



HURUNUI
District Council

Hanmer Springs Community Board

AGENDA

1 pm Monday 4 March 2019
In the Gallery, Hanmer Springs Library,
Amuri Avenue, Hanmer Springs

Community partnership in growth and wellbeing.

Committee Membership:

Mayor Winton Dalley
David Smith (Chairperson)
Cr Jason Fletcher
Rosemary Ensor
Graham Frith
Chris Hughey
Mary Holloway

Quorum: no less than 3 members.

Secretary: Maree Hare

The purpose of local government:

- (1) The purpose of local government is—
 - (a) to enable democratic local decision-making and action by, and on behalf of, communities; and
 - (b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- (2) In this Act, **good-quality**, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services, and performance that are—
 - (a) efficient; and
 - (b) effective; and
 - (c) appropriate to present and anticipated future circumstances.

(Local Government Act 2002 – Amendment Act 2012)

HANMER SPRINGS COMMUNITY BOARD - MONDAY 4 MARCH 2019 AT 1PM

(There will be a Board workshop in the Gallery at 11am prior to this meeting.)

1 pm	Meeting begins
3 pm	Afternoon tea
3.15 pm	Public Forum

ITEM	ORDER OF BUSINESS	Significance	Pages
	<p>Health and Safety briefing – in the event of an emergency evacuation please leave the building via the marked exits and assemble at the front of the building on Amuri Avenue.</p> <p>Apologies</p> <p>Announced Urgent Business</p> <p>Conflict of Interest Declarations</p>		
1.	Minutes for Confirmation – 28 January 2019		1 - 8
2.	Action Sheet		9
3.	<p>Decision Items:</p> <p>3.1 Dark Sky Goals Hanmer Springs</p> <p>3.2 Feasibility Report on proposal for a Disc Golf Course</p>	<p>Medium</p> <p>Low</p>	<p>10 – 15</p> <p>16 - 21</p>
4.	<p>Discussion Items:</p> <p>4.1 Budget for 2019- 2020 Annual Plan</p> <p>4.2 Financial Report January 2019</p> <p>4.3 Freedom Camping Bylaw discussion – carried over from January meeting</p>	<p>Medium</p> <p>Low</p>	<p>22 – 32</p> <p>33 - 37</p>
5.	<p>Information Items:</p> <p>5.1 Civil Defence and Emergency Management update</p> <p>5.2 Correspondence</p> <p>5.3 Current Consultation Updates - nil</p> <p>5.4 Councillor’s Report</p> <p>5.5 Youth Council Update</p> <p>5.6 Portfolio Updates</p>	<p>Low</p>	<p>38 – 39</p> <p>40 – 41</p> <p>42 – 44</p> <p>45 - 46</p>
6.	Public Forum – G Abbott		47 - 54
7.	Urgent Business		

HURUNUI DISTRICT COUNCIL MINUTES



Meeting	Hanmer Springs Community Board
Time and Date	1 pm, 28 January, 2019
Venue	The Library Gallery, Memorial Hall, Amuri Avenue, Hanmer Springs
Agenda	http://www.hurunui.govt.nz/your-council/meeting-calendar/

Health and Safety briefing	Safety procedures in the event of an emergency were noted.
Members Present	David Smith (Chairperson), Cr Jason Fletcher, Rosemary Ensor, Mary Holloway, Chris Hughey and Graham Frith
In Attendance	Mayor Dalley, H Dobbie (CEO), Dan Harris (Manager Infrastructure Services – Delivery) Maree Hare (Board Secretary) Judith Batchelor (Manager Regulatory Services) from 1.06
1. Apologies	There were no apologies.
2. Conflict of Interest Declarations	There were no Conflict of Interest Declarations
3. Urgent Business	<ul style="list-style-type: none"> Fan in the Gallery – the meeting noted that a fan in the Gallery would be of some benefit on hot days and it was agreed that the Secretary purchases a silent Pedestal Fan.
4. Minutes	<p>THAT THE MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2018 BE NOW CONFIRMED AS A TRUE AND ACCURATE RECORD OF THAT MEETING.</p> <p>Smith/Ensor CARRIED</p> <p>Matters arising –</p> <ul style="list-style-type: none"> It was agreed that a workshop be held prior at 10am to the next Board meeting to consider the Growth Strategy Plan and the Village Development Plan. Noted that the Security Camera is now operating and good feedback has been received.
5. Action Sheet	The Action Sheet was provided for the Board’s information.

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- The status of the Memorandum of Understanding (MoU) between the Te Tihi o Rauheia Hanmer Springs Conservation Trust and Council was questioned and C Hughey advised that the MoU has been to the Board for discussion but now needs to go to Council. He noted that it would be desirable for trapping to begin in the area as soon as possible and queried if this could be done ahead of Council agreeing to the MoU. The CEO advised that an email to Council explaining what is being asked for would be necessary. Cr Fletcher noted that Council will ask for the Board's view when considering the document and it was agreed that the Board need to see the document again. The meeting agreed that the MoU be circulated to Board members via email and any comments be provide to the Chairperson. The Manager Regulatory Services would then present it to Council.
 - It was noted that the Disabled park on Chisholm seems to have disappeared.
 - Daffodils on Amuri Avenue – it was suggested that the Daffodils be planted at the Cenotaph end of Amuri Avenue where there are no trees and the area is not subject to as much pedestrian traffic. The Board visited the area following the meeting and agreed on the site and that the Maintenance Team establish how many bulbs will be needed.
 - G Frith noted that the fence in the Queen Mary Reserve area on Amuri Avenue beyond the Soldiers block is broken and needs attention. Cr Fletcher noted that contact was made with Ministry of Health about this area some time ago and the Manager Regulatory Services agreed to make contact again seeking help with this project.
 - Seat outside the Supermarket – R Ensor advised that the business owner is unsure if there is any criteria e.g. style of seat to be met regarding the proposed seat and the meeting agreed that a semi-circular bench around the tree would be appropriate. R Ensor to advise the business owner.

6. DECISION ITEMS

6.1 Hanmer Springs Playground Maintenance and Fitness equipment

The report from the Service Delivery – Amenities Officer provided an outline of the maintenance of the Playgrounds in Hanmer Springs over the 2017/2018 financial year as per requirement of the Playground Safety Policy. The report also suggested the purchase of further fitness equipment for the Playgrounds.

