



HURUNUI
District Council

Hanmer Springs Community Board

AGENDA

1 pm Monday 28 May 2018
In the Gallery, Hanmer Springs Library,
Amuri Avenue, Hanmer Springs

Community partnership in growth and wellbeing.

Committee Membership:

Mayor Winton Dalley
David Smith (Chairperson)
Cr Jason Fletcher
Rosemary Ensor
Graham Frith
Chris Hughey
Mary Holloway

Quorum: no less than 3 members.

Secretary: Maree Hare

The purpose of local government:

- (1) The purpose of local government is—
 - (a) to enable democratic local decision-making and action by, and on behalf of, communities; and
 - (b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- (2) In this Act, **good-quality**, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services, and performance that are—
 - (a) efficient; and
 - (b) effective; and
 - (c) appropriate to present and anticipated future circumstances.

(Local Government Act 2002 – Amendment Act 2012)

HANMER SPRINGS COMMUNITY BOARD - MONDAY 28 MAY 2018 AT 1PM

1 pm	Meeting begins
3 pm	Afternoon tea
3.15 pm	Public Forum - Graeme Abbot will speak to the meeting re Te Tihi o Rauheha – Hanmer Springs Conservation Trust.

ITEM	ORDER OF BUSINESS	Significance	Pages
	<p>Health and Safety briefing – in the event of an emergency evacuation please leave the building via the marked exits and assemble at the front of the building on Amuri Avenue.</p> <p>Apologies</p> <p>Announced Urgent Business</p> <p>Conflict of Interest Declarations</p>		
1.	<p>Minutes for Confirmation – Ordinary meeting 23 April 2018</p> <p align="center">Extra ordinary meeting 9 May 2018</p>		<p align="center">2 – 8</p> <p align="center">9 - 11</p>
2.	Action Sheet		12
3.	<p>Decision Items:</p> <p>3.1 Community Board Submission to the Long Term Plan</p>		13 - 15
4.	<p>Discussion Items:</p> <p>4.1 Financial Report to end April 2018</p> <p>4.2 Review of Board Portfolio responsibilities</p>	<p align="center">Low</p> <p align="center">Low</p>	<p align="center">16 – 20</p> <p align="center">21 - 22</p>
5.	<p>Information Items:</p> <p>5.1 Update on the Chatterton River Project</p> <p>5.2 St James Reclassification – verbal update by Alex Foulkes (DOC)</p> <p>5.3 Hanmer Heritage Forest Trust Annual Report</p> <p>5.4 Correspondence –</p> <ul style="list-style-type: none"> • Outwards – Nil • Inwards – Te Tihi o Rauheha - Hanmer Springs Conservation Trust <p>5.5 Council Update and Councillor’s Report</p> <p>5.6 Board Portfolio Update</p>	Low	<p align="center">23 – 30</p> <p align="center">31 – 38</p> <p align="center">39 – 41</p> <p align="center">42 – 44</p> <p align="center">45</p>
6.	Public Forum - Graeme Abbot will speak to the meeting re Te Tihi o Rauheha – Hanmer Springs Conservation Trust.		
7.	Urgent Business		

HURUNUI DISTRICT COUNCIL MINUTES



Meeting	Hanmer Springs Community Board
Time and Date	1 pm, 23 April, 2018
Venue	The Library Gallery, Memorial Hall, Amuri Avenue, Hanmer Springs
Agenda	http://www.hurunui.govt.nz/your-council/meeting-calendar/

Health and Safety briefing	Safety procedures in the event of an emergency were noted.
Members Present	David Smith (Chairperson), Cr Jason Fletcher, Rosemary Ensor, Chris Hughey Mary Holloway and Graham Frith
In Attendance	Hamish Dobbie (CEO), Jason Beck (Manager Support Services), Audrey van der Monde, Dan Harris (Manager Infrastructure Services – Delivery), Maree Hare (Board Secretary) Part meeting members of the public: M Malthus and R Tapper
1. Apologies	Mayor Dalley, THAT THE APOLOGY BE ACCEPTED. Smith/Ensor CARRIED
2. Conflict of Interest Declarations	There were no Conflict of Interest declarations.
3. Urgent Business	<ul style="list-style-type: none"> • Community Service Nominations • Mt Captain Lane stump grinding
4. Minutes	THAT THE MINUTES OF THE MEETING HELD ON 26 MARCH 2018 BE NOW CONFIRMED AS A TRUE AND ACCURATE RECORD OF THAT MEETING. Ensor/Hughey CARRIED
5. Action Sheet	The Action Sheet was provided for the Board’s information and the following points noted - <ul style="list-style-type: none"> • Electricity charges for the hall – The Manager Support Services reported that the costs for all the electricity usage was originally coded to the Hall account however some should be coded to the Library. He noted that this is not costing the amenities account

however there is a need to ensure that there is an accurate spread of costs.

- Mt Captain Lane tree removal – an email from the Manager Regulatory Services providing an update on the tree removal on Mt Captain Lane was read and it was noted that there is now likely to be some delay in the work being done.
- Fire bylaws - the Chairperson advised that following the setup of FENZ there is a requirement to set up local advisory groups and he suggested that Hanmer Springs should have some representation on this. Cr Fletcher replied that his preference would be for officers to look at the option for the Board to recommend to Council that a bylaw be instated enforcing year round fire restrictions in Hanmer Springs.
- Morgue – the meeting noted that a site for the Morgue has been suggested and it was agreed that this be looked at after the meeting.

6. DECISION ITEMS

6.1 Proposed Fees and Charges 2018/2019

The report from the Manager Public Services advised that every year Council Officers review the Council's Fees and Charges for the next year and make recommendations to Council on the proposed changes. Following the adoption of the fees and charges by Council the Hanmer Springs Community Board has the opportunity to provide feedback as do members of the public before Council confirms the final charges in June.

The meeting considered the report and noted the following -

- The charges for the use of the Track Network were discussed and it was suggested that the words 'part thereof' be added to the schedule.
- The hire of the Sports Domain was queried and it was suggested that \$520 for a one off event for more than 200 people per day seems high and that it would be better to charge for the area used. The Manager Public Services replied that the Public Services Committee are currently discussing this and a report will go to the next meeting looking at the way the fees are charged.

The costs of maintaining the Reserve were discussed in relation to the revenue from the hire and it was noted that the Domain is a District Reserve and the District would fund any work needed.

Concerns were expressed that the fees may be discouraging groups from using the facility and it was suggested that they should be reduced or restructured. The CEO noted that the number of times fees are actually charged are minimal across the district and the Board needs to decide if a fee is to be charged or not. The meeting agreed that a fee does add value to the venue.

- The meeting noted that the Sports Club have asked Council to take over the Sports Pavilion and there is a need to now find a way to move this project forward. It was noted this project is in the Long Term Plan and the fees are included in the Fees and Charges document which presupposes that the upgrade will be done
-

THAT THE COMMUNITY BOARD CHAIRPERSON WORKS WITH THE MANAGER REGULATORY SERVICES IN PUTTING A REPORT TO COUNCIL ASKING THAT THE OWNERSHIP OF THE HANMER SPRINGS PAVILLION BE ASSUMED BY COUNCIL AS PER THE REQUEST BY THE HANMER SPRINGS SPORTS CLUB.

Smith/Holloway

CARRIED

(Cr Fletcher abstained from voting)

- The fees for Sandwich Boards were queried and it was noted that this is supposed to be an annual fee and businesses are restricted to one Board of a specific size. It was noted that this is a Hanmer specific charge and it was agreed that it is timely for the Regulatory Officers to reinforce the Policy.

THAT THE COMMUNITY RECEIVES THE INFORMATION AND SUBMITS THE ABOVE COMMENTS TO THE COUNCIL.

Smith/Ensor

CARRIED

6.2 Rutherford Crescent Reserve – western access/storm water outlet

The report from the Service Delivery – Amenities Officer advised of the current maintenance requirements of the western access of the Rutherford Crescent Reserve. The report recommended that on the basis that the walkway serves no purpose, that the access is sectioned off with 4 native plantings and the area be fully maintained by the Village Lake Apartments until further consideration is given to linking the western access with the northern access to the island across the pond.

The meeting considered the report and noted the following –

- Agreed that the installation of a bridge at this site would be at a cost and therefore the possibility of installing one is not a likley at this time.
- It was suggested that the area could be sold to a neighbour and the meeting agreed that this be investigated and if it is not possible then the recommendation to plant the area be pursued.

THAT THE HANMER SPRINGS COMMUNITY BOARD SUPPORTS THE PROPOSAL FOR VILLAGE LAKE APARTMENTS TO FULLY MAINTAIN THE WESTERN ACCESS TO THE RUTHERFORD CRESCENT RESERVE SUBJECT TO AN INVESTIGATION REGARDING SELLING THAT PARCEL OF LAND TO A NEIGHBOUR.

IF THE LAND CANNOT BE SOLD THAT 4 NATIVE AREAS BE PLANTED ACROSS THE WESTERN ACCESS TO PROVIDE PRIVACY TO THE APARTMENTS AND TO REDUCE THE ONGOING MAINTENANCE COSTS TO THE COUNCIL.

Holloway/Fletcher

CARRIED

(C Hughey abstained from voting)

6.3 Planting proposal – Boulder Point/Chisholm Reserve

The report from the Service Delivery – Amenities Officer advised of the proposed planting plan for the area of Chisholm Reserve known as Boulder Point. The report advised that the Hanmer based amenities team could carry out the planting however Hurunui Natives have provided a competitive quote to supply, deliver and plant the grasses and the amenities team could be busy on other projects at the optimum planting time.

The Amenities team will be responsible for the maintenance of the area going forward, however, the planting will reduce the maintenance required.

The meeting considered the report and noted the following -

- It was agreed that the neighbouring property owners be consulted on the proposed planting before this happens.
- The meeting agreed that the proposed planting will complement the whole area.
- It was noted that the budget for this work will come from District Reserves however the meeting agreed that Hurunui Natives should do the work if the Amenities Team do not have the capacity to do so.
- Cr Fletcher counselled that there is a need to be aware of the access for the ongoing maintenance of the creek.

THAT THE HANMER SPRINGS COMMUNITY BOARD APPROVES THE QUOTE FROM HURUNUI NATIVES TO SUPPLY 300 NATIVES AND THAT THE QUOTE TO DELIVER AND PLANT IS APPROVED IN PRINCIPLE AS AN OPTION FOR THE AMENITIES TEAM IF THEY ARE BUSY ON OTHER PROJECTS AT THE TIME OF PLANTING.

Ensor/Smith

CARRIED

(C Hughey abstained from voting)

- R Ensor noted that there is no budget for planting in Reserves and Cr Fletcher suggested that the local Reserves account could be used for this. It was noted that the Contestable Fund could also be used for this purpose.

