



HURUNUI
District Council

Strategy & Policy Committee

AGENDA

FOR AN ORDINARY MEETING TO BE HELD ON:

THURSDAY 13 DECEMBER 2012

COMMENCING AT 9.30AM

IN THE COUNCIL CHAMBERS
66 CARTERS ROAD,
AMBERLEY.

Community partnership in growth and wellbeing.

For the meeting timetable and order of business please refer to the back page fold-out.

Committee Membership

Cr Michael Malthus (Chair)
(Hanmer Springs Ward)
Winton Dalley (Mayor)
Cr Gary Cooper (Amberley Ward)
Cr Ross Little (Amberley Ward)
Cr Jude McKendry (Amberley Ward)
Cr Marie Black (Amuri/Hurunui Ward)
Cr Dick Davison (Amuri/Hurunui Ward)
Cr Jim Harré (Amuri/Hurunui Ward)
Cr Vincent Daly (Cheviot Ward)
Cr Russell Black (Glenmark Ward)

Quorum Number – Is no less than five (5) members.

MINUTES OF THE MEETING OF THE HURUNUI DISTRICT COUNCIL'S STRATEGY AND POLICY COMMITTEE HELD ON THURSDAY 15 NOVEMBER 2012 AT 9.30AM IN THE COUNCIL CHAMBERS, 66 CARTERS ROAD, AMBERLEY.

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PRESENT:

Cr Michael Malthus (Chairperson), Mayor Winton Dalley, Councillors Marie Black, Russell Black, Ross Little and Judith McKendry.

IN ATTENDANCE:

Andrew Dalziel (Chief Executive Officer), Judith Batchelor (Manager Environmental Services), Jason Beck (Manager Financial Services), David Edge (Manager Roding and Utilities), Audrey van der Monde (Manager Community and Corporate Services), Bruce Yates (Manager Amenities and Special Projects) and Graham Sutherland (Council Secretary).

PART MEETING:

Rebecca Holden (Project Leader District Plan) and Vanessa Nelmes (Tourism Marketing Assistant).

APOLOGIES:

Crs Gary Cooper, Vince Daly and Jim Harré. Cr Dick Davison – leave of absence.

THAT THE APOLOGIES BE ACCEPTED.

McKendry/M Black

CARRIED

CONFLICTS OF INTEREST:

Nil.

RECORDING DEVICE:

The Committee was advised that a recording device was in use for the purpose of accurately recording the minutes.

URGENT BUSINESS:

- Cr Malthus – discussion of the scheduling of District Plan workshops.

1. MINUTES

1.1 Ordinary meeting of 11 October 2012

THAT THE MINUTES OF THE STRATEGY AND POLICY COMMITTEE MEETING HELD ON 11 OCTOBER 2012, AS CIRCULATED, ARE TAKEN AS READ AND NOW CONFIRMED.

Little/McKendry

CARRIED

Matters Arising

- Cr R Black commented that he had read the District Plan workshop documents circulated recently and there appeared to be nothing in the energy documents referring to protecting private property rights, as he had referred to in the previous minutes. Cr Malthus commented that the planning consultant spoke about a range of stimulating thinking regarding energy issues but the councillors preferred to take a more conservative approach at this stage and there would be ample opportunity to raise other matters of concern. Cr R Black reiterated that he wanted to see a preamble in everything the Council does, that private property rights are taken into account.

2. ACTION LIST

The Action List was received with officers confirming the relevant actions had been completed or were in progress.

Cr M Black reported that the work on the Road Safety Coordinating Committee terms of reference was in progress, with a draft circulating for comment before being presented to the Road Safety Coordinating Committee on 20 November. She commented that this may be presented to the December Strategy and Policy Committee for consideration.

In response to a question from Cr R Black, Cr M Black said that there had been no discussion on a regional approach and it was focusing only on the Hurunui, with the three key elements of education, enforcement and engineering. She said the greatest weight would be on education and a strong liaison focus with the five key partners and other subsidiary partners. She said she hoped there would be better reporting on the vision in the future.

Mayor Dalley noted that in previous discussions in other forums there had been no wide support from other Councils for a combined approach, although there was cooperation in some areas.

3. FORWARD PROGRAMME

A programme of known reports and events was provided for the Committee's information and was taken as read.

4. CORPORATE MATTERS

4.1 Quarterly Report

The Manager Community and Corporate Services provided the quarterly report for the period from 1 July to 30 September 2012. The report provided year to date information about how the Council is performing against the performance measures in the Hurunui Community Long Term Plan 2012-22. It also provided financial year to date information against the budget and an update on progress on the key issues items which were consulted on before the Long Term Plan was finalised.

The Manager Community and Corporate Services said this was the first report measuring against the new Long Term Plan and there had been a deliberate step to reduce the number of performance measures, following Audit New Zealand advice that the Council previously had too many.

The Manager Financial Services reported on the financial details and said the stand-out issue was the increase in development contributions against budget. He said that significant growth in development, particularly in Leithfield and Amberley, had contributed the bulk of this.

Mayor Dalley asked how much of the development contributions budget had been spent ahead and the Manager Financial Services said some had been spent on the Amberley sewer and pipe upgrade and the Amberley domain pavilion but the Council was now ahead of budget and it has improved its debt position.

Cr M Black sought clarification on the follow-up process for people making customer service requests and how they know what is an appropriate timeframe for reporting back, citing a situation with a footpath issue in Waikari recently. The Manager Amenities and Special Projects said each request is taken on its merits with high risk matters being done quickly and lower risk ones taking longer. The Chief Executive Officer said that this was a resourcing issue and there would be a variable level of service across the Council depending on the allocation of resources. He said it was not necessarily a performance matter but one of budgeting and resourcing, noting that some wards have no money allocated in certain areas like footpaths for example.

Cr Little noted the non-performance indicator in the waste area and said the district may be reducing waste per capita but given the effects of the Canterbury earthquakes for example, there might be increased total tonnage. Mayor Dalley said a percentage of what waste is recovered is the key issue and this would be a better measure. The Manager Community and Corporate Services said the Long Term Plan focused on reducing waste percentage over time, therefore the performance measure on page 51 could be better worded.

Mayor Dalley noted a saving of \$63,000 in interest and asked how this is this treated in cashflow. The Manager Financial Services said it would essentially be an offset at the end of the year and savings made by not going into debt will be a surplus in the treasury function. Mayor Dalley wondered if this could offset rate increases in later years to perhaps take off a peak in projected increases. The Manager Financial Services said the problem would be in addressing that accurately in forecasting.

THAT THE INFORMATION IS RECEIVED.

McKendry/M Black

CARRIED

Presentation from Hanmer Springs Thermal Pools and Spa Management Committee Deputy Chairperson Tony Sewell and General Manager, Graeme Abbot.

Cr Malthus welcomed the attendees and explained that this was one of the regular discussions with the representatives of the Hanmer Springs Thermal Pools and Spa Management Committee. He noted that this discussion also coincided with the draft Statement of Intent for the Thermal Pools and other matters referred to them for feedback. The Committee noted the apology from the Chairperson, Graham Heenan, who was not able to attend due to a prior commitment.

Graeme Abbot began by tabling background documents and providing a summary of the recent months' activity at the Pools. He noted that the month of July had poor turnover due to bad weather but this was slowly being pulled back and the Pools were trading better now. He said the Spa had a poor September but improved in October and made up ground. With respect to the café there was an improvement in turnover while the I-Site performed well in bookings but saw a decrease in apparel sales.

Cr R Black noted that the turnover in the Spa was down but up in the café and asked why this was. Graeme Abbot said improvements were being made in the café in turning food around more quickly, making the café more visible and running promotions to raise the awareness of the café.

Graeme Abbot discussed other work in progress, noting that the discharge bore project was waiting for drying out of the adjacent area before work could begin. He explained that this was a new discharge to ground rather than into the adjacent creek, which was a better all-round process and outcome.

With respect to the café, Graeme Abbot said it was given a facelift but not a full upgrade at this stage as the Management Committee was still deciding on its long term future. He said the old exit had been opened up and temporary walls installed to make better use of the outside areas on sunny days, which makes a big difference. He said improvements were also made to the logistics and food storage areas.

In response to a question from Cr Malthus, Graeme Abbot said that these improvements were about raising the standard of the café in the short term and he would be presenting a long term proposal to the Management Committee in March 2013 for redevelopment, noting that \$500,000 was budgeted for café improvements.

In response to a question from Cr R Black, Graeme Abbot said he had not received an appropriate applicant for café manager so in the interim he was getting closer to the business himself and once long term decisions were made the right manager would be appointed.

Tony Sewell said the café was work in progress and the Committee was getting good advice, noting that a good discussion was had at the last meeting with consultant Phillip Kraal, who had a number of interesting comments and recommendations about the potential of the café. He said the Committee would definitely be taking a maximum profit approach and this issue was front of mind for the Committee at the moment.

Graeme Abbot spoke about the recent café audit report and said that just over two thirds of the recommendations were in place or about to be in place. He said that some of the recommendations were not workable or practicable for the business.

Graeme Abbot provided an update on other general matters and responded to questions from members.

4.2 Hanmer Springs Thermal Pools and Spa Management Committee – Feedback on Council Documents

The Council Secretary reported that at its meeting on 26 October 2012, the Hanmer Springs Thermal Pools and Spa Management Committee considered four documents provided to it by the Council for feedback. One of the matters was the draft Statement of Intent and a separate report was attached to this agenda covering that matter. (Agenda item 4.3) The other matters were discussed in a memorandum provided by the Chairperson of the Hanmer Springs Thermal Pools and Spa Management Committee and attached as appendix 1 to this report, for the Committee's consideration. The main topic of discussion related to the Council's 25 October 2012 decisions regarding district promotion. The resolutions from that meeting were attached as appendix 2 for the Committee's information.

Tony Sewell said that this matter generated hot debate at the last committee meeting. He suggested that if the Council wanted \$70,000 for district promotion from the Thermal Pools it should ask for it generally and not specify that it come out of the marketing budget. He said the Management Committee was trying to run the business and has a marketing and promotion team that is competent and trying to maintain visitor numbers in tough times. He said the Committee cannot guarantee each year that the budget as set, will be achieved and there will be some risk to the Council in how it plans to spend the budgeted profits. He said the Pools are below market on its marketing spend and this is carefully targeted to its needs to maintain its business. Tony Sewell said that the Committee and the Council does financial modelling and accountability and questioned how the Council can hold the Committee accountable to its targets if the Council changes the Committee's operating lines.

Tony Sewell said as a principle matter it was better for the Council to request an amount of money rather than focus on an expenditure line, which was an operating matter. He said it was not a unanimous view around the Committee but he noted that he and Graham Heenan approached the issue from a business approach and acknowledged that the councillors had a different view. He said it was not a criticism, but an acceptance of different views and imperatives. Tony Sewell reiterated that the marketing spend was very much on driving and promoting the business and noted that there is some spinoff to district promotion in the Pools attracting visitors in that most visitors travel through the district and get a sense of all it has to offer.

Cr R Black commented that issues regarding promoting the district were tied in with the Targeted Tourism Rate and his discussions with local businesses in other areas suggested that they were not getting value from the Targeted Tourism Rate. He said the Thermal Pools marketing spend brings huge benefits to Hanmer Springs and the wider district needs to find a way to share the benefit.

Cr Malthus noted that the Targeted Tourism Rate consultation was closed now, that the Council would be hearing submissions on 21 November and considering how to take this forward. He commented that the district promotion issue was not about marketing for visitors but attracting people to live in the district. It was focused on a fund for events and seed money to be used in a discretionary manner to assist those organisations looking to develop long term sustainable events that attract people to the district.

Mayor Dalley said he regretted how this matter was presented to the Hanmer Springs Thermal Pools and Spa Management Committee at the last meeting and apologised for having to leave early which did not allow a full discussion of the issue and a clear explanation of the Council's view. He said he would like to step back and start afresh. He said the Council should first consider and agree on the principle of what it is wanting to achieve with district promotion and then look at how and from where this would be funded. He said the Council agrees that there is a gap in the area of general promotion of the district and it is looking at how it can address that. He said the Council currently does not have the ability to assist events and get them off the ground to help make Hurunui a better place to come and live. He suggested there was a whole range of things that the Council is not telling the wider community about the Hurunui and its many attractions and benefits to people who choose to come and live in the district.

Mayor Dalley said that the Council could look to use existing structures to achieve its district promotion goals and the money amount may not be critical, instead having organisations as referral points and somewhere to go when someone is looking for support, might be a better way to deal with this.

Cr Malthus said he supported what is trying to be achieved in general, but the Council needed to firm up what it is seeking and take this through to its budget workshop next month. Cr R Black agreed that the Council needs to find balance and a way to address this matter and it is a work in progress.

Mayor Dalley also noted that the Government is giving local government a directive to do more with less and to search within budgets to find better outcomes in existing money. He said in this context the Council needed to challenge itself continuously and it was good to have this discussion now.

Cr Malthus said that in summary the Committee understands the feedback that has come through, that the review of the Targeted Tourism Rate is underway and the Council has its budget round in early December. He said through all this it would get a clearer idea regarding district promotion and identify how it might achieve this and what vehicle might take that forward.

THAT THE COMMITTEE RECEIVED AND CONSIDERED THE FEEDBACK FROM THE HANMER SPRINGS THERMAL POOLS AND SPA MANAGEMENT COMMITTEE AS DETAILED IN THE ATTACHED MEMORANDUM.

R Black/J McKendry

CARRIED

The meeting adjourned for morning tea at 10.40am and reconvened at 10.54am.

4.3 Hanmer Springs Thermal Pools and Spa Management Committee – Draft Statement of Intent

The Council Secretary reported that the Council recently conducted a review of governance and management arrangements for the Hanmer Springs Thermal Pools and Spa (HSTP&S). As a result of that review the Council confirmed its governance arrangements with some amendments and agreed to introduce a Statement of Intent for the HSTP&S Management Committee. A draft Statement of Intent was prepared by councillors and provided to the Management Committee for consideration. The Management Committee discussed the Statement of Intent at its meeting on 26 October 2012 and recommended some amendments. Those recommendations and comments were attached for the Committee's consideration.

Tony Sewell said a Statement of Intent is a good initiative but operating in a market where change is sometimes needed, the Committee must be able to work within its Statement of Intent and have scope to discuss matters with the Council as its shareholder. He said there needs to be flexibility, but otherwise a Statement of Intent should work well as long as all objectives are worked out well in advance. Tony Sewell said the Council should allow the initial three-year period for it to bed-in and to address any necessary amendments for the good of the business.

Graeme Abbot worked through the recommended changes from the Committee and said the main change was to focus on being a profitable and sustainable business. He raised concerns with being required to integrate with other Hanmer Springs business operators and said this was too rigid a requirement. He said it should be a business decision to choose to work with others. Graeme Abbot said the Pools management was very aware of the power of working together with other businesses and it is the way they work in general, but it needs to be a management choice and not compulsory. Graeme Abbot also recommended that there also be a strong emphasis on customer service in all the Pools does.

Mayor Dalley recommended that under clause 6.5 a reference be made to staff being well trained and skilled. This was agreed by the Committee.

Cr Little commented that Council interests may be different and wider from only financial and profit interests and said there may be a tension in that respect but accepted it was addressed adequately.

Mayor Dalley commented that under 6.1 and 6.8 he would like to see a reflection of the desire to exceed budgeted profits and revenue targets, rather than only achieving these. He said the business should be constantly looking to exceed its targets. Tony Sewell said setting budgets was a governance issue and he preferred this to stay as it was. He suggested this came back to the business plan and said the performance target should be to meet the business plan.

THAT THE COMMITTEE ADOPTS THE FEEDBACK FROM THE HANMER SPRINGS THERMAL POOLS AND SPA MANAGEMENT COMMITTEE, REGARDING ITS DRAFT STATEMENT OF INTENT, WITH AGREED AMENDMENTS.

THAT THE COMMITTEE RECOMMEND TO THE COUNCIL FOR APPROVAL THE DRAFT STATEMENT OF INTENT, SUBJECT TO THE INCLUSION OF THE MINOR CHANGES AGREED IN THE MEETING.

R Black/McKendry

CARRIED

5. ENVIRONMENTAL MATTERS

5.1 Environmental Services Team Work Programme

The Manager Environmental Services provided for the Committee's information the current work plan for the Environmental Services team with the timing of individual projects. The Manager Environmental Services advised the Committee that two more years' funding had been approved by the Ministry for the Environment for the Biodiversity Field Adviser. She also advised that the Council had lodged a further submission on the Land and Water Regional Plan.

With respect to the Hurunui Lakes access issue, officers were investigating two options – one exploring legalising the existing road and the other was getting a quote to upgrade the road within the legal alignment. However the second matter was complicated in that the Council first needed a quote regarding how much that detailed quote to do costing on road realignment would be, as that would be a real cost to the Council.

Cr Little asked about a monitoring programme to track the biodiversity health of the district and commented that he was not convinced biodiversity destruction is as bad as reported by some people. Mayor Dalley noted that the Council had funded extra capacity for the Biodiversity Field Adviser to monitor and understand biodiversity wellbeing in the district. The Manager Environmental Services said the Biodiversity Field Adviser would map all biodiversity work in the district and develop a way to track and monitor biodiversity and she would encourage progress on this.

Cr Malthus raised his identified Urgent Business matter at this point and sought agreement on how to progress with District Plan Review workshops. He noted that officers had suggested having regular sessions prior to Strategy & Policy Committee meetings in future, but this was not favoured by councillors.

Cr Little suggested that councillors have to make time available as the District Plan Review was an important piece of work and he wanted to avoid too much re-litigation of detailed matters in later meetings due to some councillors not attending workshops.

It was agreed that the Council would hold workshops in 2013 on the Thursdays between the Strategy & Policy Committee and Council meetings and each workshop would finish at 2.00pm.

Cr McKendry suggested that those councillors who cannot attend workshops can make comments when review documents go out via email, to make their views known rather than going over the same ground later.

Cr Little commented that he felt the Council and officers were making good progress so far on the District Plan Review and congratulated all involved.

THAT THE INFORMATION BE RECEIVED.

McKendry/M Black

CARRIED

5.2 District Plan Review Update on Collaborative Planning

The Project Leader District Plan Review advised that at the Strategy and Policy Committee meeting on 16 August 2012, a recommendation to support a collaborative and integrated planning process with the Regional Council to implement the Canterbury Water Management Strategy and give effect to the proposed Regional Policy Statement (RPS) through the District Plan review was adopted. The report provided a brief update to the Committee on the collaboration to date between the District and Regional councils, and provided a brief overview of the progress made on the various topic streams so far.

The Project Leader District Plan Review welcomed Canterbury Regional Council Commissioner David Bedford and Andrew Parrish, Programme Planner, who were in attendance.

The Project Leader District Plan Review spoke about the collaborative approach and the monthly meetings between the Manager Environmental Services and Canterbury Regional Council managers to identify solutions and to facilitate development of principles as detailed in agenda pages 84-85. She said the core and supporting principles were of openness and flexibility and noted that the Canterbury Regional Council was providing assistance but also recognition that the Hurunui District Council was the decision making body. She said the Council had a statutory process to give effect to the Regional Policy Statement and there was a pragmatic and integrated approach to ensure alignment. The Project Leader District Plan Review said that Andrew Parrish was working with the Council once a week and playing a key role in District Plan workshops and topic stream work. She said that the working relationship was going well and progressing positively.

Andrew Parrish said that he had spent time on the Hurunui-Waiapu Regional Plan and it was good to see this work all the way through from water take functions to the land use planning process and bringing these streams together.

Cr R Black said it was commendable to see the working relationship improving between the two councils and Cr J McKendry said this showed what can be achieved when two councils work together.

Andrew Parrish said that as planners there can be different views on how things should work and there have been many discussions about the best way to implement the RPS. He said there was likely to be disagreements as work progresses. Mayor Dalley said there may be some stretching of the boundaries of what giving effect to the RPS means and there were still some issues of contention, for example biodiversity. Andrew Parrish said he thought the Hurunui District Council biodiversity position was satisfactory but suggested that when situations arise where disagreements cannot be resolved, officers may look to the elected members to provide guidance.

David Bedford conveyed apologies from Commissioner Peter Skelton who would be the commissioner usually addressing this issue and would be attending in future. He said that the principles of collaboration and no surprises will allow staff to deal with issues as much as they can but things sometimes need to be escalated to be able to move forward and he would like early warnings of what officers think the key issues would be as the work progresses.

Cr Little raised concerns with the Land and Water Regional Plan and said the district would have to accept some provisions with wide implications and standards may be hard to manage in the Hurunui-Waiau zone. David Bedford said the plan was still being heard and these issues would come out at the end. Andrew Parrish said the Plan would be split into sub-regional chapters and this would provide the opportunity for making progress on the issues by having local communities working together collaboratively.

THAT THE CORE COLLABORATIVE AND SUPPORTING PRINCIPLES DOCUMENT BE ADOPTED, SUBJECT TO THE INCLUSION OF A CLAUSE FOR AN APPROPRIATE ESCALATION PROCESS FOR REFERRING POTENTIAL DISPUTES TO THE GOVERNANCE LEVEL FOR RESOLUTION.

Dalley/M Black

CARRIED

The meeting adjourned for lunch at 12.35pm and reconvened at 1.03pm.

Community Development Update - Presentation from the Community Development Adviser

Sonny Whitelaw, the Community Development Advisor, provided an update on progress with respect to the Community Development Programme.

6. ENGINEERING MATTERS

6.1 Roothing Resealing Programme

The Roothing Team Leader provided a report with a brief background to the upcoming road resealing works due to be carried out during the 2012/2013 resealing season (1 November to 15 March) and details, for the Committee's information, what roads or sections of roads have been selected for treatment.

The Manager Roothing and Utilities advised that the contractor Blacktop had asked if it can move from November to February for the programme as it had picked up a contract in Southland. He discussed the risks and issues and sought views from councillors. Mayor Dalley said that February may often be the best month for the work to be done but not always and his concern was that Blacktop may not get the Southland contract finished in time and this could affect Hurunui. The Manager Roothing and Utilities said he raised this concern about being seen as a secondary contract but was given assurance from Blacktop regarding giving priority to its Hurunui commitments.

Cr R Black said he was happy for the rooothing engineers to have flexibility to get on with the programme as they see fit and Cr McKendry asked the Manager Roothing and Utilities to monitor the matter appropriately.

THAT THE INFORMATION BE RECEIVED.

McKendry/Little

CARRIED

6.2 Temporary Road Closure for Hawkswood Sprint

The Asset Engineer Roding reported that the Rallies & Trail Enthusiasts Club (NZ) Inc applied for a temporary closure of Hawkswood Road 0.5km from SH1 (southern end) finishing 0.8km from SH1 (northern end) from 9.00am to 6.00pm on Saturday 24 November and Sunday 25 November 2012, to hold the Hawkswood Sprint.

