



HURUNUI
District Council

Hanmer Springs Community Board

AGENDA

1 pm Monday 27 November 2017

In the Gallery, Hanmer Springs Library,
Amuri Avenue, Hanmer Springs

Community partnership in growth and wellbeing.

Committee Membership:

Mayor Winton Dalley
David Smith (Chairperson)
Cr Jason Fletcher
Rosemary Ensor
Chris Hughey
Mary Holloway

Quorum: no less than 3 members.

Significance Consideration

(Guidelines from Hurunui District Council's 'Significance and Engagement Policy')

The Council, in considering each matter, must be:

- a. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decisions.
- b. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Questions

- a. Does the Council have sufficient information about the issue, proposal, decisions or other matter?
- b. Does the issue, proposal, decisions or other matter:
 - Affect all or a large portion of the community in a far-reaching way?
 - Have a potential impact or consequence on the affected persons (being a number of persons) that is substantial?
 - Have financial implications on the Council's resources that would be substantial?
 - Generate (or would be expected to generate) a high degree of controversy?
 - Have any impact on Council's capacity to undertake its statutory responsibilities?
 - Fail to flow logically or consequentially from a decision in the Council's Long Term Plan?

Evaluation

Council officers preparing these reports will have regard to Council's policy on significance. Councillors will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless the Council explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

HANMER SPRINGS COMMUNITY BOARD - MONDAY 27 NOVEMBER 2017 AT 1PM

1 pm	Meeting begins
3 pm	Afternoon tea
3.15 pm	Public Forum

ITEM	ORDER OF BUSINESS		Pages
	Health and Safety briefing Apologies Announced Urgent Business Conflict of Interest Declarations		
1.	Minutes for Confirmation		2 - 9
2.	Action Sheet		10
3.	Decision Items: 3.1 Quotation for Bollards corner of Jacks Pass road and Amuri Avenue		11 - 14
4.	Discussion Items: 4.1 Financial Report to October 2017		15 - 19
5.	Information Items: 5.1 Hanmer Springs Community Board By-election 5.2 Correspondence – <ul style="list-style-type: none"> • Outwards – HSBA re Flag system HSBA re Easter Trading S Smith MP re Broadband in Hanmer Springs • Inwards - nil 5.3 Council Updates and Councillor’s Report 5.4 Board Portfolio Update		20 – 21 22 – 26 27 – 30 31
6.	Public Forum		
7.	Urgent Business		
8.	Public Excluded Session		
	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under section 48 (1) for the passing of this resolution
	Item 8.1 Minutes of the Public Excluded Session of the 30 October Community Board meeting	The Minutes contain information withheld to enable the Council to carry on, without prejudice or disadvantage, negotiations. The Minutes contain information which if released would affect the privacy of natural persons.	Section 48(1)(a)(i) & Section 7(2)(i). Section 48(1)(a)(i) & Section 7(2)(a).
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HURUNUI DISTRICT COUNCIL MINUTES



Meeting	Hanmer Springs Community Board
Time and Date	1 pm, 30 October, 2017
Venue	The Library Gallery, Memorial Hall, Amuri Avenue, Hanmer Springs
Agenda	http://www.hurunui.govt.nz/your-council/meeting-calendar/

Health and Safety briefing	Safety procedures in the event of an emergency were noted.
Members Present	David Smith (Chairperson), Mayor Dalley, Cr Jason Fletcher, Rosemary Ensor, Mary Holloway, and Chris Hughey
In Attendance	Judith Batchelor (Manager Regulatory Services), Maree Hare (Board Secretary) Part meeting – David Edge (Manager Infrastructure Services – Assets) Sean Crocker (Senior Planner)
1. Apologies	There were no apologies.
2. Conflict of Interest Declarations	There were no declarations of Conflict of Interest.
2. Urgent Business	<ul style="list-style-type: none"> Scarborough Terrace Storm water issue – dealt with in a Public Excluded session Powerhouse Carpark – dealt with in the Action Sheet discussion
3. Minutes	<p>THAT THE MINUTES OF THE MEETING HELD ON 28 AUGUST 2017 BE NOW CONFIRMED AS A TRUE AND ACCURATE RECORD OF THAT MEETING.</p> <p>Smith/Ensor CARRIED</p>
4. Action Sheet	<p>The Action Sheet was provided for the Board’s information and the following points noted -</p> <ul style="list-style-type: none"> Hall hire – noted that this is not a simple issue and a report will be forthcoming in the new year. Bollards on Jacks Pass/Conical Hill intersection – it was suggested that planting the area may be a better solution and noted that a Planting Plan has been done for this site which should be

implemented. It was suggested that Bollards or a Waratah fence should also be used. The Chair agreed to speak to the officer concerned.

- Powerhouse carpark.

The Manager Regulatory Services advised that following continuous pressure from a member of the community to repair the potholes at the site the work was done however, it was not the right time of the year to do this work and following the completion of the work it rained which caused other issues. The meeting agreed that some communication with the Board about the issues would have been appropriate so that the complainant could have been advised.

The Loading Zone at the site was also discussed. The meeting was advised that there are concerns about this and the Chair agreed to speak to the Officer in regard to the design for this work.

- Allocation/Coding of the Amenity Rate being used for the Gardeners – the meeting noted that there is a need for clarity in regard to the codes used when charging out the Gardener’s time. Chair agreed to speak to the Officer on this.

- Mt Captain Lane – The Manager Regulatory Services reported that those residents who would be affected by the possible removal of the Fir Trees on the north side of Mt Captain Lane have been contacted and while there were various responses the majority agreed to the work being done. The meeting noted that it had been suggested that the Fir Tree on the corner could be left as a specimen tree and the meeting agreed.

THAT ALL THE FIR TREES ON THE NORTH SIDE OF MT CAPTAIN LANE EXCEPT THE SPECIMAN TREE AT THE FRONT BE REMOVED, THAT THE STUMPS BE REMOVED AND THAT THE AREA BE CLEARED AND GRASSED.

Smith/Ensor

CARRIED

- Lodge Reserve seeding

C Hughey noted that there would be some impact on the Market if this work is done and R Ensor advised that the people involved with the Market have been advised of the proposed work.

5. DECISION ITEMS

5.1 Construction of path through Chisholm Park Reserve

The report from the Team Leader – Property advised that permission is sought to construct an exposed aggregate path connecting the retail and café complex next to the southern portion of Chisholm Park Reserve.

The report noted that the Board had declined a request from the developer in February 2016 to occupy Chisholm Park for a small encroachment associated with the proposed café. The report advised that the applicant has indicated that his company would repair any damage caused to the public path and maintain the landscaping to that part of the Reserve.

The Manager Regulatory Services spoke to the report and the following points were noted -

- Concerns were expressed that the path will become an asset of Council and will require ongoing maintenance. It was noted that the report states the owner of the development would maintain the landscaping to this part of the Reserve and it was agreed that this should be now and in the future.

THAT THE HANMER SPRINGS COMMUNITY BOARD AGREES TO THE REQUEST FROM DOUG SPENCER TO CONSTRUCT A PATH THROUGH THE CORNER OF CHISHOLM PARK WHICH WILL ALLOW PEDESTRIANS ACCESS TO THE SHOPPING COMPLEX WITHOUT HAVING TO USE THE MOTOR VEHICLE ACCESS.

THAT THE OWNER OF THE DEVELOPMENT NOW AND IN THE FUTURE WILL TAKE RESPONSIBILITY FOR THE MAINTENANCE OF BOTH PATHS AND THE LANDSCAPING IN THIS PART OF THE RESERVE.

Fletcher/Holloway

CARRIED

5.2 Easter Trading in Hanmer Springs

A request from the Hanmer Springs Business Association for support from the Community Board in favour of Easter Trading in Hanmer Springs was considered and the following points were noted –

- The meeting noted that it is up the Council to determine if businesses can open on Easter Sunday however the Business Association are seeking the support of the Community Board.