7 DISCUSSION ITEMS

7.1 Long Term Plan 2018/28 Consultation

The report from the Manager Public Services advised that the draft Long Term Plan 2018/2028 has been prepared by Council over several months with input from the Council committees. The report provided a consultation document which is required by statute as a tool to engage with the community on the key issues facing Council.

The meeting considered the report and noted the following

- There are five key proposals in the consultation document and the Community Board can put a submission to the Long Term Plan.
 - It was agreed that Council be commended for addressing the infrastructural issues and in particular footpath maintenance.
 - The key issues in the consultation document were discussed and the following points noted –
 - Earthquake debt – the Board agreed to Option 1 creating a new district wide rate for earthquake debt however the time
-

frame for the repayment of the debt was queried. It was noted that to protect the district from the highest rate increase the 20 year option would be preferable however it would be desirable to pay off the debt as soon as possible.

- Earthquake prone buildings – The meeting agreed that Option 1 creating a new district wide rate for earthquake prone buildings over a 10 year period would be preferable.
- Footpath maintenance – The Board agreed that Option 1 creating a new district wide rate is preferable. It was noted that this is for maintenance of footpaths only and the Manager Support Services noted that all Wards have Roadside Construction budgets which will be carried forward to do Capital works in years one, two and three. The meeting also noted that this new rate is split with 80% to be applied to the urban areas and 20% to the rural areas.
- Road Funding – the meeting noted that NZTA will fund 51% of the roading program and Council 49%. It was agreed that the preference was for Option 1 – to accept the full NZTA fund available and to make other rates adjustments for affordability. The Board also agreed with the removal of the emergency roadworks reinstatement fund.
- Amberley Swimming Pool – the Board agreed with Option 1 – a staged approach with the first stage being a heated, summer, Community pool however it was noted that the Board would support the residents of the Ward making a small contribution to the project. It was noted that the expertise of the Hanmer Springs Thermal Pools personnel could be utilised for the Amberley pool.

The meeting was advised that an extraordinary meeting will be held on May 9th at 4pm to consider any Long Term Plan Submissions received which relate to the Hanmer Springs Amenity rate.

The Chairperson agreed to write a submission to the LTP on behalf of the Board and because the closing date for submissions is prior to the next Board meeting it would be circulated via email for approval and ratified at the May Board meeting.

THAT THE INFORMATION BE RECEIVED.

The meeting adjourned at 3.04 for afternoon tea and resumed at 3.16 pm.

7.1 Financial Report

The Financial report up to the end of March 2018 was considered and the following points noted –

- The Roadside construction account balance will be available for capital projects in the new financial year.
 - The Royalties from the Ferry bridge fund are due at any time. Sixty percent of these are paid to the Ferry Bridge Fund and the remaining forty percent to the Tourism fund.
 - It was noted that the Development contributions are down and the funding of the township upgrade debt was queried. The meeting noted that some of the debt has been transferred to the Amenities
-

Account and there are some new subdivisions in the pipeline which will hopefully assist the income in this account.

THAT THE INFORMATION BE RECEIVED.

Smith/Ensor

CARRIED

8 INFORMATION ITEMS

8.1 Correspondence

Outwards –

- Neil Clark re street lighting
- Richard Tapper re communications

Inwards – nil

THAT THE OUTWARDS CORRESPONDENCE BE APPROVED.

Smith/Hughey

CARRIED

8.2 Council Updates and Councillor's report

An update from the 29 March 2018 Council meeting was provided for the information of the Board.

Cr Fletcher advised -

- The Easter Sunday Trading bylaw was implemented in time for Easter this year and the feedback from the community has been mixed.
 - Dog Control Bylaw is now going out to consultation.
 - The Crown has decided to sell the southern part of the Queen Mary property and approached Council regarding any interest Council may have had in the land for Public Works. Cr Fletcher advised that Council has no public works planned for this area at this stage but this does not count out Council/Community Board purchasing the land.
 - Hurunui Water Project submissions were heard by Council over the last week and it is possible a decision will be made on the purchase of the Shares at the May 17 Council meeting.
-

8.3 Board Delegated Responsibilities

The meeting noted that there are some gaps in the Board delegated responsibilities due to Chris Preston resigning. It was agreed that Graham Frith considers the areas he has an interest in and advise the Secretary. To be considered again at the next meeting.

9. PUBLIC FORUM

9.1 Michael Malthus and Richard Tapper

M Malthus spoke to the Board advising that the Hanmer Springs Business Association is moving away from marketing and more toward working with the Community Board and Council. He noted that the Association has made submissions to the Freedom Camping Bylaw review and the Easter Trading Bylaw and more recently to the Hurunui Water Project Share purchase proposal. M Malthus advised that the Association is looking at a closer

relationship with the Community Board and members may attend more Board meetings in future.

M Malthus advised that communication following Board meetings has been a problem and suggested that the local press be used for this rather than social media. He suggested that a paragraph in the Village News each month following the Board meetings would be appropriate.

The Chair advised that he endorsed the comments regarding communication and that he is to speak to the Village News Editor about this.

The areas of collaboration between the Board and the Association were queried e.g. Flags, Security Cameras etc and it was agreed that the Chair and Mary Holloway work with the Business Association to make a summary of the agreements between the two entities.

Cr Fletcher noted that communication has been difficult for some years and advised that Council has a Communications officer who could possibly help. It was agreed that the Chair speaks to the officer about this.

Richard Tapper advised that he wanted to echo what Michael Malthus had said. He noted that Caverhill Close is being sealed and the residents were not made aware of the pending work. He stressed that not everyone uses Facebook. The Manager Infrastructure Services agreed to check on this.

10. PUBLIC EXCLUDED SESSION

10.1 Minutes of the Public Excluded Session of the 26 March meeting

THAT THE MINUTES OF THE PUBLIC EXCLUDED SESSION OF THE 26 MARCH MEETING BE SIGNED AS A TRUE AND ACCURATE RECORD OF THAT MEETING.

Smith/Holloway

CARRIED

11. URGENT BUSINESS

11.1 Community service award nominations

The Board were reminded that the Community Service nominations are due to close.

11.2 Mt Captain Lane

M Holloway advised that a resident of Mt Captain Lane has asked when the Stump grinding work will be done in Mt Captain Lane and was advised that the contractor will return to Hanmer when there is a full days work for him and the Mt Captain Lane work will be done then.

Meeting ended

The meeting ended at 4.16 pm.

HURUNUI DISTRICT COUNCIL MINUTES



Meeting Hanmer Springs Community Board Extra ordinary meeting

Time and Date 3 pm, 9 May, 2018

Venue The Library Gallery, Memorial Hall, Amuri Avenue, Hanmer Springs

Agenda <http://www.hurunui.govt.nz/your-council/meeting-calendar/>

Health and Safety briefing Safety procedures in the event of an emergency were noted.

Members Present Rosemary Ensor (Acting Chairperson), Mary Holloway, Chris Hughey and Graham Frith

In Attendance Tiffany Wafer (Secretary), Jason Beck (HDC)

1. Apologies

Cr Jason Fletcher and David Smith

THAT THE APOLOGIES BE ACCEPTED.

Holloway/Hughey CARRIED

2. Conflict of Interest Declarations Hanmer Springs Hall – Graham Frith

3. Urgent Business There were no items of Urgent Business raised.

4. SUBMISSIONS TO THE 2018 – 2028 LONG TERM PLAN

Submitter name	Topic	Board comments
Various submitters	Sports Pavilion	<p>19 submissions were received. All were in favour of not reducing the proposed funding in the LTP towards an upgrade of the Hanmer Springs Pavilion.</p> <p>The Manager Support Services provided historical information from a budgeting perspective and advised the committee that the original upgrade budget was \$1.1M, a feasibility study was carried out and after this the budget was scaled back to approximately \$200k. The amenities account contribution would be approximately \$200k alone.</p>

		<p>The Committee felt that \$400k would not cover upgrade costs for the Pavilion.</p> <p>The Committee felt that the \$400k contribution should be reinstated and that new EQC building requirements need to be investigated more therefore the project and its budget may need to be refined.</p> <p>Noted that the Pavilion ownership has to be finalised first and any upgrade work wouldn't happen before Year 3 of the LTP.</p> <p>It was suggested that consideration be given to upgrading the toilets and it was agreed that this be included for discussion at the next Board monthly meeting.</p> <p>The Manager advised that there are contingency funds that could be used for an immediate project such as upgrading the external toilet block.</p> <p>The Board agreed to put \$400k for the pavilion upgrade into the budget, acknowledging that the project won't be started for at least 4 years.</p>
Various submitters	Hanmer Springs Memorial Hall	<p>Graham Frith declared a conflict of interest in this discussion.</p> <p>Noted that the Building Code Assessment for the Memorial Building was set at 67% but a new directive from Government has now set the level at 34%. The HSCB could fund the difference from what Council central funded process provides.</p> <p>Fundraising Offer was discussed and it was noted that if when doing the upgrade work a particular component is wished for (e.g. lighting upgrade) then fundraising could be done for this. The Manager advised that any fundraising contribution would be allocated to a special fund as the actual Earthquake work would be covered by Council.</p> <p>It was suggested that the more predominant users would be encouraged to fundraise and that a letter needs to be written from the Board to advise interested parties of the process.</p>
Raewyn Baigent	Village Lighting	<p>Suggested that a recommendation be made to Council advising that the Board wishes to protect the night sky in Hanmer and asking that any future lighting installation takes this into consideration.</p> <p>Noted that this issue is an issue for the Planning Department and it may not be possible to apply any recommendation retrospectively to Boulder Point.</p> <p>Noted that all street lighting will go to LED lighting in the future.</p>

	Village appearance Conical Hill	The Board agreed that it is not their role to tell people what to do on their own property. This is part of the proposed Conical Hill/3 Reserves upgrade. Agreed that the submitter be advised of the feedback from the Board.
Sheredyn Berg	Footpaths	The upgrade of footpaths in Hanmer Springs is being actioned as part of the HDC footpath plan and the work has begun.
Submissions received which are not Amenity related but are included for the information of the Board		
Hanmer Heritage Forest Trust – Pauline Bennett	Purchase of the Hanmer Heritage Forest	Noted that the HHFT is In essence asking the Council or central government to look at purchasing this land. Noted that the Heritage Forest is a vital part of the community and although DoC is meant to oversee the maintenance of the forest little support comes from them. Suggested that the Board works with Ngai Tahu on this matter. The Board was advised that there is a Memorandum of Understanding to start the discussion and it was agreed that the Board works with Ngai Tahu on enhancing this.
Hanmer Heritage Forest Trust – Mark Inglis	Purchase of the Hanmer Heritage Forest	As above.

5. URGENT BUSINESS

There were no matters of Urgent Business raised.

