

# PLANNING CERTIFICATE Application



The following information is required on application for a planning certificate in order for the Council to determine whether the application complies with the requirements of the Hurunui District Plan and the Resource Management Act 1991.

Please note that additional information may be requested during processing of the application.

Applicants name: \_\_\_\_\_

Name of premises: \_\_\_\_\_

Location of premises: \_\_\_\_\_

Postal address: \_\_\_\_\_

Contact phone number: \_\_\_\_\_

Type of licence (on-licence or off-licence): \_\_\_\_\_

Proposed days and hours: \_\_\_\_\_

Is this application for an existing activity? \_\_\_\_\_

Where the application is for a new activity please provide the following additional information on a separate sheet:

- A detailed site plan showing the following:
  - ★ Location of buildings on the application site
  - ★ Car parking area showing number of car parks, dimensions and manoeuvring space
  - ★ Location of the accessway with the road boundary
- Maximum occupancy numbers (for on-licence only)
- Copy of any resource consents approved relevant to this application
- Details of any proposed signage e.g. location, size of sign and proposed lettering
- Detailed description of proposed activity.

**Fee for on/off licence (for existing premises or new premises where a resource consent or a PIM with a permitted activity status has been granted - \$135.00**

**Fee for mail order & internet off licence - \$67.50**

**Fee for on/off licence for new premises - \$405.00**

*If an application is being made at the same time for both an on licence and an off licence the fee is payable once.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Office Use:

Fee Paid \$

GL13300156