THAT THE HANMER SPRINGS COMMUNITY BOARD SUPPORTS THE HANMER SPRINGS BUSINESS ASSOCIATION IN ITS REQUEST FOR COUNCIL TO SUBMIT TO GOVERNMENT THAT HANMER SPRINGS BE PERMITTED TO BE OPEN FOR TRADING AT EASTER AND TO SUBMIT IN FAVOUR OF TRADING ON EASTER FRIDAY AND EASTER SUNDAY.

Smith/

The motion was discussed and it was noted that the Board has not consulted with the community on this and Mayor Dalley also noted that the people who have to work on these days have not been consulted. The meeting agreed that there is no obligation on a business to open and no obligation on a worker to work on these days.

The meeting noted that the request is for support for Easter trading from the Community Board and it was agreed that the Council be advised that there are questions that need to be asked.

/Seconded Ensor

CARRIED

5.3 Seale Hanmer Limited, request for contribution.

The report from the Senior Planner advised that the applicant for Seale Hanmer Limited subdivision at 48 Woodbank Road is seeking a contribution from the Community Board for the cost of easements over Crown owned land.

The report noted that the subdivision was approved subject to the construction of a pedestrian/cycle link and water main through to Rippingale Road and this link requires easements over Crown Land for which the Crown has provided a value. The applicant considers the cost unreasonable and has requested that the Community Board considers financially contributing to the cost of securing the easements over the land required.

The Planner noted in the report that the request is considered unusual and does not fall within the delegations of the Board, however it is considered that any further assessment and decision will first require input from the Board.

The meeting considered the report and the following points were noted –

- It was noted that there is no obligation on the Board or Council to contribute to the cost of securing easements over the Crown Land.
- Mayor Dalley queried if the land could become a Council Asset and the planner replied that it would become a Council easement. Mayor Dalley advised that there are powers for Utilities to access properties and that this needs to be investigated.

THAT THE HANMER SPRINGS COMMUNITY BOARD DECLINES THE REQUEST FROM SEALE HANMER LIMITED FOR A CONTRIBUTION TO THE VALUE OF THE CROWN LAND FOR EASEMENTS.

Fletcher /Ensor

CARRIED

5.4 Flags for the Flag Trax system

The report from the Secretary provided a request from the Hanmer Springs Business Association for 50% funding towards the purchase of Christmas Flags for the Flag Trax system.

The meeting noted the following –

- The Board has agreed previously to fund 50% of the cost of flags.
- Two sets of flags have been purchased previously.
- The design of the flags was discussed and it was agreed that the flags should be of an appropriate shape to fit the system and of a festive nature rather than a Christmas theme. M Holloway to work with the Hanmer Springs Business Association on this.

THAT THE HANMER SPRINGS COMMUNITY BOARD AGREE TO PART FUND (50%) THE NEW FLAGS FOR THE FESTIVE SEASON PROVIDING THEY FIT THE FLAG TRAX SYSTEM AND THAT M HOLLOWAY WORKS WITH THE BUSINESS ASSOCIATION ON THE CHOICE OF DESIGN.

Smith/Fletcher

CARRIED

6 DISCUSSION ITEMS

6.1 Financial Report

The Financial report up to the end of September 2017 was considered and the following points were noted -

-
- The Manager Regulatory Services noted and the meeting agreed that the cost of the replacement shade sails and playground equipment should be taken out of the Contestable Fund and not the District Reserve account.
 - It was agreed that a budget for Township Reserves should be considered during the budget review process.
 - It was noted that C Preston has recently resigned from the Board and a by-election to replace him will be held. The meeting agreed that D Smith takes responsibility for the Finance Portfolio.

THAT THE INFORMATION BE RECEIVED.

Fletch/Hughey

CARRIED

7 INFORMATION ITEMS

7.1 Correspondence

Inwards – Russell Vaughan

Outwards – Russell Vaughan

The Chair noted that Mr Vaughan was happy with the response he received.

THAT THE CORRESPONDENCE BE RECEIVED.

Ensor/ Holloway

CARRIED

7.4 Council Updates and Councillor's report

Updates from the 24 August and 28 September Council meetings were provided for the information of the Board and were taken as read.

The following points were noted –

- Review of Committee membership – Cr Fletcher advised that there has been robust discussion around the council table on this matter and it has been agreed that the structure and delegations of the committees will be reviewed followed by a review of the committee membership.
- Cr Fletcher updated the Board on the Representation Review process which is currently happening.
- The Significance Engagement Policy which is currently being reviewed was discussed.
- It was noted that the Bylaw relating to the use of Drones over Council land is now in place.
- The Freedom Camping Bylaw is out for consultation.
- The Chair noted Council had recently received a presentation on Civil Defence and queried the implications of this for the Community Board. The Manager advised that this involved the role of Councillors when there is an Emergency Declaration.

The meeting adjourned at 3 pm for afternoon tea and resumed at 3.13.

7.5 Board Portfolio Reports

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- R Ensor

Woodbank Road bridge – the approaches have sunk at the bridge abutment and a Customer Service Request has been lodged however concerns were expressed that the Officer has advised that the state of the approach is acceptable and the meeting disagreed.

Argelins Road Culvert – the pathway is very close to the road. C Hughey advised that he has looked at the site with the Officer and it was agreed that a wooden beam be put in place to provide a visual barrier.
 - C Hughey

Leamington St flooding – it was suggested that a new drainage system is needed in this area and the meeting agreed that Swales may be appropriate.
 - R Ensor

The Daffodils in Amuri Avenue have been mown again which will hinder flowering next Spring. The Board agreed that the Daffodils are important and it was suggested that a 'no mow' period of that area could be included in the contract. It was also suggested that continual walking on the area is compacting the soil and it was agreed that the northern most part of the Reserve be roped off and that some funding be put into replanting and fertilising the area. The meeting noted that the Reserve is a District Reserve and there is a budget for Reserve maintenance. It was agreed that C Hughey provides a map of the area to be planted to the Property Officer and that the Gardeners take responsibility for the care of the Bulbs.

Carter family memorial – Noted that members of the Carter family have offered a substantial sum of money to be used towards a memorial to their parents and have now suggested a statue. It was agreed that this is a generous offer and suggested that the statue be sited in front of Lodge Reserve near the fountain. The Chair agreed to write to the Carters in this regard.
 - C Hughey –

Noted that the Maintenance Team Planting plans need approval however it is now too late for planting. Agreed that C Hughey speak to the appropriate Officer about this.

C Hughey advised that Conical Hill is one of the major walkways in New Zealand and that it is not an attractive area. The Chair noted that this project should be one of the highest priorities on the Priority List. It was noted that there is a budget for the Conical Hill work.

The meeting then discussed the priority list and it was agreed that a workshop be held in the morning prior to the November meeting to prioritise the list.
 - New listing on the Notice board – The Chairperson and Manager Regulatory Services will action this request.
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- Noted that the recent Spring Festival was very successful and congratulations were extended to those involved. It was also noted that the Market Stall holders appeared to be happy with the site.
 - New Ngai Tahu representative –it was agreed that meetings Agendas be sent to Maurice Manawatu at Ngai Tahu.
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8 PUBLIC FORUM

8.1 Bruce Janes PRF North Canterbury FENZ

Bruce Janes PRFO for North Canterbury FENZ spoke to the meeting on the recently formed FENZ group and the following points were noted –

- Previously DoC had a 1 kilometre restricted fire boundary around Hanmer Springs but this has now been abandoned.
- In an Open Fire Season fires can be lit – even a bonfire. In a restricted Fire Season a closed in fire e.g. a BBQ, Pizza Oven, or Brazier are permitted but in urban areas there are Clean Air rules. In a Prohibited Fire Season any fire in the open is prohibited, except a gas fire which is permitted.
- Mr Janes noted that a good mantra is to ‘check its right before you light’ and advised that members of the public are encouraged to contact FENZ for help He also advised that the FENZ Website is available to the public.
- FENZ are making contact with all Fire the teams in the district and will endeavour to work with them. Mayor Dalley noted that there are a lot of volunteers in the district with a lot of experience to offer.
- The closing of the forests surrounding Hanmer Springs was discussed and Mr Janes advised that he appreciates the situation with the forests in close proximity to the village and advised that a year round fire restriction could be imposed if this was wanted. The meeting asked that Officers discuss with Rayonnier, Ngai Tahu and Doc what the best ways forward is in terms of fire zones.
- It was noted that under Ecan rules outdoor burning is not permitted on areas less than 2 hectares and it was agreed that Officers also report back on what can be done in the village and rural areas and that this should be made public before Christmas. Mr Janes agreed to do this.
- It was noted that if a fire ban was recommended, FENZ would implement it. The meeting agreed that the Chair writes to Richard McNamara (FENZ) advising that the removal of the buffer zone around Hanmer Springs gives some cause for thought and that the Board would like to discuss the options for implementing some form of fire protection in some areas.