Meeting ended

The meeting ended at 3.45 pm.

Hanmer Springs Community Board Action Sheet

Item	Action Required	Actioned By/Manager	Status of Action
1	Report to the Board on the 'not for profit' versus the 'commercial out of town' hiring of the Hanmer Springs Hall.	Judith Batchelor	Report due 2018
2	Advise community of the new Tree Management policy in the Village News.	David Smith	Ongoing
3	Write to Carter Family regarding the proposed memorial	David Smith	
4	Discuss concerns with the CEO and Emergency Management Officer in regard to a fire protection Bylaw and take these concerns to FENZ and Local Government.	David Smith	To circulate an email to the Board on proposed advisory groups.
5	Respond to Sheradyn Berg re footpath on Rippingale Road	David Smith	
6	Report to the Board on re-siting the Morgue	Judith Batchelor/ Dan Harris	
7	Report to Council regarding the ownership of the Sports Pavilion	Judith Batchelor and David Smith	Working through LTP process
8	Work with the Business Association to compile a list of 'agreements' between the two groups.	David Smith and Mary Holloway	
9	Speak to the Council Coms. Officer regarding Board communication.	David Smith	

HURUNUI DISTRICT COUNCIL MEETING REPORT



SECRETARY REPORT COVER

To: Hanmer Springs Community Board

Date: 28 May 2018

Community Board Submission to the draft 2018 – 2028 Long Term Plan

Recommendation THAT THE COMMUNITY BOARD RATIFIES THE SUBMISSION MADE TO THE 2018 - 2028 LONG TERM PLAN.

Executive Summary At the April meeting of the Community Board it was agreed that the Chairperson writes a submission to the Long Term Plan on behalf of the Community Board.

Because the consultation period for the submission process ended before the May Board meeting it was agreed that the submission be circulated to the Board via email for approval prior to forwarding to Council for consideration.

The submission is now provided for the Board to ratify.

Appendices

- Community Board Submission to the 2018 – 2028 Long Term Plan

**Report Cover
Prepared by:**

Maree Hare

Committee Secretary

SUBMISSION

RE: **Hurunui District Council Long Term Plan 2018/28**

FROM: **Hanmer Springs Community Board**

DATE: **6 May 2018**

The Hanmer Springs Community Board has considered the Hurunui District Council draft Long Term Plan 2018/28 at its meeting on 23 April 2018 and wishes to make the following comments relating to the key issues identified in the consultation document:

Issue 1 **Earthquake Debt**

The Board supports Option 1 as being consistent with the “one Hurunui” philosophy. Within this option, the Board can see advantages to both time frames proposed: the shorter time frame resolves the debt more rapidly which will enable a future-focus sooner; while the longer period attributes the cost of work that will deliver benefit well into the future across more of that generation of rate-payers. Accordingly, the Board would welcome the further discussion of the repayment time-frame as part of the submission process.

Issue 2 **Earthquake Prone Buildings**

The Board supports Option 1 as the most effective way to spread the costs across ratepayers and across time.

Issue 3 **Footpath Maintenance**

The Board would first like to commend Council for recognising and confronting this previously under-addressed core aspect of Council services. Further, the Board would like to encourage Council officers to become increasingly proactive across all aspects of the core services delivered by Council so that such deferred investment does not undermine future activity.

The Board supports Option 1 as the most effective and fairest way to spread the costs across urban and rural ratepayers.

Issue 4 **Road Funding**

The Board supports Option 1 as the most effective way to maximise the contribution of NZTA. The Board also supports the removal of the Emergency Road Reinstatement Rate based on the recently demonstrated reality that where an unanticipated major event causes major damage, that will inevitably have to be addressed anyway.

Issue 5 **Amberley Swimming Pool**

The Board supports Option 1 as being the most pragmatic way to address this issue. The Board is aware that the community-raised funding to date is considerably less than had

been targeted to achieve the original concept and believes that community fund-raising may be more productive if focused on a second-stage to an already realised first stage. The Board is supportive of residents of our Ward making a small contribution to the project recognising that our community would derive some benefits such as area swimming competitions, etc. The Board also envisage synergies between the operation of a pool in Amberley with the Hanmer Springs Thermal Pools complex which has considerable knowledge and expertise that could be appropriately utilised.

Other: **Sewer discharge to land**

We urge the Council to complete the necessary land purchase so as to move onto the next stage of this project as soon as possible. We are mindful of the various externally imposed timeframes associated this project and note that the Village's reputation is a foundation of the wellbeing and continuing growth of this community.

Other: **Conical Hill Walkway**

This is a District Reserve and the Community Board is developing a plan for a well overdue improvement project of the access to this reserve. This includes safety improvements, the provision of toilets as well general enhancement of the gateway to what is an iconic and well-utilised walk. We would urge the Council to accord this work a high priority and to also consider improvements at the lookout at the top of the walkway.

Other: **Hanmer Springs Domain Toilets**

These toilets are well overdue for replacement and are a high priority for the Community Board. We are of the view that it will be beneficial to incorporate this work with improvements at the Sports Pavilion. Council has previously been approached to take on ownership of the Sports Pavilion and we are keen to know the Council's position on that proposal so as to move ahead with this work.

We thank the Council for the opportunity to make comments on the LTP and would be happy to discuss any aspect in further detail with Councillors or Council Officers if that would be useful.

On behalf of the Hanmer Springs Community Board

Yours sincerely

David Smith, Chairman

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board
Report Prepared By: Jason Beck, Manager Support Services
Date: 28 May 2018
Significance: Low

Financial Report to 30 April 2018

Executive Summary The financial report to 30 April 2018 is attached.

Background

The report is broken down as follows:

- Hanmer Springs Amenities – reporting on the transactions for the cost centres funded by the amenities rates:
 - Amenities Cost Centre
 - Township Cost Centres
 - Hall Cost Centres
 - Amenities Reserve Cost Centre
- Roadside Construction and Subdivision Expenditure Cost Centres
- Stormwater Cost Centre
- Medical Centre and Doctor’s House Cost Centres
- Special Funds including:
 - Development Contribution Funds for Town Centre Upgrade; Hall Upgrade; Walkway upgrade and Domain Upgrade
 - Waiau Ferry Bridge Fund and Hanmer Tourism Fund
 - Domain Pavilion Fund
 - Reserves Contestable Fund (accompanied by a full reconciliation)

Financial Considerations

The Board is responsible for managing the Hanmer Springs Ward Budgets.

Recommendation

That the information be received.

Report Prepared by: Jason Beck
 Manager Support Services

Report Author: No officer will be in attendance to speak to this report.

Financial Report for the Ten Months to 30 April 2018	Year to Date Actual	Year to Date Budget	Year to Date Variance	Full Year Budget	Notes
HANMER SPRINGS AMENITIES RATES					
OPENING BALANCE	(855,905)	(855,905)	0	(855,905)	
REVENUE					
Rates					
Targeted Rates - Hanmer Springs Amenities Rates	335,313	334,620	693	401,544	
Total Rates	335,313	334,620	693	401,544	
Other Income					
Amenities - Heritage Track Network Grant	5,000	4,367	633	5,240	Track Grant has been invoiced in February
Amenities - Hanmer Track Levies	0	873	(873)	1,048	
Township - Recoveries	2,522	2,620	(98)	3,144	
Hall - Recoveries	6,344	5,000	1,344	6,000	
Reserves - Recoveries	0	873	(873)	1,048	
Reserves - Motor Camp	14,365	10,917	3,448	13,100	
Reserves - Golf Rental	5,000	4,803	197	5,764	
Total Other Income	33,231	29,453	3,777	35,344	
Total Revenue	368,544	364,073	4,470	436,888	
EXPENDITURE					
General Amenities Expenses					
Salaries & wages	46,523	92,210	(45,687)	110,651	Gardeners Costs allocated to Township
Purchases	5,993	873	5,120	1,048	
Conferences	0	873	(873)	1,048	
Track Materials	519	13,510	(12,991)	16,212	
Forest Tracks Grant	5,000	4,367	633	5,240	
Weedbusters	983	3,057	(2,074)	3,668	
Travel Expenses	175	873	(698)	1,048	
Weather Event Contingency	0	8,733	(8,733)	10,480	
Council Overheads	48,575	48,574	0	58,289	
Internal Interest Paid	47,507	48,367	(860)	58,040	
Total General Amenities Expenses	155,275	221,438	(66,163)	265,725	
Hanmer Springs Township Expenses					
Salaries & wages (HS Gardeners)	69,208	20,488	48,720	24,585	Gardeners Costs allocated to Township
Contractors	272	4,367	(4,094)	5,240	
Weed Spraying	0	1,092	(1,092)	1,310	
Tree Maintenance	0	873	(873)	1,048	
Wasp Control	553	4,367	(3,814)	5,240	
Repairs & Maintenance	18,719	1,747	16,973	2,096	Includes the Flagtrax system purchase
Purchases	1,362	2,183	(821)	2,620	
Rates	1,686	1,223	464	1,467	
Hanmer Signs	0	2,183	(2,183)	2,620	
Grants	0	873	(873)	1,048	
Street Cleaning	41,745	39,167	2,578	47,000	
Plant	8,247	4,367	3,881	5,240	
Total Hanmer Springs Township Expenses	141,793	82,929	58,864	99,514	
Hanmer Springs Hall Expenses					
Contractors	125	833	(708)	1,000	
Grass Mowing	1,284	1,333	(50)	1,600	
Purchases	0	417	(417)	500	
Rates	1,171	750	421	900	
Repairs & Maintenance	0	2,500	(2,500)	3,000	
Insurance	5,059	6,500	(1,441)	6,500	
Electricity	1,000	1,000	0	1,200	
Total Hanmer Springs Hall Expenses	8,638	13,333	(4,695)	14,700	
Hanmer Springs Reserves Expenses					
Salaries & Wages (HS Gardeners)	21,836	10,480	11,356	12,576	
Contractors	0	4,367	(4,367)	5,240	
Grass Mowing - Reserves	17,049	8,733	8,315	10,480	
Weed Spraying	0	873	(873)	1,048	
Purchases	3,059	4,367	(1,308)	5,240	
Rates	2,949	1,747	1,202	2,096	
Insurance	6,264	4,192	2,072	4,192	
Total Hanmer Springs Reserves Expenses	51,156	34,759	16,397	40,872	
Total Expenditure	356,862	352,458	4,404	420,811	
CLOSING BALANCE	(844,223)	(844,289)	66	(839,828)	
HANMER SPRINGS ROADSIDE CONSTRUCTION RATES					
OPENING BALANCE	58,712	58,712	0	58,712	
REVENUE					
Targeted Rates - Roadside Construction Rates	21,047	20,941	107	25,129	
Internal Interest Received	2,037	0	2,037	0	
Total Revenue	23,085	20,941	2,144	25,129	
EXPENDITURE					
Direct Operating Expenditure					
Salaries & Wages	0	2,380	(2,380)	2,856	
Footpath Maintenance	0	0	0	0	
Internal Interest Paid	0	933	(933)	1,119	
Total Direct Operating Expenditure	0	3,313	(3,313)	3,975	
Capital Expenditure					
New Footpaths	0	26,315	(26,315)	31,578	
Street Lighting	0	13,158	(13,158)	15,789	
Footpath Projects (C/F)	0	0	0	0	
Total Capital Expenditure	0	94,044	(94,044)	112,853	
Total Expenditure	0	97,357	(97,357)	116,828	
CLOSING BALANCE	81,797	(17,703)	99,501	(32,987)	

