

Rates Office  
 Hurunui District Council  
 PO Box 13  
 Amberley 7441

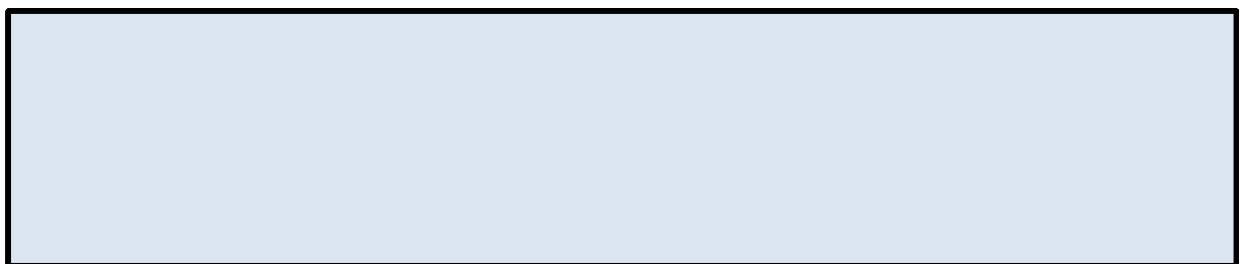
Dear Sir

I wish to apply for a remission on the penalties recently applied to my property.

Valuation Number	
Ratepayers Name (please Print)	
Address of Property	
Telephone Number	Home: Work:
Email	
Reason for request	

Please refer to the Rates Policy on the back of this form and in particular the paragraph entitled "Remission of Penalties".

Signature of applicant: .....



# **R6/4 Rates Penalties Policy**

## **Instalment Penalty**

A 10% additional charge will be added to those rates instalments (or portions thereof) remaining unpaid on the following dates:

- Instalment 1 – 21 August
- Instalment 2 – 21 November
- Instalment 3 – 21 February
- Instalment 4 – 21 May

## **Arrears Penalty**

A further additional charge of 10% will be added to all rates and additional charges from the previous rating year remaining unpaid on 1 July. A further additional charge of 10% will be added to any rates to which the additional charge referred to in this paragraph is added and remains unpaid on 1 January.

## **Remission of Penalties**

Additional charges may be remitted in accordance with the following criteria:

- Application can be made in writing for a remission of a penalty that has arisen due to sickness, death, age or other acceptable general reasons to the Manager Financial Services.
- Application can be made for remission of a penalty for no substantial reason, to the Finance and Expenditure Committee (a maximum of one such remission every two years).
- All rates must be paid in full, as a general rule before remission is considered.
- Remission of subsequent additional charges where satisfactory arrangements are in place for regular payment of arrears
- No additional charge will be added where payment has been posted of the due date and it will not be counted as late as long as it is postmarked on or by the due date. The date of payment is when, for Rural Delivery and Overseas postal payments, it is received by a New Zealand Postal Service. It is not when the payment is placed in your personal mail box for collection or posted from an overseas country.

*Council meeting 25 June 2009*