Mr Janes was thanked for attending and he left the meeting at 3.58

- 8.2 Sarah Gardiner** Update on the Hanmer Springs Hall – Mrs Gardiner advised that the Hall liaison group had completed a survey in the community regarding the upgrade of the Hanmer Springs Hall however no consensus has been taken from this. She advised that the group would make a presentation to the Board at a later date.
- Chlorination of the water – Mrs Gardiner queried if there is any progress on the chlorination of the water in Hanmer Springs and the Chair advised that a resolution was passed at the last Board meeting.

9. URGENT BUSINESS

- 9.1 Public Excluded Session** THAT THE MEETING MOVE INTO PUBLIC EXCLUDED SESSION AND THE GENERAL SUBJECT OF THE MATTERS TO BE CONSIDERED WHILE THE PUBLIC IS EXCLUDED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTERS AND THE SPECIFIC GROUNDS UNDER SECTION 48 (1) OF THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 FOR THE PASSING OF THIS RESOLUTION ARE AS FOLLOWS:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under s48 (1) for passing this resolution
<p>Item 9.1 Scarborough Terrace Stormwater issue</p>	<p>The report contains information withheld to enable the Council to carry on, without prejudice or disadvantage, negotiations; and to maintain legal professional privilege.</p> <p>The Report contains information which if released could affect the privacy of natural persons.</p>	<p>Section 48(1)(a)(i) & Section 7(2)(i) & 7(2)(g).</p> <p>Section 48(1)(a)(i) & Section 7(2)(a).</p>

Fletcher/Smith

CARRIED

THAT THE MEETING RESUME IN OPEN SESSION AND THAT THE MATTERS DISCUSSED IN PUBLIC EXCLUDED SESSION REMAIN CONFIDENTIAL.

Smith/Fletcher

CARRIED

Meeting ended

The meeting ended at 5.17 pm.

bHanmer Springs Community Board Action Sheet

Item	Action Required	Actioned By/Manager	Status of Action
1	Report to the Board on the recovery of funds from the Ferry Bridge Fund ex NZTA	Jason Beck	Deferred until funding arrangements with NZTA are confirmed. Chair to make contact with the Manager.
2	Report to the Board on the 'not for profit' versus the 'commercial out of town' hiring of the Hanmer Springs Hall.	Judith Batchelor	Report due 2018
3	Advise Board of how much each Ratepayer is paying in targeted rates	Jason Beck	Chair to ask the Manager to advise Board of this via email.
4	Check on the Electricity usage for the Hall and the difference between the Board payment and the HSBA payment from the Tourism Fund.	Jason Beck	Chair to follow this up and ask the Manager to advise the Board via email.
5	Provide a report to the September meeting on putting Bollards on the cnr of Jacks Pass/Conical Hill Roads and also re-siting the rubbish bins outside the supermarket.	Alex Makogon	Chair to speak to the Officer re the planting plan for this area.
6	Advise community of the new Tree Management policy in the Village News.	David Smith	
7	Get a costing for the work in the Power House Carpark.	David Smith	Chair to speak to Officer about the design for this area.
8	Discuss with Jason Beck the use of the Amenity Rate for the Gardeners in Hanmer Springs	David Smith	Chair to speak to Alex Makogon
10	Peninsular and Plains Orienteering Group -	David Smith	Chair has made contact with a representative of this group.
11	Speak to Jason Beck re payment to the Business Association for signage	David Smith	
12	Action the re-sowing of the grass at Lodge Reserve	Dan Harris	Chair to follow up with Dan Harris
13	Daffodils in Amuri Avenue	Sue Courtney	Chris Hughey to provide the officer concerned with a map of the area to be set aside as a Daffodil area.
14	Write to Carter Family regarding the proposed memorial	David Smith	
15	Advise Richard McNamara (FENZ) of the Board's thoughts around the removal of the fire buffer zone and seeking options to implement some form of fire protection in other areas.	David Smith	

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board
Report Prepared By: Josie Hemmings, Service Delivery, Amenities Officer
Date: 27/11/2017
Significance Level: Low

Quotation for Bollards corner of Jacks Pass road and Amuri Ave.

Recommendation That the Community Board approves the purchase and installation of 4 bollards on Jacks Pass Road and Amuri Avenue corner.

Executive Summary This report details the quotation for bollards for the northern corner of Jacks Pass Road and Amuri Ave as requested by the Hanmer Springs Community Board.

Background/Discussion The Hanmer Springs Community Board requested a quotation for the supply and installation of bollards on the northern side corner of Jacks Pass Road and Amuri Ave to match the bollard on the southern side corner as shown in **Appendix 1**.

FelGroup Limited trading as Street Furniture NZ supplied the original bollards as part to of the Hanmer Springs town centre upgrade.

A quote has been obtained to supply matching plant mounted (Galvanised and powder coated mild steel body and cast aluminium head & skirt) bollards at a cost of \$396 + GST. Please refer to **Appendix 2**.

Installation costs per bollard:

\$425 (includes internal labour and materials)

Site establishment:

\$200 Service locate

Financial Considerations This project would be funded from the 'Hanmer New Construction' budget, the balance of this account is currently \$31,584.

Legal Considerations There are no legal considerations.

Policy and plan Implications There are no policy or plan implications.

Options Option 1: Do Nothing

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> There would be no cost. 	<ul style="list-style-type: none"> Pedestrians will continue to walk across the garden area and cross Jacks Pass Road.

Option 2: That the Community Board approves the purchase and installation of 4 bollards on Jacks Pass Road and Amuri Avenue corner.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • The installation of bollards will deter people from crossing the road at this location and improve the safety and aesthetics of the area. 	<ul style="list-style-type: none"> • Installation costs • Ongoing maintenance costs



Report Prepared by: Josie Hemmings
Service Delivery – Amenities Officer




Report Reviewed by: Alex Makogon
Service Delivery Team Leader - Amenities

Officer in Attendance: The report author will not be in attendance at the meeting.

Appendix 1.



BOLLARDS - 140mm diameter			
140 DIAMETER BOLLARD -POWDER COATED MILD STEEL - CAST HEAD			
	Option 2	Plant mounted - Galvanised & powder coated mild steel body & cast aluminium head & skirt	\$382 each
	Option 3	Removable - Galvanised & powder coated mild steel body & cast aluminium head & skirt	\$638 each
	Option 4	Surface Mounted - Galvanised & powder coated mild steel body & cast head & mounting flange	\$392 each
	OPTIONAL EXTRAS (add to above listed prices)		
Locking Cap	To fit 140mm removable bollard in-ground socket, galvanised mild steel		\$136 each
In-ground Socket	To fit 140mm removable bollard, galvanised mild steel - socket only		\$147 each
Welded Lug, MS	For mild steel bollards above, suitable for linking bollards with chain, rope, etc.		\$14 each
Welded Lug, SS	For stainless steel bollards above, suitable for linking bollards with chain, rope, etc.		\$15 each

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board
Date: 27 November 2017
Significant Decision: No

Financial Report to 31 October 2017

Executive Summary The financial report to 31 October 2017 is attached.

Background

The report is broken down based on funding sources:

- Hanmer Springs Amenities, which income and expenditure breakdown for:
 - Hanmer Springs Amenities Cost Centre
 - Hanmer Springs Township Cost Centre
 - Hanmer Springs Hall Cost Centre
 - Hanmer Springs Reserve Cost Centre
- Hanmer Springs Stormwater
- Hanmer Springs Medical Centre
- Hanmer Springs Special Funds

Financial Considerations

The Board is responsible for managing the Hanmer Springs Ward Budgets.

