



**HURUNUI**  
*District Council*

**AMURI COMMUNITY COMMITTEE**

**AMURI COMMUNITY  
COMMITTEE**

# **AGENDA**

FOR THE MEETING TO BE HELD ON:

**WEDNESDAY 21 JUNE 2017  
COMMENCING AT 7 PM**

IN THE COUNCIL CHAMBERS, MOUNTAINVIEW ROAD,  
CULVERDEN

Community Partnership in growth and wellbeing

## **Committee Membership:**

Graeme Phillips (Chairperson)

Mayor Winton Dalley

Cr Dick Davison

Cr Nicky Anderson

Barney Beaven

Lisette Burrows

Sharon Charlwood

Dave Croft

Hamish Galletly

David Orpwood

Louise Pickering

Robyn Powell

Andrew Wright

## **Quorum: no less than 5 members (not counting the Mayor)**

### **Purpose of local government**

**(1)** The purpose of local government is –

**(a)** To enable democratic local decision-making and action by, and on behalf of, communities and

**(b)** To meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.

**(2)** In this Act **good-quality**, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services and performance that are –

(a) Efficient: and

(b) Effective: and

(c) Appropriate to present and anticipated future circumstances

*(Local Government Act 2002 – Amendment Act 2012)*

AMURI COMMUNITY COMMITTEE

ORDINARY MEETING

WEDNESDAY 21 JUNE 2017 AT 7 PM

ITEM	ORDER OF BUSINESS	Pages
	<ul style="list-style-type: none"><li>• Health and Safety briefing</li><li>• Apologies</li><li>• Announced Urgent Business</li><li>• Conflict of Interest Declarations</li></ul>	
1.	<b>Minutes of previous meeting:</b> Confirmation of the minutes from the 17 May 2017 meeting.	2 - 7
2.	<b>Decision Items:</b> 2.1 Culverden Jail House – offer to gift to Council	8 - 11
3.	Discussion Items: 3.1 Financial Report to end May 2017 – to be circulated when available	12 - 13
4.	<b>Information Items:</b> 4.1 Action Sheet 4.2 Correspondence – Inwards – Lisette Burrows Outwards – Neil at Sicon Waiau Rugby Club Funding application 4.3 Council Update – 25 May 2017 4.4 Minutes provided for the information of the Committee – Culverden Community Committee Update from Waiau Citizens on Waiau Hall kitchen 4.5 Area Reports – verbal updates	14 15 16 17 18 – 20 21 - 25
5.	<b>Urgent Business</b>	
6.	<b>Next meeting scheduled for 26 July 2017</b>	

# HURUNUI DISTRICT COUNCIL MINUTES



**Meeting** Amuri Community Committee  
**Time and Date** 7 pm, 17 May 2017  
**Venue** Council Chambers, Mountainview Rd, Culverden

**Members Present** G Phillips (Chairperson), Cr Dick Davison, Cr Nicky Anderson, D Croft, R Powell, D Orpwood, L Pickering, B Beaven L Burrows, S Charlwood, and H Galletly

**In Attendance** Maree Hare (Committee Secretary)  
 Part meeting: Jason Beck (Manager Support Services) Nicola Kirby (Policy Planner)

**Health and Safety briefing** The Chair advised those present of the evacuation Exit from the meeting room and it was agreed that the assembly point would be in the car park in front of the supermarket to the south of the building.

**Apologies** Andrew Wright  
 THAT THE APOLOGY BE ACCEPTED.  
 Beaven/ Pickering CARRIED

**Conflicts of Interest** H Galletly declared a conflict of interest in item 4.4 – Waiau Rugby Club application to the Contestable Fund.

**Urgent Business**

- Hurunui water project
- Update on the Waiau and Culverden Plunket Rooms
- Earthquake funding

**Minutes** THAT THE MINUTES OF THE ORDINARY MEETING HELD ON 19 APRIL 2017 WITH THE FOLLOWING CORRECTIONS ARE NOW CONFIRMED.  
 Item 3.3 page 8 – correct Vaughn Road to Bourne Road,  
 Page 5 – correct the typos in the rescinded resolution.  
 Anderson/Orpwood CARRIED

**1 DECISION ITEMS** - There were no decision items for this meeting

**2 DISCUSSION ITEMS**

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**2.1 Financial Report**

*Cr Davison and S Charlwood joined the meeting at 7.07*

The Financial Report to April 2017 was considered and the following points were noted –

- There haven't been many changes since the March report.
- Contestable fund –The grant for the Mt Lyford Fire building has still to be uplifted and no invoices have been received from the Waiau Rifle Club as yet.

