whyte in black ink.

Manager:

Handwritten signature of the Manager in black ink.

Summary Report

The Autosport Club have applied for a temporary closure of Brodies Road, from the intersection of Douglas Road/Cramptons Bush Road to the intersection of Berriedale Road, Berriedale Road from the intersection of Brodies Road to Onepunga Road, and Onepunga Road to the end of the road, from 9am to 6pm on Sunday 20 May 2012, to hold the Onepunga Sprint.

Recommendation

THAT APPROVAL BE GIVEN SUBJECT TO CONDITIONS ATTACHED TO THE CLOSURE OF BRODIES ROAD FROM THE INTERSECTION OF DOUGLAS ROAD/CRAMPTONS BUSH ROAD TO THE INTERSECTION OF BERRIEDALE ROAD, BERRIEDALE ROAD FROM THE INTERSECTION OF BRODIES ROAD TO ONEPUNGA ROAD, ONEPUNGA ROAD TO THE END OF THE ROAD FROM 9AM TO 6PM ON SUNDAY 20 MAY 2012, TO HOLD THE ONEPUNGA SPRINT.

BACKGROUND

As in previous years, the Autosport Club wishes to close Brodies Road from the intersection of Douglas Road/Cramptons Bush Road to the intersection of Berriedale Road, Berriedale Road from the intersection of Brodies Road to Onepunga Road, Onepunga Road to the end of the road, to restrict the area from motor vehicles so as to make it much safer for the public attending the Onepunga Sprint.

SIGNIFICANCE

The recommendation is not deemed significant.

MAORI IMPLICATIONS

There are no implications for Maori.

FINANCIAL CONSIDERATIONS

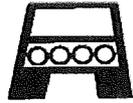
The matter is provided for in the approved annual plan and is within budget.

CONCLUSION

After considering all issues, options and the known views of those affected, as well as giving consideration to the level of significance and the legal and financial implications, the conclusion / recommendation of this report is that approval be given subject to any objections being received and conditions attached to the temporary closure of Brodies Road from the intersection of Douglas Road/Cramptons Bush Road to the intersection of Berriedale Road, Berriedale Road from the intersection of Brodies Road to Onepunga Road, Onepunga Road to the end of the road from 9am to 6pm on Sunday 20 May 2012, to hold the Onepunga Sprint.

APPENDICES

Application letter
Conditions



Autosport Club

P.O Box 24 Rangiora Canterbury New Zealand

10 April 2012

Hurunui District Council
P O Box 13
AMBERLEY 7441



Attention: John Whyte Asset Engineer Roading

Dear John

AUTOSPORT CLUB – TEMPORARY ROAD CLOSURE OF ONEPUNGA ROAD AND BRODIES ROAD

The Autosport Club hereby formally applies for temporary road closure of Onepunga Road and Brodies Road from the intersection with Douglas Road in the Hurunui District. This closure is proposed to be made under paragraph 11(e) of the Tenth Schedule of the Local Government Act 1974, pertinent to section 342(b) of that Act, on the date indicated below. The purpose of requesting the road closure is to conduct a motorsport speed event for our club referred to as the "Onepunga Sprint".

Details of road applied for to be temporarily closed:

Onepunga Road to approximately 5.2 km at intersection of Brodies Road and Brodies Road to intersection of Douglas Road/*Crampton's Bush Rd*

Date and time requested for temporary road closure:

Sunday 20 May 2012 0900 hours -1800 hours (may end prior)

All usual safety precautions will be in place for this event, namely:

- 1) Identifiable block marshals with suitable signage will be in place at the start, finish and intersection or adjacent tracks. These marshals will be in radio contact with the event organisers at all times.
- 2) Fire extinguishers will be placed along the course at manned marshal points.

We have applied for a permit for the event from motorsport's governing body MotorSport New Zealand and public liability insurance of \$10-million is automatic on the granting of this permit. Copy of policy attached.

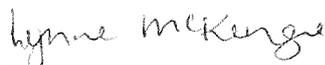
All residents affected on Onepunga and Brodies Road have been contacted via phone or been spoken to in person and are happy for us to hold our event. These people will be able to access their properties throughout the event by contacting a marshal and the event will be temporarily stopped to allow this access.

Please find attached a copy of the club's traffic management plan for the event.

We look forward to obtaining the necessary road closure for this event. If you have any further queries please feel free to contact the event Organisers, Tony Witheridge on 027 4362343 or John Weir on 027 2239128.

Thank you for your assistance with obtaining this temporary road closure.

Kind Regards,



Lynne McKenzie
Autosport Secretary
Autosport Club (Inc.)
E-mail: lynnemckenzie@xtra.co.nz

TEMPORARY ROAD CLOSURE FOR ONEPUNGA SPRINT

20 May 2012

Written application has been received from Autosport club, seeking Temporary Road Closure to hold the Onepunga Sprint for the under mentioned roads:

Brodies Rd from the intersection of Douglas Rd/Cramptons Bush Rd to the intersection of Berriedale Rd, Berriedale Rd from the intersection of Brodies Rd to Onepunga Rd, Onepunga Rd to end of road.

CONDITIONS

That the applicant:

- a) Provide access in the event of an emergency.
- b) Provide radio communication between the start and finish of the closure.
- c) Place marshals at intersections and at the start and finish of the stage to alert people that the road is temporarily closed.
- d) Traffic Management Plan be provided for approval not later than seven days prior to the event.
- e) Property owners on the route are to be contacted and advised of the event.
- f) Public liability cover of \$1,000,000 for each occurrence. A copy of the policy is to be sent to Council's Amberley Office not later than seven days prior to the event.
- g) Deposit the sum of \$2,000.00 not later than seven days prior to the event with the Hurunui District Council against undue damage to roads or signs or road reserves. The sum to be refunded less the costs of any repairs required.
- h) Pay all costs of newspaper advertising.
- i) Clear the route of debris and litter including that left by spectators, within the same day of the event.
- j) Repair all damage to fences on property to the satisfaction of the landowner. If temporary repairs to fences are made on the day

of the event, permanent repairs are completed within seven days.

- k) Conduct the event under the rules and regulations of Motorsports New Zealand Inc.
- l) That the Organisers will have to pay for grading required as a direct result of the event at a rate of \$90.00/km.
- m) That the Organisers will have to pay for any metal required to build up any corners after the rally at \$12 per cubic metre.
- n) That the Organisers will be responsible for any costs to repair any other damage within the road reserve.

Procedures to be instigated under the Tenth Schedule of the Local Government Act, to enable the roads listed on the attachment to be closed for the periods stated.