Financial Report for the Ten Months to 30 April 2018	Year to Date Actual	Year to Date Budget	Year to Date Variance	Full Year Budget	Notes
HANMER SPRINGS SUBDIVISION EXPENDITURE					
OPENING BALANCE	(8,843)	(8,843)	0	(8,843)	
REVENUE					
Targeted Rates - Hanmer Springs Amenities Rates	8,730	8,733	(3)	10,480	
Total Revenue	8,730	8,733	(3)	10,480	
EXPENDITURE					
Operating Expenses					
Internal Interest Paid	254	830	(576)	996	
<i>Total Operating Expenses</i>	<i>254</i>	<i>830</i>	<i>(576)</i>	<i>996</i>	
Capital Expenditure					
Subdivision Expenditure	0	4,386	(4,386)	5,263	
<i>Total Capital Expenditure</i>	<i>0</i>	<i>4,386</i>	<i>(4,386)</i>	<i>5,263</i>	
Total Expenditure	254	5,216	(4,962)	6,259	
CLOSING BALANCE	(368)	(5,326)	4,958	(4,622)	
HANMER SPRINGS STORMWATER					
OPENING BALANCE	12,375	12,375	0	12,375	
REVENUE					
Targeted Rates - Hanmer Springs Stormwater	66,865	66,778	86	80,134	
Development Contributions	(252)	3,677	(3,929)	4,412	
Total Revenue	66,612	70,455	(3,842)	84,546	
EXPENDITURE					
Direct Operating Expenditure					
Urban stormwater assets (pipes, inlets and outlets, swales, open channels, etc.)	0	8,733	(8,733)	10,480	
Open Drains (Flax Stream and tributaries)	14,420	10,480	3,940	12,576	
Maintenance and monitoring under Global Discharge Consent	0	10,480	(10,480)	12,576	
Rates	3,878	0	3,878	0	
Consultants	11,531	0	11,531	0	
Internal Interest Paid	(948)	8,354	(9,302)	10,025	
<i>Total Direct Operating Expenditure</i>	<i>28,881</i>	<i>38,047</i>	<i>(9,167)</i>	<i>45,657</i>	
Capital Expenditure					
Drainage improvement work in Jacks Pass Road	2,040	22,555	(20,515)	27,066	
Drainage improvement work in Scarborough Terrac	6,200	0	6,200	0	
Stormwater upgrade - Jacks Pass Road	1,646	0	1,646	0	
Argelins Road - Design works	2,192	0	2,192	0	
New pipe connection & upgrade at end of Caverhill Cl	0	34,193	(34,193)	41,032	
Flax Stream Channelisation	0	331,912	(331,912)	331,912	
<i>Total Capital Expenditure</i>	<i>12,079</i>	<i>388,661</i>	<i>(376,582)</i>	<i>400,010</i>	
Total Expenditure	40,959	426,708	(385,749)	445,667	
CLOSING BALANCE	38,028	(343,878)	381,906	(348,746)	
HANMER SPRINGS MEDICAL CENTRE					
OPENING BALANCE	(281,243)	(281,243)	0	(281,243)	
REVENUE					
Targeted Rates - HS Medical Centre	25,406	23,876	1,530	28,651	
Development Contributions	709	8,535	(7,826)	10,242	
Medical Centre Rental	7,549	7,549	(0)	9,059	
Total Revenue	33,664	39,960	(6,296)	47,952	
EXPENDITURE					
Insurance	3,439	4,500	(1,061)	4,500	
Contractors	1,350	850	500	1,020	
Purchases	0	420	(420)	504	
Rates	1,062	667	396	800	
Repairs & Maintenance	633	1,250	(617)	1,500	
Internal Interest Paid	16,283	15,989	294	19,186	
Total Expenditure	22,767	23,675	(908)	27,510	
CLOSING BALANCE	(270,346)	(264,958)	(5,388)	(260,801)	
HANMER SPRINGS DOCTOR'S HOUSE					
OPENING BALANCE	(393,334)	(393,334)	0	(393,334)	
REVENUE					
Targeted Rates - HS Medical Centre	41,750	45,833	(4,083)	55,000	
Rental	4,400	4,333	67	5,200	
Total Revenue	46,150	50,167	(4,017)	60,200	
EXPENDITURE					
Rates	1,709	2,183	(474)	2,620	
Insurance	1,349	1,048	301	1,048	
Internal Interest Paid	20,713	21,839	(1,125)	26,206	
Total Expenditure	23,772	25,070	(1,298)	29,874	
CLOSING BALANCE	(370,956)	(368,237)	(2,719)	(363,008)	
HANMER SPRINGS TOWNSHIP DEVELOPMENT CONTRIBUTIONS FUND					
OPENING BALANCE	(365,862)	(365,862)	0	(365,862)	
REVENUE					
Development Contributions	2,222	26,711	(24,489)	32,053	
Total Revenue	2,222	26,711	(24,489)	32,053	
EXPENDITURE					
Internal Interest Paid	20,785	19,031	1,755	22,837	
Total Expenditure	20,785	19,031	1,755	22,837	
CLOSING BALANCE	(384,426)	(358,182)	(26,244)	(356,646)	

Financial Report for the Ten Months to 30 April 2018	Year to Date Actual	Year to Date Budget	Year to Date Variance	Full Year Budget	Notes
HANMER SPRINGS HALL DEVELOPMENT CONTRIBUTIONS FUND					
OPENING BALANCE	(23,208)	(23,208)	0	(23,208)	
REVENUE					
Development Contributions	443	5,374	(4,931)	6,449	
Total Revenue	443	5,374	(4,931)	6,449	
EXPENDITURE					
Internal Interest Paid	1,316	1,050	266	1,260	
Total Expenditure	1,316	1,050	266	1,260	
CLOSING BALANCE	(24,081)	(18,884)	(5,196)	(18,020)	
HANMER SPRINGS WALKWAY DEVELOPMENT CONTRIBUTION FUND					
OPENING BALANCE	11,896	11,896	0	11,896	
REVENUE					
Development Contributions	104	3,635	(3,531)	4,362	
Internal Interest Received	327	451	(125)	541	
Total Revenue	431	4,086	(3,655)	4,903	
EXPENDITURE					
Contractors	5,354	0	5,354	0	
Total Expenditure	5,354	0	5,354	0	
CLOSING BALANCE	6,973	15,982	(9,009)	16,799	
WAIAU FERRY BRIDGE FUND					
OPENING BALANCE	46,110	46,110	0	46,110	
REVENUE					
Bungy Jump Royalties	0	3,493	(3,493)	4,192	
Internal Interest Received	1,361	1,279	82	1,535	
Total Revenue	1,361	4,772	(3,412)	5,727	
EXPENDITURE					
Repairs & Maintenance	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	47,471	50,883	(3,412)	51,837	
HANMER TOURISM FUND					
OPENING BALANCE	72,631	72,631	0	72,631	
REVENUE					
Bungy Jump Royalties	0	2,795	(2,795)	3,354	
Internal Interest Received	1,612	1,543	68	1,852	
Total Revenue	1,612	4,338	(2,726)	5,206	
EXPENDITURE					
Key Tourism Project	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	74,243	76,969	(2,726)	77,837	
HANMER SPRINGS DOMAIN UPGRADE DEVELOPMENT CONTRIBUTION FUND					
OPENING BALANCE	34,110	34,110	0	34,110	
REVENUE					
Development Contributions	1,291	15,489	(14,198)	18,587	
Internal Interest Received	1,008	1,471	(464)	1,766	
Total Revenue	2,299	16,961	(14,662)	20,353	
EXPENDITURE					
Contractors	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	36,409	51,071	(14,662)	54,463	
HANMER SPRINGS PAVILION FUND					
OPENING BALANCE	18,260	18,260	0	18,260	
REVENUE					
Internal Interest Received	539	244	295	292	
Total Revenue	539	244	295	292	
Operating Expenditure					
Transfer to Amenities to fund feasibility work	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	18,799	18,504	295	18,552	
HANMER SPRINGS RESERVES CONTESTABLE FUND					
OPENING BALANCE	31,904	31,904	0	31,904	
REVENUE					
Allocation from Council	8,333	8,333	(0)	8,333	
Total Revenue	8,333	8,333	(0)	8,333	
EXPENDITURE					
Reserves Projects	16,982	6,944	10,037	8,333	Purchase of Shade Sail and Playground equipment
Total Expenditure	16,982	6,944	10,037	8,333	
CLOSING BALANCE	23,255	33,293	(10,037)	31,904	

HANMER SPRINGS COMMUNITY BOARD
RESERVES CONTESTABLE FUND
AS AT 30 APRIL 2018

Organisation/Project	Total Amount Granted	Spent to date - Payee	Date	Amount	Balance Remaining
Playground Equipment Allocation (2008-2009)	15,000.00	PLAYCOEQ - PLAYCO INSTALLATION	19/03/2008	15,000.00	0.00
Cemetery Rockwall (2008-2009)	15,000.00	TOPP EARTHMOVIN - HANMER SPRINGS CEMETERY	7/04/2011	3,490.00	
Cemetery Rockwall (2009-2010)	<u>1,300.00</u>	MARBLE POINT WINERY - WAI AU RIVER ROCK WALL	5/10/2011	<u>12,810.00</u>	
	16,300.00			16,300.00	0.00
Shade Sail (2009-2010)	4,353.38	WWSS - COMMERCIAL SHADE SAIL	29/06/2009	2,176.69	
		WWSS - COMMERCIAL SHADE SAIL	17/09/2009	<u>2,176.69</u>	
				4,353.38	0.00
Notice Board (2009-2010)	1,303.74	DOBBY - PUBLIC NOTICE BOARD HANMER SPRINGS	7/08/2009	1,303.74	0.00
Hanmer Springs Sports Club (2013-2014)	1,731.30	Excess Insurance - approved by HSCB	31/07/2013	1,731.30	0.00
Hanmer Springs Pavilion Fund		Balance of Contestable Fund Transferred	30/06/2013	47,209.55	0.00
Balance 2009-2010	5,542.88				
Balance 2010-2011	8,333.33				
Balance 2011-2012	16,666.67				
Balance 2012-2013	<u>16,666.67</u>				
	47,209.55				
Playground Equipment	9,698.00	Playground Centre	28/06/2016	9,698.00	0.00
Chisholm Park Projects	16,981.87	Weather Wise Shade System - Shade Sail	21/08/2017	7,621.64	
		Park Supplies Company Limited - 900mm slide	1/08/2017	1,882.00	
		Playground People Limited - Spinner Bowl	11/09/2017	3,313.00	
		Playco Equipment Ltd - 4 seater see-saw	21/11/2017	3,447.00	
		McAlpine - Timber and Concrete	10/01/2018	<u>718.23</u>	
				16,981.87	0.00
<u>Unallocated Funds</u>					
2015-2016 Contestable Fund	6,588.83				
2016-2017 Contestable Fund	8,333.33				
2016-2017 Contestable Fund	<u>8,333.33</u>				
	23,255.49				23,255.49
TOTALS	135,833.33			112,577.84	23,255.49