The Manager Roding and Utilities advised that this was a regular event and the Council had received no complaints, no reports of damage and the organisers have liability cover. He said officers support the event as it brings people into the district.

THAT APPROVAL BE GIVEN, SUBJECT TO THE CONDITIONS ATTACHED, TO THE CLOSURE OF HAWKSWOOD ROAD 0.5KM FROM SH1 (SOUTHERN END) FINISHING 0.8KM FROM SH1 (NORTHERN END) FROM 9.00AM TO 6.00PM ON SATURDAY 24 NOVEMBER AND SUNDAY 25 NOVEMBER 2012, TO HOLD THE HAWKSWOOD SPRINT.

McKendry/R Black

CARRIED

6.3 Temporary Road Closure for Waipara Challenge

The Asset Engineer Roding advised that Mainland Cycling Limited applied for a temporary closure of Church Road, Waipara from Glenmark Drive to the entrance of Sherwood Estate from 8.30am to 1.30pm on Saturday 1 December 2012, to hold the Waipara Challenge.

The Manager Roding and Utilities noted that this was a new event and the organisers have the appropriate liability cover.

Cr Little noted that the local cemetery was on this road and the Manager Roding and Utilities said he was confident that if special circumstances arose there would be the ability to provide access if required.

THAT APPROVAL BE GIVEN SUBJECT TO CONDITIONS ATTACHED TO THE CLOSURE OF CHURCH ROAD, WAIPARA FROM GLENMARK DRIVE TO ENTRANCE OF SHERWOOD ESTATE FROM 8.30AM TO 1.30PM ON SATURDAY 1 DECEMBER 2012 TO HOLD THE WAIPARA CHALLENGE.

R Black/McKendry

CARRIED

7. PUBLIC EXCLUDED SESSION

THE GENERAL SUBJECT OF THE MATTERS TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTERS AND THE SPECIFIC GROUNDS UNDER SECTION 48 (1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS:

This resolution is made in reliance on section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public.

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds for the passing of this resolution
Item 8 Public Excluded Minutes of the 11 October 2012 Meeting	The minutes contain information withheld to enable the local authority to protect the privacy of natural persons <u>and</u> information withheld to enable the local authority to carry on, without prejudice or disadvantage, negotiations.	Section 48(1)(a)(i) & Section 7(2)(a) and Section 7(2)(i)
Item 9 Secondary School Achievers	The report contains information withheld to enable the local authority to protect the privacy of natural persons.	Section 48(1)(a)(i) & Section 7(2)(a)

Dalley/Little

CARRIED

THAT THE MEETING RESUME IN OPEN SESSION AND THE MATTERS DISCUSSED REMAIN CONFIDENTIAL, EXCEPT THOSE MATTERS SPECIFICALLY RELEASED TO THE PUBLIC DOMAIN.

McKendry/Malthus

CARRIED

The meeting ended at 3.41pm.

Confirmed: _____ Date: _____

Chairperson

<u>Strategy & Policy Committee Action Sheet - 13 December 2012</u>					
No.	Date	Matters to be actioned	Item No. Recorded in Minutes	Manager Responsible	Action
1	17-May-12	The Committee requested that officers review the role and structure of the Road Safety Coordinating Committee.	Minutes - Matters Arising	MRU	Crs M Black & Cooper and Manager Roading & Utilities to discuss possible terms of reference. To be raised at the November Road Safety Committee meeting.

**KNOWN STRATEGY AND POLICY COMMITTEE FORWARD PROGRAMME
(EXCLUDING PUBLIC EXCLUDED)**

Proposed 2013 Schedule

Meeting Date	Report/Other	Responsibility
February	Quarterly Report	MFS
	Libraries Update	MCCS
	Biodiversity Update	MES
	Amenities & Special Projects Update	MASP
	Culverden Fete	MES
	Charging Policy for Council Planners	MES
	Canterbury Regional Council Commissioner Update	CS
March	Financial Report	MFS
	Environmental Services Update	MES
	Roading Update	MRU
	Canterbury Regional Council Commissioner Update	CS
April	Financial Report	MFS
	Community Development Update	MCCS
	Biodiversity Update	MES
	Utilities Update	MRU
May	Quarterly Report	MFS
	Emergency Management Update	MASP
	Amenities & Special Projects Update	MASP
	Solid Waste Update	MASP
	Presentation from HSTP&S Management Committee	MFS
June	Financial Report	MFS
	Environmental Services Update	MES
	Roading Update	MRU
	Hurunui Youth Programme Update	MCCS
	Canterbury Regional Council Commissioner Update	CS
July	Financial Report	MFS
	Utilities Update	MRU
	Biodiversity Update	MES

August	Quarterly Report	MFS
	Libraries Update	MRU
	Amenities & Special Projects Update	MASP
September	Financial Report	MFS
	Roading Update	MCCS
	Environmental Services Update	MES
	Canterbury Regional Council Commissioner Update	CS

Acronym Key:

CEO – Chief Executive Officer

MASP – Manager Amenities & Special Projects

MCCS – Manager Community & Corporate Services

MES – Manager Environmental Services

MFS – Manager Financial Services

MRU – Manager Rooding & Utilities

CS – Council Secretary

SWM – Solid Waste Manager



HURUNUI
District Council

Meeting Date:

13 December 2012

REPORT TO: Strategy & Policy Committee

Subject: Financial Report for October 2012

Report by: Manager Financial Services

Signature: Author
Jason Beck

Summary Report

Attached is the Financial Report for the Hurunui District Council for the four months ended 31 October 2012.

The report is split into the key activities and then further broken down to the sub-activities.

Report
Overall Financial Report
Group Activity Summary – Water Supplies
Group Activity Summary – Sewerage
Group Activity Summary – Stormwater
Group Activity Summary – Roads and Footpaths
<ul style="list-style-type: none"> • Activity - Roading • Activity – Roadside Construction
Group Activity Summary – Community Services and Facilities
<ul style="list-style-type: none"> • Activity – Community Services • Activity – Property • Activity – Reserves
Group Activity Summary – Environment and Safety
<ul style="list-style-type: none"> • Activity – Emergency Services • Activity – Resource management & Planning • Activity – Compliance & Regulatory Functions • Activity – Waste Minimisation
Group Activity Summary – Growth and Development
Group Activity Summary – Hanmer Springs Thermal Pools & Spa

Group Activity Summary - Governance
Group Activity Summary - Corporate
<ul style="list-style-type: none">• Activity – Treasury & Forestry
<ul style="list-style-type: none">• Activity – Corporate

Variance Analysis

Where a significant variance from budget has been identified, I have attempted to provide some explanation from this.

Recommendation

THAT THE INFORMATION BE RECEIVED

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance Notes	Full Year Budget
HURUNUI DISTRICT COUNCIL							
Operating Statement							
OPERATING REVENUE							
Rates	1,154,471	1,136,047	18,425	4,621,890	4,544,186	77,704	12,682,265
Other Income	1,530,646	1,346,363	184,283	5,212,054	4,966,885	245,169	15,365,803
Internal Interest Received	180,413	167,238	13,175	670,765	668,951	1,814	2,006,853
Development Contributions	18,217	30,219	(12,001)	1,182,137	120,875	1,061,261	428,052
Council Overheads (Income)	406,785	406,774	11	1,627,142	1,627,097	44	2,467,841
Total Operating Revenue	3,290,533	3,086,641	203,892	13,313,987	11,927,994	1,385,993	32,950,814
OPERATING EXPENDITURE							
Employment Costs	805,555	787,316	18,239	2,922,933	3,026,538	(103,605)	8,198,679
Other Direct Expenditure	1,218,633	1,254,695	(36,062)	5,813,332	5,839,072	(25,740)	14,357,518
Internal Interest Paid	180,443	167,274	13,169	671,560	669,097	2,464	1,927,789
Council Overheads	408,257	407,200	1,057	1,628,613	1,628,799	(186)	4,248,763
Depreciation	493,957	492,496	1,461	1,965,328	1,969,982	(4,654)	5,700,564
Total Operating Expenditure	3,106,844	3,108,981	(2,136)	13,001,766	13,133,488	(131,722)	34,433,314
Operating Surplus (Deficit)	183,689	(22,340)	206,029	312,221	(1,205,493)	1,517,714	(1,482,500)
CAPITAL EXPENDITURE							
Water Supply	194,561	155,423	39,138	390,854	585,520	(194,666)	2,225,308
Sewerage	18,479	116,754	(98,274)	72,671	143,255	(70,585)	918,999
Stormwater and Drainage	0	4,430	(4,430)	38,194	17,722	20,473	347,165
Roads and Footpaths	108,192	153,947	(45,755)	867,111	937,243	(70,132)	3,767,258
Community Services and Facilities	14,036	129,204	(115,167)	384,005	442,497	(58,492)	850,060
Environment and Safety	158,524	218,731	(60,207)	288,777	826,435	(537,658)	1,736,242
Growth and Development	0	0	0	0	0	0	0
Hanmer Springs Thermal Pools and Spa	13,615	18,055	(4,440)	57,511	72,222	(14,711)	2,650,000
Governance	0	0	0	5,428	0	5,428	0
Corporate	38,470	75,725	(37,255)	72,767	185,258	(112,491)	577,001
Total Capital Expenditure	545,877	872,268	(326,391)	2,177,318	3,210,152	(1,032,834)	13,072,033

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Group Activity - Water Supplies									
Operating Statement									
OPERATING REVENUE									
Rates	357,128	351,413	5,714		1,427,433	1,405,654	21,779		4,216,961
Other Income	19,835	9,000	10,835		96,897	36,000	60,897	4	108,000
Internal Interest Received	940	750	190		3,222	2,999	222		8,998
Development Contributions	930	8,105	(7,175)		274,576	32,422	242,154	5	129,978
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	378,833	369,269	9,564		1,802,127	1,477,075	325,053		4,463,937
OPERATING EXPENDITURE									
Employment Costs	54,542	49,545	4,996		180,395	198,181	(17,786)		619,190
Other Direct Expenditure	165,739	142,103	23,636	1	623,668	675,943	(52,275)	6	1,850,770
Internal Interest Paid	24,994	25,830	(836)		88,899	103,320	(14,421)		309,960
Council Overheads	75,778	75,776	2		303,112	303,103	9		909,309
Depreciation	77,919	77,674	245		311,677	310,695	982		932,086
Total Operating Expenditure	398,971	370,928	28,043		1,507,751	1,591,243	(83,491)		4,621,315
Operating Surplus (Deficit)	(20,139)	(1,659)	(18,479)		294,376	(114,168)	408,544		(\$157,378)
CAPITAL EXPENDITURE									
District Wide Water	0	0	0		0	0	0		32,713
Interim Treatment for Water	89,918	43,400	46,518	2	89,918	166,600	(76,682)		758,000
Amberley	225	20,000	(19,775)		27,887	68,000	(40,113)		266,500
Amberley DC Fund	0	0	0		0	0	0		0
Leithfield Beach	0	0	0		4,841	0	4,841		0
Ashley Rural	52,987	55,115	(2,128)		72,436	111,292	(38,856)		353,292
Ashley Rural DC Fund	0	0	0		0	0	0		0
Culverden	170	333	(163)		170	6,333	(6,163)		14,326
Waiau Town	18,306	0	18,306	3	112,034	90,000	22,034	7	205,500
Amuri Plains	0	1,208	(1,208)		1,643	1,833	(190)		4,500
Balmoral	0	1,333	(1,333)		0	5,333	(5,333)		16,000
Waiau Rural	2,845	1,958	886		7,379	7,833	(455)		23,500
Cheviot	13,714	6,750	6,964		21,798	26,997	(5,199)		91,560
Cheviot DC Fund	0	0	0		0	0	0		0
Waipara	691	2,917	(2,226)		962	11,667	(10,704)		35,000
Hanmer Springs	8,671	3,365	5,307		21,703	13,458	8,245		195,897
Hanmer Springs DC Fund	0	0	0		0	0	0		0
Hawarden - Waikari	4,248	1,627	2,621		12,800	6,507	6,293		19,520
Hurunui Rural	2,785	17,417	(14,632)		17,284	69,667	(52,383)		209,000
Hurunui Rural DC Fund	0	0	0		0	0	0		0
Total Capital Expenditure	194,561	155,423	39,138		390,854	585,520	(194,666)		\$2,225,308

Notes - October 2012:

- Other Direct Costs for October are up on budget due to materials purchased for the Cheviot scheme and also the allocation of the LAPP insurance which was budgeted for in July.
- Costs have been incurred on the Miox Plant in October, which was budgeted for throughout the year.
- Work incurred on the Waiau Township Upgrade, of which a subsidy will be received towards the capital work.

Notes - Year to Date:

- Connection fees, particular for the Ashley scheme are up on budget in line with the increase in Development contributions.
- Development Contributions for Amberley and Ashley are significantly ahead of budget due to increased level of subdivision activity recorded in the September quarter.
- Expenditure is down on budget due to the contribution to the LAPP scheme being less than half of what was paid in the previous year, due to the differing level of risk taken on.
- Work incurred on the Waiau Township Upgrade, of which a subsidy will be received towards the capital work.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Group Activity - Sewerage									
Operating Statement									
OPERATING REVENUE									
Rates	52,728	51,511	1,217		210,985	206,042	4,942		618,127
Other Income	186	27	159		528	107	421		320
Internal Interest Received	707	180	527		1,742	719	1,023		2,158
Development Contributions	2,174	3,114	(941)		273,483	12,458	261,025	2	70,086
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	55,794	54,832	963		486,737	219,326	267,411		690,691
OPERATING EXPENDITURE									
Employment Costs	3,945	4,200	(255)		18,613	16,799	1,815		52,454
Other Direct Expenditure	30,957	14,413	16,545	1	111,474	121,620	(10,146)		236,920
Internal Interest Paid	31,413	24,583	6,830		108,916	98,334	10,582		295,001
Council Overheads	12,141	11,179	961		45,681	44,718	963		134,154
Depreciation	30,513	30,505	8		122,050	122,020	30		366,060
Total Operating Expenditure	108,969	84,880	24,089		406,734	403,490	3,244		1,084,588
Operating Surplus (Deficit)	(53,175)	(30,049)	(23,127)		80,004	(184,164)	264,168		(\$393,897)
CAPITAL EXPENDITURE									
District Wide Sewerage	0	0	0		0	0	0		32,713
Amberley	846	0	846		18,681	12,240	6,441		486,240
Amberley Pipes Upgrade DC Fund	0	0	0		0	0	0		0
Amberley Ponds Upgrade DC Fund	0	0	0		0	0	0		0
Culverden	0	0	0		0	0	0		0
Cheviot	0	3,337	(3,337)		75	13,349	(13,274)		40,046
Greta Valley	0	2,417	(2,417)		0	6,667	(6,667)		19,000
Motunau Beach	0	0	0		0	0	0		35,000
Waipara	0	0	0		0	0	0		0
Hanmer Springs	18,433	110,000	(91,567)		53,914	110,000	(56,086)		235,000
Hanmer Springs DC Fund	0	0	0		0	0	0		0
Hawarden	(460)	0	(460)		0	0	0		0
Waikari	(340)	1,000	(1,340)		0	1,000	(1,000)		71,000
Total Capital Expenditure	18,479	116,754	(98,274)		72,671	143,255	(70,585)		\$918,999

Notes - October 2012:

1 Other Direct Costs for October are up on budget due the allocation of the LAPP insurance which was budgeted for in July.

Notes - Year to Date:

2 Development Contributions for Amberley are significantly ahead of budget due to increased level of subdivision activity recorded in the September quarter.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Group Activity - Stormwater									
Operating Statement									
OPERATING REVENUE									
Rates	24,480	23,254	1,226		98,331	93,014	5,317		279,042
Other Income	0	0	0		0	0	0		0
Internal Interest Received	311	282	29		1,210	1,127	82		3,382
Development Contributions	1,704	1,419	285		76,574	5,677	70,897	1	17,032
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	26,495	24,955	1,540		176,115	99,819	76,296		299,457
OPERATING EXPENDITURE									
Employment Costs	0	0	0		270	0	270		0
Other Direct Expenditure	4,631	3,750	881		63,447	20,500	42,947	2	45,000
Internal Interest Paid	9,521	9,098	423		33,535	36,392	(2,857)		109,175
Council Overheads	1,071	1,071	0		4,284	4,283	1		12,850
Depreciation	3,813	3,813	0		15,251	15,251	0		45,752
Total Operating Expenditure	19,036	17,731	1,304		116,786	76,426	40,361		212,777
Operating Surplus (Deficit)	7,459	7,223	236		59,329	23,393	35,935		\$86,680
CAPITAL EXPENDITURE									
District Wide Stormwater	0	0	0		0	0	0		0
Amberley Beach Foreshore Protection	0	0	0		0	0	0		0
Amberley Stormwater	0	0	0		38,194	0	38,194	3	294,000
Amberley Stormwater DC Fund	0	0	0		0	0	0		0
Jed River Clearance	0	0	0		0	0	0		0
Hanmer Springs Stormwater	0	4,430	(4,430)		0	17,722	(17,722)		53,165
Hanmer Springs Stormwater DC Fund	0	0	0		0	0	0		0
Total Capital Expenditure	0	4,430	(4,430)		38,194	17,722	20,473		\$347,165

Notes - October 2012:

No significant variance from budget in October.

Notes - Year to Date:

- 1 Development Contributions for Amberley are significantly ahead of budget due to increased level of subdivision activity recorded in the September quarter.
- 2 Consultants costs incurred for the Hanmer Springs Stormwater Consent.
- 3 Work carried out on the Amberley Stormwater ahead of when it was budgeted for

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Group Activity - Roads and Footpaths									
Operating Statement									
OPERATING REVENUE									
Rates	291,269	292,651	(1,382)		1,165,549	1,170,605	(5,057)		3,511,816
Other Income	406,493	266,253	140,241	1	935,134	1,065,011	(129,877)	3	3,195,033
Internal Interest Received	0	0	0		0	0	0		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	697,763	558,904	138,859		2,100,683	2,235,616	(134,934)		6,706,849
OPERATING EXPENDITURE									
Employment Costs	0	0	0		177	0	177		0
Other Direct Expenditure	160,195	234,536	(74,340)	2	894,175	975,460	(81,285)	3	2,835,517
Internal Interest Paid	0	180	(180)		0	721	(721)		2,162
Council Overheads	49,832	49,832	(0)		199,327	199,328	(2)		597,985
Depreciation	238,594	238,594	(0)		954,375	954,375	(0)		2,863,125
Total Operating Expenditure	448,621	523,142	(74,521)		2,048,054	2,129,884	(81,830)		6,298,789
Operating Surplus (Deficit)	249,142	35,762	213,379		52,629	105,733	(53,103)		\$408,060
CAPITAL EXPENDITURE									
Roading	63,192	133,947	(70,755)	2	797,111	869,243	(72,132)	3	3,591,258
Roadside Construction	45,000	20,000	25,000		70,000	68,000	2,000		176,000
Total Capital Expenditure	108,192	153,947	(45,755)		867,111	937,243	(70,132)		\$3,767,258

Notes - October 2012:

- 1 NZTA subsidy claim for October is up on budget due to a catch up on claims from the September quarter.
2 Operating and Capital Expenditure is down on budget for October.

Notes - Year to Date:

- 3 For the year, the NZTA claims are lower than budgeted in line with the lower level of Operating and Capital expenditure incurred.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Activity - Roading									
Operating Statement									
OPERATING REVENUE									
Rates	276,603	277,985	(1,382)		1,106,882	1,111,939	(5,057)		3,335,816
Other Income	406,493	266,253	140,241	1	935,134	1,065,011	(129,877)	1	3,195,033
Internal Interest Received	0	0	0		0	0	0		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	683,096	544,237	138,859		2,042,016	2,176,950	(134,934)		6,530,849
OPERATING EXPENDITURE									
Employment Costs	0	0	0		177	0	177		0
Other Direct Expenditure	160,195	234,536	(74,340)	2	894,175	975,460	(81,285)	1	2,835,517
Internal Interest Paid	0	180	(180)		0	721	(721)		2,162
Council Overheads	49,832	49,832	(0)		199,327	199,328	(2)		597,985
Depreciation	238,594	238,594	(0)		954,375	954,375	(0)		2,863,125
Total Operating Expenditure	448,621	523,142	(74,521)		2,048,054	2,129,884	(81,830)		6,298,789
Operating Surplus (Deficit)	234,475	21,096	213,379		(6,037)	47,066	(53,103)		\$232,060
CAPITAL EXPENDITURE									
Subsidised Roading	63,192	130,530	(67,338)	2	796,086	855,576	(59,491)	1	3,426,258
Special Purpose Roading	0	1,333	(1,333)		1,025	5,333	(4,308)		16,000
Unsubsidised Roading	0	2,083	(2,083)		0	8,333	(8,333)		149,000
Road Safety Programme	0	0	0		0	0	0		0
Woodbank Road Sealing - Stage 1	0	0	0		0	0	0		0
Total Capital Expenditure	63,192	133,947	(70,755)		797,111	869,243	(72,132)		\$3,591,258

Notes - October 2012:

- 1 NZTA subsidy claim for October is up on budget due to a catch up on claims from the September quarter.
- 2 Operating and Capital Expenditure is down on budget for October.