Recommendation

That the information be received.

Report Prepared by:

Jason Beck
 Manager Support Services

Report Author:

Will be in attendance to speak to this report.

Financial Report for the Four Months to October 2017	Year to Date Actual	Year to Date Budget	Year to Date Variance	Full Year Budget	Notes
HANMER SPRINGS AMENITIES RATES					
OPENING BALANCE	(855,231)	(855,231)	0	(855,231)	
REVENUE					
Rates					
Targeted Rates - Hanmer Springs Amenities Rates	134,178	133,848	330	401,544	
Total Rates	134,178	133,848	330	401,544	
Other Income					
Amenities - Heritage Track Network Grant	0	1,747	(1,747)	5,240	
Amenities - Hanmer Track Levies	0	349	(349)	1,048	
Township - Recoveries	1,078	1,048	30	3,144	
Hall - Recoveries	2,170	2,000	170	6,000	
Reserves - Recoveries	0	349	(349)	1,048	
Reserves - Motor Camp	688	4,367	(3,679)	13,100	
Reserves - Golf Rental	5,000	1,921	3,079	5,764	
Total Other Income	8,936	11,781	(2,846)	35,344	
Total Revenue	143,114	145,629	(2,515)	436,888	
EXPENDITURE					
General Amenities Expenses					
Salaries & wages	13,358	36,884	(23,526)	110,651	Gardeners Costs allocated to Township
Purchases	1,779	349	1,430	1,048	
Conferences	0	349	(349)	1,048	
Track Materials	519	5,404	(4,885)	16,212	
Forest Tracks	5,000	1,747	3,253	5,240	
Weedbusters	0	1,223	(1,223)	3,668	
Travel Expenses	175	349	(174)	1,048	
Weather Event Contingency	0	3,493	(3,493)	10,480	
Council Overheads	19,430	19,430	0	58,289	
Internal Interest Paid	18,772	19,347	(575)	58,040	
Total General Amenities Expenses	59,033	88,575	(29,542)	265,725	
Hanmer Springs Township Expenses					
Salaries & wages (HS Gardeners)	26,429	8,195	18,234	24,585	Gardeners Costs allocated to Township
Contractors	272	1,747	(1,474)	5,240	
Weed Spraying	0	437	(437)	1,310	
Tree Maintenance	0	349	(349)	1,048	
Wasp Control	0	1,747	(1,747)	5,240	
Repairs & Maintenance	12,708	699	12,009	2,096	Includes the Flagtrax system purchase
Purchases	188	873	(685)	2,620	
Rates	1,686	489	1,197	1,467	
Hanmer Signs	0	873	(873)	2,620	
Grants	0	349	(349)	1,048	
Street Cleaning	17,682	15,667	2,015	47,000	
Plant	3,841	1,747	2,094	5,240	
Total Hanmer Springs Township Expenses	62,806	33,171	29,634	99,514	
Hanmer Springs Hall Expenses					
Contractors	57	333	(276)	1,000	
Grass Mowing	513	533	(20)	1,600	
Purchases	0	167	(167)	500	
Rates	1,171	300	871	900	
Repairs & Maintenance	0	1,000	(1,000)	3,000	
Insurance	5,059	6,500	(1,441)	6,500	
Electricity	8,003	400	7,603	1,200	
Total Hanmer Springs Hall Expenses	14,804	9,233	5,570	14,700	
Hanmer Springs Reserves Expenses					
Salaries & Wages (HS Gardeners)	6,538	4,192	2,346	12,576	
Contractors	0	1,747	(1,747)	5,240	
Grass Mowing - Reserves	6,257	3,493	2,764	10,480	
Weed Spraying	0	349	(349)	1,048	
Purchases	830	1,747	(917)	5,240	
Rates	2,949	699	2,250	2,096	
Insurance	6,264	4,192	2,072	4,192	
Total Hanmer Springs Reserves Expenses	22,838	16,419	6,419	40,872	
Total Expenditure	159,480	147,398	12,082	420,811	
CLOSING BALANCE	(871,597)	(857,000)	(14,597)	(839,154)	
HANMER SPRINGS ROADSIDE CONSTRUCTION RATES					
OPENING BALANCE	58,712	58,712	0	58,712	
REVENUE					
Targeted Rates - Roadside Construction Rates	8,416	8,376	40	25,129	
Internal Interest Received	497	0	497	0	
Total Revenue	8,913	8,376	536	25,129	
EXPENDITURE					
Direct Operating Expenditure					
Salaries & Wages	0	952	(952)	2,856	
Footpath Maintenance	0	0	0	0	
Internal Interest Paid	0	373	(373)	1,119	
Total Direct Operating Expenditure	0	1,325	(1,325)	3,975	
Capital Expenditure					
New Footpaths	0	10,526	(10,526)	31,578	
Street Lighting	0	5,263	(5,263)	15,789	
Footpath Projects (C/F)	0	0	0	0	
Total Capital Expenditure	0	37,618	(37,618)	112,853	
Total Expenditure	0	38,943	(38,943)	116,828	
CLOSING BALANCE	67,625	28,146	39,479	(32,987)	

Financial Report for the Four Months to October 2017	Year to Date Actual	Year to Date Budget	Year to Date Variance	Full Year Budget	Notes
HANMER SPRINGS SUBDIVISION EXPENDITURE					
OPENING BALANCE	(8,843)	(8,843)	0	(8,843)	
REVENUE					
Targeted Rates - Hanmer Springs Amenities Rates	3,492	3,493	(1)	10,480	
Total Revenue	3,492	3,493	(1)	10,480	
EXPENDITURE					
Operating Expenses					
Internal Interest Paid	87	332	(245)	996	
<i>Total Operating Expenses</i>	<i>87</i>	<i>332</i>	<i>(245)</i>	<i>996</i>	
Capital Expenditure					
Subdivision Expenditure	0	1,754	(1,754)	5,263	
<i>Total Capital Expenditure</i>	<i>0</i>	<i>1,754</i>	<i>(1,754)</i>	<i>5,263</i>	
Total Expenditure	87	2,086	(1,999)	6,259	
CLOSING BALANCE	(5,438)	(7,436)	1,998	(4,622)	
HANMER SPRINGS STORMWATER					
OPENING BALANCE	12,375	12,375	0	12,375	
REVENUE					
Targeted Rates - Hanmer Springs Stormwater	26,746	26,711	34	80,134	
Development Contributions	(252)	1,471	(1,723)	4,412	
Total Revenue	26,493	28,182	(1,688)	84,546	
EXPENDITURE					
Direct Operating Expenditure					
Urban stormwater assets (pipes, inlets and outlets, swales, open channels, etc.)	0	3,493	(3,493)	10,480	
Open Drains (Flax Stream and tributaries)	0	4,192	(4,192)	12,576	
Maintenance and monitoring under Global Discharge Consent	0	4,192	(4,192)	12,576	
Rates	3,878	0	3,878	0	
Internal Interest Paid	58	3,356	(3,298)	10,067	
<i>Total Direct Operating Expenditure</i>	<i>3,936</i>	<i>15,233</i>	<i>(11,297)</i>	<i>45,699</i>	
Capital Expenditure					
Flax Stream Channelisation	0	89,333	(89,333)	268,000	
Drainage improvement work in Scarborough Terrac	5,000	0	5,000	0	
<i>Total Capital Expenditure</i>	<i>5,000</i>	<i>89,333</i>	<i>(84,333)</i>	<i>268,000</i>	
Total Expenditure	8,936	104,566	(95,630)	313,699	
CLOSING BALANCE	29,932	(64,010)	93,942	(216,778)	
HANMER SPRINGS MEDICAL CENTRE					
OPENING BALANCE	(281,243)	(281,243)	0	(281,243)	
REVENUE					
Targeted Rates - HS Medical Centre	10,160	9,550	610	28,651	
Development Contributions	(230)	3,414	(3,644)	10,242	
Medical Centre Rental	3,020	3,020	(0)	9,059	
Total Revenue	12,949	15,984	(3,035)	47,952	
EXPENDITURE					
Insurance	3,439	4,500	(1,061)	4,500	
Contractors	340	340	(0)	1,020	
Purchases	0	168	(168)	504	
Rates	1,062	267	796	800	
Repairs & Maintenance	0	500	(500)	1,500	
Internal Interest Paid	5,497	6,395	(899)	19,186	
Total Expenditure	10,338	12,170	(1,833)	27,510	
CLOSING BALANCE	(278,632)	(277,429)	(1,202)	(260,801)	
HANMER SPRINGS DOCTOR'S HOUSE					
OPENING BALANCE	(393,334)	(393,334)	0	(393,334)	
REVENUE					
Targeted Rates - HS Medical Centre	16,698	18,333	(1,635)	55,000	
Rental	1,600	1,733	(133)	5,200	
Total Revenue	18,298	20,067	(1,768)	60,200	
EXPENDITURE					
Rates	1,709	873	836	2,620	
Insurance	1,349	1,048	301	1,048	
Internal Interest Paid	7,516	8,735	(1,219)	26,206	
Total Expenditure	10,575	10,657	(82)	29,874	
CLOSING BALANCE	(385,611)	(383,924)	(1,687)	(363,008)	
HANMER SPRINGS TOWNSHIP DEVELOPMENT CONTRIBUTIONS FUND					
OPENING BALANCE	(365,862)	(365,862)	0	(365,862)	
REVENUE					
Development Contributions	(717)	10,684	(11,402)	32,053	
Total Revenue	(717)	10,684	(11,402)	32,053	
EXPENDITURE					
Internal Interest Paid	7,782	7,612	170	22,837	
Total Expenditure	7,782	7,612	170	22,837	
CLOSING BALANCE	(374,362)	(362,790)	(11,572)	(356,646)	