The Report advised that the Cross Trainer was removed due to being unrepairable as agreed by the Board and quotes were provided for two modern items suggested as replacements. The report suggested that the replacement equipment be funded from the Contestable Fund.

The Report also noted that there is a budget of \$4000 to fund an item of play equipment for the Hanmer Springs Junior Playground and suggested that a Spinner Bowl be purchased with this funding.

The meeting considered the report and noted the following –

- Mayor Dalley queried the amount of usage the Cross Trainer has had and it was agreed that it does not appear to be used very often. Cr
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Fletcher suggested that the money budgeted would be better used for the purchase of equipment for the junior play area in the Domain and the meeting agreed. It was agreed that it is appropriate to encourage people to use that area.

- The Chairperson reminded the meeting that a member of the community has previously offered to assist with any decisions in regard to the play areas and the meeting agreed that further contact be made with the person concerned.

THAT THE HANMER SPRINGS COMMUNITY BOARD APPROVES THE PURCHASE OF A SPINNER BOWL FOR THE HANMER SPRINGS RESERVE JUNIOR PLAYGROUND AND THAT SUBJECT TO THE GUIDANCE BEING RECEIVED FROM A COMMUNITY MEMBER A SECOND PIECE OF EQUIPMENT BE PURCHASED FOR THE DOMAIN AREA.

Smith/Fletcher

CARRIED

6.2 Licence to Occupy for the Amuri Arts Council

The report from the Team Leader Property provided the Licence to Occupy for the Amuri Arts Council to undertake a market outside the Soldiers Block on the Queen Mary Hospital Historic Reserve.

The report noted that the Licence to Occupy had been approved by Board members via email in October and this approval now needs to be formally ratified.

THAT THE HANMER SPRINGS COMMUNITY BOARD RATIFIES THE LICENCE TO OCCUPY FOR THE AMURI COMMUNITY ARTS COUNCIL TO UNDERTAKE A MARKET OUTSIDE THE SOLDIERS BLOCK AT THE QUEEN MARY HOSPITAL HISTORIC RESERVE.

Smith/Frith

CARRIED

Cr Fletcher noted that there has been an issue with the area where the stall holders park and the Chair agreed to advise the Market organisers of this.

6.3 Establishment of a Reserve Facility Advisory Group in Hanmer Springs

The report from Committee Secretary provided options available to the Board to establish a group of local people to 'look after' the facilities on Council Reserves in Hanmer Springs.

The report noted that an Advisory Group could be established for the purpose of the day to day responsibility of the Hanmer Springs Hall, the Hanmer Springs Sports Pavilion and possibly in time, the Soldiers Block at the Queen Mary Historic Reserve.

A draft Charter for the Advisory Group was provided for the Board's consideration.

The meeting considered the report and noted the following –

- Cr Fletcher noted that there is a need to be sure that the Group will look after Community facilities only – not Reserves.
 - Noted that the Group will have to approach the Community Board for any funding required.
 - It was agreed that the membership includes one Board representative – not necessarily the Councillor and G Frith offered to take on this role.
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- G Frith asked if the local 'Map Board' is to be included in this arrangement and the Chair advised that Officers are currently looking after this. It was noted that the Board needs updating and it was agreed that the Secretary provides an updated map and noted that the Board may still need to make changes to it.
 - The meeting agreed that the next step is to call a public meeting to form the group.
 - The meeting agreed that the Group be called the Hanmer Springs Hall and Sport Pavilion Advisory Group.

THAT THE HANMER SPRINGS COMMUNITY BOARD RECOMMENDS TO COUNCIL THAT A HANMER SPRINGS HALL AND SPORT PAVILION GROUP BE ESTABLISHED IN HANMER SPRINGS WITH THE RESPONSIBILITY OF CARRYING OUT THE DAY TO DAY MANAGEMENT OF THE HANMER SPRINGS MEMORIAL HALL AND THE HANMER SPRINGS SPORTS PAVILION;

THAT WITH THE AGREED CHANGES THE DRAFT CHARTER BE ACCEPTED;

AND

THAT G FRITH WILL REPRESENT THE COMMUNITY BOARD ON THE ADVISORY GROUP.

Smith/Fletcher

CARRIED

6.4 Hanmer Springs Smokefree/Vape free Precinct Evaluation

Correspondence from Cheryl Ford Health Promotion Advisor for the Cancer Society seeking approval of the methods to be used in the evaluation of the Hanmer Springs Smokefree/Vapefree Precinct in Hanmer Springs was considered.

The meeting noted the following points –

- The means of monitoring comments or complaints coming through the Community Board and/or Council were discussed and it was agreed that the Board advise Cheryl Ford that this is not possible at this time. A Facebook page was suggested and the Manager Infrastructure Services-Delivery advised that there is software available which would enable people to participate. The Chair agreed to investigate this further with Officers.
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7 DISCUSSION ITEMS

7.1 Financial Report There was no Financial report available

8 INFORMATION ITEMS

8.1 Correspondence Outwards – Ecan re RC 185084 – Hanmer Springs Waste Water Treatment Plant

Inwards - Christian Chester – Hanmer Springs Attractions re use of Tourism Fund for the upgrade of the CCTV system in Hanmer Springs

AGREED THAT THE CORRESPONDENCE BE ACCEPTED.

8.2 Current Consultation Updates

Currently there are no Board related Consultation processes underway.

8.3 Council Updates and Councillor's report

An update from the 29 November 2018 and 20 December 2018 Council meeting was provided for the information of the Board.

Cr Fletcher noted that there have been serious issues with Road Sealing over the holiday period and the community are very unhappy with the standard of the work done.

G Frith reported that there have also been concerns regarding the closing of the Ferry bridge for 14 hours recently. The Chair replied that he had concerns about the access for Emergency Services at that time and was assured they would be able to go through. The meeting expressed concerns that the decision to close the Ferry bridge was made at a national level where there is no knowledge of the implications for the community. Cr Fletcher reported that he always informs the Manager Infrastructure Services – Assets at these times as he appears to have a direct relationship with NZTA.

Cr Fletcher noted that Officers managed to defer the stoppage planned for the same day as the Christmas Parade and expressed his thanks for this.