Notes - Year to Date:

- 1 For the year, the NZTA claims are lower than budgeted in line with the lower level of Operating and Capital expenditure incurred.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Activity - Roadside Construction									
Operating Statement									
OPERATING REVENUE									
Rates	14,667	14,667	(0)		58,667	58,667	(0)		176,000
Other Income	0	0	0		0	0	0		0
Internal Interest Received	0	0	0		0	0	0		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	14,667	14,667	(0)		58,667	58,667	(0)		176,000
OPERATING EXPENDITURE									
Employment Costs	0	0	0		0	0	0		0
Other Direct Expenditure	0	0	0		0	0	0		0
Internal Interest Paid	0	0	0		0	0	0		0
Council Overheads	0	0	0		0	0	0		0
Depreciation	0	0	0		0	0	0		0
Total Operating Expenditure	0	0	0		0	0	0		0
Operating Surplus (Deficit)	14,667	14,667	(0)		58,667	58,667	(0)		\$176,000
CAPITAL EXPENDITURE									
Amberley Ward Roadside Construction	0	0	0		0	23,000	(23,000)	3	33,000
Amuri Ward Roadside Construction	45,000	0	45,000	1	45,000	0	45,000	4	22,000
Cheviot Ward Roadside Construction	0	0	0		25,000	25,000	0		30,000
Glenmark Ward Roadside Construction	0	0	0		0	0	0		0
Hanmer Springs Ward Roadside Construction	0	20,000	(20,000)	2	0	20,000	(20,000)	5	75,000
Hurunui Ward Roadside Construction	0	0	0		0	0	0		16,000
Total Capital Expenditure	45,000	20,000	25,000		70,000	68,000	2,000		\$176,000

Notes - October 2012:

- 1 There was a significantly amount of footpath work carried out in Rotherham in October.
- 2 The budgeted work for Hanmer Springs has yet to take place

Notes - Year to Date:

- 3 Amberley's Footpath budget for 2012/2013 was used before the end of June 2012
- 4 There was a significantly amount of footpath work carried out in Rotherham in October.
- 5 The budgeted work for Hanmer Springs has yet to take place

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Group Activity - Community Services and Facilities									
Operating Statement									
OPERATING REVENUE									
Rates	127,707	127,296	410		511,611	509,184	2,426		1,492,763
Other Income	233,381	228,502	4,879		1,206,409	944,353	262,056	3	2,895,520
Internal Interest Received	3,699	2,889	810		13,119	11,555	1,564		34,666
Development Contributions	13,409	17,580	(4,171)		557,505	70,319	487,186	4	210,956
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	378,196	376,267	1,929		2,288,644	1,535,412	753,232		4,633,905
OPERATING EXPENDITURE									
Employment Costs	53,614	65,995	(12,381)		212,852	263,980	(51,128)		870,383
Other Direct Expenditure	167,255	201,316	(34,062)	1	1,024,879	922,370	102,508	5	2,150,345
Internal Interest Paid	30,489	24,766	5,723		107,101	99,062	8,039		218,800
Council Overheads	83,153	83,152	1		332,613	332,607	6		997,821
Depreciation	39,940	33,510	6,430		160,309	134,041	26,268		402,122
Total Operating Expenditure	374,451	408,739	(34,288)		1,837,753	1,752,060	85,693		4,639,472
Operating Surplus (Deficit)	3,745	(32,472)	36,217		450,890	(216,649)	667,539		(\$5,567)
CAPITAL EXPENDITURE									
Community Services	5,772	5,417	355		82,553	71,074	11,480		114,407
Property	6,378	43,208	(36,831)	2	268,211	214,109	54,102	6	398,711
Reserves	1,887	80,579	(78,691)	1	33,241	157,314	(124,073)	7	336,942
Total Capital Expenditure	14,036	129,204	(115,167)		384,005	442,497	(58,492)		\$850,060

Notes - October 2012:

- 1 Repair and Replacement Septic Tank work budgeted for Port Robinson Camp Reserve is still to be incurred.
- 2 Budgeted expenditure for Hanmer Springs Township is still to be incurred.

Notes - Year to Date:

- 3 Other income includes an insurance payment for the Balcairn Council Chambers of \$234,117, but still work to be carried out on the building.
- 4 Development Contributions for Amberley are significantly ahead of budget due to increased level of subdivision activity recorded in the September quarter.
- 5 Direct Expenditure includes \$40,746 of further earthquake repair work and also the increase in the cost of insurance on Halls, Pools and the Queen Mary buildings
- 6 This represents the completion of the Double Glazing projects on the Pensioner Units in Amberley and the capital cost for the Caravan Dump Station in Cheviot.
- 7 Replacement Septic Tank work budgeted for Port Robinson Camp Reserve is still to be incurred and none of the Capital Budget for the Queen Mary Buildings has been spent.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Activity - Community Services									
Operating Statement									
OPERATING REVENUE									
Rates	65,678	65,390	287		263,500	261,562	1,938		784,686
Other Income	70,888	70,133	755		297,923	296,031	1,892		957,594
Internal Interest Received	289	24	265		1,472	94	1,378		282
Development Contributions	2,165	2,863	(698)		53,113	11,453	41,660	1	34,358
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	139,019	138,410	609		616,008	569,140	46,868		1,776,920
OPERATING EXPENDITURE									
Employment Costs	40,673	44,379	(3,706)		161,723	177,516	(15,793)		553,440
Other Direct Expenditure	49,790	58,209	(8,419)		227,561	238,571	(11,010)		465,120
Internal Interest Paid	14,005	11,639	2,366		49,408	46,557	2,851		61,284
Council Overheads	41,889	41,889	0		167,556	167,554	2		502,662
Depreciation	10,135	9,154	982		40,730	36,614	4,116		109,842
Total Operating Expenditure	156,491	165,269	(8,778)		646,977	666,811	(19,835)		1,692,349
Operating Surplus (Deficit)	(17,472)	(26,859)	9,387		(30,969)	(97,672)	66,703		\$84,570
CAPITAL EXPENDITURE									
Library	5,772	5,417	355		82,553	71,074	11,480		114,407
Community Programmes	0	0	0		0	0	0		0
Grants	0	0	0		0	0	0		0
Amenities	0	0	0		0	0	0		0
Total Capital Expenditure	5,772	5,417	355		82,553	71,074	11,480		\$114,407

Notes - October 2012:

No significant variances for October.

Notes - Year to Date:

1 Development Contributions for Amberley are significantly ahead of budget due to increased level of subdivision activity recorded in the September quarter.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Activity - Property									
Operating Statement									
OPERATING REVENUE									
Rates	40,618	40,495	123		162,468	161,979	488		485,938
Other Income	67,686	64,646	3,040		501,384	258,584	242,799	2	792,253
Internal Interest Received	0	0	0		0	0	0		0
Development Contributions	4,287	5,076	(789)		37,943	20,304	17,640	3	60,911
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	112,591	110,217	2,374		701,795	440,867	260,927		1,339,102
OPERATING EXPENDITURE									
Employment Costs	7,156	7,694	(538)		29,564	30,777	(1,213)		143,127
Other Direct Expenditure	58,283	57,476	808		455,858	324,157	131,701	4	762,518
Internal Interest Paid	16,350	13,064	3,285		57,296	52,257	5,039		156,772
Council Overheads	9,520	9,519	0		38,079	38,078	1		114,233
Depreciation	24,115	18,870	5,245		96,820	75,480	21,339		226,441
Total Operating Expenditure	115,424	106,624	8,800		677,616	520,749	156,867		1,403,091
Operating Surplus (Deficit)	(2,833)	3,593	(6,427)		24,179	(79,881)	104,060		(563,989)
CAPITAL EXPENDITURE									
Rental Property	0	0	0		29,811	0	29,811	5	0
Public Toilets	0	0	0		14,954	0	14,954	6	0
Medical Centres	0	0	0		2,546	0	2,546		0
Halls	2,378	1,667	711		10,120	6,667	3,454		20,000
Pools	0	0	0		0	0	0		0
Township Maintenance	4,000	41,542	(37,542)	1	210,779	207,443	3,337		378,711
Total Capital Expenditure	6,378	43,208	(36,831)		268,211	214,109	54,102		\$398,711

Notes - October 2012:

1 Budgeted expenditure for Hanmer Springs Township is still to be incurred.

Notes - Year to Date:

2 Other income includes an insurance payment for the Balcairn Council Chambers of \$234,117, but still work to be carried out on the building.

3 Development contributions relating to the Amberley Reserve Pavilion are up on budget for the period.

4 Direct Expenditure includes \$40,746 of further earthquake repair work and also the increase in the cost of insurance on Halls, Pools and the Queen Mary buildings

5 This represents the completion of the Double Glazing projects on the Pensioner Units in Amberley

6 The capital cost is for the Caravan Dump Station in Cheviot.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Activity - Reserves									
Operating Statement									
OPERATING REVENUE									
Rates	21,411	21,411	(0)		85,643	85,643	(0)		222,139
Other Income	94,808	93,723	1,085		407,103	389,738	17,365		1,145,673
Internal Interest Received	3,410	2,865	545		11,647	11,461	186		34,384
Development Contributions	6,957	9,641	(2,684)		466,448	38,562	427,886	2	115,687
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	126,585	127,640	(1,054)		970,841	525,404	445,436		1,517,883
OPERATING EXPENDITURE									
Employment Costs	5,785	13,922	(8,137)		21,566	55,688	(34,122)		173,816
Other Direct Expenditure	59,181	85,632	(26,451)	1	341,460	359,643	(18,183)		922,707
Internal Interest Paid	134	62	72		397	248	149		743
Council Overheads	31,745	31,744	1		126,978	126,975	3		380,926
Depreciation	5,690	5,487	203		22,759	21,946	813		65,839
Total Operating Expenditure	102,535	136,846	(34,311)		513,160	564,500	(51,340)		1,544,032
Operating Surplus (Deficit)	24,050	(9,206)	33,257		457,680	(39,096)	496,776		(26,148)
CAPITAL EXPENDITURE									
District Reserves	0	11,941	(11,941)		0	47,764	(47,764)	3	143,292
Cemeteries	0	0	0		0	0	0		5,000
Amberley Reserves	1,735	2,014	(280)		26,264	8,057	18,207	4	24,172
Amuri Reserves	0	4,350	(4,350)		610	17,399	(16,789)		52,197
Cheviot Reserves	0	0	0		0	0	0		0
Glenmark Reserves	0	0	0		6,214	0	6,214		0
Hanmer Springs Reserves	152	17,273	(17,121)		152	39,094	(38,941)		67,281
Hurunui Reserves	0	0	0		0	0	0		0
Self Funded Reserves	0	45,000	(45,000)	1	0	45,000	(45,000)	5	45,000
Trust Funds	0	0	0		0	0	0		0
Total Capital Expenditure	1,887	80,579	(78,691)		33,241	157,314	(124,073)		\$336,942

Notes - October 2012:

1 Repair and Replacement Septic Tank work budgeted for Port Robinson Camp Reserve is still to be incurred.

Notes - Year to Date:

2 Development Contributions for Amberley are significantly ahead of budget due to increased level of subdivision activity recorded in the September quarter.

3 None of the budgeted capital work has been undertaken on the Queen Mary buildings.

4 Costs have been incurred on the Amberley Beach Reserve, which was budgeted to be spent later in the year.

5 Replacement Septic Tank work budgeted for Port Robinson Camp Reserve is still to be incurred.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Group Activity - Environment and Safety									
Operating Statement									
OPERATING REVENUE									
Rates	275,142	265,839	9,302		1,101,574	1,063,357	38,217	7	2,364,961
Other Income	128,548	90,139	38,409	1	643,454	537,191	106,263	8	1,290,300
Internal Interest Received	61	0	61		61	0	61		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	403,750	355,978	47,772		1,745,089	1,600,548	144,540		3,655,261
OPERATING EXPENDITURE									
Employment Costs	129,722	107,947	21,775	2	452,567	432,227	20,340	9	1,322,707
Other Direct Expenditure	233,242	209,459	23,783	2	868,792	912,807	(44,015)	10	1,812,906
Internal Interest Paid	273	674	(401)		935	2,696	(1,761)		6,974
Council Overheads	59,762	60,178	(416)		239,047	240,712	(1,666)		673,893
Depreciation	5,502	8,520	(3,018)		22,228	34,079	(11,851)		102,238
Total Operating Expenditure	428,500	386,779	41,722		1,583,569	1,622,521	(38,952)		3,918,719
Operating Surplus (Deficit)	(24,751)	(30,801)	6,050		161,519	(21,973)	183,493		(263,457)
CAPITAL EXPENDITURE									
Emergency Services	400	64,000	(63,600)	3	400	250,900	(250,500)	11	128,420
Resource Management & Planning	0	25,695	(25,695)	4	0	25,695	(25,695)	12	25,695
Compliance and Regulatory Functions	45,763	0	45,763	5	45,763	33,696	12,067		33,696
Waste Minimisation	112,361	129,036	(16,675)	6	242,614	516,144	(273,529)	13	1,548,431
Total Capital Expenditure	158,524	218,731	(60,207)		288,777	826,435	(537,658)		1,736,242

Notes - October 2012:

- 1 Building activity is still high, resulting in a greater level of Consent fees being received for October.
- 2 Staff and Consultant levels have had to increase to service the level of building work currently being undertaken.
- 3 It was budgeted that the Hammer Tanker purchase and a portion of the Tanker Compliance work would be incurred in October.
- 4 The replacement of the vehicle for the Subdivision Consents Inspector was not made as budgeted in October.
- 5 Building Officer's vehicle was replaced in October rather than September as budgeted.
- 6 The relocation of the Transfer Station has not progressed as budgeted.

Notes - Year to Date:

- 7 Rates for Refuse Collection is up on budget due to more ratepayers being charged the rate that was budgeted for.
- 8 Building activity is still high, resulting in a greater level of Consent fees being received for the four months.
- 9 Staff and Consultant levels have had to increase to service the level of building work currently being undertaken.
- 10 Amount budgeted for Rural Fire Purchases for the first four months is still to be incurred. In addition various budgets for Water Conservation Initiatives and some District Plan Review costs are still to be incurred.
- 11 The amount budgeted for the Emergency Management Officer's Vehicle and the Rural Fire Capital is still to be incurred.
- 12 The replacement of the vehicle for the Subdivision Consents Inspector was not made as budgeted in October.
- 13 The relocation of the Transfer Station has not progressed as budgeted.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Activity - Emergency Services									
Operating Statement									
OPERATING REVENUE									
Rates	36,048	35,844	203		144,386	143,378	1,009		430,134
Other Income	0	0	0		0	0	0		0
Internal Interest Received	0	0	0		0	0	0		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	36,048	35,844	203		144,386	143,378	1,009		430,134
OPERATING EXPENDITURE									
Employment Costs	8,173	12,787	(4,614)		28,970	51,148	(22,178)		156,873
Other Direct Expenditure	7,060	15,278	(8,218)		71,321	111,813	(40,491)	2	230,038
Internal Interest Paid	273	581	(309)		919	2,325	(1,405)		6,974
Council Overheads	8,314	8,314	0		33,255	33,255	0		99,764
Depreciation	1,998	4,748	(2,750)		7,991	18,993	(11,002)		56,978
Total Operating Expenditure	25,818	41,708	(15,890)		142,457	217,533	(75,076)		550,627
Operating Surplus (Deficit)	10,230	(5,864)	16,094		1,930	(74,155)	76,085		(\$120,494)
CAPITAL EXPENDITURE									
Civil Defence	0	0	0		0	26,325	(26,325)	3	128,420
Rural Fire	400	64,000	(63,600)	1	400	224,575	(224,175)	4	224,575
Total Capital Expenditure	400	64,000	(63,600)		400	250,900	(250,500)		\$128,420

Notes - October 2012:

1 It was budgeted that the Hanmer Tanker purchase and a portion of the Tanker Compliance work would be incurred in October.

Notes - Year to Date:

2 Amount budgeted for Rural Fire Purchases for the first four months is still to be incurred.

3 Replacement vehicle for the Emergency Management Officer still to be purchased

4 Amount budgeted for Rural Fire Capital still to be incurred

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Activity - Resource Management & Planning									
Operating Statement									
OPERATING REVENUE									
Rates	72,273	72,280	(7)		289,516	289,121	395		867,364
Other Income	41,219	31,333	9,886		124,486	125,333	(847)		408,000
Internal Interest Received	0	0	0		0	0	0		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	113,493	103,614	9,879		414,003	414,455	(452)		1,275,364
OPERATING EXPENDITURE									
Employment Costs	66,428	54,434	11,994		218,302	217,735	567		679,798
Other Direct Expenditure	43,870	33,630	10,239		122,251	151,491	(29,240)	1	437,333
Internal Interest Paid	0	0	0		0	0	0		0
Council Overheads	22,208	22,625	(417)		88,833	90,499	(1,666)		271,496
Depreciation	540	542	(2)		2,987	2,167	820		6,500
Total Operating Expenditure	133,045	111,230	21,815		432,372	461,892	(29,520)		1,395,127
Operating Surplus (Deficit)	(19,553)	(7,617)	(11,936)		(18,369)	(47,437)	29,068		(119,763)
CAPITAL EXPENDITURE									
Resource Management	0	0	0		0	0	0		0
Subdivision Inspection	0	25,695	(25,695)	1	0	25,695	(25,695)	3	25,695
Total Capital Expenditure	0	25,695	(25,695)		0	25,695	(25,695)		25,695

Notes - October 2012:

1 The replacement of the vehicle for the Subdivision Consents Inspector was not made as budgeted in October.

Notes - Year to Date:

2 The various budgets for Water Conservation Initiatives and some District Plan Review costs are still to be incurred.

3 The replacement of the vehicle for the Subdivision Consents Inspector was not made as budgeted in October.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Activity - Compliance & Regulatory Functions									
Operating Statement									
OPERATING REVENUE									
Rates	22,159	22,178	(19)		88,765	88,712	53		266,135
Other Income	73,825	39,889	33,937	1	449,816	336,191	113,625	4	655,300
Internal Interest Received	0	0	0		0	0	0		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	95,985	62,067	33,918		538,580	424,903	113,678		921,435
OPERATING EXPENDITURE									
Employment Costs	46,494	34,632	11,862	2	175,217	138,965	36,252	5	432,708
Other Direct Expenditure	43,075	19,567	23,508	2	136,623	98,067	38,557	5	261,250
Internal Interest Paid	0	0	0		0	0	0		0
Council Overheads	19,224	19,223	1		76,895	76,892	3		230,677
Depreciation	886	1,667	(780)		3,546	6,667	(3,121)		20,000
Total Operating Expenditure	109,679	75,088	34,591		392,281	320,591	71,690		944,635
Operating Surplus (Deficit)	(13,694)	(13,022)	(673)		146,299	104,312	41,987		(\$23,200)
CAPITAL EXPENDITURE									
Building Control	45,763	0	45,763	3	45,763	33,696	12,067		33,696
Public Health	0	0	0		0	0	0		0
Liquor Licensing	0	0	0		0	0	0		0
Animal Control	0	0	0		0	0	0		0
Total Capital Expenditure	45,763	0	45,763		45,763	33,696	12,067		\$33,696

Notes - October 2012:

- 1 Building activity is still high, resulting in a greater level of Consent fees being received for October.
- 2 Staff and Consultant levels have had to increase to service the level of building work currently being undertaken.
- 3 Building Officer's vehicle was replaced in October rather than September as budgeted.

Notes - Year to Date:

- 4 Building activity is still high, resulting in a greater level of Consent fees being received for the four months.
- 5 Staff and Consultant levels have had to increase to service the level of building work currently being undertaken.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Activity - Waste Minimisation									
Operating Statement									
OPERATING REVENUE									
Rates	144,661	135,537	9,125		578,907	542,146	36,760	1	801,328
Other Income	13,503	18,917	(5,414)		69,152	75,667	(6,515)		227,000
Internal Interest Received	61	0	61		61	0	61		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	158,225	154,453	3,771		648,119	617,813	30,306		1,028,328
OPERATING EXPENDITURE									
Employment Costs	8,627	6,095	2,532		30,078	24,379	5,700		53,328
Other Direct Expenditure	139,237	140,984	(1,747)		538,597	551,436	(12,840)		884,285
Internal Interest Paid	0	93	(93)		16	371	(356)		0
Council Overheads	10,016	10,017	(1)		40,064	40,067	(3)		71,956
Depreciation	2,079	1,563	515		7,705	6,253	1,452		18,760
Total Operating Expenditure	159,958	158,752	1,207		616,460	622,506	(6,047)		1,028,329
Operating Surplus (Deficit)	(1,734)	(4,298)	2,565		31,660	(4,693)	36,353		(\$1)
CAPITAL EXPENDITURE									
Transfer Stations	112,361	129,036	(16,675)		242,614	516,144	(273,529)	2	1,548,431
Litter Bin Collection	0	0	0		0	0	0		0
Household Refuse Collection	0	0	0		0	0	0		0
Total Capital Expenditure	112,361	129,036	(16,675)		242,614	516,144	(273,529)		\$1,548,431

Notes - October 2012:

No significant variances from budget.

Notes - Year to Date:

- 1 Rates for Refuse Collection is up on budget due to more ratepayers being charged the rate that was budgeted for.
- 2 The relocation of the Transfer Station has not progressed as budgeted.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Group Activity - Growth and Development									
Operating Statement									
OPERATING REVENUE									
Rates	33,363	31,366	1,997		135,739	125,464	10,275	3	286,000
Other Income	25,627	3,750	21,877	1	40,554	15,000	25,554	4	45,000
Internal Interest Received	0	0	0		0	0	0		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	58,990	35,116	23,874		176,293	140,464	35,829		331,000
OPERATING EXPENDITURE									
Employment Costs	4,838	3,200	1,638		16,120	12,800	3,320		40,000
Other Direct Expenditure	63,257	23,917	39,340	2	199,292	151,167	48,126	5	287,000
Internal Interest Paid	0	0	0		0	0	0		0
Council Overheads	283	283	0		1,132	1,131	1		0
Depreciation	543	625	(82)		2,170	2,500	(330)		4,000
Total Operating Expenditure	68,920	28,024	40,896		218,714	167,597	51,117		331,000
Operating Surplus (Deficit)	(9,930)	7,092	(17,022)		(42,421)	(27,133)	(15,288)		\$0
CAPITAL EXPENDITURE									
Tourism	0	0	0		0	0	0		0
Economic Development	0	0	0		0	0	0		0
Total Capital Expenditure	0	0	0		0	0	0		\$0

Notes - October 2012:

- 1 Income is up on budget for the month due to contributions received in relation to the Spring Planner.
2 Costs for the month are up on budget due to costs relating to the Spring Planner.