The application from the Waiau Rugby Club for funding to purchase materials for seats was considered. It was noted that this application was received in November but due to the Earthquake event and subsequent cancellation of meetings it has not been considered by the Committee.

The meeting was advised that the Sports ground is definitely a Reserve and the Club have been spending their own money on re roofing the Club pavilion.

The meeting noted that two quotes have been included in the application and that it is a good application.

THAT THE WAIUAU RUGBY CLUB BE GRANTED \$1000 EXCL. GST. FROM THE CONTESTABLE FUND FOR SEATING AT THE RESERVE LAND.

Beaven/Coft

CARRIED

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**2.2 Managing permissions for Drone use on Council Reserves**

The report from the Policy Planner provided a draft policy on managing permission for Drone use on Council land and sought feedback from the Committee on the draft document.

The meeting considered the report and noted the following –

- Council's main role is regarding the operation of drones over Council land and the committee was asked if there are any areas they believe Drones should not be allowed to fly over.
  - Permission is not needed to operate a drone over Council land provided the Civil Aviation rules are met.
  - It was noted that there is a residential area and livestock in close vicinity of the Domain reserve in Waiau however there would be no problem using a Drone over Fulton Park although there would be stock on it.
  - B Beaven advised that the land the Rotherham Show is held on is half Council Reserve and queried if permission would have to be obtained for the annual show day.
  - The meeting queried how the public are to be made aware of the policy and the Planner advised that it is planned to use the Council website with a link to the Airshare website which has good information available and links to the policies of territorial authorities.
  - The Officer queried the feelings of the committee on the banning of the use of Drones over Council land during a Fire Ban period
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and suggested that this could be removed if the committee believed it was too strict. The meeting agreed that this remain in the policy as the district is prone to fires. The meeting also agreed that the banning of flying over grazing stock remains in the policy.

It was subsequently queried how a Drone would cause a fire and noted that the term 'animal habitats' needs defining as it is presumed this would not include rabbits or birds.

- It was suggested that a lot of people would not go a website to search for information and that signage is important.
- The meeting noted that Culverden has an airstrip which should be included in the policy.
- The Officer asked that the representatives of the Reserve Advisory Groups take the report back to their groups for their information.
- The meeting agreed that Drones are here and can be valuable a tool when used correctly however there is a need to take this policy step by step with regular reviews.
- The committee queried how the policy can be policed and it was noted that unless there is a policy nothing can be policed and that an educational approach be used rather than a prosecuting process.

AGREED THAT THE INFORMATION BE RECEIVED.

*Council officers left the meeting at 7.44 pm.*

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### 3 INFORMATION ITEMS

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#### 3.1 Expression of interest in rental of the building behind the former Amuri Council Chamber

The Report from the Property Administration Officer advised the Committee that an expression of interest has been received from Noel White Plumber and Drain Layer to rent the corrugated building behind the former Amuri Council Chambers for the storage of plumbing equipment. The report advised that a rental agreement will be entered into with a 3 year term with a right of renewal for a further three years.

THAT THE INFORMATION BE RECEIVED

Croft/Pickering

CARRIED

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#### 3.2 Action Sheet

The Action Sheet was provided for the Committee's information.

- Cr Davison advised that the Regulatory Committee has recently reviewed the Freedom Camping Policy and has recommended that Freedom Camping be prohibited in the Rotherham Reserve. The meeting noted that although the Reserve will be closed to Freedom Camping it would not stop people still using the area.
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#### 3.3 Council Updates

An update from the 27 April Council meeting was provided for the committee's information.

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Cr Davison advised of the following –

- Toilet facilities –The Culverden Golf Club toilets are being used by people passing through the village and Council has agreed to clean these once a week for as long as necessary. There will be a small cost to the committee for this.
- Mt Lyford ground damage – the proposed investigation of the ground around Mt Lyford following the November earthquake was discussed and Cr Davison assured the meeting that it is up to the residents as whether this will appropriate. R Powell expressed concerns about this noting that the residents first heard about the proposal through the News and that there needs to be some clarification with the residents on this proposal. Mrs Powell advised that while the residents want to work with Council it is an invasive process and the residents would appreciate some communication from Council on what is proposed. The Councillors agreed to raise this with the CEO.
- Cr Davison advised that he will be on leave for the next Committee meeting.
- G Phillips advised that he is having some issues regarding a 124 notice noting that this is commercially sensitive but he understands that there is a time limit from Council to have inspections done. B Beaven responded that the Building Inspectors are currently carrying out inspections and urged Mr Phillips to phone the Council building department.
- Cr Davison advised that the agreement for the Church land inWaiau has been settled and four buildings have been purchased and will be on site next week. These units are for people to use for a modest rental while their homes are being repaired.