Funded by:

2007-2008-2009 Contestable Fund	30,000.00
2009-2010 Contestable Fund	12,500.00
2010-2011 Contestable Fund	8,333.33
2011-2012 Contestable Fund	16,666.67
2012-2013 Contestable Fund	16,666.67
2013-2014 Contestable Fund	16,666.67
2014-2015 Contestable Fund	10,000.00
2015-2016 Contestable Fund	8,333.33
2016-2017 Contestable Fund	8,333.33
2017-2018 Contestable Fund	<u>8,333.33</u>
	135,833.33

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board
Report Prepared by: Maree Hare, Board Secretary
Date: 28 May 2018
Significance Level: Low

Delegations of responsibility for Board members

Recommendation THAT THE INFORMATION BE DISCUSSED.

Executive Summary It has been the custom of the Community Board to delegate areas of responsibility to Board members. The current Board did so in 2016 at the first meeting of the Board following the triennial elections however with the resignation of Chris Preston and subsequent election of Graham Frith there are now gaps in the delegations.

Delegating of responsibilities to Board members appears to have worked well in the past in that it spreads the responsibility over the whole Board, it makes use of the Board member's strong points and interests and provides the community with a direct line of contact according to the concerns they wish to raise.

While there are now gaps in the allocation of responsibility which need filling it may also be an appropriate time for Board members to review their delegation and if necessary or desired change the delegations made in 2016.

Current Delegations The current delegations are listed on the Appendix attached.

Significance Consideration It is considered that the level of significance for this issue is low.

Appendices

- Delegations of the Hanmer Springs Community Board as agreed in December 2016.

Report Prepared by:

Maree Hare
Board Secretary

Report Reviewed by:

Jason Beck
Manager Support Services

Officer in Attendance:

The report author will be in attendance to speak to this report.

Delegations of Responsibility -

- Finance –
- Infrastructure (includes Water, Sewerage, Storm water and Waste and Recycling, waterways and sustainability) - Mary Holloway and Chris Hughey
- Community Facilities (including the Hanmer Springs Memorial Hall, Sports Pavilion and Library) – Cr Fletcher, Rosemary Ensor and Chris Hughey
- Public Relations – David Smith
- Planning and Consents, Representative on Hearing Panel for Resource Consents – David Smith
- Township gardens and Reserves, Cemetery, Domain and Road Reserves (Rosemary Ensor Chris Hughey and Jason Fletcher)
- Hanmer Springs Business Association liaison – Mary Holloway
- Tourism – Cr Fletcher
- Chatterton River Restoration – Cr Fletcher
- Queen Mary Historic Reserve – Cr Fletcher and Rosemary Ensor
- Community/Social Liaison including Emergency Services) – Chris Hughey
- Environmental – Chris Hughey
- Ngai Tahu liaison – Chris Hughey
- Civil Defence – Mary Holloway

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board

Report Prepared by: Stephanie Chin, Policy Planner

Date: 28 May 2018

Significance Level: Low

Chatterton River Restoration Project – update

Recommendation THAT THE INFORMATION BE RECEIVED.

Executive Summary

- In 2013 the Chatterton River Draft Restoration Plan was developed but not implemented.
 - In 2017 the Hanmer Springs Community Board requested that the project be rejuvenated to see if the project was still fit for purpose, and whether there was potential for the project to be expanded to include connections to the St James area.
 - This report provides an update on the project.
-

Background

2013:

The [Chatterton River Draft Restoration Plan](#) was developed in 2013 by the Hurunui District Council (HDC). It proposed to restore an area of land adjacent to the Chatterton River in Hanmer Springs (refer to page 3 of the Restoration Plan).

The 2013 Restoration Plan set out a three-year proposal to carry out weed control and re-vegetate an area adjacent to the Chatterton River in Hanmer Springs. The Restoration Plan heavily relied on community volunteer input and also included volunteer support from Rayonier Matariki.

At the time the plan was written, the Chatterton River was assessed as having the highest ecological values of all the Waiau River tributaries.

Unfortunately, Once the Restoration Plan was in place the action plan was not undertaken.

2017:

In early 2017 the Hanmer Springs Community Board requested the project be re-assessed to see if the project was still fit for purpose, and whether there was potential for the project to be expanded to include connections to the St James Conservation Area.

In November 2017 the community working group was re-formed and has the following core members:

- Stephanie Chin – Policy Planner, Hurunui District Council (lead agency).
 - Alex Foulkes – Department of Conservation.
 - Cr Jason Fletcher – Hanmer Springs Community Board representative.
-

-
- David Smith – Hanmer Springs Community Board representative.
 - Jan Weaver – community representative.
 - Alan Kruger – community representative and owner of Alpine Adventure Holiday Park (located close to northern end of project area).

Rayonier Matariki manages forestry blocks to the north and west of the project area, and were supportive of the 2013 Restoration Plan. They have indicated that they are likely to be able to provide in kind support for the project.

Revised project scope

The community group has held three meetings and has established direction on some key matters. These matters will be worked through to help inform the content and direction of a revised restoration plan.

Project area:

The indicative project area has been extended as follows (refer to Appendices 1 and 2):

- At the northern end the project area extends north from the original project area up Chatterton Road. This connects from Hanmer Forest Park to the Rogerson Track Road. This includes marginal strip on the left bank of the river.
- At the southern end the project area covers an area from the Rogerson Track to Woodbank Road and is made up of mainly public conservation land and marginal strip.
- The project area nominally includes both sides of the river.
- The total area is approximately 57 hectares and 4.5 kilometres long. The exact area can be calculated with GPS equipment.

Land owner details have been nominally determined. Further investigation is likely required on this, to determine what parties will be involved.

Project scope:

The extension of the project area to the north is partly because there is an aspiration to extend the area to link in as a potential entrance to the St James Conservation Area and St James Great Ride (discussed further below).

The extension south to Woodbank Road is to provide links for the community, and to align with the location of the “M25” cycle trail that has been developed by the Hanmer Springs Recreational Track Network Group. This trail is located on the eastern side of the Chatterton River and runs along the length of most of the project area.

Project timeframe:

The 2013 Restoration Plan had a three-year timeframe.

The revised project is proposed to have a longer timeframe – potentially ten years. It is recognised that restoration work will be required at some sites, and that this would most likely need to be staged for a number of reasons. Primarily – there will be a limit to how much physical works volunteers can do at any one time, and also to how much ongoing maintenance is then manageable. Both physical and

maintenance works will need to be proportionate to the amount of volunteers available.

Ecologically, there may be certain sites that are the best candidates for restoration work upfront, either due to their size or the time required to restore them. Guidance will be sought from DOC on this (discussed further below).

With regard to financing – while it is proposed for the project to be volunteer-driven, funding will need to be sourced for various aspects of the project – e.g.: sourcing seedlings for planting areas. The timing and scale of the project will need to be proportionate to the amount of funding that is sourced.

For context, it is noted that the Chatterton River Project is on the Hanmer Springs Community Board’s Priority Action List of Projects and is prioritised for Year 2 of the Long Term Plan; and it is proposed for the project to be externally funded.

Links with St James Conservation Area

In 2017 it was identified by the Ministry of Business, Innovation and Employment (MBIE) that the St James Great Ride has a low number of riders annually. MBIE would like to see the number of riders increased, and DOC is currently putting together a proposal seeking funding to extend and improve the facilities of the St James Great Ride to connect with Hanmer Springs via the Chatterton Valley and develop a grade three intermediate trail. This proposal has been outlined by the DOC visitor demand analysis report and the NZ Cycle Trail ten-year concept plan overview.

The Chatterton River Restoration Project group recognises the potential for links between the project area and the St James Conservation Area – in particular for riders utilising the St James Great Ride. There are opportunities for ecological restoration in the area along Chatterton Road (to the north of the Alpine Adventure Holiday Park). Chatterton Road runs parallel to – and eventually intersects with – Clarence Valley Road, which is the main access road between Hanmer Springs and the St James Conservation Area.

Technical input from DOC

Baseline ecological data:

Alex Foulkes, Senior Ranger Community at DOC, has organised for a preliminary ecological inspection to be undertaken by DOC specialists.

The tables below show some of the initial baseline data. This will be used to inform what weed control and restoration works would be appropriate to undertake, thus informing the revised restoration plan.

Table 1: Native species identified as either historically present or still present in the project area	
<i>Fuscospora solandri</i>	Black beech
<i>Fuscospora cliffortioides</i>	Mountain Beech
<i>Fuscospora fusca</i>	Red Beech
<i>Pseudopanax crassifolius</i>	Lance Wood
<i>Pseudopanax arboreus</i>	
<i>Olearia avicennifolia</i>	Mountain Akeake
<i>Coprosma propinqua var propinqua</i>	Mingi Mingi
<i>Kunzea robusta</i>	Kanuka
<i>Veronica salicifolia</i>	
<i>Ozothamnus leptophyllus</i>	Canterbury Dry Land Daisy
<i>Pittisporum tenifolium</i>	
<i>Pittosporum patulum</i>	(browsed out)

Table 2: Weed species identified as present along the Chatterton River

<i>Pinus radiata</i>	
<i>Pseudotsuga menziesii</i>	Douglas Fir
<i>Sambucus nigra</i>	Elderberry
<i>Alnus spp</i>	Alder
<i>Cytisus scoparius</i>	Broom
<i>Ulex europaeus</i>	Gorse
<i>Salix fragilis</i>	Crack Willow
<i>Prunus avium</i>	Cherry
<i>Rubus fruticosus agg</i>	Blackberry

Possible weed control techniques:

DOC has provided the following information on weed control techniques. Specific methodologies will be expanded and developed in more detail for the full restoration plan:

- Aerial spraying by boom will kill the native plants that exist in the weeds along the Chatterton River. Experience has proven that mass spraying in this environment just encourages more exotic weeds which will out-compete the native plants. A targeted approach will be a better strategy in the long term.
- The crack willow can be sprayed between December and March using glyphosate on the foliage. Douglas fir, cherry and radiata pine can be targeted using X-Tree applied as a basal bark treatment or a foliar spray. This is more cost effective and safer than having to cut these trees down. If finances allow a targeted application by helicopter using a “Wand” to apply the basal spray is very effective and has minimal impact on the surrounding native vegetation.
- Species like cherry are very persistent due to the amount of seed they produce and dispersal by birds. There will have to be follow up control using basal application targeted every 4 years to control this weed.