Notes - Year to Date:

- 3 Rates received for the year to date are higher than that budgeted for.
4 Other Income is up on budget for the month due to contributions received in relation to the Spring Planner.
5 Costs for the month are up on budget due to costs relating to the Spring Planner.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Group Activity - Hanmer Springs Thermal Pools & Spa									
Operating Statement									
OPERATING REVENUE									
Rates	0	0	0		0	0	0		0
Other Income	709,855	735,583	(25,728)		2,164,735	2,286,781	(122,046)	1	7,618,630
Internal Interest Received	0	0	0		0	0	0		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	709,855	735,583	(25,728)		2,164,735	2,286,781	(122,046)		7,618,630
OPERATING EXPENDITURE									
Employment Costs	324,168	313,645	10,523		1,149,555	1,138,416	11,139		3,599,148
Other Direct Expenditure	250,272	242,483	7,789		1,214,378	1,219,728	(5,350)		3,224,560
Internal Interest Paid	78,006	78,006	(0)		312,025	312,025	0		936,075
Council Overheads	11,024	11,024	(0)		44,097	44,097	(0)		132,290
Depreciation	70,002	71,417	(1,415)		264,665	285,668	(21,003)	2	857,000
Total Operating Expenditure	733,472	716,575	16,897		2,984,720	2,999,934	(15,215)		8,749,074
Operating Surplus (Deficit)	(23,618)	19,008	(42,625)		(819,984)	(713,153)	(106,831)		(\$1,130,444)
CAPITAL EXPENDITURE									
Hanmer Springs Thermal Pools & Spa	13,615	18,055	(4,440)		57,511	72,222	(14,711)		2,650,000
Hanmer Springs Thermal Reserve Administration	0	0	0		0	0	0		0
Total Capital Expenditure	13,615	18,055	(4,440)		57,511	72,222	(14,711)		\$2,650,000

Notes - October 2012:

1 Revenue from the Pools was slightly down on budget for October.

Notes - Year to Date:

2 Revenue from the Pools is down approximately \$122,000 on budget for the first four months. Revenues have picked up on September but July was a very poor trading month for the Pools.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Group Activity - Governance									
Operating Statement									
OPERATING REVENUE									
Rates	82,128	82,567	(440)		329,098	330,269	(1,171)		990,808
Other Income	0	0	0		0	0	0		16,000
Internal Interest Received	0	0	0		0	0	0		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	82,128	82,567	(440)		329,098	330,269	(1,171)		1,006,808
OPERATING EXPENDITURE									
Employment Costs	35,385	36,650	(1,264)		134,662	146,599	(11,936)		446,554
Other Direct Expenditure	4,633	12,958	(8,325)		38,203	74,358	(36,155)	1	229,600
Internal Interest Paid	0	0	0		0	0	0		0
Council Overheads	27,055	27,055	(0)		108,218	108,218	(0)		324,654
Depreciation	0	500	(500)		0	2,000	(2,000)		6,000
Total Operating Expenditure	67,073	77,163	(10,089)		281,084	331,175	(50,092)		1,006,808
Operating Surplus (Deficit)	15,055	5,405	9,650		48,014	(906)	48,920		\$0
CAPITAL EXPENDITURE									
Council	0	0	0		5,428	0	5,428		0
Hurunui-Waiiau Water Zone Committee	0	0	0		0	0	0		0
Total Capital Expenditure	0	0	0		5,428	0	5,428		\$0

Notes - October 2012:

No significant variances from budget for October.

Notes - Year to Date:

1 Travelling costs for the four months are lower than budgeted for

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Group Activity - Corporate									
Operating Statement									
OPERATING REVENUE									
Rates	(89,472)	(89,851)	379		(358,430)	(359,404)	974		(1,078,213)
Other Income	6,722	13,110	(6,388)		124,343	82,441	41,902	3	197,000
Internal Interest Received	174,695	163,137	11,558		651,411	652,549	(1,138)		1,957,648
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	406,785	406,774	11		1,627,142	1,627,097	44		2,467,841
Total Operating Revenue	498,731	493,171	5,560		2,044,466	2,002,684	41,782		3,544,276
OPERATING EXPENDITURE									
Employment Costs	199,341	206,134	(6,793)		757,722	817,537	(59,815)	4	1,248,243
Other Direct Expenditure	138,452	169,760	(31,309)	1	775,024	765,119	9,905		1,684,900
Internal Interest Paid	5,748	4,137	1,611		20,149	16,547	3,602		49,642
Council Overheads	88,158	87,650	508		351,103	350,601	502		465,806
Depreciation	27,132	27,338	(207)		112,603	109,353	3,250		122,181
Total Operating Expenditure	458,831	495,020	(36,189)		2,016,601	2,059,157	(42,556)		3,570,772
Operating Surplus (Deficit)	39,900	(1,849)	41,749		27,865	(56,473)	84,338		(26,496)
CAPITAL EXPENDITURE									
Treasury & Forestry	0	0	0		0	0	0		0
Corporate Services	38,470	75,725	(37,255)	2	72,767	185,258	(112,491)	5	577,001
Total Capital Expenditure	38,470	75,725	(37,255)		72,767	185,258	(112,491)		577,001

Notes - October 2012:

- 1 Total external interest cost are lower than budgeted as the Council has not drawn down the level of debt anticipated for the period. Also Software Licencing costs were incurred earlier in the year but budgeted for in October.
2 Information Services and Water Department Capital still to be incurred.

Notes - Year to Date:

- 3 Income is up on budget due to the Transwaste Dividend being received earlier than it was budgeted for.
4 For the first four months there has been a underspend of Employment Costs as the Contingency funding for Recruitment has not been used.
5 Information Services and Water Department Capital still to be incurred.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Activity - Treasury & Forestry									
Operating Statement									
OPERATING REVENUE									
Rates	(89,434)	(89,813)	379		(358,276)	(359,251)	974		(1,077,752)
Other Income	(1,022)	12,277	(13,299)	1	100,898	66,608	34,290	1	142,000
Internal Interest Received	174,695	163,137	11,558		651,411	652,549	(1,138)		1,957,648
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	0	0	0		0	0	0		0
Total Operating Revenue	84,240	85,602	(1,362)		394,033	359,907	34,126		1,021,896
OPERATING EXPENDITURE									
Employment Costs	593	675	(82)		2,683	2,701	(18)		0
Other Direct Expenditure	70,261	83,577	(13,316)	2	260,628	337,307	(76,679)	2	998,750
Internal Interest Paid	5,748	4,137	1,611		20,149	16,547	3,602		49,642
Council Overheads	968	968	0		3,872	3,871	1		0
Depreciation	0	0	0		0	0	0		0
Total Operating Expenditure	77,570	89,356	(11,786)		287,332	360,426	(73,094)		1,048,392
Operating Surplus (Deficit)	6,670	(3,755)	10,425		106,701	(519)	107,220		(\$26,496)
CAPITAL EXPENDITURE									
Treasury	0	0	0		0	0	0		0
Forestry	0	0	0		0	0	0		0
Total Capital Expenditure	0	0	0		0	0	0		\$0

Notes - October 2012:

- 1 Income is down on budget for October due to some Rate penalties being reversed in October and the revenue from forestry being received earlier in the financial year.
2 Total external interest cost are lower than budgeted as the Council has not drawn down the level of debt anticipated for the period.

Notes - Year to Date:

- 3 Income is up on budget due to the Transwaste Dividend being received earlier than it was budgeted for.
4 Total external interest cost are lower than budgeted as the Council has not drawn down the level of debt anticipated for the period.

Financial Report October 2012	October 2012 Actual	October 2012 Budget	October 2012 Variance	Notes	Year to Date Actual	Year to Date Budget	Year to Date Variance	Notes	Full Year Budget
Group Activity - Corporate									
Operating Statement									
OPERATING REVENUE									
Rates	(38)	(38)	0		(154)	(154)	(0)		(461)
Other Income	7,744	833	6,911		23,445	15,833	7,611		55,000
Internal Interest Received	0	0	0		0	0	0		0
Development Contributions	0	0	0		0	0	0		0
Council Overheads (Income)	406,785	406,774	11		1,627,142	1,627,097	44		2,467,841
Total Operating Revenue	414,491	407,569	6,922		1,650,433	1,642,777	7,656		2,522,380
OPERATING EXPENDITURE									
Employment Costs	198,748	205,459	(6,711)		755,039	814,836	(59,797)	4	1,248,243
Other Direct Expenditure	68,191	86,184	(17,993)	1	514,396	427,812	86,584	5	686,150
Internal Interest Paid	0	0	0		0	0	0		0
Council Overheads	87,190	86,683	508		347,231	346,731	500		465,806
Depreciation	27,132	27,338	(207)		112,603	109,353	3,250		122,181
Total Operating Expenditure	381,261	405,663	(24,403)		1,729,269	1,698,732	30,538		2,522,380
Operating Surplus (Deficit)	33,230	1,906	31,324		(78,837)	(55,954)	(22,882)		\$0
CAPITAL EXPENDITURE									
Council Offices & Depots	3,000	0	3,000		8,067	0	8,067		160,000
Information Services	0	17,220	(17,220)	2	29,230	91,240	(62,010)	6	164,000
Support Services	0	0	0		0	0	0		0
Human Resources & Policy	0	0	0		0	0	0		0
Financial Services	0	0	0		0	0	0		0
CEO Department	0	0	0		0	0	0		0
Engineering Services	35,470	58,505	(23,035)	3	35,470	94,018	(58,548)	7	253,001
Environmental Services	0	0	0		0	0	0		0
Total Capital Expenditure	38,470	75,725	(37,255)		72,767	185,258	(112,491)		\$577,001

Notes - October 2012:

- 2 Direct Expenditure is up on budget due to Software licences being paid for earlier in the year.
- 3 Information Services Capital still to be incurred.
- 4 Replacement Vehicles for the Water Department still to be incurred.

Notes - Year to Date:

- 4 For the first four months there has been an underspend of Employment Costs as the Contingency funding for Recruitment has not been used.
- 5 Direct Expenditure is up on budget due to:
 - Increased insurance on Council Office buildings.
 - Software licence costs paid for ahead of when they were budgeted for.
 - Costs associated with the valuation process for the Annual Report
 - Consultants costs relating to the review of the Finance Team.
 - Consultants costs relating to the process for the earthquake prone buildings.
- 6 Information Services Capital still to be incurred.
- 7 Replacement Vehicles for the Water Department still to be incurred.



HURUNUI
District Council

Meeting Date:

13 December 2012

REPORT TO: Strategy and Policy Committee

SUBJECT: Road Safety Committee

REPORT BY: Manager Community and Corporate Services

A handwritten signature in black ink, which appears to read "Audrey van der Monde". The signature is fluid and cursive.

Signature: Author
Audrey van der Monde

Summary Report

The Road Safety Coordinating Committee (RSCC) wish to present their draft Terms of Reference to the Committee for consideration. Along with the terms of reference attached to this report, is the latest version of the Hurunui Road Safety Action Plan. This document is a 'living document' and the RSCC is keen to hear any suggestions on how it might be improved.

Sgt Graeme Crossan will be in attendance for any questions the Committee may have concerning his area.

Recommendation

THAT THE COMMITTEE RECEIVE THE INFORMATION.

DRAFT

Hurunui District Road Safety Coordinating Committee

Terms of Reference

1. Introduction

The Hurunui Road Safety Coordinating Committee (RSCC) is a community committee, administered by the Hurunui District Council.

Its role includes the integration of education, enforcement and engineering programmes and initiatives in the Hurunui District.

The Committee is the overarching body that coordinates the implementation of the District's Road Safety Action Plan.

2. Scope

The scope of the RSCC covers all roads in the Hurunui District including State Highways within the district and it includes all road safety activities carried out in the District. These activities include primarily road safety education and promotion, with secondary consideration of Police enforcement activities and engineering programmes. It correlates these programme initiatives and activities with regional and national road safety programmes and initiatives.

RSCC members provide input into the annual Hurunui Road Safety Action Plan. The Committee reviews the plan and recommends approval of the Road Safety Action Plan to the Strategy and Policy Committee of the Hurunui District Council.

The RSCC will seek to give effect to the New Zealand's road safety strategy, *Safer Journeys* and the Hurunui Road Safety Action Plan when determining its local focus and priorities.

3. Vision

To reduce the incidence and severity of road crashes in the Hurunui District.

4. District Priorities

Hurunui District road safety priorities have been identified as those being partly funded by the NZ Transport Agency. These follow the four themes

of *Safer Journeys*, which are Safe Road Use, Safe Roads and Roadsides, Safe Vehicles and Safe Speeds

These include, at present:

- 1) Increasing the safety of young drivers
- 2) Increasing the safety of older drivers
- 3) Reducing alcohol/drug impaired driving
- 4) Reducing incidences of driving that is too fast for the conditions

5. Key Actions of the RSCC

The main actions that the RSCC will undertake are:

- Support and encourage education programmes that encourage safer journeys within the Hurunui.
- Support and encourage visible police campaigns.
- Support and encourage improvements to roads network within the District

6. General Role and Functions of the RSCC

The RSCC has various roles which it will undertake in order to achieve the districts road safety vision and to meet its priority actions. These are:

- Initiate, support and implement, as relevant, each of the key actions for the District within the Road Safety Action Plan.
- Overview the implementation of the Road Safety Action Plan by receiving reports on progress at committee meetings and providing feedback and direction on progress to member agencies
- Contribute to the preparation of local, regional or national strategies and plans, as appropriate.
- Raise the profile of road safety initiatives within member organisations and within the wider community.
- Promote a collaborative approach between each of the Committee member agencies to achieve the outcomes in the Road Safety Action Plan.
- Ensure that the management of cross-sector programmes is efficient, effective and offers value for money.
- Provide networking and information sharing opportunities with regular reporting by member organisations to the committee of their projects and priorities.

- Investigate and support community led road safety initiatives that demonstrate a contribution to the District's Road Safety Action Plan.
- Member organisations collaborate to maximise funding opportunities for each organisation.
- The RSCC will not make decisions on the activities of individual member agencies; however it can offer advice on improvements to programmes and actions that will enhance their effectiveness.
- Advocates for improved road safety both in the District and nationally.

7. Membership

Each of the agencies and organisations below will endeavour to have at least one representative on the RSCC at any one time:

Membership of the RSCC will include the **Road Safety Partners**:

- Hurunui District Council – Mayor, Councillors (as appointed by the Council) and staff.
- New Zealand Transport Agency
- NZ Police
- Environment Canterbury
- ACC

The following organisations may belong to the RSCC:

Road User Associations

- NZ Automobile Association
- NZ Road Transport Association
- NZ Trucking Association
- Spokes Inc. (cyclists)
- Living Street Aotearoa NZ Inc. (pedestrians)

Roading contractors to the HDC and NZTA

NZ Fire Service

Ministry of Business, Innovation and Employment

The Venerable Order of St John

The Royal NZ Plunket Society

Students against Driving Drunk (SADD)

NZ Institute of Driving Instructors

Any person working in or interested in road safety in the District may be a member of the Committee. Such people shall only join the Committee with the agreement of Chair and RSC and their membership shall be ratified at the next meeting of the RSCC.

- All members must agree to support these terms of reference.

8. Meetings

- The Committee will meet four times a year.
- An Elected Councillor is to Chair the Committee and in their absence the chair responsibility will be with the Manager Roading and Utilities.
- The Committee will be administered by the Road Safety Coordinator, who will coordinate invitations, agendas and minutes.
- Normal standing orders for Council meetings will not apply to this Committee.
- The meetings will be open to the public as observers.
- Recommendations for agenda items, guest speakers, or presentations for future meetings are welcomed and invited from Committee members.

9. Review of Terms of Reference

- These Terms of Reference to be reviewed on a 3 yearly cycle.

Approved by

Date

Draft Road Safety Action Plan

Hurunui District Council

July 2012 – June 2013

Goal: to reduce the incidence and severity of road crashes in the Hurunui

Date: 18 September 2012



A Safe Systems Approach

“The safe systems vision”, is to have a safe road system increasingly free of death and serious injury, the vision challenges us to see road deaths and serious injuries as preventable.

The Safe System approach differs from traditional approaches to road safety. Rather than always blaming the road user for causing a crash, it acknowledges that even responsible people sometimes make mistakes in their use of the roads.

Given that mistakes are inevitable, the Safe System has objectives to:

- make the road transport system more accommodating of human error
- manage the forces that injure people in a crash to a level the human body can tolerate without serious injury
- minimise the level of unsafe road user behaviour

The Safe System focuses on creating safe roads, safe speeds, safe vehicles and safe road use.

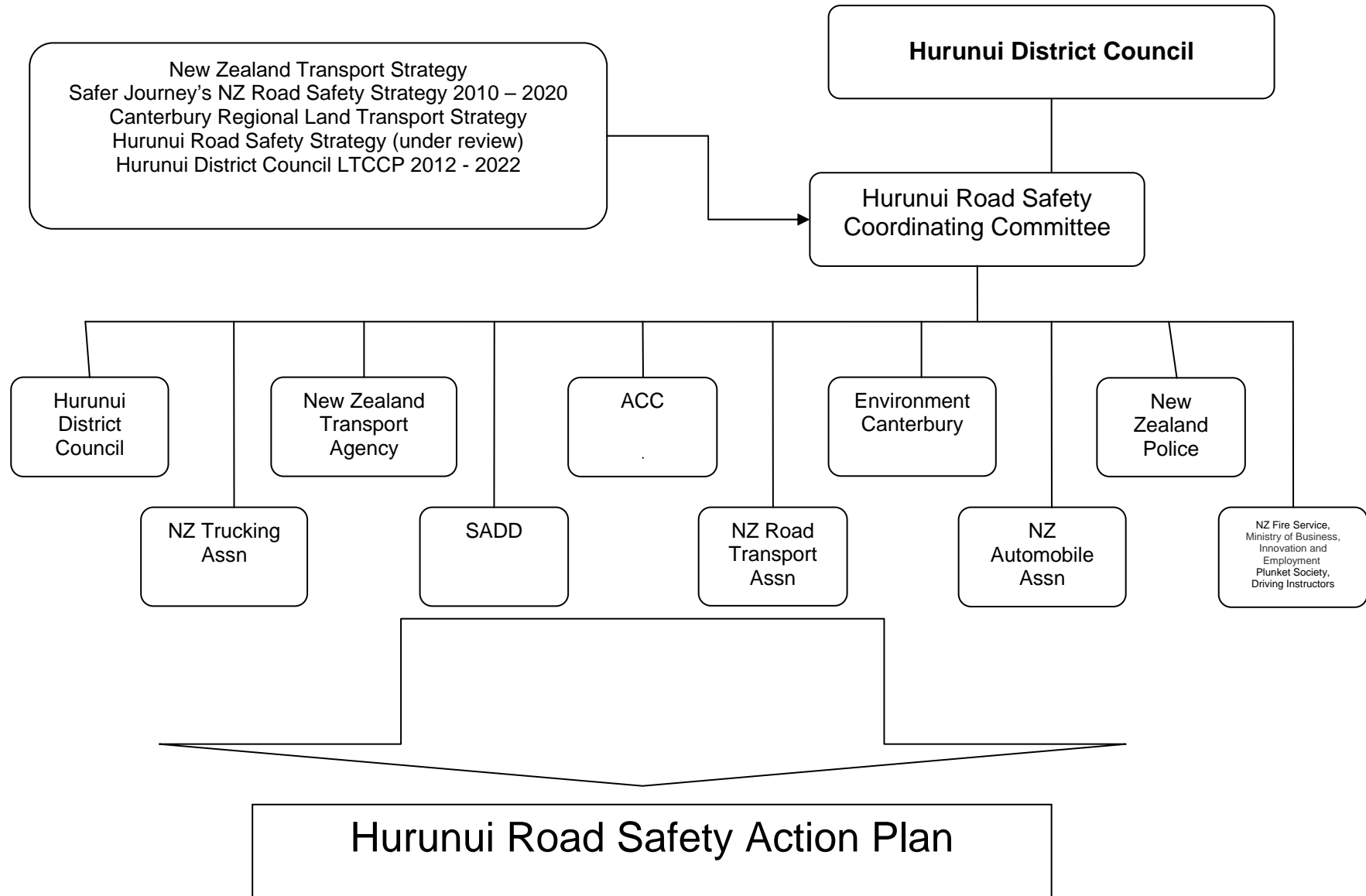
- **Safe roads** – that are predictable and forgiving of mistakes. They are self-explaining in that their design encourages safe travel speeds.
- **Safe speeds** – travel speeds suit the function and level of safety of the road. People understand and comply with the speed limits and drive to the conditions.
- **Safe vehicles** – that prevent crashes and protect road users, including pedestrians and cyclists, in the event of a crash.
- **Safe road use** – road users that are skilled and competent, alert and unimpaired. They comply with road rules, take steps to improve safety, and demand and expect safety improvements.

Safer Journeys 2010 – 2020 National Road Safety Strategy

Safer Journeys is a strategy to guide improvements in road safety over the period 2010–2020. The long term goal for road safety in New Zealand is set out in its vision:

"A safe road system increasingly free of death and serious injury"

The issues that this road safety action plan will address in the Hurunui are: alcohol, speed, younger drivers, older drivers and restraints.





Alcohol

Local Statistics 2007 - 2011

There were 69 alcohol related crashes recorded in the Hurunui
 Alcohol accounted for 9% of all injury crashes in the Hurunui.
 A local alcohol action group has been formed 'Alcohol Wise Hurunui Inc.'

Target groups

All drivers and those associated with the hospitality industry.

Stories behind our actions

Alcohol has been identified in the Safer Journeys document as a key area of concern. The communities at risk register gives the Hurunui a low risk rating. However it is a key issue in Hurunui's Road Safety strategy and it is on the Police "Fatal Five" list...
 Alcohol is part of a much wider social issue; binge drinking amongst the young, easy availability of alcohol, lack of alternate transport options, rural drinking culture, increased traffic and population growth - especially in the rural areas,

Measures

Police interventions
 Engineering improvements
 A reduction in recorded crashes over a five year period using crash comparisons with similar TA"s. (Group E)
 Increase in Pub courtesy van patronage and hotel contacts
 Liaise with 'Alcohol Wise Hurunui Inc.'
 Monitor developments with NZTA on drugged driving awareness and education and if possible, incorporate them in the Hurunui programme.



Alcohol

Activities	Actions and Outcomes	Measures and Targets	Dates	Responsibility
Police enforcement	<p>Short Duration checkpoints. Anytime- Anyplace. Prevention and deterrent focus. High visibility checkpoints to encourage cooperation, Police have a targeting team.</p> <p>Every driver stopped for whatever reason will be breath tested.</p> <p>Police National campaigns delivered to raise awareness of the risks of driving under the influence of alcohol.</p> <p>Highway Patrol: Coordinate activities with STU and local Police operations.</p> <p>Drug tests as well, especially trucks.</p>	<p>Measured by number of breath tests carried out by Police.</p> <p>Annual Targets (Hurunui local staff) 2290 CBT's 2350 MBT's</p> <p>Measured by the number of Police National campaigns undertaken and completed.</p> <p>More needed</p>	<p>June 2013</p> <p>As advised</p>	NZ Police
Engineering activities that improve the safety of our roads and roadsides	Regular network inspections and maintenance work by the road maintenance contractor to ensure roads and roadsides including road marking and signage are in good condition and comply with relevant standards.	<p>Measured by regular audits of the network and of the contractor's performance and by the annual day time and annual night time independent network inspection.</p> <p>Target is 90% of audits and inspections show compliance with relevant standards.</p>	Ongoing	HDC Roading Team and Downer EDI. NZTA State Highway consultants and contractors.