AGREED THAT THE INFORMATION BE RECEIVED.

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### 3.4 Correspondence

Inwards – Waiau Rugby Club – application for funding from the Contestable Fund – dealt with during the Financial Report.

Outwards – Amuri Lions Club -

### 3.5 Committee minutes

The Minutes from the Waiau Citizens 1 March meeting were provided for the information of the committee.

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### 3.6 Area Updates

- Waiau – H Galletly advised that the recent information nights in Waiau have been well received and worthwhile.
  - Culverden – D Croft advised that no meeting has been held since the last Community Committee meeting.
  - Mt Lyford – R Powell advised that the Council Hubs have been well received at Lyford Lodge and that a residents group has been formed. The group have applied to the MainPower Hurunui Environment Fund for funding to assist with the control of wilding Conifers in the area.
  - Rotherham – B Beaven advised that the Rotherham citizens are planning to have a walk around the town to look at trees etc. He also
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noted that the standard of Grading of the roads is very good and asked that appreciation for this be passed on to the Grader driver.

THAT THE AMURI COMMUNITY COMMITTEE EXTENDS ITS APPRECIATION AND THANKS TO NEIL, THE GRADER DRIVER FROM SICON FOR THE EXCELLENT JOB HE IS DOING IN GRADING AND MAINTAINING THE ROADS IN THE AMURI AREA.

Beaven/Anderson

CARRIED

S Charlwood reported that the speed limit in the township is still a major concern. Cr Davison responded that a speed limit review is very difficult because of the criteria set however, he did suggest that one avenue for change is to seek a temporary/emergency reduction due to the increased traffic count. He also noted that he had asked for a yellow no parking line outside the Council Chambers in Culverden but had been advised that this is not allowed.

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#### 4 URGENT BUSINESS

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##### 4.1 Update on the Waiau and Culverden Plunket Rooms

Cr Davison updated the meeting on the status of the Culverden and Waiau Plunket rooms advising that a lawyer from Rangiora who has offered to assist at no cost, is currently attempting to prove that the National Society did not follow its own rules. He also noted that the National Society has advised that they have 'ring fenced' some cash for the local community and suggested that at some stage there needs to be an understanding of what sort of facility is best for Waiau.

##### 4.2 Page 9 – earthquake funding

B Beaven advised that following the last meeting where he expressed concerns regarding Council applying for earthquake funding the CEO had phoned him and explained what had been done by the Hurunui Council

##### 4.3 Hurunui Water Project

B Beaven expressed concerns regarding the Council proposal to purchase shares in the Hurunui Water Project noting that this is a considerable risk and as a business man he would not invest \$500,000 in such a project.

Cr Davison responded agreeing that it is a high-risk investment and is a purchase of shares that are unlikely to carry a dividend however he noted that it is in response to a group of landowners who have made large contributions to the project themselves.

Cr Davison advised that there will be a two stage consultation with the community on this investment and if it gets passed the first stage the next stage will be an in depth investigation of the scheme and the benefits to the community. The final decision will be made by Council in September or October.

It was noted that the ratepayers of the community are likely to benefit from the project over the next 20 or 30 years and that Council has put money into Tourism and small businesses through ENC. This investment will support the agricultural and horticultural areas. H Galletly advised that as a member of the Amuri Irrigation scheme he is watching this with interest.



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**4.3 Community  
Service Award  
nomination**

G Phillips advised that he has approached one community member regarding the Community Service Award but that person would not accept it, however he has another person in the pipeline.