The CEO noted that the Ferry Bridge is an essential access and queried how the Board would like future messages to be handled. Cr Fletcher replied and the meeting agreed that the Board need to know of any significant planned works programs in good time so that the Community are aware of them even if there is no ability to make changes. It was agreed that any work at the Ferry Bridge would be the most significant area however it was agreed that any work on SH7A up to the Argelins Road corner should be advised.

THAT THE COUNCIL UPDATE AND COUNCILLOR REPORT BE RECEIVED.

Fletcher /Smith

CARRIED

8.4 Board Portfolio Reports

R Ensor –

- Signage at the Junction of SH7 and SH7A – R Ensor advised that previous Boards have discussed the erection of signage at the junction of SH7 and SH7A and the owner of the land has been approached however nothing further has happened. The land owner now needs to remove the trees on the land concerned and has renewed his offer to allow a sign on the site. The Chair reminded the meeting that some funding had been available and following the 2016 earthquake event other signage had been erected on SH7 which is still on site.

The Chair noted that the SH7/SH7A junction is possibly not the best site as people need time to stop however he suggested that if the trees are going to be removed it is probably time to reconsider this. It was agreed that R Ensor advised the landowner that the Board will reconsider this proposal.

- Woodbank Road Bridge – R Ensor reported that she has made Customer Service Requests about the state of the Bridge and Cr Fletcher advised that he has also done this. The Manager
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Infrastructure Services – Delivery replied that the deck of the bridge is due to be replaced next year and Officers are currently working on this. He advised that the Board should have a report on this soon.

- Monkey Puzzle Tree – noted that the tree appears to be dying and an Arborist is to look at it in the near future.
- Freedom Camping - The status of the Freedom Camping Bylaw review was queried and the Manager Regulatory Services advised that a report is to go to Council on this in February. It was noted that a report has been received by the Regulatory Committee and Cr Fletcher agreed that he will pass this on to the Board. It was agreed that Freedom Camping be included in the next Agenda as a discussion item and that the Manager will provide any information available.

C Hughey –

- Conical Hill Reserve and Combined Reserve Consultation – C Hughey advised that staff have visited Hanmer Springs on several occasions and spoken with locals and visitors as part of the Consultation process. This has been well received and has proved to be an effective way of engaging with the community. Thirteen submissions have been received and the feedback will be provided to the Community Board.
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9. PUBLIC FORUM –

- Alice Stielow – Hanmer Springs Memorial Hall booking system

Ms Stielow expressed concerns about the proposed Ballot system for the Hall bookings agreed to by the Community Board.

The concerns expressed included –

A ballot system for booking popular times will not provide any certainty for anyone and a business needs certainty around booking a venue.

While the Board have given an assurance that community groups wanting to hire the Hall would not be affected by the Ballot system she queried what would happen if a commercial entity wants to book the Hall for a weekend when a community group want to use it?

Ms Stielow accepts that other people may want to use the Hall at the time she has booked and in the past she has accommodated this however she noted there has only been one complaint received about her business using the hall for a commercial venue and Ms Stielow suggested that a meeting be held between that complainant and herself along with Board members to try and come to some solution.

Ms Stielow advised that she would not have a problem in paying more hireage for premium weekends however she cautioned that this has to be fair.

The Chair replied that Board discussions have been around the use of the Hall and the need to identify community use and commercial use of the Hall.

He noted that if the primary use of a Community Hall is community use there has to be some equity and the Board has to decide how to cope with two

Businesses want to use the Hall at the same time. He noted that he agrees with the uncertainty of the Ballot system. Ms Stielow advised that she is part of the community and when she runs sales she has times for the community only so there is a community aspect to her Hall usage.

Cr Fletcher suggested that an informal meeting be held to discuss the problem noting that the Ballot system had a 12 month time frame however Ms Stielow replied that this is not long enough as businesses need surety. Ms Stielow asked if the Amuri Players have any issues with the booking system and G Frith replied that the group work around these.

The Chair agreed that a mechanism needs to be found to make this work noting that the 'smaller' users will not have an issue. Concerns were expressed about the Library staff who take the hall bookings and need some clarity of process for this.

It was agreed that the Chairperson, Mr Malthus, Ms Stielow, R Ensor and G Frith meet to discuss the situation.

**11. URGENT
BUSINESS**

There was no Urgent Business raised.

Meeting ended

The meeting ended at 3.10 pm with afternoon tea which was followed by an informal tour of the village by Board members.

Hanmer Springs Community Board Action Sheet

Item	Action Required	Actioned By/Manager	Status of Action
1	Fire ban in Hanmer Springs	David Smith David Smith and Cr Fletcher	Invite B Janes to Board meeting. Discuss Board's actions with the local Fire groups
2	Te Tihi O Rauheha Trust – letter regarding referring the MOU to council and the successful request for predator funding.	David Smith	
3	Disabled Carpark outside Harcourts and Hanmer Attractions, updated course of action.	Dan Harris	Proceed as agreed at September meeting
4	Provide village sign designs/templates	Hamish Dobbie	
5	Contact local Youth Council members in 2019	David Smith	
6	Provide map and costings for the re-siting of the rubbish bins outside the Supermarket.	Dan Harris	
7	Speak to Supermarket owner re installing a seat outside the premises.	Rosemary Ensor	
8	Draft Criteria for use of the Events Sign	David Smith	
9	Locate the old Security Cameras	David Smith	
10	Make contact with Min of Health re fence on Amuri Ave	Judith Batchelor	
11	Pass on Regulatory Committee Freedom Camping information to Board for discussion	Cr Fletcher	
12	Provide information to the February meeting on Freedom Camping Bylaw	Judith Batchelor	
13	Meet with A Stielow and M Malthus re Hall bookings	D Smith, R Ensor, G Frith	
14	Investigate Public Vote software – re a facility for public feedback.	David Smith	

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board

Report Prepared by: Stephanie Chin, Policy Planner

Date: 4 March 2019

Significance Level: Medium

Issues & options paper regarding the long-term dark sky goals for Hanmer Springs Village and the surrounding area