Community education campaigns	Erect billboards on State highways in the district in a timely manner and with appropriate messages.	Number of billboards erected	Ongoing	ECAN
	<p>Support SADD regional coordinator and High Schools by encouraging all schools to have a strong working SADD group,</p> <p>Promoting the strength of RTD's to parents,</p> <p>Liaise with 'Alcohol Wise Hurunui Inc.'</p>	<p>Measured by number of High Schools with a working SADD group.</p> <p>There will be parents in our District who are better able to make decisions about the alcohol that they might provide for their children.</p> <p>At least one meeting between AWH, Police and RSC per year.</p>	<p>Ongoing</p> <p>Summer 12/13</p> <p>By 30 June 2013</p>	<p>SADD Local schools PEO's Road safety Coordinator</p> <p>Road Safety Coordinator</p> <p>Police and Road Safety Coordinator</p>
"How are you getting home tonight" campaign	Work with publicans to promote the use of courtesy vans and carry out advertising in support of the campaign so patrons are more aware of courtesy vans and their timetables and leave their keys at home. Outcome is to increase the Pub courtesy van usage.	<p>Measured by number of contacts with publicans, the number of advertising campaigns and courtesy van usage.</p> <p>Annual Target will be to contact each hotel at least once each year. Advertise in local newspapers up to 3 times.</p>	November – December 2012	Road Safety Coordinator

Liquor Licensing	<p>Work with licensees so that they fully understand licensing laws and the risks they face when serving or selling alcohol to intoxicated people or minors and promote the Host Responsibility training programme.</p> <p>Continue Tri-Agency Planning and Coordination Meetings (Police, DHB and HDC)</p>	<p>Measured by the number of contacts with licensees.</p> <p>Target is to visit each licensee in the district at least once each year.</p> <p>Have at least two Tri-Agency meetings per year.</p>	<p>By June 2013</p> <p>On going</p> <p>Minimum of twice a year.</p>	<p>HDC Environmental Services Team along with the Police</p> <p>Police, DHB, HDC (Liquor Licencing and RSC)</p>
NZTA national advertising programme	TV and radio advertising	No measures or targets applicable as programmes are developed and delivered nationally by NZTA.	Ongoing (See Road Safety Calendar)	NZTA
ACC	Supporting Canterbury wide initiatives that reduce the harm arising from alcohol use for all road users, especially targeting people working with and around licensed premises and young people		ongoing/CPTED training	



Restraint Use

Local Statistics

In the 2011 MoT survey of the back seat belt wearing rate for Hurunui and Kaikoura combined (n = 143), the back seat belt wearing rate had increased from 83% in 2010 to 87% in 2011. Note the small sample size and also that this is only on State Highways. It is believed from historical surveys that the seat belt wearing rate declines the further one gets from the State Highway. Canterbury rear seat wearing rate was reported as 93% wearing rate in 2011 compared to 90% for the whole of NZ.

Target groups

All drivers and their passengers

Background

An area of continued and emerging focus. This is one of the Police "Fatal Five" areas of concern. **Note that this activity is not directly funded by NZTA and will need to be included in 'Young Driver' and 'Older People' activities.**

Measures

The number of crashes where lack of seatbelt wearing is a factor. The target is to reduce the number of crashes or to have a reducing trend over a 5 year period.



Restraint wearing

Activities	Actions and Outcomes	Target and Measures	Dates	Responsibility
Engineering activities that improve the safety of our roads and roadsides	Regular network inspections and maintenance work by the road maintenance contractor to ensure roads and roadsides including road marking and signage are in good condition and comply with relevant standards.	<p>Measured by regular audits of the network and of the contractor's performance and by the annual day time and annual night time independent network inspection.</p> <p>Target is 90% of audits and inspections show compliance with relevant standards.</p>	Ongoing	HDC Roding Team and Downer EDI. NZTA State Highway consultants and contractors.
Police Enforcement	Police enforcement campaign	<p>Measured by number of infringement notices.</p> <p>Target is 80 percent of all notices to be for 'Fatal 5 offences' (speed, alcohol, careless/dangerous driving, high risk drivers and restraints).</p>	March – June 2013	NZ Police
Community awareness of need for child booster seats	<p>Use Booster Rooster campaign to promote longer use of child booster seats and to raise greater awareness of the need to keep children in booster seats for longer than five years old</p> <p>Education through schools and advertising – 'alien' visits and high visibility checkpoints near schools with the Police</p>	<p>Measured by the number of campaigns delivered.</p> <p>Target is to deliver one Booster Rooster campaign by June 2013</p> <p>At least two alien visits and one joint checkpoint per year.</p>	Ongoing 2013	Hurunui RSC



Speeds (including too fast for the conditions)

Local Statistics 2006 - 2010 (Local Roads and Highways)

In the Community Risk Register, the Hurunui has 'Medium Strategic Fit' with respect to speed crashes, and is one place below the 'high strategic fit' category.

In the five years 2007 – 2011, 689 crashes out of 741 were of a type where speed could be a factor – overtaking, straight road lost control / head on, on bend lost control / head on and rear end / obstruction. This represents 93% of all crashes in the Hurunui in this period. For crash factors, 'Too fast' was a crash factor in 241 crashes (33%), 'poor handling' was a factor in 462 crashes (62%). Poor observation and poor judgement were noted as crash factors in 25 and 28% of Hurunui reported crashes in the five years.

Target groups

All drivers, with an especial focus on young drivers

Stories behind our actions

"The Safer Journeys document identifies "safe speed" as a high area of concern for the country. We have also identified it as a key issue in both our Road Safety strategy and our Road Safety Action Plans.

Police have identified speed as one of their "fatal five" and continue to work in this area


The hierarchy of roads – in our rural area not all roads are built for drivers to drive at 100 km/hour

Measures

A reduction in the number of speed related crashes. The target is to reduce the number of crashes or to have a reducing trend over a 5 year period.

Speed monitoring sites need to be established. The target is for speeds to not increase at these control sites.

Police enforcement data. The number of speed infringement notices reported.

 Speeds (including too fast for the conditions)				
Activities	Actions and Outcomes	Target and Measures	Dates	Responsibility
Engineering activities that improve the safety of our roads and roadsides	Regular network inspections and maintenance work by the road maintenance contractor to ensure roads and roadsides including road marking and signage are in good condition and comply with relevant standards.	Measured by regular audits of the network and of the contractor's performance and by the annual day time and annual night time independent network inspection. Target is 90% of audits and inspections show compliance with relevant standards.	Ongoing	HDC Roding Team and Downer EDI. NZTA State Highway consultants and contractors.
Work with Schools	Work with schools on issues including; speed past schools and buses, chaos and relationships with other road users to improve the safety outside schools.	Measured by the number of improvements made at schools. Target is to respond to issues with school communities as they arise and to report the number of improvements implemented.	Ongoing	Road Safety Coordinator working with Schools NZ Police NZ Police (PEO's)
Investigate possibility of speed zoning on rural state highways	Monitor and change speed limits as required to meet changing needs, such as new developments, and community expectations to ensure all speed limits comply with the NZTA speed limits rule. Develop a pilot project using NZTA Traffic Note 61 to introduce speed zoning on rural State Highways	Measured by number of speed limits changes. Target is to report the number of speed limit changes annually. Project commenced in 2012-13	Ongoing	HDC Roding Team. NZTA State Highway Team and Police. Road Safety Coordinator, HDC Roding Team. NZTA State Highway Team and Police.

Police enforcement	<p>Consistent ongoing enforcement</p> <p>Police Patrol directives reflect local concerns</p> <p>High Police presence in poor driving conditions</p> <p>Lower tolerance around schools</p> <p>Police National campaigns</p> <p>Lower speed tolerance over holiday weekends</p> <p>Review speed camera sites</p>	<p>Measured by number of police campaigns and by the number of infringement notices.</p> <p>Target is 45 percent of all speed notices for excesses of 1 to 15km/h.</p> <p>Police to report to RSCC on speed issues every 3 months.</p> <p>Report number of national campaigns annually</p>	Ongoing	NZ Police
<p>Raise awareness of the dangers of environmental factors. Driving to the conditions.</p> <p>Raise awareness of the risks of inappropriate speed</p>	<p>Use local media to promote “driving to the conditions” so motorists are given relevant warning and understanding of various driving conditions such as when ice is present or when sun strike might be an issue. Downer EDI to advise radio stations when ice is present so the message can be broadcast to drivers who are using the roads</p> <p>Erect billboards on State Highways in the district where and when appropriate and with suitable messages.</p> <p>Stage displays with a speed-related theme at the Cheviot and Hawarden A&P shows.</p>	<p>Measured by the number of awareness promotions.</p> <p>Target is to run one sun strike promotion and one winter driving campaign annually.</p> <p>Number billboards erected</p> <p>Number of people entering the competition at each event</p>	<p>Ongoing with an especial focus on winter driving May – August</p> <p>Ongoing</p> <p>March 9, March 16, 2013</p>	<p>Road Safety Coordinator, Rooding Team, NZTA NHO and Downer EDI.</p> <p>ECAN</p> <p>Environment Canterbury RSC, Hurunui RSC</p>
Community Speed Campaign	<p>Work with local communities on a "mobile speed bump" campaign where concerned local residents will promote lower speeds in their neighbourhoods so motorists voluntarily choose to drive at lower speeds thus improving safety.</p>	<p>Target is to run one “mobile speed bump” campaign by June 2013.</p>	By June 2013	RSC, HDC Community Development Advisor and NZ Police

Speed awareness by use of Speed Indicator Device.	Investigate the purchase of a Speed Indicator Device and cost a programme to use it raise the awareness of speed. If implemented, measure before and after speeds to monitor effectiveness of the device and to determine changes in driver behaviour.	Investigation of sites and equipment costs	June 2013	Manager, Roothing and Utilities and RSC
NZTA national advertising programme	National Television and Radio Advertising. Young Driver Campaign (Parents of young drivers)	No measures or targets required as programmes are developed and delivered nationally by NZTA.	Ongoing (See Road Safety Calendar)	NZTA
NZTA (HNO)	Following distances: Billboards Merge like a zip: Billboards Share the Road: Corflute signs on highways covering the Ice/Grit signs used in winter. Painted medians: Print advertising in Amberley Contractor's speed limit signs to be appropriate to the area worked.		Timeframe: February Timeframe: May/June Timeframe: Winter months Timeframe: Summer months	



Younger drivers

Local Statistics 2006 - 2010 (Local Roads and Highways)

The "Communities at risk" register for Hurunui shows that young drivers are slightly below the medium risk but well above the average for NZ. The NZTA briefing notes for Hurunui for 2010 show that in the Hurunui, young drivers were involved in 21% of injury crashes, compared to 31% for the Canterbury Region and 34% nationally

What we will do


Run campaigns aimed at all young drivers aged 16 – 24. Campaigns also have to consider their parents.
 Continue to run a day long driver education programme at local area schools (called 'May Car Day'). The programme focuses on the consequences of a fatal car crash. Topics covered include peer pressure, decision making, the role of various emergency services and the effects a serious car crash has on a family.
 We will work with ACC and other Canterbury Coordinators to deliver a "frontal lobe" presentation to senior pupils at local High Schools highlighting what effect this has on driving.
 Raise public awareness of young driver crash risk
 Encourage parents to be good role models for younger drivers

Stories behind our actions

As road crashes are the single biggest killer of young people aged 15 to 24, reducing the crashes that involve young drivers is an area of high concern in the 'Safer Journeys' Road Safety Strategy.

Measures

Police campaigns
 Engineering measures
 Delivery and evaluations of school pupils attending "May Car Day" day.

 Younger drivers				
Activities	Actions and Outcomes	Target and Measures	Dates	Responsibility
Engineering activities that improve the safety of our roads and roadsides	Regular network inspections and maintenance work by the road maintenance contractor to ensure roads and roadsides including road marking and signage are in good condition and comply with relevant standards.	Measured by regular audits of the network and of the contractor's performance and by the annual day time and annual night time independent network inspection. Target is 90% of audits and inspections show compliance with relevant standards.	On-going	HDC Roding Team and Downer EDI. NZTA State Highway consultants and contractors.
Community Projects	Deliver one "May Car Day" workshop for high school students based on the consequences of a fatal alcohol related car crash so students will have a better understanding of the far reaching effects and consequences of a crash.	Measured by feedback from participants. Target is one 'May Car Day' workshop in one of the three Area Schools in the Hurunui, per year. The evaluation demonstrate that students have taken the key messages on board	May 2013	Road safety Coordinator working with Police, assorted speakers, emergency services and an Area School
NZTA national advertising programme	National Television and Radio Advertising. Safe Teen Driver (Parents of young drivers)	No measures or targets required as programmes are developed and delivered nationally by NZTA.	On-going (See Road Safety Calendar)	NZTA

ACC	<p>'Practice' and Attitudes programmes</p> <p>Targeting motor cycle riders</p>	<p>Delivery of the Attitudes programme to at least one school in the Hurunui who also implement some of the curriculum (at www.NZTA.govt.nz that supports safe teen driving). Preferably also this is the school that hosts May Car Day".</p> <p>Responsibility=partnership with ACC/NZTA/Hurunui RSC.</p> <p>"Increase in Practice registrations from these days. Allowing all children who attend May car day, access to the Practice web site to register on the day".</p> <p>Responsibility=partnership with ACC/NZTA/Hurunui RSC.</p>		
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Older People

Local Statistics 2006 - 2010 (Local Roads and Highways)

The Risk Register shows that the Hurunui has the eighth worst crash rate for Older People in NZ. It is an area of High Fit.

What we will do


Study needs of this community. Run 'Confident Driver' courses and 'CarFit' days, talk to community groups such as the North Canterbury Federation of Women's Institutes.

Stories behind our actions

The population in the Hurunui is aging, both among existing residents and as people from Christchurch find it a good place to retire.

Measures

Police campaigns
 Engineering measures
 Delivery and evaluations of school pupils attending "May Car Day" day.

 Older People				
Activities	Actions and Outcomes	Target and Measures	Dates	Responsibility
Engineering activities that improve the safety of our roads and roadsides	Regular network inspections and maintenance work by the road maintenance contractor to ensure roads and roadsides including road marking and signage are in good condition and comply with relevant standards.	Measured by regular audits of the network and of the contractor's performance and by the annual day time and annual night time independent network inspection. Target is 90% of audits and inspections show compliance with relevant standards.	Ongoing	HDC Rooding Team and Downer EDI. NZTA State Highway consultants and contractors.
Community Projects	Deliver two 'Confident Driver' courses and two 'CarFit' sessions for older people so they will have a better understanding of the techniques for maintaining their driving as they age.	Measured by feedback from participants.	By 30 June 2013	Road safety Coordinator working with Age Concern (Confident Driver courses) and NZAA (CarFit programme)
NZTA national advertising programme	National Television and Radio Advertising.	No measures or targets required as programmes are developed and delivered nationally by NZTA.	Ongoing (See Road Safety Calendar)	NZTA
ACC	More needed from ACC?			



HURUNUI

District Council

Meeting Date:

13 December 2012

REPORT TO: Strategy and Policy Committee

SUBJECT: District Plan Review - Workshop outcomes and project update

REPORT BY: Project Leader District Plan Review

Signature:

Author
Rebecca Holden

Manager
Judith Batchelor

Summary Report

The Council held several internal workshops in November relating to the following issues:

- Potential effects of future land use change on the rural environment (7 November)
- Management options for protecting ecosystems and indigenous biodiversity (14 November)
- Draft Energy provisions (14 November)
- Rural subdivision – cluster housing and Plan Change 32 anomalies (28 November)
- Access to resources of significant value and fresh water (28 November)

The outcomes of each workshop provided staff with direction on the next steps required for progressing the District Plan review in these areas.

This report includes a summary of those steps and seeks the formalisation of these through this Committee. It also includes a brief update on other topic streams which form part of the District Plan review.

Recommendation:

THAT THE AGREED OUTCOMES FROM THE NOVEMBER WORKSHOPS BE CONFIRMED BY THE COMMITTEE

BACKGROUND

Several internal workshops with Councillors were held in November, to address issues relating to various topic streams of the District Plan review. The primary purpose of each workshop was to:

- Understand the existing provisions within the District Plan.
- Identify issues that need to be addressed as part of the District Plan review
- Identify and understand the key drivers for change.
- Discuss the desired outcomes to help address these issues.
- Provide direction to staff on preferred methods for detailed investigation and consultation.

This report summarises the outcomes of the workshops and seeks the formalisation of these outcomes through this Committee.

DPR2001 – Soils

The discussion amongst Councillors at the workshop held on Wednesday 7 November 2012 identified protecting versatile soils as an issue in the District that the District Plan should continue to address. It was pointed out that overall there is a lack of information about the District's soils. The following desired outcomes for the District were identified by Councillors:

- Enhancing the quality of soils.
- Recognising the beneficial effects of irrigation on soil quality.
- Avoiding township expansion onto versatile soils where possible.

Agreed outcomes:

When drafting provisions, these comments will be taken into account.

DPR2003 – Energy

A workshop was held with Councillors on Thursday May 10 2012 in order to gain an understanding as to why the Council must address Energy issues through the District Plan review. Based on the discussions and direction provided in the workshop, this topic was further researched, with the finding being presented to the Strategy and Policy Committee at their meeting held on 16 August 2012.

As directed, initial consultation with statutory and interested parties commenced. The results of these initial discussions was presented in a report dated 26 October 2012 and circulated to Councillors on 7 November. The outcomes of this consultation informed the drafting of provisions which were discussed by the Councillors at the workshop on 14 November 2012.

The general response of Councillors who attended the workshop was that the provisions should be trimmed to include only those which give effect to the Council's statutory responsibilities, and to focus on issues that are most important to the District, particularly security of supply.

Specifically, the following comments were made:

- The District has a small rating base and as such the District Plan should only include provisions which relate to the Council's statutory responsibilities to avoid committing expenditure to areas outside of these.
- In addition, some matters were identified as being the Regional Council's responsibility, e.g. addressing the effects of non-renewable energy generation

in terms of emissions, or discharge to groundwater in terms of energy prospecting. There is no need to duplicate the consent process in these instances.

- Due to limited financial resources, Councillors were of the view that the provisions should be least controversial as possible to discourage submissions in opposition to controversial issues.
- Some issues are best left until Central Government gives a direction to local authorities that these matters need to be addressed.
- Although there was general acknowledgement that greenhouse gas emissions is a global scale issue, it is not a statutory function of Council to take steps to reduce emissions, and if the Council did implement policies such as setting greenhouse gas emission targets etc., it would potentially be committing itself to a great amount of expenditure. Provisions such as these could also potentially contradict other Plan provisions, such as enabling growth and development resulting from implementing the Canterbury Water Management Strategy.
- The Council must give effect to the National Policy Statement on Renewable Electricity. This means recognising that renewable energy is a matter of national significance which should be promoted. However, while promoting renewable energy, it should be acknowledged that there will be circumstances in the Hurunui District whereby non-renewable energy generation is necessary for security of supply, and as such, should be provided for in certain circumstances. Additionally, comments were made on alternative forms of energy supply, such as harvesting methane gas, which is technically a non-renewable source although there is an environmental benefit in terms of limiting greenhouse gas emissions.
- Protecting important landscapes from inappropriate energy generation and development was acknowledged as being important and therefore the Plan should include provisions which seek to achieve this. However, it was noted that other chapters of the District Plan may address these issues and therefore cross-references may need to be made rather than duplicating provisions. This would also be the case for providing for energy transmission infrastructure which could be addressed in either this section of the Plan or under Land use and infrastructure.
- The Councillors discussed the role the Council has in terms of promoting home and business owners to adopt more sustainable and efficient energy technologies and practices. A view was taken that there are a number of other agencies out there that encourage the community to work towards energy efficiency and sustainability. The Council could work alongside other agencies to achieve this as a non-statutory method, however were of the view that this is not a specific Council responsibility under the RMA.
- There was a view that it was unnecessary to restrict the planting of energy crops on versatile soils as this was not an issue at present, and it was difficult to differentiate between crops planted for energy generation and those planted for human consumption or alternative purposes. Central government policy and market forces already regulated forestry which at present is not highly profitable.
- In terms of the framework of the Plan, Councillors were of the opinion that we should stick to a framework that was tried and tested rather than being overly

innovative and have to face hurdles at the notification stage. Again this stand related to associated costs.

Agreed outcome:

That the above feedback provided at the workshop be taken into account with the draft provisions being amended accordingly. Councillors will then be given an opportunity to make further comment before the draft provisions are approved for schedule 1 consultation following the statutory process.

DPR2004 – Fresh Water

This topic stream was discussed at the workshop held on 28 November 2012. Overall, the existing provisions in the District Plan give effect to the Regional Policy Statement (RPS), however it was agreed that the explanation is out of date and could be updated to better reflect the District Council's role in fresh water management and implementing the CWMS.

Agreed outcome:

That the explanation to the Fresh Water policies within the operative District Plan be amended to better reflect the District Council's role in fresh water management and implementing the CWMS.

DPR2005 – Ecosystems and indigenous biodiversity

At the workshop held on 26 September, Stephanie Styles, a consultant planner from Boffa Miskell who has been engaged by the Council to lead this topic stream of the review, was instructed to prepare a 'package' of options for protecting indigenous biodiversity including identifying techniques such as biodiversity offsets, transferable development rights, general vegetation protection rules, identified SNAs, rates remissions and farm management plans (the more tools in the toolbox the better).

This package was brought back and discussed at the workshop on 14 November 2012. The main outcomes of the workshop were:

- That Significant Natural Areas (SNAs) be renamed **Ecologically Significant Areas**. Due to the controversy that SNAs have provoked in the District, there was concern that renaming could be seen as an attempt by the Council to rebrand SNAs to avoid earlier issues. However, it was generally agreed that renaming would better reflect the terms in the RMA and identify more clearly what these areas represent.
- The general concepts put forward for objectives and policies were generally accepted (protection and maintenance of indigenous biodiversity). However, additional wording was suggested which would better reflect what the Council is trying to achieve. Therefore, words such as 'restoration' and 'enhancement' of indigenous biodiversity should be included, which reflect the concepts of 'guardianship' and 'kaitiakitanga' to indicate that the Council has a desire for the land custodians (or the wider community in general) to leave land better than which it was found.
- It was agreed that a consultation package should be developed with a clear message being sent that the Council doesn't want to be overly regulatory but still needs a fall back for those few land owners who carry out activities which have a detrimental effect. Therefore the package will include an array of options which allow land owners or custodians to choose an option which best fits their situation.

Agreed outcome:

That the above feedback provided at the workshop be taken into account and integrated into a consultation package, which will be brought back to Councillors for approval before conversations begin with key stakeholders. Initially targeted workshops with key stakeholders will be organised to discuss the concepts and give an opportunity for these groups to provide feedback on what the Council is thinking.

DPR2007 – Land use and infrastructure

The workshop held on 28 November 2012 discussed those aspects relating to rural subdivision.

Cluster housing

Sarah Totty, from the Resource Management Group (RMG) provided background to the concept of 'cluster housing'. Previous work has been completed on this issue as part of the preparation of Plan Change 32, however cluster housing provisions were never inserted into the District Plan as it was decided to address the issue through the District Plan review.