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**MEETING ENDED**

8.43 pm

# HURUNUI DISTRICT COUNCIL MEETING REPORT



**To:** Amuri Community Committee

**Date:**

**Significant Decision:** No

## Culverden Jail House – Offer to gift to Council

<b>Recommendation</b>	<p>THAT THE AMURI COMMUNITY COMMITTEE RESOLVES TO DECLINE THE OFFER DUE TO THE COST OF RELOCATION.</p>		
<b>Executive Summary</b>	<p>This report is to advise that Amuri Community Committee that the NZ Police have offered to 'gift' the Culverden Jail House currently located at 6 Searle Crescent, Culverden to Council to relocate to a reserve as a point of interest for the travelling public.</p> <p>The recommendation of this report is that the offer is declined due to the cost of relocation.</p>		
<b>Discussion</b>	<p>The Culverden Police station has a jail house that is surplus to the Police requirements. The police have offered to 'gift' the jail house to the Council to relocate to a reserve as a point of interest for the travelling public.</p> <p>Photos of the Jail House are shown in Appendix 1.</p> <p>The jails house is a solid weatherboard building with rimu interior, with two cells. The building is a reasonably good condition, with only a couple of minor maintenance issues such as a broken window and one damaged weatherboard.</p> <p>Unfortunately, there is very little history available on the jail house, however it is likely that the Jail House was built in the 1950's.</p> <p>The NZ Police have indicated that are willing to 'gift' the building but are unable to assist with the cost of the relocation.</p> <p>The relocation the building would require a new foundation, drains and steps, the cost of this would be in the vicinity of \$30,000.00.</p> <p>Building Consent fees would be about \$1,500.00.</p> <p>Council Planning Officers have advised that a resource consent would not be required.</p> <p>The cost of transportation to relocate the Jail house would be additional to the above costs and a quote will be obtained if the Committee wish to pursue the offer further.</p> <p>Should the Committee which to pursue the offer, a location within the Rutherford Reserve would be the most practical option.</p>		
<b>Financial Considerations</b>	<p>The cost of this project is currently not allocated in the current or future budget.</p>		
<b>Options</b>	<p>Option 1: Decline the offer of the Police to 'gift' the Jail House.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"><i>Advantages</i></td> <td style="width: 50%; text-align: center;"><i>Disadvantages</i></td> </tr> </table>	<i>Advantages</i>	<i>Disadvantages</i>
<i>Advantages</i>	<i>Disadvantages</i>		

<ul style="list-style-type: none"> <li>• The building consent and relocation costs are not allocated in the current or future budget. These costs may outweigh the benefit of having the jail house on site in Rutherford Reserve.</li> <li>• There is little to no information on the history of the Jail House.</li> </ul>	<ul style="list-style-type: none"> <li>• The opportunity to display a part Culverden's past will be lost.</li> </ul>
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Option 2: That the Committee investigates the offer further and potential funding sources for the relocation.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>• The Committee would be covering all potentials avenues to displaying part of Culverden past.</li> </ul>	<ul style="list-style-type: none"> <li>• Possibly unlikely to find a funding organisations that would fund the relocation of the jail house.</li> </ul>

**Appendices**

1. Photos of Culverden Police Jail House.



**Report Prepared by:** Josie Hemmings  
Amenities Officer



**Report Reviewed by:** Judith Batchelor  
Regulatory Services Manager

**Officer in Attendance:** The report author will not be in attendance at the meeting.

Appendix 1 – Culverden Jail House





# HURUNUI DISTRICT COUNCIL MEETING REPORT



**To:** Amuri Community Committee

**Date:** 21 June 2017

**Significant Decision:** No

## Financial Report to 31 May 2017

**Executive Summary** The financial report to May 2017 will be distributed separately.

### Background

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The attached financial report is broken down as follows:

- Amuri Amenities – reporting on the transactions for the cost centres funded by the amenities rates:
  - Amenities Cost Centre
  - Culverden, Rotherham & Waiau Township Cost Centres
  - Rotherham Swimming Pool Cost Centres
  - Rotherham and Waiau Hall Cost Centres
  - Culverden, Rotherham, Waiau and Mt Lyford Reserve Cost Centres
- Medical Centre reporting on the transactions for the cost centres funded by the medical centre rates:
  - Amuri Medical Centre
  - Amuri Medical House
  - Amuri Medical General
- Special Funds - reporting the transactions for the four special funds held by the Community Committee:
  - Amuri Community Centre Fund
  - Amuri Land Subdivision Reserve
  - Amuri Sporting Facilities Fund
  - Reserves Contestable Fund (A full reconciliation of the Reserves Contestable Fund is also provided)

### Financial Considerations

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The Committee is responsible for managing the Amuri Ward Budgets.

### Recommendation

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That the information be received.

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A handwritten signature in black ink, appearing to read "J Beck".

**Report Prepared by:**

Jason Beck  
Manager Support Services

**Report Author:**

An officer will be in attendance to speak to this report.

### Amuri Community Committee Action Sheet

Item	Meeting Date	Name of Item	Action Required	Actioned By/Manager	Status of Action
2	April 2017	Contestable Fund	Check on payment of the Waiau Rifle Club grant	Hamish Galletly	<ul style="list-style-type: none"> <li>• No invoice has been received to date from the Rifle Club.</li> </ul>
<b>TO DO</b>	Leave on for future meetings	Rollovers and 10 year budgets	To be done at Budget meetings		
	March 2013	Mowing Contracts	Committee wants to see all mowing Contracts before they are advertised.	Judith Batchelor	



**Maree Hare**

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**From:** Lisette Burrows <Lisette.Bryan@xtra.co.nz>  
**Sent:** Monday, 22 May 2017 4:00 PM  
**To:** Maree Hare  
**Subject:** Next Amuri Committee meeting

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hello Maree

I will be away for the next meeting and could you please put in an apology for me please.