Financial Report for the Four Months to October 2017	Year to Date Actual	Year to Date Budget	Year to Date Variance	Full Year Budget	Notes
HANMER SPRINGS HALL DEVELOPMENT CONTRIBUTIONS FUND					
OPENING BALANCE	(23,208)	(23,208)	0	(23,208)	
REVENUE					
Development Contributions	(148)	2,150	(2,297)	6,449	
Total Revenue	(148)	2,150	(2,297)	6,449	
EXPENDITURE					
Internal Interest Paid	419	420	(1)	1,260	
Total Expenditure	419	420	(1)	1,260	
CLOSING BALANCE	(23,775)	(21,479)	(2,296)	(18,020)	
HANMER SPRINGS WALKWAY DEVELOPMENT CONTRIBUTION FUND					
OPENING BALANCE	11,896	11,896	0	11,896	
REVENUE					
Development Contributions	(96)	1,454	(1,550)	4,362	
Internal Interest Received	160	180	(21)	541	
Total Revenue	64	1,634	(1,570)	4,903	
EXPENDITURE					
Contractors	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	11,960	13,530	(1,570)	16,799	
WAIAU FERRY BRIDGE FUND					
OPENING BALANCE	46,110	46,110	0	46,110	
REVENUE					
Bungy Jump Royalties	0	1,397	(1,397)	4,192	
Internal Interest Received	540	512	28	1,535	
Total Revenue	540	1,909	(1,369)	5,727	
EXPENDITURE					
Repairs & Maintenance	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	46,650	48,019	(1,369)	51,837	
HANMER TOURISM FUND					
OPENING BALANCE	72,631	72,631	0	72,631	
REVENUE					
Bungy Jump Royalties	0	1,118	(1,118)	3,354	
Internal Interest Received	638	617	21	1,852	
Total Revenue	638	1,735	(1,097)	5,206	
EXPENDITURE					
Key Tourism Project	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	73,269	74,366	(1,097)	77,837	
HANMER SPRINGS DOMAIN UPGRADE DEVELOPMENT CONTRIBUTION FUND					
OPENING BALANCE	34,110	34,110	0	34,110	
REVENUE					
Development Contributions	(413)	6,196	(6,609)	18,587	
Internal Interest Received	461	589	(127)	1,766	
Total Revenue	48	6,784	(6,736)	20,353	
EXPENDITURE					
Contractors	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	34,159	40,895	(6,736)	54,463	
HANMER SPRINGS PAVILION FUND					
OPENING BALANCE	18,260	18,260	0	18,260	
REVENUE					
Internal Interest Received	214	97	116	292	
Total Revenue	214	97	116	292	
Operating Expenditure					
Transfer to Amenities to fund feasibility work from prior year	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	18,474	18,357	116	18,552	
HANMER SPRINGS RESERVES CONTESTABLE FUND					
OPENING BALANCE	31,904	31,904	0	31,904	
REVENUE					
Allocation from Council	8,333	8,333	(0)	8,333	
Total Revenue	8,333	8,333	(0)	8,333	
EXPENDITURE					
Reserves Projects	12,817	2,778	10,039	8,333	Purchase of Shade Sail and Playground equipment
Total Expenditure	12,817	2,778	10,039	8,333	
CLOSING BALANCE	27,420	37,459	(10,039)	31,904	

HANMER SPRINGS COMMUNITY BOARD
RESERVES CONTESTABLE FUND
AS AT 31 OCTOBER 2017

Organisation/Project	Total Amount Granted	Spent to date - Payee	Date	Amount	Balance Remaining
Playground Equipment Allocation (2008-2009)	15,000.00	PLAYCOEQ - PLAYCO INSTALLATION	19/03/2008	15,000.00	0.00
Cemetery Rockwall (2008-2009)	15,000.00	TOPP EARTHMOVIN - HANMER SPRINGS CEMETERY	7/04/2011	3,490.00	
Cemetery Rockwall (2009-2010)	<u>1,300.00</u>	MARBLE POINT WINERY - WAI AU RIVER ROCK WALL	5/10/2011	<u>12,810.00</u>	
	16,300.00			16,300.00	0.00
Shade Sail (2009-2010)	4,353.38	WWSS - COMMERCIAL SHADE SAIL	29/06/2009	2,176.69	
		WWSS - COMMERCIAL SHADE SAIL	17/09/2009	<u>2,176.69</u>	
				4,353.38	0.00
Notice Board (2009-2010)	1,303.74	DOBBY - PUBLIC NOTICE BOARD HANMER SPRINGS	7/08/2009	1,303.74	0.00
Hanmer Springs Sports Club (2013-2014)	1,731.30	Excess Insurance - approved by HSCB	31/07/2013	1,731.30	0.00
Hanmer Springs Pavilion Fund		Balance of Contestable Fund Transferred	30/06/2013	47,209.55	0.00
Balance 2009-2010	5,542.88				
Balance 2010-2011	8,333.33				
Balance 2011-2012	16,666.67				
Balance 2012-2013	<u>16,666.67</u>				
	47,209.55				
Playground Equipment	9,698.00	Playground Centre	28/06/2016	9,698.00	0.00
Chisholm Park Projects	12,816.64	Weather Wise Shade System - Shade Sail	21/08/2017	7,621.64	
		Park Supplies Company Limited - 900mm slide	1/08/2017	1,882.00	
		Playground People Limited - Spinner Bowl	11/09/2017	<u>3,313.00</u>	
				12,816.64	0.00
<u>Unallocated Funds</u>					
2014-2015 Contestable Fund	2,420.73				
2015-2016 Contestable Fund	8,333.33				
2016-2017 Contestable Fund	8,333.33				
2016-2017 Contestable Fund	<u>8,333.33</u>				
	27,420.72				27,420.72
TOTALS	135,833.33			108,412.61	27,420.72

Funded by:

2007-2008-2009 Contestable Fund	30,000.00
2009-2010 Contestable Fund	12,500.00
2010-2011 Contestable Fund	8,333.33
2011-2012 Contestable Fund	16,666.67
2012-2013 Contestable Fund	16,666.67
2013-2014 Contestable Fund	16,666.67
2014-2015 Contestable Fund	10,000.00
2015-2016 Contestable Fund	8,333.33
2016-2017 Contestable Fund	8,333.33
2017-2018 Contestable Fund	<u>8,333.33</u>
	135,833.33

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board
Report Prepared by: Justine Lester, Deputy Electoral Officer
Date: 27 November 2017
Significance Level: Low

Hanmer Springs Community Board By-election

Recommendation THAT THE INFORMATION BE RECEIVED.