Overview of possible riparian restoration works:

DOC has suggested various approaches for the riparian restoration works, which would be different for different areas of the river. Specific restoration plans will be expanded and developed in more detail for the full restoration plan:

- In the project area there are a variety of ecosystems and habitat types which will require a targeted plan and specific assemblage of native species planted.
- The planting of fast growing natives like *Pittosporum tennifolium*, *Veronica salicifolia*, *Pseudopanax arboreus*, Mountain Akeake and *Coprosma propinqua* into the broom and gorse, following the control of the larger trees, works well.
- The exotics act as a nursery and protect the growing natives and when the native has matured the canopy they produce shades out the exotic species

and controls them. Three years after planting the faster growing native it would be appropriate to then plant the larger Beech species.

- Red Beech, while not identified initially in the remnant native vegetation of Chatterton River, does show up in historic records and these were logged out by the early settlers. The seed source for the Red Beech should be eco-sourced from the surrounding area.
- Due to the exotic wasps (*Vespula germanica*) it is advisable to have intensive wasp control. In the short term this will be required to protect the workers from stings as they undertake the restoration work and in the long term this control will be required to allow for the natural restoration and reseedling of the native biota.

Indicative timeframe for pest control and restoration works:

In terms of a potential timeframe for weed control and restoration works, DOC has developed the indicative timeframe below.

This timeframe will be refined and developed as other technical data becomes available, and the overall restoration plan develops.

Table 3: Indicative timeframe for pest control and restoration works	
Year 1	<ul style="list-style-type: none"> - Native seed collection and propagation of plants. - Wasp control plan established and instigated (this will continue for ten years). - Public Information campaign and community engagement written and established, and signage deployed. - Monitoring plan set up (this will continue for ten years).
Year 2	<ul style="list-style-type: none"> - Targeted spraying of crack willow, pinus species, douglas fir, cherry and alder species. - Planting of faster growing native species. - Continue community engagement, seed collection and plant propagation. (this will be the most expensive year)
Year 3	<ul style="list-style-type: none"> - Planting natives including larger species, seed collection and propagation monitoring.
Year 4	<ul style="list-style-type: none"> - Planting natives including larger species, seed collection and propagation. - Follow up spraying of crack willow, pinus species, douglas fir, cherry and alder species. (This should be significantly cheaper than year 2).
Years 5 to 8	<ul style="list-style-type: none"> - Continue with the seed collection and propagation. - Install walking tracks for the public and planting natives.
Year 9	<ul style="list-style-type: none"> - Targeted spraying of crack willow, pinus species, douglas fir, cherry and alder species. (By this stage it may only be the cherry which is noticeable). - Continued seed collection, propagation and planting.
Year 10	<ul style="list-style-type: none"> - No seed collection or propagation. - Planting and final monitoring.
Ongoing	<ul style="list-style-type: none"> - There will need to be ongoing wasp control and every four years there will need to be weed inspection and possible control.
Maintenance	<ul style="list-style-type: none"> - Monitoring will involve photo points of the restoration area to show change from the predominantly exotic ecosystem to a restored native ecosystem. - Bird monitoring (5-minute bird counts) and 20m x 20m vegetation monitoring transects to determine vegetation change over time and monitoring and adaptation of control techniques maybe needed.

Other technical investigations:

Detailed technical investigations are likely to be undertaken to establish baseline data for the following:

- historic values;
- recreation values;
- water quality.

This information will be combined with the baseline ecological data to inform and develop the revised restoration plan.

**Significance
Consideration**

The significance of this issue is considered to be low at this stage of the project, as it is still in the information gathering phase. As the project progresses, the significance level may change.

As discussed above, the working group includes community members and it is proposed for volunteer input to be used at various stages of the project. As such, there will be community involvement as the project progresses.

Appendices

Appendix 1 – Map of revised project area – Northern section

Appendix 2 – Map of revised project area – Southern section

**Report Prepared
by:**



Stephanie Chin
Policy Planner

**Report Reviewed
by:**



Judith Batchelor
Manager Regulatory Services

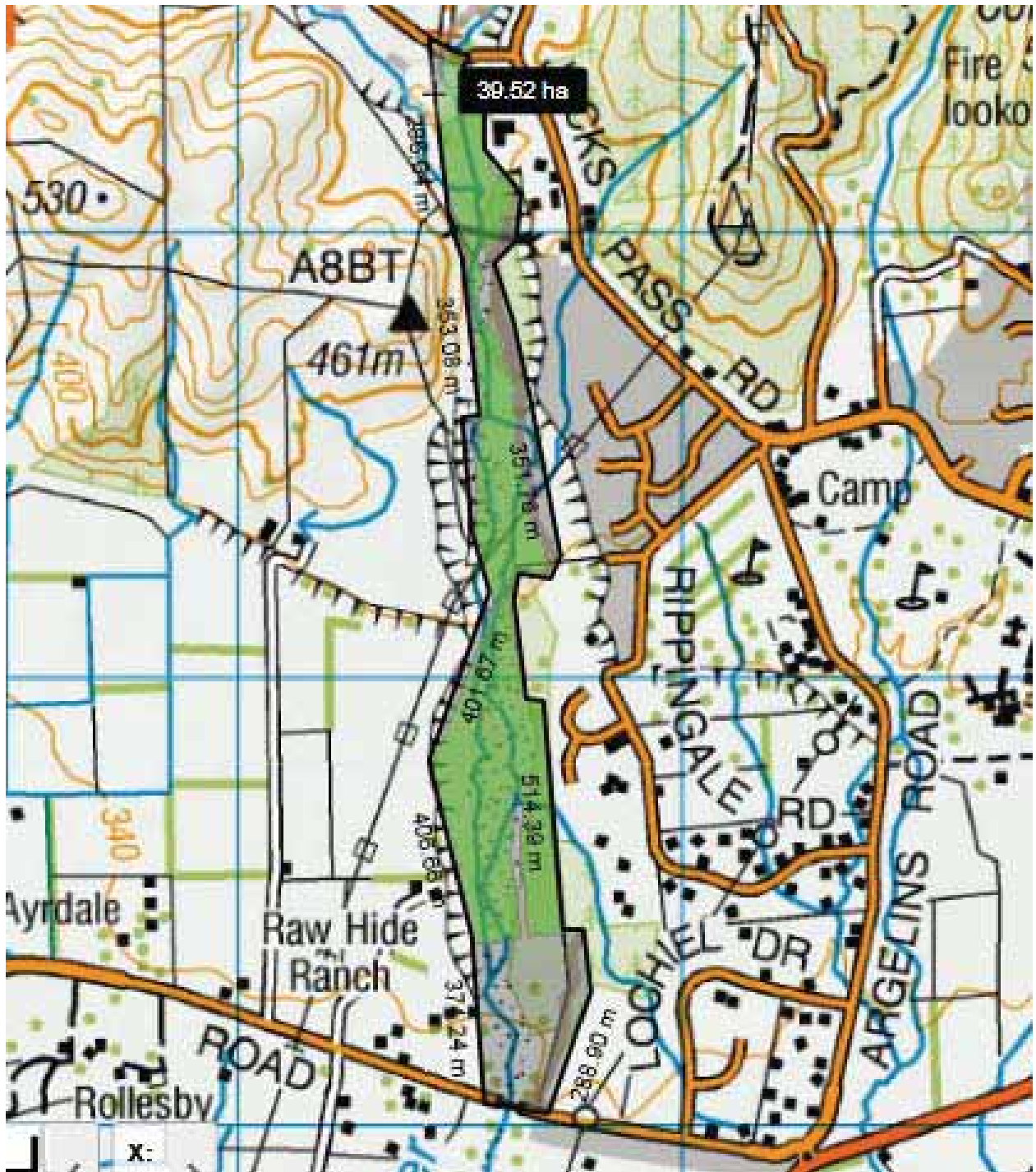
**Officer in
Attendance:**

The report author and Alex Foulkes from the Department of Conservation will be in attendance to speak to this report.

Appendix 1 – Map of revised project area – Northern section



Appendix 2 – Map of revised project area – Southern section



HURUNUI DISTRICT COUNCIL
MEETING REPORT



SECRETARY REPORT COVER

To: Hanmer Springs Community Board

Date: 28 May 2018

Hanmer Heritage Forest Trust Annual Report

Executive Summary The Hanmer Heritage Forest Trust Annual Report is provided for the Board's information.

Appendices

- AGM Minutes
- Chairperson Report
- HHFT Management Plan
- Statement of Receipts and Payments

Report Cover
Prepared by:

A handwritten signature in black ink, appearing to read 'Maree Hare'.

Maree Hare

Committee Secretary



Hanmer Heritage Trust Board - 2017/2018 Report

Minutes of the AGM of the Hanmer Heritage Forest Trust held at the Heritage Hotel on Monday 7th May 2018 at 7pm.

Present:

Roz Clayton, Andy Clayton, Pauline Bennett, Mark Inglis, Brent Mahony, Penny Ellis, Clive Lind, Diana Willis, Bruce Willis, Rosey Doyle, Shaun Horan, Dafydd Flye.

Apologies:

Laurie Bennett, Jason Fletcher, Ian Hunter, Andrew Ferguson, Gabriel Gebbie, John Geen.

Moved Mark, 2nd Brent. Accepted.

Minutes:

The minutes of the 2017 AGM were read and confirmed as being a true and accurate record. Moved - Brent, 2nd Mark. Accepted.

Matters arising from minutes: Public liability insurance has reduced by 25% due to the removal of the rural fire component.

Chairman's Report:

Mark Inglis presented his report. Moved - Mark, 2nd Brent. Accepted .

Financial Report:

This was presented by Penny Ellis. Moved Penny, 2nd Mark. Accepted

Thanks were recorded to Don Giles for the audit.

Draft Budget 2017 - 2018:

This was presented by Mark Inglis. Moved Mark, 2nd Roz. Accepted.

Andy Clayton asked why there was no income from the walking map sales. This is to be followed up with the I-site.