Could it be added to the agenda please that I would like the committee to discuss asking the Council to lobby Transit to have some yellow lines put along in front of the old Culverden Council builds as a deterrent for the very large trucks in particular to stop them parking up there with their long trailers and hence blocking the view for people trying to drive out of the supermarket carpark.

I have had several people particularly older people speak to me about the dangers of trying to come out of there in a car. As the road is so much busier not only with the trucks but other vehicles.

People are darting out between cars and trucks trying to cross the road and with the patrons of the supermarket also trying to get out, it can make for some scary scenes particularly when they can't see.

I drive a tall vehicle unlike a lot of our older citizens and I struggle to see so they have no hope really.

It would be very sad and unnecessary that someone gets injured or worse killed for the sake of a bit of yellow paint.

Some of the vehicles are still travelling far too fast through the township and along with the narrow road through there and cars and vehicles parked down both sides at times, it is not very safe.

Maybe they could also look at lowering the speed limit until things get back to normal .

They have managed to do it in other areas so I can not see why this can't happen here also .

Thank you  
Regards Lisette

**Maree Hare**

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**From:** Maree Hare  
**Sent:** Tuesday, 23 May 2017 1:35 PM  
**To:** Daniel Harris; Alex Makogon  
**Subject:** Standard of grading in the Amuri Ward

Hi Dan and Alex

Not sure which one of you deals with this but the Amuri Community Committee have asked that their appreciation be passed on to Neil the Grader driver from Sicon for the high standard of workmanship he is showing when grading the roads in the Amuri.

The committee unanimously agreed that the roads are the best they have been for some considerable time and that this is thanks to Neils diligence and attention to detail.

The Committee would appreciate it if you could please pass this on to Neil.

Cheers

Maree

**Maree Hare**

Committee Secretary

DDI 03 314 0111 | |Fax 03 314 9181

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Mail PO Box 13, Amberley 7441



“Making our district even better”

**Maree Hare**

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**From:** Maree Hare  
**Sent:** Wednesday, 14 June 2017 9:51 AM  
**To:** 'MICHELLE AND NEIL FORBES'  
**Subject:** Application for funding from the Waiau Rugby Club

Dear Michelle

Thank you for the application on behalf of the Waiau Rugby Club for funding from the Contestable Fund to cover the costs of seating at the Rugby grounds.

The Amuri Community Committee considered your request at their May meeting and the following resolution was passed –

THAT THE WAIUAU RUGBY CLUB BE GRANTED \$1000 EXCL. GST. FROM THE CONTESTABLE FUND FOR SEATING AT THE RESERVE LAND.

The Committee agreed that your application was a good application and they wish you well with the project.

Maree

**Maree Hare**

Committee Secretary

DDI 03 314 0111 | | Fax 03 314 9181

Email [maree.hare@hurunui.govt.nz](mailto:maree.hare@hurunui.govt.nz) | Web [hurunui.govt.nz](http://hurunui.govt.nz)

Mail PO Box 13, Amberley 7441



“Making our district even better”

# HURUNUI DISTRICT COUNCIL MEETING REPORT



## SECRETARY REPORT COVER

**To:** Amuri Community Committee

**Date:** 21 June 2017

### Council Meeting Updates – 25 May 2017

**Executive Summary** A brief summary of the reports and discussions from the May 2017 Council meeting.

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**Appendices**

- Council Meeting Update – 25 May 2017

**Report Cover  
Prepared by:**

A handwritten signature in black ink, appearing to read 'Maree Hare'.

Maree Hare

Committee Secretary

### **Council Meeting Update – 25 May 2017**

Below is a brief summary of the reports and discussions from the 25 May 2017 Council meeting. The meeting agenda can be viewed on the Council website at the link below:

<http://www.hurunui.govt.nz/your-council/meeting-calendar/> (scroll between months and click on the relevant meeting to access agendas.)

#### **Appointment of a Cheviot Ward Committee Member**

The Cheviot Ward Committee did not fill all its positions at its Triennial Meeting and at its meeting on 26 April 2017, it nominated an additional member, Doug Taylor. The Council approved the appointment of Doug Taylor as a member of the Cheviot Ward Committee.

#### **Representation Review Subcommittee**

Local authorities are required to review their representation arrangements at least once every six years. As part of the review, a local authority can take a fresh look at the structure of its membership and the way they are elected. This could affect the total number of members, whether they come from a ward or 'at large' across the wider district, the boundaries of wards and constituencies, or the names of wards and constituencies. A representation review must be publicly notified by the Council no later than 31 August in the year before an election, in this case, 31 August 2018. The Council last did a representation review in 2012 which took effect for the 2013 local government election. The Council's next review must be completed to meet the 2019 election deadlines. The Council appointed a working group of Councillors Marie Black, Fiona Harris and Geoff Shier to initiate the representation review and to bring options to the Council for consideration.