Executive Summary The CEO, Hamish Dobbie, has received Chris Preston's resignation from the Hanmer Springs Community Board. Resignations are effective immediately and timeframes are specified by the Local Electoral Act 2001. This report outlines the process and timeframes related to this election.

Background Chris Preston's resignation from the Hanmer Springs Community Board (HSCB), effective 18 October 2017, requires the Hurunui District Council to hold a by-election under s120 of the Local Electoral Act 2001. As the resignation was received more than 12 months in advance of the next local government election date a by-election must be held.

Under Section 138A of the Local Electoral Act 2001 if the notice of resignation is received between 28 September and 20 November then the notification date is 20 November and the election date is no earlier than 17 February 2018.

Election Process The Council has engaged electionz.com to carry out the Electoral Officer tasks for the by-election. Electionz.com has delivered the Council's previous elections over the past fourteen years.

The election will be by postal vote. Voting papers can be delivered to the libraries and service centres.

Key dates

Monday 20 November 2017

- Compile preliminary roll under s38(R10)

Thursday 23 November 2017

- Public notice of election
- Nominations open
- Electoral roll for Hanmer Springs ward open

Friday 22 December 2017

- Nominations close at 12noon
- Electoral roll for Hanmer Springs ward closes

Wednesday 27 December 2017

-
- If only one candidate and election not required, then a public notice declaring the election result will be published
 - If more than one candidate and election required, then a public notice of the day of election and candidates' names will be published

Friday 26 January – Wednesday 31 January 2018

- Delivery of voting papers

Saturday 17 February 2018

- Polling day – voting closes at 12noon
- Announcement of preliminary results

Tuesday 20 February 2018

- Declaration and public notice of final results
-

Significance

Although there is a cost to the Council of conducting the by-election, all aspects of it are covered by legislation and there is low risk to the council related to this activity.

Report Prepared by:

Justine M hester

Justine Lester
Libraries Manger/Deputy Electoral Officer

Report Reviewed by:

Aud Monde

Audrey van der Monde
Manager Public Services

Officer in Attendance:

The report author will not be in attendance at the meeting.

HURUNUI DISTRICT COUNCIL MEETING REPORT



SECRETARY REPORT COVER

To: Hanmer Springs Community Board

Date: 27 November 2017

Correspondence

Executive Summary Copies of correspondence received and sent are attached for the Board's information.

Appendices

Outwards -

- HSBA re Flag System
- HSBA re Easter Trading
- S Smith MP re Ultrafast Broadband in Hanmer Springs

Inwards - Nil

Report Cover
Prepared by:

A handwritten signature in black ink, appearing to read 'Maree Hare'.

Maree Hare

Committee Secretary

Maree Hare

From: Maree Hare
Sent: Thursday, 9 November 2017 11:25 AM
To: Mary Holloway
Subject: Response to Hanmer Springs Business Association re Flags

5.4 Flags for the Flag Trax system The report from the Secretary provided a request from the Hanmer Springs Business Association for 50% funding towards the purchase of Christmas Flags for the Flag Trax system.

The meeting noted the following –

- The Board has agreed previously to fund 50% of the cost of flags.
- Two set of flags have been purchased previously.
- The design of the flags was discussed and it was agreed that the flags should be of an appropriate shape to fit the system and of a festive nature rather than a Christmas theme. M Holloway to work with the Hanmer Springs Business Association on this. .

THAT THE HANMER SPRINGS COMMUNITY BOARD AGREE TO PART FUND (50%) THE NEW FLAGS FOR THE FESTIVE SEASON PROVIDING THEY FIT THE FLAG TRAX SYSTEM AND THAT M HOLLOWAY WORKS WITH THE BUSINESS ASSOCIATION ON THE CHOICE OF DESIGN. .

Smith/Fletcher

CARRIED

Maree Hare

Committee Secretary

DDI 03 314 0111 | |Fax 03 314 9181

Email maree.hare@hurunui.govt.nz |Web hurunui.govt.nz

Mail PO Box 13, Amberley 7441



“Making our district even better”

Maree Hare

From: Maree Hare
Sent: Thursday, 9 November 2017 11:24 AM
To: Mary Holloway
Subject: Response to request from the Hanmer Springs Business Association re Easter Trading.

5.2 Easter Trading in Hanmer Springs

A request from the Hanmer Springs Business Association for support from the Community Board in favour of Easter Trading in Hanmer Springs was considered and the following points were noted –

- The meeting noted that it is up to the Council to determine if businesses can open on Easter Sunday however the Business Association are seeking the support of the Community Board.

THAT THE HANMER SPRINGS COMMUNITY BOARD SUPPORTS THE HANMER SPRINGS BUSINESS ASSOCIATION IN ITS REQUEST FOR COUNCIL TO SUBMIT TO GOVERNMENT THAT HANMER SPRINGS BE PERMITTED TO BE OPEN FOR TRADING AT EASTER AND TO SUBMIT IN FAVOUR OF TRADING ON EASTER FRIDAY AND EASTER SUNDAY.

Smith/

The motion was discussed and it was noted that the Board has not consulted with the community on this and Mayor Dalley also noted that the people who have to work on these days have not been consulted. The meeting agreed that there is no obligation on a business to open and no obligation on a worker to work on these days.

The meeting agreed that the request is for support for Easter trading from the Community Board and it was agreed that the Council be advised that there are questions that need to be asked.

/Seconded Ensor

CARRIED

Maree Hare

Committee Secretary

DDI 03 314 0111 | | Fax 03 314 9181

Email maree.hare@hurunui.govt.nz | Web hurunui.govt.nz

Mail PO Box 13, Amberley 7441



“Making our district even better”

Dear Stuart

I write to seek your support to advocate for the **fast-tracking of the extension of ultrafast broadband to Hanmer Springs**.

Interests

In the interests of transparency, I note that I am the Practice Manager at the Hanmer Springs Health Centre; am the Chair of the Hanmer Springs Community Board; and am the Chair of the Hanmer Springs School Board of Trustees.

Background

As I understand it, ultrafast broadband is available at the Hanmer Springs School and at the telephone exchange in Hanmer Springs. It is not, however, more widely available to customers throughout the village.

Previous contacts

In the period following the Kaikoura Earthquake, Minister Joyce visited Hanmer Springs on a couple of occasions during which, among other more practical matters, there was discussion of the non-availability of ultrafast broadband. I corresponded (see attached) through Steven's secretary Anna Lillis in an effort to advance this request. An initial response highlighted the announcement by then Communications Minister, Simon Bridges who announced that the Government was investing \$270 million to roll out UFB to 190 more small towns. <https://www.beehive.govt.nz/release/ultra-fast-broadband-190-more-towns>.

I acknowledged this very positive development but noted that the programme was to run through until 2022 with no indication of any prioritisation among those 190 towns. My contention is that, compared to most of those 190 towns, for whom there will be a general benefit, implementing ultrafast broadband in Hanmer Springs (and Kaikoura for that matter) will have a compound benefit to the local and national economies due to the tourism base of the local economy.

As advised by Minister Bridges' Private Secretary following the election, I have forwarded my request to Hon Clare Curran as the incoming Minister of Broadcasting, Communications and Digital Media (attached) and I await a response.

Benefits

In my role as Practice Manager at Hanmer Springs Health Centre, I can advise that ultrafast broadband would greatly enhance our capability and, in particular, would improve the level of telemedicine (face-to-face connection between patients and hospital-based specialists avoiding the need for unnecessary travel) and would improve the reliability of our digital x-ray service which again helps avoid considerable unnecessary travel for patients, many of whom are tourists who may have been injured during their stay in the Village.