Recommendation	<p>THAT THE HANMER SPRINGS COMMUNITY BOARD:</p> <ul style="list-style-type: none"> • CONSIDERS AND DISCUSSES THE INFORMATION; • DECIDES IF THEY WISH TO WORK TOWARDS A LONG-TERM GOAL OF PROTECTING THE NIGHT SKY IN HANMER SPRINGS VILLAGE AND THE SURROUNDING AREA; AND • DETERMINES WHAT SHORT-TERM, MEDIUM-TERM AND LONG-TERM TARGETS THEY WISH TO SET IN PLACE IN ORDER TO ACHIEVE THE LONG-TERM GOAL.
Executive Summary	<ul style="list-style-type: none"> • This report presents a summary of the recent issues that have been raised by the community with regard to light spill, as well as street lighting initiatives. • This report also presents a summary of the work being undertaken to work towards an application to the International Dark Sky Association for the St James Conservation Area and Molesworth Recreation Reserve to become an International Dark Sky Place. • This report seeks for the Community Board to decide if they wish to work towards a long-term goal of protecting the night sky in Hanmer Springs Village and the surrounding area.
Background	<p>Over the last few years community members have raised concern about light spill within Hanmer Springs Village. This led to the Community Board having discussions about developing a lighting plan for the village, and the Community Board has expressed interest in exploring options to develop the dark sky potential for Hanmer Springs Village.</p> <p>Concurrently, the Development Manager for Hurunui Tourism is exploring the possibility of applying to the International Dark Sky Association for the St James Conservation Area and Molesworth Recreation Reserve to become an International Dark Sky Place.</p>
Desired outcome	<p>This report seeks for the Community Board to decide if they wish to work towards a long-term goal of protecting the night sky in Hanmer Springs Village and the surrounding area.</p> <p>The issues that have arisen over the last few years are set out below.</p>

Community feedback on lighting

The following issues have been raised by the community over the last few years.

Tarndale Place street lighting

November 2015 – A letter was received from Mr Reece Gardner regarding street lighting that has been installed on the corner of SH7A and Tarndale Place, and at Caverhill Close. Mr Gardner considers the street lights are harsh, excessive, not appropriate for an alpine village and adversely affect the amenity of the night sky.

Mr Gardner sought that the Community Board and the Council consider other types of street lighting that are more in keeping with the alpine village environment, similar to what is done in Lake Tekapo where they install street lights that do not emit light horizontally or upwards.

Minutes of subsequent Community Board meetings show that:

- It was agreed that a Lighting Policy / Plan for Hanmer Springs would be appropriate to develop. The CEO sought guidance from Mackenzie District Council staff who suggested that a policy would be an appropriate first step for the Community Board to indicate its intention to protect the night sky, but advised that some thought needs to be put into what the policy is to achieve and how far the policy would go.
- Mr Gardner agreed to help with a Lighting Plan for Hanmer Springs. Cr Fletcher subsequently advised that he has a Lighting Plan for Hanmer Springs and will pass this to the Chair (July 2016).

Boulder Point Mall lighting

May 2018 – Through the 2018/19 Long Term Plan consultation process the Council received a submission regarding the lighting at the recently-opened Boulder Point Mall. This noted that the lights are very bright and that guests of various accommodation establishments have commented on the lighting. The submission asks if thought has been given to preserving the night sky, as has been done at Lake Tekapo.

The light spill at the Boulder Point Mall was measured to check compliance with District Plan Residential Zone rule 4.6.6, and it was determined that the light spill is within the permitted level.

Since this time, Council Officers have received anecdotal information from a B&B owner, stating that guests have remarked on the light pollution from the Boulder Point Mall when viewed from Oregon Heights.

Council / NZTA initiatives

Street lighting:

The Council has an ageing street light network which is made up of predominantly high pressure sodium (HPS) lights. These are nearing the end of their service life and are being replaced by light emitting diode (LED) lights. This is being jointly funded by NZTA (85%) and the Council (15%), and residential road lighting is being done first. The advantages of the LED lights is that they result in reduced light spill, thus reducing overall light pollution, have cost savings with less power usage and have environmental protection benefits.

Concerns have been raised about whether the reduced light coverage leads to a perception of being less safe on the footpaths (it is noted no complaints have been received from Hanmer Springs). This is being investigated by the Manager Infrastructure Services – Assets, with an audit being undertaken by Opus working with Mainpower.

International Dark Sky Association designations

The International Dark Sky Association (www.darksky.org) was founded in 1988 and is dedicated to protecting the night skies for present and future generations. It is the recognised international authority on dark sky protection.

The International Dark Sky Association established the International Dark Sky Places Programme in 2001 to encourage communities, parks and protected areas around the world to preserve and protect dark sites through responsible lighting policies and public education. The programme has six categories of protection.

New Zealand has three places of protection, under two categories.

International Dark Sky Reserve:

- Aoraki Mackenzie – designated in June 2012.

International Dark Sky Sanctuary:

- Aotea / Great Barrier Island – designated in June 2017.
- Stewart Island / Rakiura – designated in January 2019: <https://www.darksky.org/stewart-island-rakiura-achieves-international-dark-sky-sanctuary-accreditation/> .

Applications to become a place of protection are detailed and include seeking initial advice from the International Dark Sky Association, providing technical information and supporting documentation from various parties.

Proposal for St James Conservation Area & Molesworth Recreation Reserve to become an International Dark Sky Place

An initiative for the St James Conservation Area and Molesworth Recreation Reserve to become an International Dark Sky Place is being led by Graeme Abbot, Development Manager for Hurunui Tourism. So far the following has been undertaken:

- Graeme Abbot has had initial discussions with John Barentine, Director of Public Policy at the International Dark Sky Association. This is to seek advice on the likelihood of Hanmer Springs or the surrounding area becoming an International Dark Sky Place. Mr Barentine advised that designating a whole town can be difficult. Graeme Abbot is therefore exploring the possibility of St James Conservation Area and Molesworth Recreation Reserve potentially becoming an International Dark Sky Place.
 - Discussions are ongoing with the Department of Conservation as St James Conservation Area and Molesworth Recreation Reserve are both public conservation land. DOC would need to be a collaborative partner in any proposal.
 - Discussions are ongoing with Te Rūnanga o Kaikōura regarding the cultural aspects of the proposal, including the potential for
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interpretation and storytelling around culture, history and the land.

The aim is to submit an application to the International Dark Sky Association once a full proposal has been developed and an application prepared.