#### **Hurunui Tourism Board Strategy**

The Hurunui Tourism Strategy 2017-2022 was adopted by the Council. This had been developed by the Hurunui Tourism Board in response to the opportunities currently available in the tourism industry, an industry that is experiencing significant growth. This strategy replaces the previous 2015-2020 strategy and was the result of workshops and discussions at Board meetings throughout the latter half of 2016 and early 2017. The draft strategy went out for public consultation in April and the Board received six submissions, all of which supported the strategy.

#### **Remuneration Authority Correspondence – May 2017**

The Remuneration Authority sought feedback on proposed changes to the Elected Members' Remuneration structure for both the 2017/2018 year and in respect to longer term issues. The Council worked through the questions raised by the Remuneration Authority and provided feedback on the aspects set out in part two – proposed immediate changes. The Council agreed to consider the information listed in part three – longer term proposals, at its August Council meeting.

#### **Earthquake Recovery Progress Report**

The Council received a progress report noting that it is now seven months since the Hurunui/Kaikoura earthquakes of 14 November 2016. Legally the transition period notice that enables the transition from emergency response to recovery will remain in place until 9 June 2017. Recovery team activity has peaked and the team is now in a process of downsizing with the aim of transferring responsibility for long term recovery to the permanent Council organisation. The Earthquake Recovery Manager was in attendance to give an oral update on specific recovery processes.

#### **Hurunui Tourism Board Update**

The Council received an update on the recent activity of the Hurunui Tourism Board.

#### **Hurunui-Waiiau Zone Committee Update**

The Council received an update on the recent activity of the Hurunui-Waiiau Zone Committee.

**Report from the Finance, Audit and Risk Committee**

The Council received the report from the Finance, Audit and Risk Committee meeting on 11 May 2017. Committee Chairperson, Cr Davison, presented the report and summarised the discussions.

**Report from the Regulatory Committee**

The Council received the report from the Regulatory Committee meeting on 11 May 2017. Committee Chairperson, Cr Black, presented the report and summarised the committee discussions.

**Report from the Public Services Committee**

The Council received the report from the Public Services Committee meeting on 18 May 2017. Committee Chairperson, Cr Harris, presented the report and summarised the committee discussions.

**Presentation from the Council's Treasury Advisor**

The Council's Treasury Advisor, Brett Johanson, PWC, gave a presentation on the Council's Treasury Risk Management Policy. The presentation covered background to the Treasury Management and Liability Management Policy, requirements of the Local Government Act for the Council to be a prudent financial manager, liquidity and funding management, interest rate risk management and an update on activity regarding the Local Government Funding Agency (LGFA).

HURUNUI DISTRICT COUNCIL  
**MEETING REPORT**



**SECRETARY REPORT COVER**

**To:** Amuri Community Committee

**Date:** 21 June 2017

**Minutes from Reserve and Citizens groups within the Amuri Community**

**Executive Summary** Minutes from recent meetings of the Waiau Citizens and the Culverden Community Committee are provided for information of the Amuri Community Committee

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**Appendices**

- Minutes as provided by the local groups.

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**Report Cover  
Prepared by:** Maree Hare  
Committee Secretary

**Culverden Community Committee**  
**Meeting 1<sup>st</sup> March 2017**

**7.30pm Culverden Council Chambers**

**Present:** D Croft (Chair), M Nesbit, D Addis, Cr R Davison, L Burrows, S Macfarlane, A Prouting, J Murphy, L Pickering, C MacGregor, Shane Boyd, B Tilley, P Jones, S Jones.

**Apologies:** Cr N Anderson, C Ritchie, E Youngman, R Cater, G Hay, R Burton, W Bevan, Sue Boyd, D MacGregor, C Crean.

D Croft declared meeting open and asked members to declare any conflicts of interest.

Minutes of meeting held 7<sup>th</sup> September 2016, having been previously circulated, were accepted as a true and correct record

D Addis / L Burrows

**Matters Arising:**

**MENZ SHED**

– this project has been abandoned due to lack of interest.

**FLAGS**

– New set of Culverden flags of later cut, better able to handle wind. One runner has detached from light pole at top.

**FARM SOURCE**

– Sealing of exit, HDC to sort.

**TOWNSHIP WATER**

– Culverden Water Advisory Group to comprise of the CCC members. Inaugural meeting of the Water Liaison Committee to be held 2<sup>nd</sup> March at Waikari. CWAG representative Shane Boyd to attend.