Management Plan 2017 - 2018:

This was presented by Mark Inglis. Moved Roz, 2nd Brent. Accepted

Rosey Doyle asked if anything was being done about the old mans beard and other noxious weeds.

These are mainly along Dog Stream, which is HDC reserve, and not in HHFT area. Mark suggested using Snap Send Solve to alert the HDC to the problem.

Election Of Trust Board:

Pauline Bennett, Roz Clayton, Penny Ellis, John Geen, Mark Inglis, Clive Lind and Brent Mahony were elected as the Trust Board for the next 12 months.

Moved Andy, 2nd Brent. Accepted

Appointment of Auditor:

Don Giles was appointed as auditor. Moved Mark, 2nd Penny. Accepted

General Business:

There was no general Business.

Meeting closed 7:33pm



Hanmer Heritage Forest Trust, Chair Report, 2017/2018 year.

Ongoing yearly maintenance work was done on the forest tracks by the Hurunui District Council (HDC) maintenance staff funded by our continuing contribution and membership of the Hanmer Springs Recreational Track Network Group (HSRTNG).

This included weed trimming, spraying, verge mowing and some limited graveling of tracks.

Again this year the Trust held working bees that focused on the forest entrances and Dawson Drive.

We have been privileged to have had the continued services of Andy Clayton to undertake maintenance and projects, providing the trustees with valuable advice also.

The construction and placement of the unique bike rack for the forest entrance was completed with great positive feedback received. Our continued thanks to Charlotte Brough for the donation of the larch logs used. The Hanmer Springs Community Board has accepted the offer of a log style bike rack for the central village, this project will be completed and installed over the coming winter.

As always there is concern over the future funding our special projects program.

Continued thought is being given to new ways to fund these. The trust is indebted to all the Hanmer Events volunteers that have credited the HHFT as their charity group of choice.

The Forest Brochure has been redesigned and now incorporates advertising to offset the cost of production, our thanks to the generous support of the Hanmer Springs Thermal Pools and Spa plus the Top Ten Holiday Park.

Ongoing Projects:

Commission and installation of forest focused art works is well underway, with several works ready for placement in the forest. Both primary stakeholders, Rayonier and Ngai Tahu have been consulted and have given their approval of the ongoing project. It is hoped that these will add interest and an element of fun to our forest walks.

Our thanks to Pauline and Laurie Bennett plus the Hanmer Springs Thermal Pools and Spa for supplying the logs and support for this project.

Weedbusters are still utilising the forest for their programs, with the trust suggesting areas of value for the program.

The Hanmer Springs School Conservation Club is again planning on using the forest as a focus for their activities with small predator trapping and youth inspired interpretative information board design the focus this year. The trust has again offered to fund certificates and awards plus provide asset support where required (ie: Good Nature Trap purchase)

The Bi-Annual trimming of trees on the forest access roads is planned for 2018 to ensure emergency vehicle access within the forest.



The trust is as always indebted to the Hurunui District Council and the Hanmer Springs Community Board for their ongoing funding to ensure this core element of the Hanmer Springs community and experience is maintained to its expected standard. It is also notable that the trust contributes significantly, the funds being used for special projects both within the Heritage Forest and surrounding public lands.

We also recognise the generosity of Beck&Caul for their website hosting as part of their social responsibility program and, of course, our landowners, Ngai Tahu.

The trust remains a core member of the HSRTNG, both in a governance role and also a significant contributor to the program that sets the overall strategy and work plan for the track asset in the Hanmer Springs basin area.

The trust couldn't function without the dedicated work and governance by the trustees.

Our thanks go to retiring trustee Andrew Ferguson for his commitment both as a trustee and for his skills in helping to maintain our forest fence lines. Trustees commitment to the community via their work for the trust is very much appreciated and we will welcome any new trustees with the energy and commitment for ensuring this great community asset is professionally managed for the future.

Mark Inglis, Chairman.

7 May, 2018.



Hanmer Heritage Forest Trust, Management Plan 2018 - 2019

Under clause 21 of the Trust Deed, the Trust Board is required to present for public comment and approval at the AGM, a management plan for the succeeding year in accordance with a budget for any works to be undertaken.

During last nine years, as a foundation member, the Trust has been working closely with the Hanmer Springs Recreational Track Network Group, who have the strategic overview of the tracks in the Hanmer Springs area.

During 2018 - 2019 the Trust will continue to grow the amenity value of the Forest and act as agent for the Council and Community Board in coordinating the maintenance of the Heritage Forest. The Trust will continue to make a financial contribution towards the funding of the HDC maintenance team from the annual grant that it receives. The HDC maintenance team will maintain the track network within the Heritage Forest.

The HHFT has provided a submission to the HDC Long Term Plan, highlighting the lack of secure public tenure of the land, and asking for ongoing consideration for the purchase by the HDC of the land to ensure the long term tenure for the public good.

In carrying out its role the Trust hopes to include the following points:

- To work in support of the Council to secure the future public use of the recreational covenanted area of forest.
- To work closely with the Hanmer Track Network Group and the Hurunui Trails Trust for the improvement and further development of the track network throughout the whole of Hanmer region.
- To continue to work closely with Rayonier and our landowners Ngai Tahu in maintaining the diverse range of trees in the Heritage Forest.
- To continue to undertake special projects within the Heritage Forest which enhance the enjoyment for all users.



**Hanmer Heritage Forest Trust
Reconciliation of Bank Accounts
For the year ended 31st March 2018**

Opening balance 1 April 2017

BNZ non profit organisation - 000	6,058.29	
BNZ rapid save – 097	14,130.09	
		20,188.38

Closing balance 31 March 2018

BNZ non profit organisation – 000	7,935.25	
BNZ rapid save – 097	14,567.25	
		22,502.50



**Hanmer Heritage Forest Trust
Statement of Receipts and Payments
For the year ended 31st March 2018
Presented in Cost Centres**

Opening balance 1 April 2017 **20,188.38**

Income

1. Heritage Forest Maintenance		
Hurunui D C	5,200.00	
H S Community Board	5,000.00	
Interest	326.89	
2. Other Forest Areas & Special Projects		
HHF Brochures	0.00	
Business Assoc 2017/18 yr	240.00	
Donations	20.00	
Hanmer Events	200.00	
Total		10,986.89

Expenses

1. Heritage Forest Maintenance		
Ranger 17/18 yr	5000	
A Clayton maintenance & materials	386.30	
Public liability insurance	732.55	
Administration, auditing & fees	262.61	
2. Other Forest Areas & Special Projects		
Beck & Caul brochure reprint	1351.25	
Forest seats	674.85	
Brochure holders	86.66	
Safety course	60.00	
Bike stand	15.05	
Sculpture, log haulage	103.50	
Total		8,672.77

Closing balance 31 March 2018 **22,502.50**

Pages 1 & 2 audited and found to be correct

_____ date 2018

Don Giles



Hanmer Heritage Forest Trust Budget for the 2018/19 year

	Budget 2017/18	Actual 2017/18	Budget 2018/19
Income			
Heritage Forest maintenance			
Hurunui DC	5000.00	5000.00	5000.00
Hanmer Springs Com Bd	5200.00	5200.00	5200.00
Bank interest	400.00	326.89	350.00
Other Forest Areas & Special Projects			
Walking map sales	700.00	0	300.00
HS Bus Assoc donations	400.00	240.00	300.00
Other	600.00	220.00	500.00
Totals	12,300.00	10,986.89	11,650.00
Expenses			
Heritage Forest maintenance			
Gardeners	5000.00	5,000.00	5000.00
Labour, materials & repairs	4000.00	386.30	1000.00
Public Liability Insurance	1200.00	732.55	750.00
Administration, auditing & fees	500.00	262.61	400.00
Other Forest Areas & Special Projects	4000.00	2291.31	6000.
Totals	14,700.00	8,672.77	13,150.00



May 15th
 Maree Hare
 Hurunui District Council
 Via email.

Dear Maree,

I would like to arrange an appointment to speak to this letter at the next Hanmer Springs Community Board meeting on behalf of Te Tihi o Rauheia – Hanmer Springs Conservation Trust (TToR)

Trust conservation activities are expanding, the initial Woodland Ponds restoration project is progressing well and expanding further into Department of Conservation (DOC) and Ngai Tahu land.

We are working closely with DOC and Ngai Tahu as partners with the aim of obtaining MOU's from both to cement our shared conservation goals and further develop our relationship. As we move forward we want to gain their long term trust so as to be able to work on their land in partnership to enhance the areas for future generations.

MOU's with partners enables us to raise funds for new conservation projects within the wider area. Nothing will be undertaken without discussions and approval of the respective partner(s).

To show our commitment in what the Trust stands for we created permanent trustee positions for Ngai Tahu and the Hurunui District Council (HDC) as part of our Trust Deed.

The Trust would like to discuss an MOU with the HDC as there are a number of long term projects we would like to commence on HDC property.

Later this year we would like to commence predator control over an area of approximately 200ha including the northern edges of the township. It is the beginning of predator free Hanmer Springs moving towards a greater 2 - 3000ha. This would enable Hanmer Springs to be the first town in Canterbury to go predator free.

The Trust would like to explore the opportunity to assist in the long term native restoration of Te Tihi o Rauheia / Conical Hill. This could include funding, volunteer clearing and planting, commercial planting etc).

The Trust would also like to work with the HDC and DOC on protecting the rough gecko that live on Te Tihi o Rauheia / Conical Hill. The rough gecko is a nationally endangered species and distributed only in Canterbury and Marlborough (information

on the rough gecko can be found at <http://rarespecies.nzfoa.org.nz/species/rough-gecko/>)

All existing HDC plans would be adhered to and as with our other partners programmes would be undertaken without discussion and permission being sought.

For the sake of clarity Chris Hughey and Jason Fletcher are both trustees of TToR.

I look forward to hearing from you regarding a time to speak with the Community Board about the exciting opportunities in front of us.

Kind regards

Graeme Abbot
Deputy Chair
Te Tihi o Rauheia Hanmer Springs Conservation Trust
Tel: +64 03 3150001 or 0274360686, Email: graeme@hanmersprings.co.nz
1 Jacks Pass Road, Hanmer Springs 7334, New Zealand

HURUNUI DISTRICT COUNCIL MEETING REPORT



SECRETARY REPORT COVER

To: Hanmer Springs Community Board

Date: 28 May 2018

Council Updates

Executive Summary Brief updates from recent Council meetings are provided for the information of the Hanmer Springs Community Board

Appendices

- Council update 26 April 2018

A handwritten signature in black ink that reads "Maree Hare".

**Report Cover
Prepared by:** Maree Hare
Committee Secretary

Council Meeting Update – 26 April 2018

Below is a brief summary of the reports and discussions from the 26 April 2018 Council meeting. The meeting agenda can be viewed on the Council website at the link below:

<http://www.hurunui.govt.nz/your-council/meeting-calendar/> (scroll between months and click on the relevant meeting to access agendas.)