In my role as Community Board Chair, I can advise that there is a strong view across our community, a community which is underpinned in large part by our tourism sector, that ultrafast broadband would bring a wide range of benefits.

As Hanmer Springs School BOT Chair, I can confirm that the capacity of the school to deliver a modern curriculum and to integrate technology into learning has been greatly enhanced by the introduction of ultrafast broadband.

Request

As stated above, my request is that you provide whatever support you can to advocate for the **fast-tracking of the extension of ultrafast broadband to Hanmer Springs**. Please understand that this request is not simply an exercise in advancing self-interest, it is on the basis that by targeting Hanmer Springs for *early action* there will be a benefit that will be felt throughout our wider Hurunui and Canterbury communities and business sectors that will not be achieved by early action in many (most) of the other 189 small towns.

I would be more than happy to answer any questions you may have or to discuss this further should you wish.

You will note I have copied this to the organisations I have identified under interests above, and to the Chief Executive of the Rural Canterbury Primary Health Organisation of which we are a part, and the Chair of the Hanmer Springs Business Association

Thank you for considering this request.

Kind regards
David

David Smith

HURUNUI DISTRICT COUNCIL
MEETING REPORT



SECRETARY REPORT COVER

To: Hanmer Springs Community Board

Date: 27 November 2017

Council Updates

Executive Summary Brief updates from recent Council meetings are provided for the information of the Hanmer Springs Community Board

Appendices

- Council update 26 October 2017

A handwritten signature in black ink that reads "Maree Hare".

**Report Cover
Prepared by:** Maree Hare
Committee Secretary

Council Meeting Update – 26 October 2017

Below is a brief summary of the reports and discussions from the 26 October 2017 Council meeting. The meeting agenda can be viewed on the Council website at the link below:

<http://www.hurunui.govt.nz/your-council/meeting-calendar/> (scroll between months and click on the relevant meeting to access agendas.)

Long Term Plan Review – Community Outcomes

It is a mandatory requirement for the Council to state the community outcomes it considers are relevant to the district. The report provided the opportunity to discuss and review the existing community outcomes for use in the Long Term Plan. Community outcomes are about community aspirations for the future. The term ‘community outcomes’ is used to describe what people consider important, not only to benefit today’s people, but for future generations and they are about improving communities over time in a sustainable manner. The community outcomes have been relatively consistent since 2004, with the main changes being to simplify the meaning of them and to include only those the Council has direct control over. The five community outcomes are:

- A desirable and safe place to live.
- A place where our traditional rural values and heritage make Hurunui unique.
- A place with a thriving local economy.
- A place with essential infrastructure.
- A place that demonstrates environmental responsibility.

The Council confirmed the community outcomes for the 2018-28 Long Term Plan as specified in the report, subject to the inclusion of two amendments agreed in the meeting.

Council Properties Deemed Surplus

Two Council properties have had expressions of interest in to purchase, from adjoining property owners and neither property is considered to be needed for Council or community use, with the exception of a fire trailer that is stored at 65 Wilkin Street in the existing building on the site.

The Council agreed that further action regarding the Council property at 116 Rotherham Road North be delayed until after consultation with the Amuri Community Committee and that officers provide a net cost/benefit calculation, including taking account of the possibility of a revised lease to reflect the market rate.

The Council also agreed that further action regarding the Council property at 65 Wilkin Street, Rotherham, be delayed until after consultation with the Amuri Community Committee and that officers provide clarification of the relationship with respect to the community fire trailer stored on the site and that any recommendation coming back to the Council not include any future encumbrance on the property in respect of the trailer.

Funding Application for Former Amuri Council Chambers

The Former Amuri County Chamber building located at 30 Mountainview Road, Culverden is identified as a heritage building in the Proposed Hurunui District Plan. The building has an unreinforced masonry (URM) façade and in February 2017 the Council received a section 124 notice that required the façade to either be tied back and made safe or removed. At the time, on the basis of earlier reports that the building was earthquake prone, officers decided that it was worth considering earthquake strengthening at the same time the URM issue was dealt with. The Lottery Environment and Heritage Fund makes grants for projects to restore, conserve and/or protect places, structures and large built objects as well as preparing plans, studies or reports that will help to achieve physical heritage projects and make sure they can last a long time. If requesting a grant of \$250,000, the Council needs to provide a feasibility study for the project. The Council agreed that a funding application be made to the most appropriate of either the Lottery Environment and Heritage or Lottery Community Facilities funds, for a feasibility study to be prepared with respect to the earthquake strengthening and repair of the Amuri County Chambers; and for the strengthening and repair work itself if applicable.

Funding Application for Kowai Council Chambers

The Kowai Council Chamber building located at 1091 Upper Sefton Road, Balcairn is listed as a Category II Historic Site under the Historic Places Act 1993 and is identified as a Heritage building in the Proposed Hurunui District Plan. The building received some damage from the Canterbury earthquakes in 2010 and 2011. The cost of works to bring the building up to 34% of the New Building Standard is estimated to be \$410,000 and to bring the building up to 67% being \$880,000. As discussed in the previous report, the Lottery Environment and Heritage Fund makes grants for this type of project and if requesting a grant of \$250,000, the Council needs to provide a feasibility study for the project. At its October meeting, the Amberley Ward Committee agreed that funding should be sought to prepare a feasibility study which would consider all the options for dealing with the Kowai Council Chamber building. The Council adopted the recommendation of the Amberley Ward Committee that a funding application be made to the Lottery Environment and Heritage fund for a feasibility study to be prepared with respect to the Kowai Council Chambers.

Formation of Anderson Road – Amberley Business Park

Discussion on a possible Amberley business park commenced about five years ago when a land owner approached Council officers to discuss a possible joint development with another land owner and the Council (because the Council owns adjoining land presently leased by the North Canterbury Sport and Recreation Trust and Cochranes Machinery Limited). The land owners were aware of the existence of the Amberley Township Indicative Roding Plan which included a through-road joining Courage Road and Pound Street and a link to Carters Road. In order to be able to traverse all the implications of a joint development, the Council appointed a working group of councillors, which previously met on several occasions to discuss details of the on-going negotiations. The Council has previously agreed to purchase land to secure the Courage/Pound Road link now named Saleyard Drive. Subdivision approval was granted to the Council for a five lot subdivision and road to vest which provides the link to Carters Road. The Council approved the commissioning of detailed design and construction plans for Anderson Road and the servicing requirements of the subdivision consent. The Council also agreed that an open tender process be used for the construction of the road and services.

Reappointment of Independent Member – Hurunui Tourism Board

The Hurunui Tourism Board consists of elected members, industry representatives and independent members. For the independent members, their term is three years from appointment date and reappointment will be at the sole discretion of the Hurunui District Council. Janice Fredric, the current Hurunui Tourism Board chair, has now exceeded her three year term. The Council expressed its confidence in Janice Fredric and agreed to reappoint her to the role of independent board member for the Hurunui Tourism Board for another three years.

Proposal to Develop a Regional Relationship with Nagano Prefecture, Japan

The Canterbury Mayoral Forum has proposed that a region to region relationship be developed with Nagano Prefecture, Japan. Details of this proposal were attached as Appendix 1 to the report. The Council endorsed the Canterbury Mayoral Forum proposal to develop and enter into a region to region relationship with Nagano Prefecture, Japan.

Council and Committees Meeting Schedule 2018

The Council has traditionally adopted an annual meetings schedule towards the end of each year, for the coming year. The report proposed a meetings schedule based on Council and its four standing committees. Meeting dates for the Hanmer Springs Community Board and other committees will be scheduled over the coming weeks as members' preferences are taken into consideration. The Council adopted the proposed schedule of meetings for 2018, as attached to the report.

Remuneration Authority Correspondence

The Remuneration Authority (RA) sought feedback on proposed changes to the Elected Members' Remuneration structure for both the 2017/18 year and in respect to longer term issues. The Council received the information and agreed to provide feedback to the RA on the aspects set out in the attached document. The Council also agreed that the Manager Support Services would

incorporate into a draft document the Council's feedback as discussed in the meeting and circulate it to councillors for review prior to submitting it to the RA.