**AMURI PLAINS WATER**

– Water source exposed to contamination. Looking for a deep well source has reached 73m with no sign of water, may continue deeper.

**WATER SCHEMES**

- HDC hoping new technology in Point of Entry water treatment may be available soon (into on property storage). As most of water is for stock this may be cheaper than point of source treatment. Will rely on occupiers to maintain it.

**CAMPING GROUND**

– Keys not being returned, shortage, suggested change to combination lock that is able to be changed as necessary and no keys needed.

--Some campers not paying. Follow up with HDC re payment methods.

--Domain building has been painted.

**EFFLUENT DUMP SITE**

– HDC following up on a camper effluent dump site about Culverden as part of the Earthquake Recovery process. May go near Ring road and include 2 toilets.

**MONTROSE AVE BRIDGE**

– D Croft to follow up on fencing.

**RHODENDRONS**

– Not yet planted, too dry, and thought best to leave for a while.

**RUTHERFORD RAILWAY RESERVE**

– Water pump has worn-out and is being replaced.

--Tree planting, 6 maples replaced on Avenue and Centenary tree replaced with an Elm.

--2 new park seats about to go in by playground.



**THRESHHOLD PLANTING**

– No action on south approach, 50 km warning signs wanted.

**FOOTPATHS**

--No problem with funding for repairs, maybe delayed due to earthquake.

--3yr plan being produced for maintenance.

--Amuri Transport St Leonards Street foot path entrance, HDC to see if NZTA will fund repairs as being used for Truck Park. Front entrance holding up.

**Financial:**

D Addis - currently \$8211.84 in the account.

**Correspondence:**

In -- HDC Water Liaison Committee Agenda

**General Business:****Complaints etc -**

- Reminder to lodge with HDC staff at Amberley.
- Use Snap Send Solve app.

**Trucking –**

- Signage to ask for no tooting and retarders to be turned off approaching and in the village.
- Unlikely to be done by NZTA, have already turned down request.
- Try to get request to the Transport industry.
- P Jones to look at suitable signage format. CCC will look at placing own sign in suitable locations.

**Plunket-**

- Plunket National body has taken over ownership of all property in NZ.
- Culverden, Waiau and Waikari have refused to sign over rooms. Want returned to local community and remain under control of local group.
- Suggest properties be vested in Amuri Community Trust and Waikari Hawarden Community Trust, this was rejected by Plunkett (Christen Lake, National Operations manager). Can't make an exception for any group.
- Local public meeting next week to discuss.

**EARTHQUAKE RECOVERY-**

- Road repair cost about \$20,000,000, 71% Government 29% HDC
- HDC arguing government pay the whole lot.
- Water repairs about \$700,000.
- Welfare about \$250,000.
- Red Cross in Waiau.
- Help Facilitator's looking to be set up by HDC.
- BrainWave to be held at Waiau about looking after young people.
- Looking to make sure community is better off than prequake.
- Waiau school roll is dropping.
- Hurunui DC, Marlborough DC, Kaikoura DC – Recovery Manager report to go to Prime Ministers Department – Stress Testing of Councils ability to cope with recovery.
- Inland Road - who will take over maintenance and control once repairs are completed.

- Golf Club Truck Park – Noise and dust all hours outside residences and motels. Hard to find any that will sort it. CGC appear ok with it?

#### **CIVIL DEFENSE-**

- Called together this afternoon, Lochiel fire?
- May come under a national body or included in Fire Emergency New Zealand (FENZ).

#### **CULVERDEN VOLUNTEER FIRE BRIGADE-**

- Short of members to crew trucks during the day. Need persons available in township during day time hours. Now urgent.

#### **ANZAC DAY SERVICE-**

- Culverden to host this year. To be held at Community Hall.
- Organising Committee members, L Burrows (Chair), C Crean and Y Cheney.
- Cr R Davison to contact Colin Heslop (Bugle), Collin Price (service), Mike Boissard (RSA and Defence Force).
- Book hall (see Crystal Boyd), notify Scouts/Cubs/Guides/Schools etc

**TOWN TOUR-** Set date once 3 year maintenance plan has been received.

**WORKING BEE** – 6<sup>th</sup> May 9am. Cherry trees and Domain.

**MEETING** – Wednesday 7<sup>th</sup> June 2017, 7:00pm, Culverden Council Chambers.

Meeting closed: 9:15pm

Chairperson: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## Waiau Citizen Association Update Report to The Ward Committee

The Waiau Citizens Association applied to the Lottery Earthquake Relief fund for \$3290.00 to install a heat pump in the Waiau Library which is in the Hall. Our application was successful and we have given North Canterbury Energy Centre the go ahead to do the job.

