



HURUNUI
District Council

STRATEGY & POLICY COMMITTEE

AGENDA

FOR AN EXTRAORDINARY MEETING TO BE HELD ON:

THURSDAY 6 DECEMBER 2012
COMMENCING AT 1.00PM

IN THE COUNCIL CHAMBERS,
66 CARTERS ROAD,
AMBERLEY.

Community partnership in growth and wellbeing.

STRATEGY & POLICY COMMITTEE

For the meeting timetable and order of business please refer to the back page fold-out.

Committee Membership

Cr Michael Malthus (Chair)
(Hanmer Springs Ward)
Winton Dalley (Mayor)
Cr Gary Cooper (Amberley Ward)
Cr Ross Little (Amberley Ward)
Cr Judith McKendry (Amberley Ward)
Cr Marie Black (Amuri/Hurunui Ward)
Cr Dick Davison (Amuri/Hurunui Ward)
Cr Jim Harré (Amuri/Hurunui Ward)
Cr Vincent Daly (Cheviot Ward)
Cr Russell Black (Glenmark Ward)

Quorum Number – Is no less than five (5) members.

EXTRAORDINARY STRATEGY & POLICY COMMITTEE MEETING

6 DECEMBER 2012

TIMETABLE

Time	Item
1.00pm	Meeting commences. Presentation from the Hurunui Water Project.

Item	Order of Business	Pages
	<ul style="list-style-type: none"> • Apologies: • Conflict of Interest Declarations • Recording Device 	
1	<p>Corporate:</p> <p>1.1 Presentation: Hurunui Water Project Representatives of the Hurunui Water Project will be in attendance to speak to the Committee. (Expected duration – 1 hour.)</p> <p>The Hurunui Water Project advise that the following key points will be covered:</p> <ul style="list-style-type: none"> • Scheme Overview • Update – particularly around shareholders, and consent applications. • The need for investment • Hurunui vs Selwyn Case study. • What Selwyn District council is doing for Central Plains Water. • What can Hurunui Water Project offer Hurunui District Council and how does it fit with objectives. 	

Strategy and Policy Committee - Delegations

Authority to decide on all matters apart from those listed under "Limits to Delegations", and to make recommendations to Council on any matters before Council for which Council retains the power to act.

Advise on strategy and approve the policies which fall out of strategy.

Able to delegate to an ad-hoc committee the power to conduct hearings on its behalf and report back any recommendations.

Approval of submissions to relevant bills, discussion and policy documents relating to the responsibilities of the committee.

Amendments to the Council's budgets dependent on specific requirements, provided the total cost to Council does not change.

Pursuant to section 4 of the Public Bodies Contracts Act 1959 approval of tenders for contracts within budget (which exceed the officer authorisation) up to \$500,000.

Waivers of fees and charges in accordance with Council policy.

Authority to act as outlined above, in the following areas:

- Amenities:
 - township maintenance
 - halls
 - local reserves in accordance with the Reserves Act 1977
 - swimming pools
- Cemeteries
- Council owned property
- District reserves operation and maintenance
- Public toilets
- Roading
- Sewage disposal systems
- Solid waste management
- Water supply
- Drainage and stormwater
- Vehicle and plant purchases
- Civil defence in accordance with the Civil Defence Act 1983
- Fire control in accordance with Part 8, Section 183, Local Government Act 2002 and Forest and Rural Fires Act 1977
- Community Services including:
 - Libraries
 - Youth
 - Community development
 - Arts and Culture
 - Issues impacting on the social and cultural aspects of communities

Policy, planning and strategic direction with regard to:

- Dog and Stock Control
- Health
- Sale of Liquor
- Swimming Pools
- Building
- Litter
- Resource Management advocacy (external to the organisation) **Continued next page...**

Financial Management:

- Review monthly and quarterly financial reports and analysis with Council management
- Implement ongoing benchmarking analysis to review all aspects of Council financial performance against best practice standards, wherever possible
- Undertake a rolling program of financial reviews of significant Council activities and expenditure, and recommend to the Council any proposed or recommended changes to services, levels of service, methods of funding or significant changes, and methods of delivery, where such changes would improve the overall financial performance of Council
- Review and monitor the Council's investments, assess returns and review possible acquisition and disposal options that could be to the Council's benefit
- Monitor in detail the performance of the Council's wholly owned Hanmer Springs Thermal Pools and Spa operation, and provide feedback as appropriate to both the Hanmer Springs Thermal Pools and Spa Management Committee and to the Council.
- Oversee and input into the development of the financial planning of the Annual Plan and Long Term Plan processes.
- Oversee all Council revenue and expenditure.
- Oversee and monitor the activities of Council's forestry assets.
- Consider and decide requests for rates remission or postponement made under sections 177 and 178 of the Rating Powers Act 1988.

Matters that must be processed by way of recommendations to the Council include:

- Special Consultative Procedures, part 6, Section 83, Local Government Act 2002
- Bylaws, part 12, Section 293 Local Government Act 2002
- Road legalisation under the Public Works Act 1981
- Amendment to fees and charges relating to all activities
- Sale of Council property
- Road closures (permanent) in accordance with the relevant sections of part XI and the tenth schedule of the Local Government Act 1974, the Transport (Vehicular Traffic Road Closure) Regulations 1965 and the Public Works Act 1981
- Acceptance of contract tenders outside the parameters delegated under the Public Bodies Contracts Act 1959 above
- Areas delegated to other committees and boards, such as the:
 - Hanmer Springs Community Board
 - Regulatory Committee
 - Code of Conduct Committee
 - CEO Performance Review Committee
 - Audit and Risk Committee
 - Hurunui Tourism Board
 - Hanmer Springs Thermal Pools & Spa Management Committee
 - Ward and Community Committees
 - Water and Reserve Committees
 - Joint Committees
 - Advisory Committees
 - Any other committees or boards that Council may establish.