

**Application form for a
permit for a sandwich board sign.**



Name of Applicant	
Phone number of applicant	
Business which sandwich board is for	
Address of Business	
Postal address of applicant (if different from above)	

Sandwich Board Details:

Height	
Width	

Please include a site plan, to scale, showing the proposed position of the sign, including its relation to the boundaries of the site, any buildings on the site, the footpath, grass verge and other obstructions such as rubbish bins.

I hereby declare this information is correct and undertake to comply with the provisions of the Public Places Bylaw 2008.

Signature: _____ Date: _____

Conditions:

- If your application has been completed correctly, the board size and location is suitable and your application is accepted by the Council, a licence sticker and GST receipt will be sent to the address you have provided above.
- Licence stickers are non-transferable and application processing fees are non-refundable so it is important that the information provided on this form is as accurate as possible.
- Licences issued that are subsequently found to be used in a non-compliant manner, will be revoked and no refund provided.
- Unsafe boards or boards that are not amended after receiving notice from the Council that they are not compliant will be confiscated by the Council and the owner will be issued with an invoice for recovery costs.

Please complete the form, attach the payment of \$115.00 made payable to Hurunui District Council, and send to:

Sandwich Board Permit Applications, Hurunui District Council, PO Box 13, Amberley 7441.

Bylaw Definition

Sandwich Board sign – means any portable sign placed on the footpath or other public place (not including a road, unless the road is a pedestrian mall or closed to traffic) advertising, promoting or providing information on any goods, services, business or event.

Public Places – means and includes every road and thoroughfare of a public nature open to or used by the public as of right; and every place of public resort or place to which the public have access, whether on payment of a fee or otherwise, and which is under the control of the Council, but excludes reserves held by the Council under the Reserves Act 1977.

If you have any questions regarding sandwich boards or this application form please phone 314 8816.