New Zealand Transport Agency - National Land Transport Programme Budget 2017/18

The Council's roading budget, which is set through the Long Term Plan 2015/2025 (LTP) and subsequently through the Annual Plan 2017/18, was based on an indicative co-investment prediction from the New Zealand Transport Agency (NZTA) and assuming full expenditure of the National Land Transport Programme (NLTP) budget through 2016/17. At the end of July 2017, the approved NLTP 2017/18 was released for all Road Controlling Authorities. The objective of the report was to align the Council's LTP budget 2017/18 to the NZTA NLTP budget 2017/18 and to set a decision regarding the management of any budgetary differences for the financial year 2017/18.

The Council agreed to accept the NZTA NLTP funding for 2017/18 (as per option 2/appendix 1 in the report) and increase the current LTP budget by an additional \$881,876 (\$432,119 local share) to match fund the NZTA NLTP programme of works for local roads only.

Hurunui-Waiiau Zone Committee Update

The Council received an update on the recent activity of the Hurunui-Waiiau Zone Committee.

Youth Council Update

The Council received an update on the recent activity of the Youth Council.

Report from the Regulatory Committee

The Council received the report from the Regulatory Committee meeting on 12 October 2017. Committee Chairperson, Cr Black, presented the report and summarised the discussions.

Report from the Infrastructure Committee

The Council received the report from the Infrastructure Committee meeting on 19 October 2017. Committee Chairperson, Cr Daly, presented the report and summarised the discussions.

Report from the Finance, Audit and Risk Committee

The Council received the report from the Finance, Audit and Risk Committee meeting on 19 October 2017. Committee Chairperson, Cr Davison, presented the report and summarised the discussions.

Council Discussion with ECan Councillor

The Council had its regular meeting with ECan Councillor Claire McKay to discuss shared issues of interest and to continue to improve the relationship between the two councils.

Presentation: Hurunui Health Development Services Group

Marie Black, Chair; Ruth Robson, Canterbury Clinical Network; and Bill Eschenbach, Canterbury Rural Primary Health Organisation; were in attendance to present to the Council on the work of the Hurunui Health Development Services Group.

PORTFOLIO	HELD BY	UPDATE	RECOMMENDATION
Finance	David Smith		
Infrastructure (includes Water, Sewerage, Storm water and Waste and Recycling, waterways and sustainability) Roothing	Mary Holloway & Chris Hughey		
Community Facilities (including the Hanmer Springs Memorial Hall, Sports Pavilion and Library)	Cr Fletcher, Rosemary Ensor & Chris Hughey		
Public Relations	David Smith		
Planning and Consents	David Smith		
Gardens and Reserves (Township gardens and Reserves, Cemetery, Domain and Road Reserves)	Rosemary Ensor Chris Hughey & Cr Fletcher		
Business Association liaison Security Camera Payment for signage on SH7	Mary Holloway	New Flags – agreed with HSBA	Order formally? Have given heads up to Supplier. Mh
Tourism Village Wireless Network	Cr Fletcher		
Chatterton River Restoration	Cr Fletcher		
Queen Mary Historic Reserve Scoping Plan for relocation of the Morgue	Rosemary Ensor & Cr Fletcher		
Community/Social Liaison (including Emergency Services)	Chris Hughey		
Environmental	Chris Hughey		
Ngai Tahu liaison	Chris Hughey		

Significance Consideration

(Guidelines from Hurunui District Council's 'Significance and Engagement' Policy)

The Council, in considering each matter, must be:

- a. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decisions.
- b. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Questions

- a. Does the Council have sufficient information about the issue, proposal, decisions or other matter?
- b. Does the issue, proposal, decisions or other matter:
 - Affect all or a large portion of the community in a far-reaching way?
 - Have a potential impact or consequence on the affected persons (being a number of persons) that is substantial?
 - Have financial implications on the Council's resources that would be substantial?
 - Generate (or would be expected to generate) a high degree of controversy?
 - Have any impact on Council's capacity to undertake its statutory responsibilities?
 - Fail to flow logically or consequentially from a decision in the Council's Long Term Plan?

Evaluation

Council officers preparing these reports will have regard to Council's policy on significance. Councillors will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless the Council explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

Delegations of Responsibility -

- Finance – David Smith
- Infrastructure (includes Water, Sewerage, Storm water and Waste and Recycling, waterways and sustainability) - Mary Holloway and Chris Hughey
- Community Facilities (including the Hanmer Springs Memorial Hall, Sports Pavilion and Library) – Cr Fletcher, Rosemary Ensor and Chris Hughey
- Public Relations – David Smith
- Planning and Consents, Representative on Hearing Panel for Resource Consents – David Smith
- Township gardens and Reserves, Cemetery, Domain and Road Reserves (Rosemary Ensor Chris Hughey and Jason Fletcher)
- Hanmer Springs Business Association liaison – Mary Holloway
- Tourism – Cr Fletcher
- Chatterton River Restoration – Cr Fletcher
- Queen Mary Historic Reserve – Rosemary Ensor and Cr Fletcher
- Community/Social Liaison including Emergency Services) – Chris Hughey
- Environmental – Chris Hughey
- Ngai Tahu liaison – Chris Hughey
- Civil Defence – Mary Holloway

Delegations to the Hanmer Springs Community Board:

Where funded by Hanmer Springs ward (amenity) rates, the Council delegates governance responsibility and local policy determination in respect of:

- Recreation reserves (in consultation with any Local Reserve Advisory Groups)
- Ward beautification
- Stormwater
- Footpaths
- Street lighting
- Township maintenance
- Public halls

Governance in the above areas will include:

- Setting priorities for work programmes approved in the Long Term Plan and Annual Plan for the Hanmer Springs Ward.
- Monitoring Activities.
- Approval of tenders for contract (within the above areas of responsibility) within budget and which exceeds officer authorisation.

With respect to local reserves, the Council delegates responsibility:

- For the disbursement of funds from the reserves funding account for the day-to-day maintenance of these reserves in accordance with the Financial Delegations Policy.
- To prioritise and recommend to Council future capital development on reserves as part of the Long Term Plan and Annual Plan development.
- To consider disbursement and recommend expenditure from the reserves funding account in accordance with the priorities identified in the Long Term Plan and the Reserve Management Plan's individual reserve policies.
- To liaise with local reserve advisory groups where they exist, to provide appropriate delegations and to ensure accountability and transparency in the management of local reserves.

Advisory Role

- With respect to governance of the district's water schemes, the Hanmer Springs Community Board may appoint one representative to the Council's Water Liaison Committee, with specific focus on the Hanmer Springs water supply. This role includes representing local concerns and recommending priorities for the services and development within the water supply scheme.
- The Hanmer Springs Community Board will have an advisory role and be consulted with respect to levels of service for contracts for lawn mowing and toilet cleaning (where funded district-wide), in the ward area.

The Hanmer Springs Community Board may delegate its powers to distribute funds from the Hanmer Springs Tourism Promotion Fund to a committee comprising all members of the Hanmer Springs Community Board and one representative from Wood Scenic Line Limited trading as "Welcome Aboard".

Matters that must be processed by way of recommendations to the Council include:

- District Plan policy which affects the Hanmer Springs Ward
- Hanmer Springs public toilets (funded by the general rate)
- Hanmer Springs cemetery
- Pensioner flats
- Annual estimates
- Roothing (including traffic management and controls)
- Temporary road closures
- Local civil defence
- Waste management
- Amuri Avenue Reserve, Conical Hill Reserve and Dog Creek Reserve funded from the general rate

THAT THE COUNCIL RESOLVES THAT THE HANMER SPRINGS WARD COUNCILLOR JASON FLETCHER IS THE COUNCIL'S REPRESENTATIVE ON THE HANMER SPRINGS COMMUNITY BOARD.

THAT THE COUNCIL DELEGATES THE POWER TO ACT IN THE ABOVE AREAS TO THE HANMER SPRINGS COMMUNITY BOARD.