It was agreed by Councillors that subdivision provisions in the District Plan should provide a degree of flexibility but with clear criteria so that situations can be assessed on a case-by-case basis whilst maintaining balance, respecting amenity values, and preserving productive land. It was therefore agreed that cluster housing provisions should be inserted in the District Plan to provide further flexibility for rural subdivision.

It was agreed that Option 4 in the background discussion document relating to the insertion of cluster housing provisions under a more restrictive regime (fully discretionary or non-complying), subject to standards and terms, was the preferred option. This option provides for consideration over cluster housing on a case-by-case basis, with different levels of protection being afforded to different locations and values.

PC32 anomalies and other rural subdivision standards

The suggested minor amendments to the rules inserted as part of PC32 – Rural subdivision, and consequential amendments to other rural subdivision standards were agreed. Much discussion occurred in relation to the deletion of rules relating to the 10% variance of minimum lot size as discretionary or non-complying. It was pointed out that now that the minimum lot size has been reduced from 5ha to 4ha through PC32, and that this plan change allows for a lot between 1ha and 4ha, then the 10% variance is effectively made redundant. It is considered that the provisions inserted into the District Plan as part of PC32 provide enough flexibility for subdivision without the requirement for the 10% variance rule.

It was agreed that it was necessary to retain the multi-lot subdivision rule A3.4(a) in order to have some control over the potential for a proliferation of 4ha lots being created from large lots which would therefore erode the productive potential of land.

Agreed outcomes:

That cluster housing provisions be inserted into the District Plan, taking into account the feedback from the workshop outlined above. A package of options for including these provisions will be taken back to Councillors for discussion early next year.

The consequential amendments proposed to rectify PC32 anomalies and other rural subdivision standards were agreed, however will come back to Council to formally approve before statutory consultation begins.

DPR2009 Natural hazards

The Council is working closely with the Regional Council to give effect to the RPS in terms of natural hazards. The Council has received updated technical information from the Regional Council on earthquake hazards and liquefaction. As previously advised, the coastal hazard line will not be reviewed until the 2013/2014 financial year when the Regional Coastal Plan is revised.

In terms of flooding, there is acknowledgement that there is a lack of updated information for the District. As a result of the workshop held on 25 July 2012, the Council directed staff to carry out a desktop study to identify reports or updated information on flooding in the district, and to seek local knowledge of the issue from local ward committees. To date, all ward committees have been approached and asked to look at the current district planning maps showing the flood hazard areas. They were asked to assess the accuracy of this flood risk, and in particular, to identify areas which may not be marked but are subject to flooding or ponding, or those areas which are currently identified which may no longer pose a risk.

This information is currently being compared to the Regional Council's historic flood records. Once this information is collated, it will be presented back to the Council and recommendations for amending the District Plan maps based on this evidence will be made (forming part of the section 32 analysis).

DPR2012 – Landscape

As a result of the workshop held on 26 September 2012, Yvonne Pfulger of Boffa Miskell was engaged to review the areas of discrepancy between the existing outstanding natural landscapes (ONL's) and outstanding natural features (ONF's) identified in the District Plan, and those identified within the Canterbury Regional Landscape Study.

This work is currently being carried out and will be presented to Councillors in early 2013 for feedback before consultation begins.

DPR2011 The Coastal Environment

In terms of giving effect to the New Zealand Coastal Policy Statement 2010 (NZCPS), at the workshop held on 26 September 2012, Councillors agreed that in light of having been provided the base data for the work which has already been carried out by Boffa Miskell on behalf of the Regional Council in terms of mapping and defining Canterbury's coastal environment, the review of Hurunui's coastal environment should be progressed and should also include the identification of areas of at least high natural character value and areas of outstanding natural character value.

This decision supersedes the decision to pause this work pending the outcome of the Regional Council's project on 'Defining and Mapping the Canterbury Coastal Environment'. As per the Landscape topic stream, Yvonne Pfulger of Boffa Miskell will carry out this work which will be presented to Councillors in early 2013.

DPR2013 – Heritage

An outcome of the workshop on 26 September 2012 in relation to heritage was for staff to review the heritage schedules within the District Plan.

Suggestions for additional heritage features are being sought from Ward Committees and local historical societies. To date feedback has been received from 2 historical societies and four ward committees and preliminary research on suggested sites is being undertaken. When the feedback is complete, landowner permission will be sought for inclusion of the new sites into the schedules.

Feedback from Ngāi Tahu is being sought on the revised schedule for archaeological sites of interest to iwi.

DPR2014 – Rural

At the workshop held on 7 November 2012, Councillors were asked to identify the potential effects of future land use change on the environment. The following effects and concerns were identified:

Visual effects:

- Overall, it was agreed that irrigation canals and stock water races would change the visual amenity of the landscape, although to a minor degree. Associated effects such as dust and noise, weeds, planting and vegetation removal could result however these could be adequately mitigated through the resource consent process.
- It was noted that centre pivots and consequential removal of shelter belts could have an impact on the visual amenity of the landscape. However, Councillors were of the view that centre pivots form part of the working rural landscape and that shelter belt removal, while being immediately noticeable due to opening up of the landscape, was also acceptable.
- It was also recognised that shelter belts have other values associated with animal welfare and soil quantity and retention which the District Plan should acknowledge.
- It was recognised that farm accessory buildings such as pump sheds or wintering barns may have different visual effects. The Plan should somehow differentiate between use and therefore minimum standards may need to be reviewed. Pump sheds were felt to be acceptable and therefore should be permitted, whereas some level of discretion should be associated with buildings like wintering barns in terms of height and continuous linear length.

Offsetting:

- Objectives and policies around environmental compensation or off-setting as a form of mitigation resulting from vegetation loss due to irrigation infrastructure should be included to aid local community benefit/compensation through the resource consent process.
- Ecological corridors should be promoted which ensure that if any indigenous vegetation removal occurs due to establishing infrastructure, that 'no net loss' occurs. Offsetting should therefore be an option. This matter is being addressed through topic stream DPR2005.

Reverse sensitivity:

- It was acknowledged that there may be reverse sensitivity effects associated with land use change. Therefore, District Plan provisions need to acknowledge the level of amenity experienced by existing residents, while balancing these with provisions which enable land use change.

- Protection of private property rights was raised. Setbacks from irrigation canals and dwellings (buffer zones) should be considered.
- The definition of intensive farming needs to be amended to include dairy sheds, which may result in reverse sensitivity effects being experienced.

Workers accommodation:

- This was raised as an issue, however there was a general feeling that workers accommodation should be provided for and enabled, so long as certain amenities are retained.
- Councillors discussed clustering workers accommodation. Overall they were not adverse to this concept so long as certain standards were met relating to screening, sewage disposal and overall density. Councillors were of the view that clustering provides for efficient use of land and infrastructure.

Industrial activities within the rural area:

- There was recognition that there may be a demand for industrial activities to occur within the rural environment. Councillors were of the view that this was acceptable so long as certain amenity standards were met which are covered by existing provisions.

Infrastructure:

- Small-scale, on-farm irrigation canals / stock water races should be permitted.
- A policy providing for an irrigation scheme should be included including the development of water storage/ hydroelectricity dams.
- Stock underpasses should be provided for.
- Development and on-going maintenance of irrigation canals was raised as an issue.
- Location of infrastructure – balancing private property rights with community benefits.
- Increased heavy vehicle movements and implications for vehicle access

Agreed outcome:

That the above feedback provided at the workshop be taken into account when drafting provisions. Overall, Councillors were of the view that not much change was required to the District Plan to address these issues. A package of provisions will be drafted and taken back to Councillors for approval before any consultation begins.

DPR2015 – Settlements

At the workshop held on the 7 November, the impact of land use change and development within the rural environment on townships was considered.

The Councillors were of the view that there would be a significant lag between rural growth and seeing the flow on effects, such as business and population growth into the District's townships. In addition, it was considered that much of the growth would not result in an increase in permanent residents; rather people would prefer to commute from neighbouring districts. Due to these factors, it was considered unnecessary to address township growth as part of the District Plan review, and that this issue could be tackled as a Plan Change at a later date. At this point in time issues such as sewerage and water provision, township zoning, stormwater design and transport effects would be considered.

Agreed outcome:

That township growth issues are not addressed through the District Plan review, taking into account the feedback provided at the workshop and outlined above.

DPR2016 – Access to resources of significant value

At the workshop on the 28 November 2012, background was provided to the ways in which the Council can facilitate public access to lakes and rivers, through non-statutory means (working parties, strategies) and statutory means (esplanade strips and reserves taken at subdivision).

The existing District Plan schedules the priority resources for access and marginal protection which allow the Council to require esplanade strips or reserves at the time of subdivision. However, for lots over 4ha, under the Resource Management Act 1991, landowners can request compensation. Therefore funding and on-going maintenance of this land is a significant issue which prevents the Council from obtaining these areas of land.

An exercise using the Walking Access Mapping System (www.wams.co.nz/) showed that there are already areas of public land alongside rivers and lakes which provide the public with access to these resources – including crown land, conservation land, formed and unformed legal roads, and marginal strips. The current list of priority resources was deemed too extensive to be effective, and therefore it was agreed to prioritise these through researching where public access is already provided, and where the greatest demand for use might be.

It was acknowledged that providing public access is an issue which will require the support of the District Council, the Regional Council, and landowners to address; input would also be valuable from the wider public. There could be a relationship developed through the work of the Hurunui-Waiiau Zone Committee which links the requirements for riparian planting under the Hurunui-Waiiau River Regional Plan and the provision of access. More discussion around finding ways to provide compensation to landowners for esplanade strip or reserve acquisition needs to occur.

Agreed outcome:

That the above feedback provided at the workshop be taken into account when drafting provisions and that the Schedule of Priority Resources for Access and Marginal Protection (Appendix E1 of the operative District Plan) be rationalised and prioritised.

OPTIONS CONSIDERED

Do Nothing

This is not recommended as the confirmation of outcomes provides a transparent path for how provisions were developed and documents their evolution.

1st Option - Adopt the recommendation of this report and confirm the agreed outcomes of the workshop

The Committee could agree to the outcomes of the workshop as outlined in the text above. By agreeing to these, the process involved with decision making will be documented for future reference and justification.

This approach meets the statutory obligation and will provide a robust basis for further comprehensive consultation during and after drafting of provisions.

POLICY AND PLAN CONSIDERATIONS

The District Plan must be reviewed every 10 years. Both National and Regional policy are directing the District Plan to address the above matters. These high level

policy documents include the New Zealand Coastal Policy Statement and the Canterbury Regional Policy Statement. The District Plan is required to Give Effect to National Policy Statements and Regional Policy Statements.

SIGNIFICANCE

The recommendation is not deemed significant. Councillors will have further opportunity for input and debate once provisions are drafted. Councillors will also be required to adopt the provisions before public notification.

MĀORI IMPLICATIONS

Reference has been made to Te Poha o Tohu Raumati (Te Rūnanga o Kaikōura's Environmental Management Plan) on this issue, and no implications for Māori have been identified in relation to the recommendations. It is noted that the representatives from Te Rūnanga o Kaikōura and Te Ngāi Tūāhuriri Rūnanga are keen to work closely with the Council and be kept informed throughout the District Plan review process.

FINANCIAL CONSIDERATIONS

The matter is provided for in the approved annual plan and is within budget.

LEGAL CONSIDERATIONS

There is a legal requirement on Section 79 of the Resource Management Act 1991 (RMA) to undertake a review of the District Plan by the time that it has been operative for 10 years. The legal requirements for undertaking a review and proposing a new District Plan are set out in the RMA and will be followed.

CONCLUSION

After considering all issues, options and the known views of those affected, as well as giving consideration to the level of significance and the legal and financial implications, the conclusion / recommendation of this report is:

THAT THE AGREED OUTCOMES FROM THE NOVEMBER WORKSHOPS BE CONFIRMED BY THE COMMITTEE

COMMUNITY OUTCOME(S)

- A desirable and safe place to live
- A place where our traditional rural values and heritage make Hurunui unique
- A place with a thriving local economy
- A place with essential infrastructure
- A place that demonstrates environmental responsibility



HURUNUI
District Council

Meeting Date:
12 December, 2012

REPORT TO: Strategy & Policy Committee

SUBJECT: Roading Report

REPORT BY: Roading Team Leader

Handwritten signature of Brian McManus.

Signature: Author
Brian McManus

Handwritten signature of David Edge.

Manager
David Edge

Summary Report

This report includes an operational and financial review of the road maintenance contracts, works contracts, minor improvement projects and resealing of the district roads contract up to the end of November, 2012. It also includes other information and discussion submissions.

Recommendation

THAT THE INFORMATION BE RECEIVED.

BACKGROUND

Summary of report contents:

- Roading Maintenance Contracts 10/42 and 10/43 – Update
- Bridging Renewal Works 2012 /15 – Opus Offer of Service
- NZTA - Funding Allocation Rate (FAR) Review
- Minor Improvements Programme (2012/2013)
- Pavement Treatment Programme 2012/2013 area selections
- Golf Links Road Roading and Portal Works – Amberley Beach
- Resealing Contract 09/24 Resealing Selections – Blacktop Construction Ltd
- South Island Freight Plan
- NZTA Investment Audit Report
- Finances summary (Local Roads)

Roading Maintenance 2011-2014 Contract Nos. 10/42 and 10/43 - Update

Service Manager: Brian McManus
 M & O Engineer: Matt Dowdall
 Contractor: Downer Ltd
 Completion date: End of September 2014
 Council Budget: \$17,700,000 (2012-2015)

Steady improvement has continued through this quarter in accordance with expectations.

Significant amounts of metal have been placed on unsealed roads in readiness for the drier summer months. It is envisaged that this will help the road maintenance contractor to maintain the road condition throughout this high-risk period. Unfortunately, the Customer Survey is taken through this period when the unsealed roads are exposed to the highest degree of degradation, making immediate impressions hard to please.

Mowing, which was a concern last year at this time due to a late start and exceptional growth circumstances, continues to be a high priority output and audit requirement. Mowing (2nd Cut) has been completed south of the Hurunui River and the Contractor is on track to complete all areas north of the Hurunui River before the Xmas break.

Downer Ltd has indicated that after a comprehensive interview process they have a candidate that they believe would be suitable for the position of Hurunui Department Manager. This would be the most senior interactive role between Council and the Contractor, being a directly reporting line to Ross Anthony (Divisional Manager for

the Canterbury Region). Contractually, the Service Manager has the right to veto any possible candidate he deems unsuitable.

Bridging Renewal Works 2012 /15 – Opus Offer of Service

Service Manager:	Brian McManus	
Consultant:	Opus International Ltd	
Contractor:	To be appointed	
Completion date:	End of June 2015	
Budget:	Professional Services	\$129,000
	Physical Works	\$795,000 (Eng. Est.)

Opus International Consultants have forwarded an Offer of Service (OOS) to Council, to provide the various professional services for the 2012-15 Bridging Structural Component and Replacement Contract (\$128,700). This offer is similar in format and scope to the 2009-12 Bridging Structural Component Replacement and Renewal contract, which successfully achieved quality outcomes at highly competitive rates. It is proposed to release this tender (subject to the appointment of Opus) late July 2013 to secure a contractor for the works.

Professional services included in the Opus OOS

- Design (Investigation, scoping, drawing prep., etc.)
- Construction documentation for tendering
- Tender Evaluation
- Construction Monitoring (Specialist overview)

Service Manager's Comments: -

“Previous contracts carried out under this format have proven to be extremely successful with all the key performance areas namely Cost, Time, Quality, Customer Satisfaction and Safety all meeting or exceeding minimum requirements”.

NZTA - Funding Allocation Rate (FAR) Review

Manager Roothing and Utilities:	David Edge
Service Manager:	Brian McManus

Service Manager's Comments: -

FARs determine the proportion of costs which approved organisations (regional councils, territorial authorities, approved public organisations)) will receive from the National Land Transport Fund (NLTF) for approved activities.

The same general approach to setting FARs has been around for a long time, with the last significant changes being made in 1979/80 – more than 30 years ago.

Determining territorial authority base rates:-

This describes the current process for determining the Territorial Authority (TA) base rate:

- the size of the territorial authority's block allocation for road maintenance

- the financial resources available to the territorial authority

Net equalised land values.

The NZTA has adopted the net equalised rateable land value (NERLV) as an indication of the financial resources available to a territorial Authority. This decision was made after extensive research and discussion and is considered the most fair to reflect the relativity between TAs. The NERLV sets the ability for the TA to rate the district to meet the local financial share portion of the NLTP (as set in the block allocation for road maintenance – approved maintenance programme for that district)

Short summary:

NZTA intends to undertake a comprehensive review of the general approach to setting FARs for the land transport activities.

The scope of the review is very broad and includes:

- Determining the role(s) of FAR in achieving the purpose of the Land Transport Management Act and giving effect to the Government Policy Statement (GPS) on Land Transport Funding (LTF)
- Looking at whether the NZTA can use FARs to incentivise particular land transport activities or approaches.

Not included in the scope of this review is:

- The 100% funding of State Highways
- The ranges of monies available for different activity classes under the GPS for LTF
- The status of ownership or control of any road
- The funding of road policing

A Reference Group has been established to provide advice and test the thinking as the review progresses, based on their relevant experience and insight, providing advice only in relation to the review. NZTA will make the final decision in this regard. The members to this Reference Group are:-

- Geoff Dangerfield (CEO NZTA)
- Andrew Besley (CEO Marlborough DC)
- Phil McDermott Adjunct Professor Regional and Urban Development at Auckland University of Technology
- Andrew McKensie (CFO Auckland Council)
- Don McLeod (CEO Matamata Piako DC)
- Jim Palmer (CEO Waimakariri DC)
- Mark Simpson (CEO Whangarei DC)

A Background Document in relation to this review discusses the following:-

- How FARs fit into the current transport and local government funding systems
- Some recent trends in spending on local authorities' land activities
- Broad future trends and developments which might affect approved organisations (AO), land transport activities and the funding of those activities

- Why central government funding of land transport activities was established
- The factors and principles that led to the development of the current funding system
- Whether the original factor and challenges which led to the development of the current system are still present and whether there are now any additional relevant factors or challenges

Long summary:

From the NZTA website, the following comprehensive extract sums up the Background Document for the review:-

Scope

In scope:-

- Determining the role(s) of FARs in achieving the purpose of the Land Transport Management Act (LTMA) and giving effect to the GPS.
- Whether the NZTA can and should use FARs to incentivise particular activities or approaches, e.g. land transport activities aimed at unlocking the future potential of an area or particular approaches to road maintenance, and if so, how the NZTA could use FARs to incentivise those activities or approaches.
- Identifying appropriate principles and parameters for setting FARs.
- Deciding whether or not to make recommendations to the Minister of Transport that formal criteria be set for FARs, and if so, what criteria to recommend.
- All of the following current FARs:
 - base FARs
 - construction FARs
 - FARs in relation to emergency reinstatement works, transport planning, road safety promotion, network user information, special purpose roads/Crown Range Road, level crossing warning devices, and stock-truck effluent facilities
 - transitional FARs following revocation of state highway status
 - FARs in relation to public transport activities (including Total Mobility services).
- The FARs for all approved organizations, e.g. territorial authorities, unitary authorities, regional councils, Auckland Transport, the Department of Conservation, and the Waitangi National Trust Board.
 - What base 'cost' FARs should be applied, e.g. only the cost required to achieve a certain level of service? (Only the proportion of the activity cost not met by third party contributions? i.e. one way of conceptualising this is to look at options for 'capping' the cost that the FAR applies to).
- If NZTA decides to make changes to the FARs, what arrangements should be put in place to transition those changes?

Out of scope:-

- Funding of road policing.
- Fare box recovery.
- Changes to any Act, regulations or statutory rules, i.e. 100% funding of operational expenses and capital expenditure in relation to state highways

from the NLTF is not within scope, as statutory reform would be required to change that part of the funding regime.

- Changes to the overall amount of money available for allocation from the NLTF.
- Changes to the overall amount of money available for allocation from the NLTF for any particular activity class – as that is determined by the GPS.
- Changes to the outcomes, objectives and impacts identified in the GPS.
- Changes to the definitions of activity classes as set out in the GPS.
- The creation of any new activity classes not currently set out in the GPS.
- The relative use of in-sourcing and out-sourcing by approved organisations.
- Changes to the legal status, ownership or control of any road, e.g. changes from local road to state highway or vice versa, or from special purpose road to local road or state highway.
- Changes to responsibilities in relation to the provision of public transport.
- Changes to the respective responsibilities of road controlling authorities and KiwiRail.
- The creation of any new legal category(ies) of road.
- The appropriate level of service for any road.
- Changes to the NZTA's strategy documents.
- Changes to any approved regional land transport strategy or regional land transport programme.
- Changes to the 2012–15 National Land Transport Programme.
- Identification of additional or alternative funding sources for approved organisations.
- Changes to the revenue sources that are paid into the NLTF.
- Whether or not inter-regional passenger rail services should be funded from the NLTF.

NZTA encourages all Councils (AOs) to read the above background document and use it to inform yourself through any discussions you may have with them regarding the FAR review over the consultation months that follow.

Minor Improvements Programme (2012/2013)

HDC Supervisor:	Brian McManus
Project engineer:	Matt Dowdall
Contractor:	Downer
Completion date:	End of June 2013
Council Budget:	\$295,067 (5% of total maintenance budget for local roads)

Officer's comments: - The following is an update of the Minor Improvement works for the 2012-13 NLTP.

Woodbank Road Minor Improvement works: These works have been endorsed by Council previously and another \$42,000 of works is required this financial year to meet the approved commitment of \$100,000.00. The final phase of these works commenced on the 19th of November and confirmation has been obtained by Ferguson Brothers that all works (including sealing) will be completed by the Xmas break

School Active Warning Signs (SAWS): This year's commitment is to the Waipara School. Works are scheduled to commence in March 2013. Total commitment \$17,500

Private Stock Underpasses: In accordance with the District Plan outcomes, monies have been made available for approved stock underpasses. This year's commitment is for Medbury and Leaches Roads, total financial commitment from HDC is \$15,000

Heathstock Road Safety Realignment Works: To improve the alignment and sight distances at a particularly dangerous and out-of-character blind corner that exists immediately after a downhill straight (high speed environment). These proposed works lie between Mt Arden Road and Tommy's Creek Bridge. Estimates received to date include realignment earthworks \$36k, construction works (including drainage) \$20k. This totals \$56,000. These works have been scoped and are due to commence early in the New Year (January 2013).