Options for progressing dark sky goals

In terms of pursuing long-term goals, the following policy options are available for the Community Board to consider.

Vision statement:

This is a statement document that would set out the vision of what the Community Board is trying to achieve. This could be as brief or detailed as desired, and could be used as an initial step to set out the overall vision of what the Community Board is working towards. Other documents could then be developed to support the vision statement.

Strategy:

A strategy is a non-statutory mechanism through which the Community Board's position could be set out. A strategy is usually over-arching and sets out an overall vision, and can include short-term, medium-term and long-term strategic goals. A strategy does not necessarily need to include specific methods for addressing the goals – this could be set out in an accompanying policy or document that can be developed either at the same time or at a later date.

Policy:

A policy is a non-statutory mechanism through which the Community Board's position could be set out, along with methods for working towards a dark sky goal (e.g.: short-term and medium-term goals of reducing light pollution, contributing to the long-term goal of a dark sky area).

Other documents (e.g.: Lighting Plan):

Other documents could be utilised as needed. For example, the Lighting Plan that has been developed by the Community Board (discussed earlier in this report) could be a stand-alone document or complement other documents that are developed.

District Plan framework:

The Hurunui District Plan has rules about light spill from sites in the Residential, Business and Industrial Zones. These rules are typical for these zones in district plans throughout the country and allow light spill from a site or a building to be measured at the boundary and appropriately managed. The Hurunui District Plan does not have rules that protect the night sky.

An example of a district plan that does have such rules is the Mackenzie District Plan. This includes a policy framework (issues, objectives, policies and rules) for outdoor lighting, with the overall objective of:

Maintenance of the ability to undertake effective research at the Mt John University Observatory and of the ability to view the night sky.

	<p>This policy framework has been through the relevant public consultation process under the Resource Management Act and the rules have legal weighting. Legally, these rules are a strong provision for managing outdoor lighting and protecting the night sky. It is noted that such rules have been in the Mackenzie District Plan since the late 1980s, following the establishment of Mt John Observatory in 1965.</p>
<p>Financial considerations</p>	<p>If it is decided that long-term dark sky goals are to be pursued, and input is required from the Policy team then this would fall under the normal operating budget of the Policy team.</p> <p>If technical experts were to be engaged in the future then this cost would need to be borne. For example, if a formal application is to be made to the International Dark Sky Association for designation as an International Dark Sky Place then technical expertise would be required to provide the required technical information.</p>
<p>Considerations for Tangata Whenua</p>	<p>Te Rūnanga o Ngāi Tahu is the mandated Iwi Authority for Ngāi Tahu Whānui. The Hurunui District Council seeks to engage meaningfully with Ngāi Tahu and a number of years ago entered into a Memorandum of Understanding (MoU) to record and help guide this partnership. This MoU sets out that the Council can engage directly with Papatipu Rūnanga.</p> <p>The Papatipu Rūnanga who have mana whenua over Hanmer Springs, St James Conservation Area and Molesworth Recreation Reserve is Te Rūnanga o Kaikōura. As discussed above, consultation with Te Rūnanga o Kaikōura has been initiated and is ongoing as part of discussions regarding a proposal for the St James Conservation Area and Molesworth Recreation Reserve to become an International Dark Sky Place. It is noted that applications for designation under the International Dark Sky Places Programme generally have support from the community and a number of stakeholders, so support from Te Rūnanga o Kaikōura would be an important aspect of this.</p> <p>If the Community Board pursues long-term dark sky goals, it can determine if ongoing consultation with Te Rūnanga o Kaikōura is required.</p>
<p>Significance consideration</p>	<p>This issue is considered to have a significance level of medium. While the proposal affects one township within the district, if a long-term goal is committed to then this is signalling an important step towards achieving dark sky goals for Hanmer Springs and the surrounding area. Long-term, this could have a significant impact on the district in terms of an increase in tourism and international recognition for the area and district.</p>
<p>Engagement</p>	<p>The Community Board may wish to engage the community on various aspects of working towards a long-term goal. The Community Board can determine as and when this is required, and what level of engagement is appropriate. It is noted that applications for designation under the International Dark Sky Places Programme generally have support from the community and a number of stakeholders.</p>

Options

Option 1:

Do Nothing

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • The Community Board will have considered and discounted the idea of working towards a long-term strategic goal. • There would be no time and cost commitment. 	<ul style="list-style-type: none"> • The Community Board may be missing out on an opportunity to develop another initiative that promotes Hanmer Springs.

Option 2:

The Community Board decides that they wish to work towards a long-term goal of protecting the night sky in Hanmer Springs Village and surrounding area.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • The Community Board will be signalling its long-term support for a strategic goal. • The long-term strategic goal will likely benefit the community (tourism potential, environmental benefits). • The Community Board will be responding to feedback it has received from the community. 	<ul style="list-style-type: none"> • There would be a time and cost commitment involved in working towards the goal.

S.E.L. Chin

Report Prepared by: Stephanie Chin
Policy Planner

J - Batchelor

Report Reviewed by: Judith Batchelor
Manager Regulatory Services

Officer in Attendance: The Manager Regulatory Services will be in attendance to speak to this report.

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board

Report Prepared By: Stephanie Chin, Policy Planner

Date: 4 March 2019

Significance Level: Low

Feasibility report on proposal for Hanmer Springs Disc Golf course

Recommendation

THAT THE HANMER SPRINGS COMMUNITY BOARD:

- CONSIDERS THE FEASIBILITY REPORT;
- DETERMINES IF THEY WISH TO SUPPORT AND BE INVOLVED IN THE ESTABLISHMENT OF A DISC GOLF COURSE IN HANMER SPRINGS;
- DETERMINES WHAT LEVEL OF SUPPORT THEY WILL PROVIDE; AND
- PROVIDES GUIDANCE ON HOW THE DISC GOLF COURSE SHOULD BE SET UP AND RUN.

Executive Summary

- This is a feasibility report on a proposal to establish a disc golf course in Hanmer Springs at Woodland Walk Reserve.
- This is a follow-up to the email (July 2018) sent to the Hanmer Springs Community Board by Graham Frith outlining the idea to establish a disc golf course. The outcome of the discussion at the 24 September meeting was that a feasibility report would be presented to the Community Board.
- This report seeks that the Hanmer Springs Community Board determines if they wish to support the establishment of a disc golf course in Hanmer Springs, and – if yes – what level of support this will be.