After talking with the Lottery Fund people we have decided to put an application in for upgrading the kitchen in the Hall. This will be done in two applications. The first will be for the removal of the old kitchen and any necessary work to be done before the new kitchen is installed (unknown amount as yet), the new kitchen and installation (\$16,000.00 approximately) and upgrading and rewiring the kitchen (\$7000.00 approximately). When this has been approved and we have started on the job we can put another application in for a new window (\$2000.00 approximately), installing the window (unknown as yet) and new lino (approximately \$3500.00). We are fairly confident we will get funded for the whole project but if we don't we can apply to the contestable fund and talk to the Council. If successful with funding we can use our own money to upgrade the fridge or whatever else we think we will need.

Sue Galletly

Waiau Citizen Association

<b>Committee Name</b>	<b>AMURI COMMUNITY COMMITTEE</b>
<b>Type of Committee</b>	Council Committee
<b>Subordinate to</b>	Council
<b>Subordinate Committees</b>	Nil.
<b>Legislative basis</b>	Committee reconstituted by the Council as per Schedule 7, Section 30 (1) (A), LGA 2002. Committee delegated powers by the Council as per Schedule 7, Section 32, LGA 2002.
<b>Membership</b>	<p>The Mayor</p> <p>Local Councillors (2)</p> <p>Independent members (up to 10) made up of:</p> <ul style="list-style-type: none"> <li>• Up to two (2) representatives from each of the following: <ul style="list-style-type: none"> <li>○ Waiau Citizens</li> <li>○ Rotherham Citizens</li> <li>○ Culverden Citizens</li> </ul> </li> <li>• One (1) representative from Mt Lyford.</li> </ul> <p>Three (3) members elected at large at the triennial meeting.</p> <p>(Where a representative cannot be found for an identified group or community, an additional independent member may be elected at large from the Amuri Community area.)</p>
<b>Delegations</b>	<p>Where funded by ward (amenity) rates, the Council delegates governance responsibility and local policy determination in respect of:</p> <ul style="list-style-type: none"> <li>• Recreation reserves (in consultation with Local Reserve Advisory Groups)</li> <li>• Ward beautification</li> <li>• Stormwater</li> <li>• Footpaths</li> <li>• Street lighting</li> <li>• Township maintenance</li> <li>• Public halls</li> <li>• Medical centres (where they exist)</li> </ul> <p>Governance in the above areas will include:</p> <ul style="list-style-type: none"> <li>• Setting priorities for work programmes approved in the Long Term Plan and Annual Plan for the Amuri Community.</li> <li>• Monitoring Activities.</li> <li>• Approval of tenders for contract (within the above areas of responsibility) within budget and which exceeds officer authorisation.</li> </ul> <p>With respect to local reserves, the Council delegates responsibility:</p> <ul style="list-style-type: none"> <li>• For the disbursement of funds from the reserves funding account for the day-to-day maintenance of these reserves in accordance with the Financial Delegations Policy.</li> <li>• To prioritise and recommend to Council future capital development on reserves as part of the Long Term Plan and Annual Plan development.</li> <li>• To consider disbursement and recommend expenditure from the reserves funding account in accordance with the priorities identified in the Long Term Plan and the Reserve Management Plan's individual reserve policies.</li> <li>• To liaise with local reserve advisory groups where they exist, to provide</li> </ul>

appropriate delegations and to ensure accountability and transparency in the management of local reserves.

Advisory Role

- The Community Committee will have an advisory role and be consulted with respect to levels of service for contracts for lawn mowing and toilet cleaning (where funded district-wide), in the Amuri Community area.

**Limits to Delegations**

Matters that must be processed by way of recommendations to the Council include:

- Township public toilets
- Cemeteries
- Pensioner flats
- Roding
- Temporary road closures
- Local civil defence
- Waste management
- Noxious plants and Pest destruction (*Recommendations to the Council for consideration of referral to the Canterbury Regional Council.*)

**Council Resolutions**

THAT THE COUNCIL CONFIRMS THE RECONSTITUTION OF THE AMURI COMMUNITY COMMITTEE AS A COMMITTEE OF THE COUNCIL.

THAT THE COUNCIL DETERMINES THAT THE AMURI COMMUNITY COUNCILLORS, NICKY ANDERSON AND DICK DAVISON, BE THE COUNCIL'S REPRESENTATIVES ON THE AMURI COMMUNITY COMMITTEE.

THAT THE COUNCIL DELEGATES THE POWER TO ACT IN THE ABOVE AREAS TO THE AMURI COMMUNITY COMMITTEE.