Broomfield Carpark extension in-lieu of School active warning signs: Total HDC financial commitment is \$15,500

Commitment to date: \$146,000

Works still to be confirmed are the Lambies Road safety seal extension (\$17,000.00) and the Maskells safety realignment works (\$60,000). Another \$72,067 works is still to be identified for this work category.

Pavement Treatment Programme (2012/2013)

HDC Supervisor:	Brian McManus
Project engineer:	Matt Dowdall
Contractor:	Downer
Completion date:	End of June 2013
Council Budget:	\$485,000

Officer's comments: - "Initial Area Wide Pavement Treatment (AWPT) selections for this year are as detailed below, with several other sites yet to be confirmed. In order to achieve greater efficiencies 1 crew will work the entire season on district area wide treatments. Works will be staged to facilitate this. It is envisaged that with only one crew carrying out the works, improved communications and greater accountabilities will also be realised".

AWPT works to the Balcairn Amberley Road, which had been scheduled to be completed this year, have been re-evaluated. On further investigation it was concluded that there may be a possibility to revise the alignments to several of the 5 intersecting roads to improving safety aspects at the junctions. Those sections which have failed to date will now be dugout and repaired (with dramatic drainage improvements). The current repair works will be in-keeping and commensurate with any future safety improvement works that may be proposed.

The Leader Road West has been added to the list and has been deemed to be worthy of consideration for a pavement treatment outcome. Historical slumps, seal loss and the steep winding nature of the road along this section, as well as anecdotal evidence from high-sided vehicle operators (e.g. stock trucks), has led to this discussion

1. Rotherham North Road (RP 2781 – 3076)
2. Rotherham North Road (RP 4815 – 5233)
3. Leader Road West (RP 13201 – 15115)
4. Woodbank Road (RP 2781 – 3076)

5. St Leonards Road (RP 1300 – 1750)

Golf Links Road Roothing and Portal Works – Amberley Beach

Project Manager: Bruce Yates
 Roothing Dept. Rep.: Brian McManus
 Contractor: Downer
 Contract Commencement: April 2012
 Completion date: Before the end of June 2012 (subsequently extended to the end of September 2012 to achieve favourable sealing conditions).

Engineer's Comments: -

“During the recent two high sea events, which had a direct negative impact on our rooding network infrastructure, the new portal structure performed well. However, the road approaches were damaged and a sealed section of Golf Links Road was subsequently lost. A claim was submitted to NZTA for Emergency funding to recoup a percentage of the cost to repair this damage and monies were approved for the repair works on Golf Links Road. Further discussion was had with NZTA about the increasing incidence of damage by tidal and storm action to the Golf Links Road asset (even after having lifted the road by half a metre in height) and the possibility of strengthening seaward protection to reduce the risk of damage. NZTA indicated that they would not be prepared to fund any improvement works for this consideration”.

Resealing of District Roads Contract 09/24 - Selections

Project Manager: Brian McManus
 Project Engineer: Matt Dowdall
 Contractor: Blacktop Construction Ltd
 Start date: Mid November 2012
 Completion date: 15 March 2013 (Year 4)
 HDC budget: \$1,020,000
 Contract value: HDC Budget

A selection list of all the resealing sites for the 2012/2013 reseal season has been finalised. This list has now been forwarded and subsequently firmed up with the resealing contractor (allowing for design considerations, costs and return period on investment). This list was included in a report that was presented to the Strategy & Policy Committee in October 2012 for endorsement.

Officer's comments: - *“Blacktop Construction Ltd have indicated they are intending to commence resealing works in early February 2013 and confirmed that they will complete all works by the 15th of March deadline. Notification of impending works will be released to the public early in the New Year and will be clearly listed in our web page.*

South Island Freight Plan

Manager Roothing and Utilities: David Edge
 Service Manager: Brian McManus

Service Manager's Comments: -

To ensure that New Zealand has a prosperous future, we all need to lift productivity, reduce transport costs, and increase our earnings from exports, tourism and other industries.

To meet the challenge ahead, the government has identified improving the efficiency of freight supply chains as a priority area of work, with initiatives associated with significant network improvements (RoNS) to improve freight movements; investing in KiwiRail's Turnover Plan; reviewing licensing and the recent completed Productivity Commission's inquiry into international freight transport (more coordination, communication and information sharing between public and private sector decision-makers – including for those that own and produce the freight, those that move, store and distribute it, and the companies, agencies and public organisations that provide the infrastructure).

This brought about the consideration of a South Island Freight Plan that:

- Maximises the value of infrastructure investment (both private and public)
- Minimises the adverse effects of freight movements
- Better integrates freight transport and land use planning
- Identifies constraints and opportunities to improve network connections
- Prepares for the growing freight tasks and future trends
- Makes better use of the existing freight network
- Ensure freight is not overlooked in the wider transport planning objectives
- Support the recovery and growth of Canterbury

Desired outcomes:

- Reduce the cost of doing business
- Better value for money from investments
- Improving travel times and reliability
- Reducing crashes and other adverse effects of freight
- Improving route reliability
- Improving vehicle utilisation
- Reducing fuel use, mileage and congestion
- Reduce vehicle operating costs
- Improving choices and access between modes
- Improving integration between land use and transport

Freight in the South Island is largely to cater to bulk goods and containerised products over long distances. The Plan also recognises the role of air, rail and sea in accommodating this freight movement, as well as the interconnectivity between these modes with road transport, and the role that each has to play in the objective outcomes. The Plan hopes to identify the strategic freight network and ways to improve its function, including for freight movements across the Cook Strait. The development of High Productivity Motor Vehicles (HPMVs) plays a significant role in providing these strategic outcomes (more freight per trip – reducing diesel use, CO₂ emissions, crash likelihood and greater efficiencies). This Plan will have significant contributions to the Christchurch Earthquake Recovery, as well as the strategic outcome of Growing Canterbury. The need for alternative transport solutions and future proofing of freight routes for natural disasters is more evident after past events in New Zealand (key lifelines)

As growth takes place, freight will increase accordingly, with projections of doubling the current freight movements by 2042.

NZTA are interested in any opportunity that our Council may see to improve freight efficiency and economic productivity in the South Island (as well as across the rest of NZ).

Some thoughts:

- What are the main challenges facing the safe and efficient freight movement within the South Island?
- What can be done to achieve better economies of scale for exports and reduce shipping costs?
- Are there regulatory obstacles preventing the private sector from becoming more efficient?
- What could be done to improve access across different modes of transport?
- How can we better integrate land use planning to ensure greater freight efficiency over the longer-term?
- What can assist the public sector to make better decisions that provide the right conditions for improved private sector productivity?
- How can we ensure that local council roads, state highways, coastal shipping routes, railways and ports in the South Island are fit for purpose and well connected?
- What effect will an ageing workforce have on the freight and transport network?

NZTA Investment Audit Report

Manager Roothing and Utilities: David Edge
Service Manager: Brian McManus

OBJECTIVE

The objective of this audit was to provide assurance that the NZ Transport Agency's (NZTA) investment in Hurunui District Council's land transport programme is being well managed and delivering value for money. NZTA were seeking assurance that the Council was appropriately managing risk associated with NZTA's financial subsidy investment. Considered recommendations for improvements were proposed where appropriate.

EXECUTIVE SUMMARY

This audit of Hurunui District Council covered 4 financial years from 2008/09 through to 2011/12. Several legacy issues noted from the previous audit in December 2008 were still outstanding. Of particular concern was the management of its delivery of in-house professional services without a signed service level agreement being in place and an up-to-date financial analysis of its operating costs linked to expenditure and revenue in the general ledger (network asset management). As the in-house operating costs were based on out-of-date financial information, it is possible its revenues were being under claimed. There was good evidence in the audit of Council investigating all options and considering value for money initiatives in its asset management programming.

Service Manager's Comments: -

“Overall, Council has good procedures in effect for managing its land transport network and the subsequent National Land Transport Programme. The audit team (NZTA) felt that councils roading infrastructure was being well managed and delivering value-for-money in terms of investment into its roading infrastructure.”

Summary Finances (Local Roads):

Note: The financial details shown below are up to the end of October 2012 and provided from our submitted claim certificate to NZTA TAPS on-line (October 2012 Claim – made 20 November 2012). This is the most recent figures available at the time of this report submission.

- **Maintenance and Operations of Local Roads**

- Actual costs to end October 2012: \$931,045
- NZTA budget 2012/2013 (NLTP): \$2,784,000

Assessed against NLTP: 33.4% expenditure vs. 33.3% of the time

This category includes for sealed pavement maintenance, unsealed pavement maintenance, routine drainage maintenance, structures maintenance, environmental maintenance, traffic services maintenance, level crossing warning devices, network and asset management (professional services and monitoring/auditing) and emergency works.

This works programme is tracking well against expected/planned activities.

- **Renewal of Roads (Local Roads Only)**

- Actual costs to end October 2012: \$745,418
- NZTA budget 2012/2013 (NLTP): \$3,167,000

Assessed against NLTP: 23.5% expenditure vs. 33.3% of the time

This category includes for unsealed road metalling, sealed road resurfacing, drainage renewals, pavement rehabilitation treatment (AWPT), structure component replacement, traffic services renewals and associated improvements.

Major renewal works will start from December 2012 in earnest.

- **Minor (Capital) Improvements (Local Roads Only)**

- Actual costs to end October 2012: \$7,429
- NZTA budget (NLTP): \$295,067

Assessed against NLTP: 2.5% expenditure vs. 33.3% of the time

This category includes for preventative maintenance, road construction, seal extensions, seal widenings and minor (safety) improvements.

Minor improvement work will start in earnest from January 2012 onwards.

- **Summary totals – M&O and Renewal programmes (Local Roads Only)**
 - Actual costs to end October 2012: \$1,676,463
 - NZTA budget 2012/2013 (NLTP): \$5,951,000

Assessed against NLTP: 28.2% expenditure vs. 33.3% of the time

Targeted Roothing Team Key Performance indicator:

No unused NZTA financial subsidy funding for M&O and Renewal works will be left after the end of the three-year financial programme. However, no unused financial subsidy will be left by the end of the 2012/2013 programme year (this year) for the Minor Improvement Works Category (Capital works). Access to unsubsidised road funding through Emergency Events has helped tremendously in assisting the Roothing Department meet its targeted maintenance and renewals outputs this financial year



HURUNUI
District Council

Meeting Date:

13 November 2012

REPORT TO: Strategy & Policy Committee

SUBJECT: Utilities Report

REPORT BY: Utilities Team Leader

A handwritten signature in black ink, appearing to read 'Brett Beer'.

Signature: Author
Brett Beer

A handwritten signature in black ink, appearing to read 'David Edge'.

Manager
David Edge

Summary Report

This report includes a comprehensive review of the utilities maintenance and operations, as well as all capital works through internal and external contracts, as at the end of October 2012.

Recommendation

THAT THE INFORMATION BE RECEIVED.

BACKGROUND

WATER

To provide a sustainable supply of water that meets the needs of present and future domestic and agricultural/horticultural consumers, and complies with the New Zealand Drinking Water Standards (2005 – revised 2008).

Water Supplies – Operations and maintenance (direct operating costs)

Operations engineer:	Geoff Horler
Contractor:	In-house works
Start date:	01 July 2012
Completion date:	30 June 2013
HDC budget (total expenditure):	\$1,802,770
Expenditure to end August 2012:	\$623,670
Percentage expenditure:	34.60%
Percentage time:	33.33%

Hurunui District Council intends to continue to own, control, manage and operate all of the public water systems. The day to day maintenance of the Council water systems is carried out by the Hurunui District operational staff.

Council is required to provide water services in accordance with the Local Government Act 2002. Council is responsible for the ongoing maintenance of public infrastructure assets, improving public water supply schemes, and providing water treatment and distribution services. Our water supply is categorised as follows:-

On-demand water supply; this covers the abstraction, treatment and reticulation of potable water (drinking water) to urban communities in the Hurunui District, where water is delivered to consumer's taps under pressure.

Restricted water supply; this covers the abstraction, treatment and reticulation of stock and domestic water to rural properties in our district, where water is delivered to consumer's tanks at a set rate of flow on a continual basis, as 'units' of water.

Officer's comments: - *"The second quarter has been a very busy quarter. The rain has caused a few problems. The largest problem occurred on the 22 October when the Hurunui came down and washed away the intake to the Kaiwara Rural Water Scheme. A temporary intake works is in place until the new one has been scoped, designed and constructed.*

Rejetting work has been carried out through part of Cheviot. A high consumption of water was recorded on the Blythe scheme and the re - jetter was transferred there to investigate. Some illegal connections were found and all have now been rectified. Other rejetting work has been carried out around the Hurunui Hotel and surrounds, as well as along Medbury Road. Only minor faults have been found to date.

Since the assessment on the implementation of the approved PHRMP for Amberley Scheme was done by the Canterbury District Health Board, the radiological testing on the new SH1 bore has been completed, with results just over the 50% Maximum Acceptable Value (MAV) in the Drinking Water Standards (DWS)."

Below is a list of statistics of various works which have been carried out:

Work Carried Out	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
Number of CSRs	277	254			531
Water Repairs	134	41			175
Valves Replaced	10	8			18
Restrictors Replaced	19	4			23
Pump Fault	17	29			46
New Connections	24	14			38
Water Applications	55	37			92

By individual water scheme:-

Amberley Scheme

HDC operational budget:	\$93,500
Expenditure to end October 2012:	\$38,731
Percentage expenditure:	41.42%
Percentage time:	33.33%

Leithfield Beach Scheme

HDC operational budget:	\$26,650
Expenditure to end October 2012:	\$4,572
Percentage expenditure:	17.16%
Percentage time:	33.33%

Ashley Rural Scheme

HDC operational budget:	\$427,150
Expenditure to end October 2012:	\$140,385
Percentage expenditure:	32.87%
Percentage time:	33.33%

Culverden Scheme

HDC operational budget:	\$38,270
Expenditure to end October 2012:	\$10,524
Percentage expenditure:	27.50%
Percentage time:	33.33%

Waiau Town Scheme

HDC operational budget:	\$20,350
Expenditure to end October 2012:	\$6,610
Percentage expenditure:	32.48%

Percentage time: 33.33%

Amuri Plains Scheme

HDC operational budget: \$50,830
 Expenditure to end October 2012: \$21,437
 Percentage expenditure: 42.17%
 Percentage time: 33.33%

Balmoral Scheme

HDC operational budget: \$21,380
 Expenditure to end October 2012: \$7,277
 Percentage expenditure: 34.04%
 Percentage time: 33.33%

Waiau Rural Scheme

HDC operational budget: \$133,370
 Expenditure to end October 2012: \$50,614
 Percentage expenditure: 37.95%
 Percentage time: 33.33%

Cheviot Scheme

HDC operational budget: \$323,470
 Expenditure to end October 2012: \$109,252
 Percentage expenditure: 33.78%
 Percentage time: 33.33%

Waipara Town Scheme

HDC operational budget: \$11,950
 Expenditure to end October 2012: \$3,660
 Percentage expenditure: 30.63%
 Percentage time: 33.33%

Hanmer Springs Scheme

HDC operational budget: \$104,150
 Expenditure to end October 2012: \$26,041
 Percentage expenditure: 25.00%
 Percentage time: 33.33%

Hawarden-Waikari Scheme

HDC operational budget: \$57,430
 Expenditure to end October 2012: \$18,295
 Percentage expenditure: 31.86%
 Percentage time: 33.33%

Hurunui Rural Scheme

HDC operational budget:	\$494,270
Expenditure to end October 2012:	\$186,272
Percentage expenditure:	37.69%
Percentage time:	33.33%

Water Supplies – Minor Capital Works

Operations engineer:	Geoff Horler
Contractor:	In-house works
Start date:	01 July 2012
Completion date:	30 June 2013
HDC budget:	\$1,477,631
Expenditure to end October 2012:	\$300,937
Percentage expenditure:	20.37%
Percentage time:	33.33%

There are currently 13 Council owned water schemes in the District, extracting water from 22 different sources (eight of which are on permanent boil water notices), five of which have alternative emergency intake supplies. The schemes are overseen by the Water Committees with delegated responsibilities for planning and development of their schemes, with the day-to-day ownership maintenance and operation (of the entire scheme) being the responsibility of Council and their engaged officials.

Officer's comments: - *“Capital works have started, with a number of waterlines having been replaced or upgraded over the last few months (see below: works completed to date). On-going programmed works will soon bring capital expenditure in alignment with time percentages”*

Works completed:

Motunau Beach: All historic problem waterlines have been replaced.

Ashley: Loburn/Kowai Road, 1500m 63mm; Reserve Road, 1180m 63mm; Mound Road and Forestry Road

Hanmer Springs: Domain irrigation connection.

Cheviot: Mt Gerard line.

A new turbidity meter has been installed and connected to Datran in Waiau Township

New works currently being installed (ongoing):

Ashley: Lowburn/Wrock

Cheviot: D Bush; Kulnine;

Waiau Rural: Leader Rd

Hurunui Rural Scheme: Davaar Booster Line

Works coming up in the near future (forward pipe project works planned):

Amberley: Glasneven Steel Pipe

Ashley Scheme: Lawcocks; Maskells Road; Ashley Township; Vaughan; Loburn White rock

Culverden Township: St Leonard's Rd.

*Cheviot: M Harrison; Mt. Styche
 Waipara Township: Glenmark Drive
 Hurunui Rural Scheme: Jack Burrows; Cobalt's Crossing; Marine Parade; Hurunui
 Vines"*

By individual water scheme:-

Amberley Scheme

HDC capital budget:	\$266,500
Expenditure to end October 2012:	\$27,887
Percentage expenditure:	10.46%
Percentage time:	33.33%

Leithfield Beach Scheme

HDC capital budget:	\$0
Expenditure to end October 2012:	\$4,841
Percentage expenditure:	No Budget*
Percentage time:	33.33%

* Budget of \$108,000 not carried forward for the new intake development (these ongoing works will be debt funded in 2012/2013, with capital and interest recovery in 2013/2014)

Ashley Rural Scheme

HDC capital budget:	\$401,292
Expenditure to end October 2012:	\$72,436
Percentage expenditure:	18.05%
Percentage time:	33.33%

Culverden Scheme

HDC capital budget:	\$9,362
Expenditure to end October 2012:	\$170
Percentage expenditure:	1.82%
Percentage time:	33.33%

Waiiau Town Scheme

HDC capital budget:	\$210,500
Expenditure to end October 2012:	\$112,034
Percentage expenditure:	54.52%
Percentage time:	33.33%

Amuri Plains Scheme

HDC capital budget:	\$4,500
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Expenditure to end October 2012:	\$1,643
Percentage expenditure:	36.51%
Percentage time:	33.33%

Balmoral Scheme

HDC capital budget:	\$16,000
Expenditure to end October 2012:	\$0
Percentage expenditure:	0%
Percentage time:	33.33%

Waiau Rural Scheme

HDC capital budget:	\$23,500
Expenditure to end October 2012:	\$7,379
Percentage expenditure:	31.40%
Percentage time:	33.33%

Cheviot Scheme

HDC capital budget:	\$91,560
Expenditure to end October 2012:	\$21,798
Percentage expenditure:	23.81%
Percentage time:	33.33%

Waipara Town Scheme

HDC capital budget:	\$35,000
Expenditure to end October 2012:	\$962
Percentage expenditure:	2.75%
Percentage time:	33.33%

Hanmer Springs Scheme

HDC capital budget:	\$195,897
Expenditure to end October 2012:	\$21,703
Percentage expenditure:	11.08%
Percentage time:	33.33%

Hawarden-Waikari Scheme

HDC capital budget:	\$19,520
Expenditure to end October 2012:	\$12,800
Percentage expenditure:	65.57%
Percentage time:	33.33%

Hurunui Rural Scheme

HDC capital budget:	\$209,000
Expenditure to end October 2012:	\$17,284

Percentage expenditure: 8.27%
 Percentage time: 33.33%

SEWER

To provide proficient, cost-effective sewage disposal schemes to the needs of the community.

Sewerage – Operations and maintenance (direct operational costs)

Operations engineer: Geoff Horler
 Contractor: In-house works
 Start date: 01 July 2012
 Completion date: 30 June 2013
 HDC budget (total expenditure): \$236,920
 Expenditure to end October 2012: \$111,474
 Percentage expenditure: 47.05%
 Percentage time: 33.33%

Council is required to provide wastewater services in accordance with the Local Government Act 2002. This activity covers the safe collection, treatment and disposal of wastewater from urban areas of the Hurunui District in seven separate schemes:-

- Amberley
- Cheviot
- Great Valley
- Motunau Beach
- Hanmer Springs
- Hawarden
- Waikari

These serve all but four urban localities. All use oxidation ponds for treatment of sewage and 14 pump stations are operated within the pipeline infrastructure.

Council provides this service to support the development of the district and to protect the physical environment and the health of the community through good sanitary practices.

Below is a list of statistics of various works which has been carried out:

Work Carried Out	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
Number of CSRs	8	5			13
Pump Fault	6	0			6
Repairs	4	0			4
Sewer Applications	8	13			21

Officer's comments: *"The Amberley pond upgrade and irrigation system are both completed and operational. Additional minor works were identified during the commissioning process, some consent related. Over expenditure was approved and will be carried out this financial year.*

Two sewer pumps needed to be replaced; one at the State Highway Pump Station and one at the Ropely Road Pump Station. There is no budget in any of the schemes that makes allowance for these unplanned replacement / repairs. This can sometimes be covered under other operational budgets, but this puts strain on planned, programmed and budgeted routine work identified and in need of being carried out. Where this cannot be accommodated under the normal operational budgets, it will be reflected as over-expenditure and adjustments will need to be made at the start of the next financial year.

Smoke testing for the identification of open access to the sewers in Cheviot has been approved in the amount of \$6,000 and will be commencing soon.”