What is disc golf?

Disc golf, also known as frisbee golf, is where a disc is used to target a number of receivers / baskets around a course. A disc golf course is designed similar to a golf course in that the participants walk the course and play either 9 or 18 holes. Points are scored based on the number of attempts to get the disc in the receiver / basket.

The receivers require a 60mm deep hole to be bored and the receivers are usually concreted in place. When not in use the receivers can be mowed over and they would not prevent other recreational use of the area.

Research on other disc golf courses

Research undertaken on three existing disc golf courses showed different models for the operation of the courses. These are:

Local council model:

- Example: Disc golf course at Queenstown Gardens, Queenstown – established 1996.

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- Located in Queenstown Gardens, which is a local council reserve.
 - Disc golf is managed under the Queenstown Gardens Reserve Management Plan, so it is recognised as one of the many recreational uses of the park.
 - The plan was revised in 2018, and it is recognised there is conflict between disc golf and other recreational activities and that this needs to be managed.

Collaboration model:

- Example: Disc golf course at Queens Park, Invercargill – established 2017.
- Located in Queens Park, which is a local council reserve.
- Disc golf is not specifically mentioned in the Queens Park Reserve Management Plan.
- This is a collaboration between a number of groups – Sport Southland; Healthy Families Invercargill; Invercargill City Council and Disc Golf South. These groups show there is a health and fitness focus to the project.
- Funding has been sourced from the Invercargill Licensing Trust, Community Trust of Southland and Invercargill Active Communities Funding Scheme.

Regional council model:

- Example: Disc golf course at Lake Tekapo Regional Park, Tekapo – established 2018.
- Located in Lake Tekapo Regional Park, which is a regional council reserve.
- Managed under the Lake Tekapo Regional Park Management Plan – this has not been updated to include disc golf as an activity, but disc golf is advertised on the Environment Canterbury website.
- The Lake Tekapo Recreation Park Incorporated Society assists Environment Canterbury with the management and operation of the park (and does some fundraising).

A collaboration model would probably be the most suitable for the Hanmer Springs course, as this allows for a number of collaborative partners to work together, pooling financial resources.

Proposal for Woodland Walk Reserve

Graham Frith sent an email to the Community Board (July 2018) outlining the idea to establish a disc golf course. This was discussed by the Community Board at the 24 September meeting. The minutes record the following discussion:

G Frith spoke to his correspondence advising that he is seeking guidance from the Board on how to pursue the establishment of a Disc Golf course in Hanmer Springs. It was noted that DoC own most of the land involved in the suggested proposal and permission would have to be sought. The Manager Regulatory Services also noted that

Council has an MoU with DoC for the Reserve and pays funds towards the maintenance of it therefore the proposal would require permission from Council as well as DoC.

The Chair noted that if the Board is to have any involvement in this proposal it will require a resolution of some nature and there will be funding required as well as ongoing costs. It was suggested that this should be a business attraction rather than an amenity attraction and that the Board do not want to be left with a liability.

The Manager Regulatory Services agreed to provide a report to the Board on the feasibility of the project.

Location:

The proposal is to establish an 18 hole course at Woodland Walk Reserve, east of the lake and field and predominantly in amongst the trees.

What will it cost?

Graham Frith made contact with Chris Davies at Vortica Disc Golf, who is a course designer. Chris Davies has provided prices on his fee for course design and receivers.

Based on this, Graham Frith has estimated that the cost to design and build a course would be approximately \$15,000. A breakdown of this is as follows:

	Price per unit	Number required	Total
Course design	<ul style="list-style-type: none"> - 50c per kilometre travelled - \$300/day course design - \$150/day for overnight stays 	Estimated 2-3 days required	\$750 to \$1,200 + mileage
Receivers	<ul style="list-style-type: none"> - Approximately \$750 incl GST (prices vary due to steel, galvanising and shipping). 	18	Approx. \$13,500
Discs	<ul style="list-style-type: none"> - Unit price not sourced. - Additional price to have design on disc. 	There would need to be enough to be rented out to multiple groups at the same time.	?

It is noted that a unit price has not been sourced for the production of discs. These can be produced with a design on them for an additional price. A certain amount of discs would need to be produced to be in stock for sale and hire.

Some users of the course would use their own discs, however as Hanmer Springs is a tourist destination it should probably be assumed that most users would need to hire a disc. A stock of 30-50 discs may be a suitable number to start with.

Ownership and management of

Woodland Walk Reserve is owned by the Department of Conservation and is legally referred to as "Conservation Area Hanmer Field Base and Picnic

Woodland Walk Reserve

Area". It is classified as a stewardship area under the Conservation Act 1987.

Stewardship land is a generic category whereby areas are to be managed for the non-specific purpose of protecting natural and historic resources. The proposed use of the reserve as an area for a disc golf course is therefore likely to be compatible with the status of the land.

Memorandum of Understanding with the Council:

DOC and the Council have a Memorandum of Understanding (MoU) in place for the shared administration and maintenance of Woodland Walk Reserve, which provides an integrated resource for the Hanmer Springs community. The parties have developed a joint management and maintenance programme, and work collaboratively.

The MoU has a clause which states:

The Department of Conservation and the Hurunui District Council will identify revenue generating options for this area and reinvest revenue to sustain and improve the management objectives of this area in accordance with department processes.

The MoU also has the following clause:

Should the Parties wish to work together on projects to achieve recreation conservation objectives they agree to enter into a management agreement or other contractual arrangement that will deal with each project.

Discussions regarding the MoU have not been undertaken yet. A preliminary conversation has been undertaken with DOC (Community Ranger Alex Foulkes). His initial advice is that a concession would be required due to the commercial nature of the activity (renting the discs). If the proposal goes ahead, detailed discussions would need to be undertaken with DOC.

Potential benefits

If the proposal goes ahead and is successful, it will provide another activity in Hanmer Springs for visitors to utilise, and may become an attraction in itself. Some disc golf courses located in other locations in the South Island have proved popular and have high visitor numbers – e.g.: the course at Queenstown Gardens.