Dangerous, Insanitary and Affected Buildings Policy

The proposed policy was first presented to the Regulatory Committee at its 7 December 2017 meeting. The Committee agreed to recommend the draft policy and statement of proposal to the Council for approval for public consultation under the Local Government Act 2002, which the Council approved at its 21 December 2017 meeting. The consultation period ran from 21 February to 21 March 2018 and submissions were received from Heritage New Zealand/Pouhere Taonga and the Canterbury District Health Board. The submissions were attached and discussed in the report. The Council was asked to consider the submissions received and the proposed amendments to the policy, then agree to adopt the proposed policy.

The Council considered the submissions received and agreed to adopt the proposed Dangerous, Insanitary and Affected Buildings Policy, with the amendments recommended by officers and agreed to at the meeting.

Road Name Change – Falcon Way, Amberley

A Council officer, under delegated authority, approved resource consent RC140160 on 23 December 2014. The application sought to subdivide the property at 47 Double Corner Road, Amberley into 59 residential lots, three roads and three rights of way. The roads have all been named, however a current right of way name has been requested by the developer to be changed, which was supported by the Amberley Ward Committee at its meeting on 5 April 2018. The Council accepted the change of a road name to Quail Way for 'row a' as identified on the plan for the roads and rights of way for the subdivision at Tekoa Estate, Amberley.

External Grant to Fund Age Friendly Community Projects

The Ministry of Social Development, through its 'Office for Seniors' has announced that applications are open for their Community Connects grants. Councillor Ward expressed interest in the Council making an application to undertake a project in the Hurunui district. The Council agreed to make an application for funding for the development of a local age-friendly assessment or action plan for the Hurunui district.

Approval of Unbudgeted Expenditure for Roding to Match the Local Share of NZTA Approved Increase for Storm Event Funding 2017-18

The Council made two submissions to the New Zealand Transport Agency (NZTA) for additional funding, following significant events. Submission A related to the three storms in July, August and September 2017. Submission B related to former Tropical Cyclone Gita in February 2018. NZTA has approved two increases to the 2017/18 budget, at the normal Funding Assistance Rate (FAR) of 51%, meaning the Council needs to fund 49%. This local share will be debt funded.

Submission A approved increase: \$455,685

Submission B approved increase: \$155,000

Total approved increase budget \$610,685

The increased NZTA approved budget will allow the Council's contractor to continue with the normal planned maintenance that had to be deferred due to safety issues following the flood events, as well as remediate the damage caused in the Gita event. This report was considered by the Infrastructure Committee at its meeting on 19 April 2018 and it recommended that the Council endorse the officers' recommendation.

The Council approved \$299,235.65 of unbudgeted expenditure for storm damage repairs to the roading network. This is the local share (49%) of approved additional budget from NZTA.

Conference and Training Opportunities – Elected Member Attendance

The Council considered a number of upcoming conferences and training opportunities identified for elected members and approved:

- Up to four councillors to attend the Local Government New Zealand (LGNZ) conference on 15-17 July 2018 in Christchurch, noting that Councillors Fletcher, McLean, Shier and Ward have indicated their interest at this stage.
- Up to three councillors to attend the LGNZ Zone 5 & 6 sector meeting on Stewart Island in October 2018, with the attendees to be determined based on interest and availability.
- Cr Vince Daly's attendance at the LGNZ Water Summit on 30-31 May 2018.
- Cr Nicky Anderson's attendance at the ECan Treaty of Waitangi training on 13-14 June 2018.

Hurunui-Waiiau Zone Committee Update

The Council received an update on the recent activity of the Hurunui-Waiiau Zone Committee.

Reports from Committees

The Council received the reports from the Regulatory and Public Services Committees on 12 April and the Finance, Audit & Risk and Infrastructure Committees, which met on 19 April 2018.

Presentations

1. John Faulkner (Chairperson) and Ian Whitehouse (Zone Facilitator), representing the Hurunui-Waiiau Zone Committee, were in attendance to present the Zone Committee's annual report.
2. Graeme Abbot was in attendance to present to the Council on the Hurunui Tourism Development Strategy.

The Council considered the following matters near the end of the meeting.

(Mayor Dalley and Councillors Anderson and Black did not participate in these items due to declared conflicts of interest.)

Late Item:

Vote of Confidence in the Chair for the Hurunui Water Project Share Proposal Process

Councillor Davison was voted by the Council to chair the process looking at the potential purchase of Hurunui Water Project shares by the Council. Local group, He tangata, raised a complaint about Councillor Davison's role in chairing this process, so officers asked the Council to consider the complaint and conduct a vote of confidence in Councillor Davison with respect to this process.

The Council considered the complaint raised by He tangata and passed a motion of confidence in respect of Councillor Davison's role as chairperson for the Hurunui Water Project share purchase proposal process and for him to continue in that role.

Potential Purchase of Hurunui Water Project Shares

After some discussion of this matter and consideration of a Notice of Motion tabled by Cr McLean requesting further information, the Council agreed to leave the report to lie on the table until its meeting on 17 May 2018.

HANMER SPRINGS COMMUNITY BOARD PORTFOLIO UPDATE

BOARD MEMBER: Mary Holloway

MEETING DATE: 28 May 2018

PORTFOLIO/TOPIC	UPDATE	RECOMMENDATION
roading	Complaints about the amount of loose gravel at the intersection of Oregon Heights and Conical Hill road- being a sloping intersection, makes braking dangerous. Local suggests No-Paring on the outside of the corner.	
Road side infrastructure-	Jude Frizzel has had tree stumps dug out of Mt Capt Lane by Barry Coughlin- She will try to get HDC to pay the invoice.	

Delegations of Responsibility -

- Finance –
- Infrastructure (includes Water, Sewerage, Storm water and Waste and Recycling, waterways and sustainability) - Mary Holloway and Chris Hughey
- Community Facilities (including the Hanmer Springs Memorial Hall, Sports Pavilion and Library) – Cr Fletcher, Rosemary Ensor and Chris Hughey
- Public Relations – David Smith
- Planning and Consents, Representative on Hearing Panel for Resource Consents – David Smith
- Township gardens and Reserves, Cemetery, Domain and Road Reserves (Rosemary Ensor Chris Hughey and Jason Fletcher)
- Hanmer Springs Business Association liaison – Mary Holloway
- Tourism – Cr Fletcher
- Chatterton River Restoration – Cr Fletcher
- Queen Mary Historic Reserve – Rosemary Ensor and Cr Fletcher
- Community/Social Liaison including Emergency Services) – Chris Hughey
- Environmental – Chris Hughey
- Ngai Tahu liaison – Chris Hughey
- Civil Defence –Mary Holloway

Delegations to the Hanmer Springs Community Board:

Where funded by Hanmer Springs ward (amenity) rates, the Council delegates governance responsibility and local policy determination in respect of:

- Recreation reserves (in consultation with any Local Reserve Advisory Groups)
- Ward beautification
- Stormwater
- Footpaths
- Street lighting
- Township maintenance
- Public halls

Governance in the above areas will include:

- Setting priorities for work programmes approved in the Long Term Plan and Annual Plan for the Hanmer Springs Ward.
- Monitoring Activities.
- Approval of tenders for contract (within the above areas of responsibility) within budget and which exceeds officer authorisation.

With respect to local reserves, the Council delegates responsibility:

- For the disbursement of funds from the reserves funding account for the day-to-day maintenance of these reserves in accordance with the Financial Delegations Policy.
- To prioritise and recommend to Council future capital development on reserves as part of the Long Term Plan and Annual Plan development.
- To consider disbursement and recommend expenditure from the reserves funding account in accordance with the priorities identified in the Long Term Plan and the Reserve Management Plan's individual reserve policies.
- To liaise with local reserve advisory groups where they exist, to provide appropriate delegations and to ensure accountability and transparency in the management of local reserves.

Advisory Role

- With respect to governance of the district's water schemes, the Hanmer Springs Community Board may appoint one representative to the Council's Water Liaison Committee, with specific focus on the Hanmer Springs water supply. This role includes representing local concerns and recommending priorities for the services and development within the water supply scheme.
- The Hanmer Springs Community Board will have an advisory role and be consulted with respect to levels of service for contracts for lawn mowing and toilet cleaning (where funded district-wide), in the ward area.

The Hanmer Springs Community Board may delegate its powers to distribute funds from the Hanmer Springs Tourism Promotion Fund to a committee comprising all members of the Hanmer Springs Community Board and one representative from Wood Scenic Line Limited trading as "Welcome Aboard".

Matters that must be processed by way of recommendations to the Council include:

- District Plan policy which affects the Hanmer Springs Ward
- Hanmer Springs public toilets (funded by the general rate)
- Hanmer Springs cemetery
- Pensioner flats
- Annual estimates
- Roading (including traffic management and controls)
- Temporary road closures
- Local civil defence
- Waste management
- Amuri Avenue Reserve, Conical Hill Reserve and Dog Creek Reserve funded from the general rate

THAT THE COUNCIL RESOLVES THAT THE HANMER SPRINGS WARD COUNCILLOR JASON FLETCHER IS THE COUNCIL'S REPRESENTATIVE ON THE HANMER SPRINGS COMMUNITY BOARD.

THAT THE COUNCIL DELEGATES THE POWER TO ACT IN THE ABOVE AREAS TO THE HANMER SPRINGS COMMUNITY BOARD.

Significance and Public Engagement Consideration

(Guidelines from Hurunui District Council's 'Significance and Engagement' Policy)

The Council, in considering each matter, must be:

- a. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decisions.
- b. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Questions

- a. Does the Council have sufficient information about the issue, proposal, decisions or other matter?
- b. Does the issue, proposal, decisions or other matter:
 - Affect all or a large portion of the community in a far-reaching way?
 - Have a potential impact or consequence on the affected persons (being a number of persons) that is substantial?
 - Have financial implications on the Council's resources that would be substantial?
 - Generate (or would be expected to generate) a high degree of controversy?
 - Have any impact on Council's capacity to undertake its statutory responsibilities?
 - Fail to flow logically or consequentially from a decision in the Council's Long Term Plan?

Significance Evaluation

Council officers preparing these reports will have regard to Council's policy on significance. Councillors will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless the Council explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

Engagement Consideration

Council officers preparing these reports will also have regard to appropriate public engagement according to the level of significance. Officers will use the Engagement Spectrum shown in the table below alongside the Significance and Engagement Policy to help identify and recommend the engagement level.

Engagement Spectrum				
Inform	Consult	Involve	Collaborate	Empower
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions	To obtain public feedback on analysis, alternatives and/or decisions	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution	To place final decision making in the hands of the public