By individual sewer scheme:-

Amberley Sewer

HDC operational budget:	\$62,200
Expenditure to end October 2012:	\$60,097
Percentage expenditure:	96.62%
Percentage time:	33.33%

Culverden Sewer

HDC operational budget:	\$0
Expenditure to end October 2012:	\$0
Percentage expenditure:	0%
Percentage time:	33.33%

Cheviot Sewer

HDC operational budget:	\$37,070
Expenditure to end October 2012:	\$8,998
Percentage expenditure:	24.27%
Percentage time:	33.33%

Greta Valley Sewer

HDC operational budget:	\$6,450
Expenditure to end October 2012:	\$1,600
Percentage expenditure:	24.81%
Percentage time:	33.33%

Motunau Beach Sewer

HDC operational budget:	\$10,000
Expenditure to end October 2012:	\$2,882
Percentage expenditure:	28.82%
Percentage time:	33.33%

Waipara Sewer

HDC operational budget:	\$0
Expenditure to end October 2012:	\$0
Percentage expenditure:	0%
Percentage time:	33.33%

Hanmer Springs Sewer

HDC operational budget:	\$78,200
Expenditure to end October 2012:	\$29,312
Percentage expenditure:	37.48%
Percentage time:	33.33%

Hawarden Sewer

HDC operational budget:	\$21,800
Expenditure to end October 2012:	\$2,887
Percentage expenditure:	13.24%
Percentage time:	33.33%

Waikari Sewer

HDC operational budget:	\$21,200
Expenditure to end October 2012:	\$5,698
Percentage expenditure:	26.88%
Percentage time:	33.33%

Sewerage – Minor Capital Works (Renewals)

Operations engineer:	Geoff Horler
Contractor:	In-house works
Start date:	01 July 2012
Completion date:	30 June 2013
HDC budget (direct expenditure):	\$886,266
Expenditure to end October 2012:	\$72,670
Percentage expenditure:	8.20%
Percentage time:	33.33%

Significant Council capital expenditure should be loan funded for the life of the investment. If loans are not raised, then it will be from annual rates. The Council may loan fund sewerage main extensions with the loan repayments met by those properties directly benefitting where the majority of the property owners agree to the extension.

If any of the Capital expenditure caters for future growth of the scheme, then that portion of the expenditure that relates to growth will be funded from future users via Development Contributions. Landowners with the new connections will pay the cost of connecting to the nearest main, plus any new sub-dividers putting in the sub-main.

Property owners wanting new connections will pay those costs necessary for the connection and any levies as specified in the Development Contributions policy. The Council should pay any costs of scheme requirements that are over and above those necessary for the connection and the direct costs.

Officer's comments: - *"Two pumps were identified in the AMP for replacement at Cheviot and Greta Valley. These have both been ordered and we will be installing them shortly."*

Work has also been identified for Greta Valley and Motunau Beach, involving the installation of control panels and radio upgrades. These will all start in the new calendar year."

Telemetry work has been programmed to be done at both Waikari and Hanmer Spring's sewer treatment oxidation ponds.

By individual sewer scheme:-

Amberley Sewer

HDC capital budget:	\$486,240
Expenditure to end October 2012:	\$18,681
Percentage expenditure:	3.84%
Percentage time:	33.33%

Culverden Sewer

HDC capital budget:	\$0
Expenditure to end October 2012:	\$0
Percentage expenditure:	0%
Percentage time:	33.33%

Cheviot Sewer

HDC capital budget:	\$40,026
Expenditure to end October 2012:	\$75
Percentage expenditure:	0.19%
Percentage time:	33.33%

Greta Valley Sewer

HDC capital budget:	\$19,000
Expenditure to end October 2012:	\$0
Percentage expenditure:	0%
Percentage time:	33.33%

Motunau Beach Sewer

HDC capital budget:	\$35,000
Expenditure to end October 2012:	\$0
Percentage expenditure:	0%
Percentage time:	33.33%

Waipara Town Sewer

HDC capital budget:	\$0
Expenditure to end October t 2012:	\$0
Percentage expenditure:	0%
Percentage time:	33.33%

Hanmer Springs Sewer

HDC capital budget:	\$235,000
Expenditure to end October 2012:	\$53,914
Percentage expenditure:	22.94%
Percentage time:	33.33%

Hawarden Sewer

HDC capital budget:	\$0
Expenditure to end October 2012:	\$0
Percentage expenditure:	0.00%
Percentage time:	33.33%

Waikari Sewer

HDC capital budget:	\$71,000
Expenditure to end October 2012:	\$0
Percentage expenditure:	0.00%
Percentage time:	33.33%

Water & Sewerage – Major Capital Works

Project Engineer and Engineer to Contracts: Peter Farrant

Amberley Sewer – Treatment Site

The Engineer's estimate of \$24,000 includes for: an actuator valve needed on the irrigation line to prevent effluent syphoning after the pump had been switched off has been installed and is operating and minor works on tidying the outlet drain have been attended to. The walkway and pump/controls for the treatment oxidation pond sub-drain riser and electrical works relating to the southern irrigation recycle pump (consent related are yet to be done but are low priority over summer months.).

Engineer's Estimate	\$24,000*
Spent to end October 2012	\$3,765
% Expenditure	16%
Project Completion	10%

Amberley Sewer - Reticulation

Two figures are included in the 2012/13 year for new or upgraded reticulation. The first is \$209,000 (Councils obligation to provide for "future growth") which provides for linking the Oakfields sub-division stage to the gravity sewer main. This part of the programme (design, contract document and tender process) is being undertaken by KF Consilium on our behalf and a number of tender submissions will be sought by them for consideration by Council. The second figure of \$265,000 was earlier identified as being needed to upgrade a low section of the sewer main (between the town and the treatment ponds) to accommodate increased sewer flows from proposed local subdivisions over the next few years. It is proposed that this second part of programmed works be deferred for the next 3 years until absolutely required (current asset still able to cater for current and short-term future growth flows).

Budget 2012/13	\$209,000 (Capital contributions)
Spent to end October 2012	\$0
% Expenditure	0%
Project Completion	0%

Hanmer Sewer

Additional aerators are to be fitted to the new primary and secondary ponds to boost low dissolved oxygen levels (a consent requirement related matter that we cannot change). It requires Council to significantly increase the aeration capacity for the primary oxidation pond and fitting aerators into the secondary oxidation pond, as well as placing a baffle in the first oxidation pond to re-direct the flow of the wastewater. The budget allows for six new aerator units, a new transformer and feed cable to the site, including for internal power supply with installation. Work began on this on 16 November. Incorrect aerators sent by suppliers; so some hold up will be inevitable while the supplier corrects their error. Payment is withheld until the problem is corrected. Some materials have been purchased to date and are on hand to complete this project

Budget 2012/13	\$220,000
Spent to end October 2012	\$29,709
% Expenditure	13%
Project Completion	10%

Amberley Water (1)

Completion work (budgeted for the new Leithfield (SH1) bore) is \$25,000 and includes new head-works, altering the sand separators, additional electrical installations, new compound requirement surrounding the bore plus a back-flow preventer (land owner & Ministry of Health requests) and a small 32mm back-feed pipeline to the bore site to supply water to the land-owner. This work is on-hold pending an outcome from the Leithfield Beach bore replacement, as works may alter significantly if another water source for Amberley is located and connected in.

Budget 2012/13	\$25,000
Spent to end October 2012	\$225
% Expenditure	1%
Project Completion	5%

Amberley Water (2)

Should sufficient "surplus" water be secured at the new Leithfield Beach intake for the Amberley network (from drilling a larger casing than is necessary for Leithfield Beach alone so as to allow for a larger intake screen to be lowered), it will be necessary to connect the bore to the Amberley boost pumps (SH1) with a new rising main. A budget allocation has been made for a pipeline (should it be required). The route distance is approximately 2.5km and the budget figure appears insufficient for such a distance (balance of costs to be additionally funded by Amberley Ward if sufficient and safe drinking-water is found for future growth considerations from this deep well source). Bore development is coming to a close and a report on bore yield and water quality is to be prepared for HDC by the driller.

Budget 2012/13	\$236,500
Projected expenditure 2012/13	\$408,300
Spent to end October 2012	\$0
% Expenditure	0%
Project Completion	0%

Hanmer Springs Water

\$140,000 was allocated for the purchase of additional land from the neighbour at the Hanmer Springs water treatment site on Jacks Pass Road. This was to provide space for potential water treatment improvements (retro-fittings) in future years. A valuation has been prepared and is being considered by the land owner. We anticipate a response on this before Christmas.

Budget 2012/13	\$140,000
Spent to end October 2012	\$0
% Expenditure	0%
Project Completion	0%

Leithfield Beach Bore

A replacement bore is being drilled at the intake site to replace the corroded older casing (historic e-coli test failures). The casing size was increased from 150mm to 400mm in an effort to see if additional water can be secured from this site for Amberley, as it is a proven deep water source with water that is not as hard as that from the nearby deep bores in the area. The \$110,393, including for adjustments for the bore development, is allocated as the Leithfield Beach scheme's share; the additional costs associated with sinking a much larger casing will be allocated to Amberley (yet to be established). Drilling and development was undertaken with considerable care and few problems with continuity of existing supply. No additional reservoir capacity was required to match water demand and drilling outages. The sum shown also includes \$12,500 paid prior to start of 2012/13 financial year.

C/F Budget 2012/13	\$108,146
Spent to end October 2012	\$17,341
% Expenditure	16%
Project Completion	70%

Waiau Town Water

These works are associated with the successful application for Drinking Water Standard Subsidy to meet the provision of staged safe and secure drinking-water for this scheme into the future. Approval has been secured for locating the water storage tanks above the town on a private title. Earthworks and installation contracts (separate) have been drawn up and are awaiting final pricing. Tanks and materials scheduled for tank head-works have been ordered. Work is not anticipated to start until site conditions dry out. (December 2012). Completion is anticipated for April 2013. The original coarse estimate used for seeking MoH funding remained in the HDC budgets (\$207,500), but this was established well before final plans were completed, and more reliable costs estimates have subsequently been completed. The current engineer's estimate is now \$226,400, with the unsubsidised balance to be paid by the benefitting community. A start is awaiting the soil disposal area (private title) to dry so excavation can commence (weather dependant). Most of the materials required have been purchased.

Budget 2012/13	\$207,500
Projected expenditure 2012/13	\$226,400
Spent to end October 2012	\$107,335 (materials)
% Expenditure	47%
Project Completion	35%

Ashley Water – Forestry Pumps

A proposal to upgrade the pumps and replace the aging and under-sized head-works for the Forestry pump shed was put into the budget by the previous operations engineer. This is driven in part by possible developments between Loburn and the Ashley Forest area which will require relocating some of the existing network reservoirs. Most of the cost is expected to be met by network development contributions. The budget was set at \$50,000, but as yet, a full evaluation of what needs to be done and how much it is going to cost is yet to be completed. There are also possible reticulation upgrading associated with one of the larger Loburn developments that will need to be taken into consideration with any work carried out on this pumping facility. Any work will be carried out towards the end of the current financial year, depending on progress with known sub-divisions and possible actions required by Council. Investigations into this task have begun, but no decisions or recommendations have been made.

Budget 2012/13	\$50,000
Spent to end October 2012	\$0
% Expenditure	0%
Project Completion	0%

Ashley Water – Intake and MIOX Installation

The main Ashley intake is to be one of the non-complying (DWSNZ) drinking-water sources to have a MIOX installation fitted before June 2013. A proper and updated investigation found that the original \$90,000 (Cheviot installation) did not include all the necessary components or proper sizing of the plant outputs. The \$138,000 is based on actual inputs and current prices, with the MIOX unit alone costing \$99,000. The ARWS Committee have approved the extra \$48,000 required for this work to be completed. This figure includes some intake head-work alterations. Some materials have been purchased for this task, but delivery of the MIOX units and the dosing

pumps are due around early to mid-December 2012. Project drawings, layout and control processing are all completed and documented.

Budget 2012/13 (Committee approved)	\$138,000
Spent to end October 2012	\$34,226
% Expenditure	25%
Project Completion	25%

MIOX – General (9 new installations and 1 re-location within the district)

Council have endorsed a proposal from the Manager Rooding and Utilities to install MIOX (mixed oxidant treatment process) on all drinking-water intakes currently not meeting DWSNZ compliance on the basis that this method provides proven disinfection to remove potentially harmful bacteria from source water and providing a stay until around 2024 for full protozoal compliance with the new legislation and at a small fraction of the cost of full treatment or securing new and secure (deep) groundwater. There are nine rural water networks having MIOX installed, including relocating the Cheviot plant to the main intake. It is planned to have all nine installations established, with all of these being fully operational, by 30 June 2013. Sequencing of installations is to be flexible, to suit available resources, weather and installation of five new sheds along with some site preparation work. There have been some challenges finding suitable dosing pumps to meet the higher MIOX flows (lower strength solution) into some of the high head pumped lines. The budget figure here excludes the Ashley installation (shown separately above). Some materials have been purchased for this task, but delivery of the MIOX units and the dosing pumps are due around early to mid-December 2012. Project drawings, layout and control processing are all completed and documented. Total spend includes money spent during 2011/12 on this project outcome.

Budget 2012/13	\$758,000
Spent to end October 2012	\$87,985 (materials)
% Expenditure	12%
Project Completion	20%

Waikari Sewer – Pond De-Sludging

A figure for removing accumulated sludge from the Waikari sewer ponds has been carried over from around 2004. The \$70,000 was a coarse estimate only for drying the sludge in each pond in-situ and separately (one per year) over the summer months. This method is a low cost, but higher risk, potentially non-compliant with ECan and a staff time-demanding approach. Alternative de-sludging methodologies are being investigated, but information received to date shows that costs for using permeable geo-bags to store the sludge on site (up to 2 years) would be \$132,500. There would also be additional costs two years following in either land-filling or land spreading the sludge. These costs have not yet been established. Engaged staff are embarking on a survey of the ponds (outside expertise and equipment) to quantify the volume of sludge to be disposed of (including for quality assessment of the sludge's TSS), so we can establish probable costs for this part of the project.

Budget 2012/13	\$70,000
Spent to end October 2012	\$0
% Expenditure	0%
Project Completion	0%

Water Demand Management

An initial draft water demand management strategy has been prepared and is currently being reviewed by the Manager Rooding and Utilities. This document encompasses all the methods we use to manage the rate of consumption and minimise excessive water loss or inefficient use within the drinking-water networks operated by Council. This is a key part of effective asset management and is rapidly becoming an industry standard and a matter that will be audited in future years to come (best practice). It is also a vital part of showing the regional (water consenting) authority that we are proactive in using water resources in a responsible manner and allows us to secure priority rights for our consumers in times of water shortage. It is a “live” document that will be continually reviewed and refined as our practices alter and improve, and as it involves field work, it is a considerable sized project in terms of staff resourcing (time and cost). It is included in this report to provide elected members with a better understanding of current priority tasks being undertaken by the utilities section.

Budget 2013/14

Officers time only

Risk Management Strategy

This project has recently begun and aims to highlight risks that can impact on the functioning, continuity and operating demands for our utility services. This type of document has only been lightly touched on in our earlier Water and Wastewater Asset Management Plans, but has not been fully developed into a workable or robust strategy at this time. Our intention is to have a stand-alone document of this nature that will be useful for elected members in terms of expectations associated with water and wastewater networks, not only with physical risks (natural disasters) but unveiling a clearer picture of the impacts of growth (numbers of consumers and industry), changing legislative requirements (RMA, LAWP and Drinking water legislation), competition for good water resources, industry developments and technologies, recovery from natural disaster events, servicing of populated areas outside of existing network boundaries and so on. Committing to development of this type of strategy and document is considered best practice in the industry and following the events of September 2010, February, June and December 2011; it is timely to embark upon this outcome.

Budget 2013/14

Officers time only

SUMMARY

System changes will be effected for 2012/2013, with an associated robust financial tracking structure (YELLOWFIN through NCS) for all expenditures and a project tracking procedure for all time frames (Gantt Chart through MS Project), thus ensuring that early warning practices are in effect to address any resource shortages (delays to project completions) or cost over-runs/under-runs (with early warning/notice to water committees and S&P Committee, including for a strategy to resolve). Investigations and strategies are currently on-going for resolution to cover our utility assets 24/7 in terms of maintenance and repairs.



HURUNUI
District Council

Meeting Date:
13 December, 2012

REPORT TO: Strategy & Policy Committee

SUBJECT: Consultation on Local Government Mandatory Performance Measures

REPORT BY: Manager Roding and Utilities

Signature: Author
David Edge

Summary Report

In 2015, local authorities must use a standard set of performance measures when reporting to their communities on the delivery of five groups of activities – water supply; sewerage and the treatment and disposal of sewage; stormwater drainage; flood protection and control works; and the provision of roads and footpaths.

These are requirements under reforms in 2010 to the Local Government Act 2002 that are designed to promote better transparency, accountability and financial management of local government (and complement the objectives of the Better Local Government reforms).

The performance measures will provide information on levels of service for the five groups of activities. According to the Department of Internal Affairs, “this information will help the public contribute to discussions on future levels of service for their communities. It will enable them to participate more easily and effectively in their local authority’s decision making processes”.

The Department of Internal Affairs seeks feedback in the form of submissions to each of the five groups of activities no later than the 28th February 2013.

Recommendation

THAT THE INFORMATION BE RECEIVED.

BACKGROUND

All the information and associated submission forms can be accessed through the following web site: http://www.dia.govt.nz/diawebsite.NSF/wpg_URL/Resource-material-Our-Policy-Advice-Areas-Local-Government-Policy?OpenDocument

On behalf of the Secretary for Local Government, the Department of Internal Affairs is seeking the views of the public and the local government sector on the draft set of performance measures for the five local government activities:

- Water
- Sewerage and the treatment and disposal of sewage
- Stormwater drainage
- Flood protection and control works
- The provision of roads and footpaths

The Secretary for Local Government is required to set performance measures for these five groups of activities, thus providing a standardised set of performance measures when reporting to their communities into the future (2015).

The five groups of activities chosen are important for public safety and health. There can be significant negative impacts on the public if the services are not maintained or delivered well. In addition, they account for a large proportion of local authorities' budgets, particularly the provision and operation of infrastructure needed to deliver the services.

Having standardised performance measures that local authorities across New Zealand will have to use, will mean that members of the public will be able to compare the level of service provided by their local authority with that provided by another local authority. This will help members of the public to effectively contribute to discussions on the appropriate level of service for their community, encourage debate about the level of service each community wants and how much they are prepared to pay for it.

The performance measures will focus on the provision and operation of infrastructure needed to deliver each group of activities. The measures will NOT set targets or levels of service for the activities, rather leaving these decisions to the local authority and their communities to make. Nor will they measure the cost effectiveness of a service, as differing local circumstances result in differing costs for the same level of service, thus making it difficult (if not impossible) to compare cost effectiveness across councils accurately and fairly. The proposed measures are not a means for government to impose delivery standards.

The measures will provide a neutral, standard way of reporting on levels of service provided by all local authorities across New Zealand and help ratepayers, and other members of the public, to have a more effective say when local authorities make decisions on spending and setting levels of service in their respective communities for these activity groups.

Local authorities will have to include the performance measures in their long-term plans, as well as in their annual reports and statements of intent for each activity.

It is important that the performance measures can be applied by local authorities without incurring unreasonable costs.

Feedback should include for:-

- Whether members of the public would find the performance measures easy to understand?
- Whether the information provided by the performance measures would help the public to assess a local authority's levels of service and to participate in discussions on future levels of service (and subsequent spend)?
- Whether the performance measures would impose additional costs or create other implementation issues for local authorities?

The proposed performance measures in short (should be read in conjunction with full explanation in consultation document):-

Water supply (five performance measures (PM)).

Water supply refers to the provision of drinking water to communities by network reticulation to the point of supply of each dwellinghouse and commercial premises to which drinking water is supplied.

PM 1

Compliance of each municipal water supply with the New Zealand Drinking water Standards for protecting public health, specifically;

- *Bacteriological compliance*
- *Protozoal compliance*

PM 2

Percentage of water lost from each municipal water reticulation network

PM 3

Median response time to attend to urgent (and non-urgent) issues resulting from municipal water reticulation network faults and unplanned interruptions;

- *Between the time of notification and the time when the service personnel reach the site; and*
- *Between the time of notification and resolution of the fault or interruption*

PM 4

Number of complaints per 1000 connections to a public water reticulation network (not a good measure for HDC given the low population figures prevailing); or

Customer satisfaction survey results based on;

- *The clarity of drinking water*
- *The taste of drinking water*
- *The odour of drinking water*
- *The pressure or flow of drinking water*
- *The continuity of supply of drinking water*
- *The way in which a local government organisation responds to issues with water supply*

PM 5

Average consumption (litres) of water per person, per day

Sewerage and the Treatment and Disposal of Sewage (five performance measures (PM)).

Sewerage refers to a system that collects, conveys, and treats sewage and other liquid wastes.

PM 1

Annual number of dry weather overflows from a municipal sewerage system per 1000 sewerage connections

PM 2 (A)

Compliance with resource consents for discharge to air, land, or water from a municipal sewerage system, measured by the number of;

- *Abatement notices*
- *Infringement notices*
- *Enforcement orders*
- *Successful prosecutions*

PM 2(B)

Percentage of bio-solids that are reused on an annual basis

PM 3

Median response time to attend to sewerage overflows from blockages or other faults of a municipal sewerage system;

- *Between the time of notification and the time when service personnel reach the site*
- *Between the time of notification and resolution of the blockage or other fault*

PM 4

Number of complaints per 1000 connections to a municipal sewerage system relating to odour, faults and/or blockages (not a good measure for HDC given the low population figures prevailing); or

Customer satisfaction survey results based on;

- *The reliability of a municipal sewerage system*
- *The way in which a local government organisation responds to issues with a municipal sewerage system*

Stormwater drainage (four performance measures (PM))

Stormwater drainage refers to a system that collects and conveys rainwater runoff from private property, public reserves and roads.

PM 1

Number of flooding events each year to habitable floors per 1000 properties resulting from overflows from a municipal stormwater system

PM 2

Compliance with resource consents from discharge from a municipal stormwater system, measured by the number of;

- *Abatement notices*
- *Infringement notices*
- *Enforcement orders*
- *Successful prosecutions*

PM 3

Median response time between the time of notification and the time when the service personnel reach the when habitable floors are affected by flooding resulting from faults in a municipal stormwater system

PM 4

Number of complaints per 1000 properties connected to a municipal stormwater system (not a good measure for HDC given the low population figures prevailing), or;

Customer satisfaction survey results based on;

- *The reliability of a municipal stormwater system*
- *The way in which a local government organisation responds to issues with a municipal stormwater system*

Flood Protection and Control Works (only major works to be measured with capital expenditure of more than \$1,000,000 in any one year and scheme asset replacement of more than \$10,000,000)

This will not trigger measurement by HDC

Provision of Roads and Footpaths (five performance measures (PM)).

The provision of roads and footpaths refers to a group of activities to provide roads and footpaths in the public road reserve to enable pedestrian and vehicle movements within the community.

PM 1

The annual change in number of fatalities and serious injuries on the local road network; or

The annual number of road deaths and serious injuries per million vehicle kilometres travelled on the local road network

PM 2

The average quality of ride on a sealed local road network, as measured by the Smooth Travel Exposure Index

PM 3

Percentage of sealed local road network that is resurfaced annually (not footpaths)

PM 4

Percentage of a local footpath network that is part of a local road network that falls within a local government organisation's level of service or service standard for the condition of footpaths

PM 5

Percentage of customer service requests responded to within specified time

Note: no performance measurement(s) proposed for unsealed roads.