Potential impacts

Impact on nearby residents:

The closest dwellings are located to the west of Woodland Walk Reserve, west of Squirrel Lake. The proposal is to locate the course on the eastern side of Woodland Walk Reserve, with some of the holes being located in amongst the trees in the area. This is 200m+ from the nearest dwellings.

Access to Woodland Walk Reserve:

If the proposed disc golf course is successful, the use of Woodland Walk Reserve would increase. This is already a very popular reserve and disc golf would add to the various recreation options that are available.

In terms of access and parking, there is a carpark available on Jollies Pass Road that already serves the reserve and nearby Hanmer Forest. Pedestrian and vehicular access can also be gained from Torquay Terrace.

Vehicular access from Larch Reserve would not be suitable as there is no carparking area available, and this access uses a narrow right of way.

Feasibility considerations

If the proposal goes ahead, it would need to be decided who will be committing the time and effort to getting the proposed activity up and running. The following is a non-exhaustive list of tasks that would need to be undertaken:

- Undertake detailed discussions with DOC.
 - Prepare a concession application (if needed) and / or develop a management agreement.
 - Engage the course designer to design the course.
 - Find collaborative partners.
 - Source funding / sponsors, or determine other methods of funding.
 - Find local businesses who will hire out the discs and hand out information to players.
 - Determine who will do the installation work (paid contractors or volunteers?).
 - Determine who will be responsible for maintenance / swapping the ground receivers and any issues that arise.
 - Determine if evaluations/ feedback needs to be undertaken to determine success; whether the course can be improved in the future.
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Significance Consideration

The significance of this issue is considered to be low, given that the proposal is localised to one township. The likely level of impact to residents of Hanmer Springs is likely to be low, given that the proposal will be located in an existing reserve which has high use.

Engagement

As the proposal is at the feasibility stage, consultation has not yet been considered. If the proposal goes ahead the Community Board can determine if consultation is required – as a minimum the public should be informed about the proposal and there could be promotion around the launch of the disc golf course.

Specific notification could also be undertaken for the residential properties that adjoin Woodland Walk Reserve, as well as properties in Torquay Terrace.

Options**Option 1:**

The Hanmer Springs Community Board decides to support and be involved in the establishment of a disc golf course in Hanmer Springs, and determines what level of support they will provide.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> The Hanmer Springs Community Board will be supporting an initiative that is likely to benefit the community. 	<ul style="list-style-type: none"> Funding will need to be sourced for the project. The Hanmer Springs Community Board will need to determine what type of support it provides – will this be active involvement (e.g.: Community Board members being actively involved in the project) or passive involvement (providing support in name).

Option 2:

The Hanmer Springs Community Board decides not to support and be involved in the establishment of a disc golf course in Hanmer Springs.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> Potential time and effort involved in the project will not need to be spent. 	<ul style="list-style-type: none"> The Hanmer Springs Community Board will not be supporting an initiative that is likely to benefit the community.



Report Prepared by: Stephanie Chin
Policy Planner



Report Reviewed by: Judith Batchelor
Manager Regulatory Services

Officer in Attendance: The Manager Regulatory Services will be in attendance to speak to this report.

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board
Report Prepared By: Jason Beck, Manager Support Services
Date: 4 March 2019
Significance: Medium

Budget Report for the 2019/2020 Annual Plan

Executive Summary The budgets for the areas on which the Community Board has jurisdiction over need to be considered.

Background 2019/2020 is the second year of the Long Term Plan.

The budget report for the Hanmer Springs Rating Area is attached. It is broken down to funding sources:

- Hanmer Springs Amenities Rates:
 - General Amenities
 - Township
 - Hall
 - Reserve
- Hanmer Springs Footpath accounts:
 - Hanmer Springs Roadside Construction
 - Hanmer Springs Subdivision Expenditure
- Hanmer Springs Medical Buildings:
 - Medical Centre
 - General
 - Doctor's House
- Hanmer Springs Development Contributions Funds
 - Town Centre DC Fund
 - Hall DC Fund
 - Domain DC Fund
 - Walkway DC Fund
- Special Funds:
 - Waiau Ferry Bridge Fund
 - Hanmer Tourism Fund
 - Pavilion Fund
 - Contestable Fund

The report is structured on four columns:

- Actual Income and Expenditure for the 2017/2018 year.
- Budget for the current financial year (LTP Year 1)
- The budget included as Year 2 of the LTP
- Revised Budget for the 2019/2020 (plus any discussion relating to movements from the LTP).

The Revised Budget column is the first cut of the budgets prepared by staff. There is the opportunity for the Committee to amend any of these budgets and suggest further projects that it may wish to achieve over the next 12 months.

Key Issues**Amenities:**

As was agreed to with the LTP, that the increase in the Amenities Rates would sit at 5.00%.

The Amenities Account is forecast to begin the 2019/2020 year with a debt of \$856,055 and is expected to reduce to \$853,936 by the end of June 2020.

Roadside Construction:

Footpath Maintenance is now funded centrally, therefore there is no rate component to the roadside construction. It is expected that there will be a balance of \$64,791 on hand at the start of July 2019.

Stormwater:

There are some large stormwater projects budgeted for 2019/2020 that were not forecast as part of the LTP. This is expected to push the balance of the Stormwater account to a debt of \$1,547,199 by the end of June 2019. Attached is further appendices is the business case prepared for each of the three new projects. As allowed for in the LTP, there is a 20% increase in the rates forecast.

Medical Buildings:

No increase is proposed to the Medical Centre Rate or the Doctor's House.

Financial Considerations

The Board is responsible for managing the Hanmer Springs Rating Area Budgets.

Recommendations

That the budgets for the Hanmer Springs Rating Area are considered.

Report Prepared by:

Jason Beck
Manager Support Services

Report Author:

An officer will be in attendance to speak to this report.

