

APPLICATION FOR CLUB-LICENCE



Sections 100 and 127(2), Sale and Supply of Alcohol Act 2012

To: The Secretary
Hurunui District Licensing Committee
P O Box 13
Amberley

Please tick one Club-Licence Renewal of Club-licence

If the application is for renewal are any changes sought to the present conditions of the licence. Yes/No

If Yes, what changes are sought? _____

1. Details of Club

Full legal name to be on licence:

Is the Club incorporated

Yes

No

If YES under what Act is the club incorporated? _____

What is the date of the Club's incorporation? _____

Postal address for service: _____

Daytime contact name: _____

Phone number: _____ Mobile number: _____

Status of Club (Chartered club, Sports Club, other): _____

Is the sale of alcohol intended to be the principal purpose of the Club? Yes / No

If NO what is intended to be the principal purpose of the Club?

Membership numbers: _____ How many are under the age of 18 years: _____

Full Name of Secretary: _____

Address of Secretary: _____

Phone number: _____ Mobile number: _____

2. Premises details

(a) Address of Club premises: _____

(b) Is a licence already held for premises concerned: Yes / No

If yes licence number: _____

(c) Is a licence sought conditional upon construction or completion of the premises? Yes / No

(d) Does the Club own the licensed premises?: Yes / No

If No (i) What is the full name and address of the owner?:

(ii) What form of tenure of the premises will the applicant have (*including term of tenure*)?:

(e) What part (if any) of the premises does the applicant intend should be designated as:

- Restricted designation: no person under 18 may be present on the premises
- Supervised designation: persons under 18 may be present, but only if accompanied by a parent or legal guardian
- Undesignated: Any person of any age may be present on the premises. Those under 18 cannot be served alcohol, but may be supplied by their parent or legal guardian.

A restricted area: _____

A supervised area: _____

Undesignated area: _____

(f) Fire Safety

I certify that the owner of the building provides and maintains / does not require (*please circle one*) an Evacuation Scheme as required by Section 21B of the Fire Service Act 1975.

Signature: _____ Date: _____

A registered Evacuation Scheme is required when:

- The building can hold more than 100 people;
- There are more than 10 employees in the entire building; or
- Overnight accommodation is provided for more than 5 people

Please contact the NZ Fire Service (03 372 8602) for more information about evacuation schemes and fire safety requirements

6. Details of managers to be employed

Name	Address	Certificate number

7. Business details

(a) Is the Club engaged, or intending to be engaged, in the sale or supply of any goods other than alcohol and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and food?

Yes / No

If YES – what is the nature of those other goods or services? _____

(b) On which days and during which hours does the Club intend to sell alcohol under the licence?

(c) Background information on applicant – experience and training.

8. Conditions

(a) What provisions does the applicant intend to make for the sale and supply of alcohol?

- Food (attach menus, including all day or snack menu):

- Describe type and range of non-alcoholic beverages:

- Describe type and range of low-alcohol beverages:

(b) Describe the steps intended to be taken to provide help with and information about transport options from the premises:

- (c) Describe steps proposed to be taken to prevent the sale and supply of alcohol to prohibited persons:
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- (d) Describe any other steps the applicant proposes to promote the responsible consumption of alcohol:
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- (e) Describe systems (including training systems) and staff in place (or to be in place) for compliance with the Act:
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- (f) Describe to what extent, and where, drinking water is intended to be freely available to patrons and if no access to mains water supply, describe potability of water intended to be available:
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- (g) What are the current and possible future noise levels and how does the applicant intend to mitigate them?
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- (h) What are the current and possible future levels of nuisance and how does the applicant intend to mitigate them?
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- (i) What other licensed premises are there in the vicinity of your premises? Will the granting of this licence contribute to an increase in alcohol related problems in the area? (Explain)
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- (j) What is the land near the proposed premises being used for? Will the granting of a licence for your premises impact on neighbouring land use? (Explain)
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9. Please attach the following documents

- Host Responsibility Policy
- A site/floor plan of the premises defining all indoor and outdoor areas that will be licensed, including:
 - areas to be designated as a supervised or restricted area
 - principle entrance
- Menu
- Fee

Plus for New Applications only

- Copy of planning certificate
- Copy of building certificate
- Owner's permission in writing (if not the owner of the property)
- A map showing the location of the premises
- Copy of certificate of incorporation

Dated at _____ this _____ day of _____ 20_____

Applicant's Signature