Account	Actual 2017/2018	LTP (Year 1) 2018/2019	LTP (Year 2) 2019/2020	Revised Budget 2019/2020	Reason for movement from LTP
HANMER AMENITIES RATES					
OPENING BALANCE	(855,231)	(852,210)	(856,055)	(856,055)	
INCOME					
Rating Input					
Targeted Rates - Amberley Amenities Rates	412,854	432,625	454,256	454,256	
Total Rates	412,854	432,625	454,256	454,256	
Increase			5.00%	5.00%	
Other Funding Sources					
Amenities - Heritage Track Network Grant	5,000	5,000	5,106	5,000	
Amenities - Hanmer Track Levy	0	1,000	1,021	1,000	
Township - Recoveries	2,157	3,000	3,064	0	
Hall - User Fees	8,235	6,000	6,127	6,127	
Reserve - Recoveries	0	1,000	1,021	1,021	
Reserve - Motor Camp	14,709	12,500	12,765	12,765	
Reserve - Golf Rental	5,000	5,500	5,617	5,617	
Transfer from Contestable Fund	0	4,000	0	0	
Total Other Income	35,101	38,000	34,721	31,530	
Total Income	447,954	470,625	488,977	485,786	
EXPENDITURE					
Routine Expenditure					
General Amenities Expenses					
Secretary Costs	20,703	6,953	7,100	7,149	
Staff - Community Board	6,816	23,954	24,462	24,312	
Staff - Regulatory Officer (Contractor)	14,700	20,000	20,424	20,000	
Property & Service Delivery Team	0	63,824	65,177	80,825	
Property & Service Delivery Team (Track Network)	15,960	40,000	40,848	40,000	
Purchases	10,478	1,000	1,021	1,000	
Notice Board	0	0	0	0	
Conferences	0	1,000	3,064	3,000	
Travel Expenses	175	1,000	1,021	1,000	
Gardeners Track Network	0	0	0	0	
Forest Track Materials	519	7,500	7,659	7,500	
Forest Trust (Heritage Forest)	5,000	5,000	5,106	5,000	
Weedbusters	983	3,500	3,574	0	
Weather Event Contingency	0	10,000	10,212	10,000	
Vehicles and Plant	933	24,335	24,851	23,405	
Overhead Allocation Expenses	58,289	66,882	68,254	64,466	
Internal Interest Paid	56,955	48,373	48,599	50,336	
Township					
Salaries & Wages	83,738	0	0	0	
Contractors	272	5,000	5,106	5,106	
Grass Mowing	0	16,000	16,339	16,339	
Footpath Maintenance	0	0	0	0	
Weed Spraying	0	1,250	1,277	1,277	
Tree Maintenance	0	1,000	1,021	1,021	
Wasp Control	553	5,000	5,106	5,106	
Pest Control					
Repairs & Maintenance	1,018	2,000	2,042	2,042	
Purchases	2,647	2,500	2,553	2,553	
Rates	1,686	1,400	1,430	1,430	
Business Association - Security Camera Project	(939)	2,500	2,553	2,553	
Grants	0	1,000	1,021	1,021	
Street Cleaning	49,765	48,000	49,018	49,018	
Plant	8,726	0	0	0	
Promotional Banners & Lighting Maintenance	18,311	0	0	0	
Hall					
Contractors	125	500	3,064	3,064	
Grass Mowing	1,540	1,500	1,532	1,532	
Purchases	11	500	511	511	
Rates	1,171	1,000	1,021	1,021	
Repairs & Maintenance	1,304	1,500	1,532	1,532	
Insurance	5,059	8,000	8,170	8,170	
Electricity	1,200	2,000	2,042	2,042	
Reserve					
Salaries & Wages (HS Gardeners)	28,220	0	0	0	
Contractors	3,597	5,000	5,106	5,106	
Grass Mowing - Reserves	22,285	10,000	10,212	10,212	
Weed Spraying	0	1,000	1,021	1,021	
Purchases	3,442	5,000	5,106	5,106	
Rates	2,949	2,000	2,042	2,042	
Insurance	6,264	2,500	2,553	2,553	
Sports Pavilion Rate Grant	0	4,000	4,085	4,085	
Other					
Transfer to Subdivision Expenditure Account	10,476	10,000	10,212	10,212	
Total Routine Expenditure	444,933	463,471	477,046	483,667	
Projects					
Reserve					
Play equipment at Hanmer Sports Reserve (Contestable Fund)	0	4,000	0	0	
Drainage at Camp ground	0	7,000	0	0	
Total Projects	0	11,000	0	0	
Total Expenditure	444,933	474,471	477,046	483,667	
CLOSING BALANCE	(852,210)	(856,055)	(844,124)	(853,936)	
Interest Charged on Overdrawn Balance	5.88%			(50,336)	

<u>Account</u>	<u>Actual</u> 2017/2018	<u>LTP (Year 1)</u> 2018/2019	<u>LTP (Year 2)</u> 2019/2020	<u>Revised Budget</u> 2019/2020	<u>Reason for movement from LTP</u>
HANMER FOOTPATH ACCOUNTS					
Hanmer Springs Roadside Construction Rates					
OPENING BALANCE	58,712	86,512	64,791	64,791	
INCOME					
Rating Input (Roadside Construction Rates)	25,273	0	0	0	
Internal Interest Received	2,527	3,279	2,519	2,268	
Total Income	27,800	3,279	2,519	2,268	
EXPENDITURE					
Routine Expenditure					
Footpath Maintenance	0	0	0	0	Now done as part of District Footpath Maintenance
<i>Total Routine Expenditure</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
Projects					
Lime Chip Footpath	0	0	10,000	10,000	
Street Lights - Amuri	0	20,000	0	0	
Log Cabin Yellow Lines	0	5,000	0	0	
<i>Total Projects</i>	<i>0</i>	<i>25,000</i>	<i>10,000</i>	<i>10,000</i>	
Total Expenditure	0	25,000	10,000	10,000	
CLOSING BALANCE	86,512	64,791	57,310	57,058	
Interest Earned on Balance in Funds 3.50%				2,268	
Hanmer Springs Subdivision Expenditure					
OPENING BALANCE	(8,843)	1,381	6,109	6,109	
INCOME					
Rating Input	10,476	10,000	10,212	10,212	
Internal Interest Received	3	0	0	214	
Total Income	10,479	10,000	10,212	10,426	
EXPENDITURE					
Routine Expenditure					
Internal Interest Paid	254	272	0	0	
Projects					
Hanmer Springs Subdivision Expenditure	0	5,000	10,221	10,000	
Total Expenditure	254	5,272	10,221	10,000	
CLOSING BALANCE	1,381	6,109	6,100	6,535	
Interest Earned on Balance in Funds 3.50%				214	

Account	Actual 2017/2018	LTP (Year 1) 2018/2019	LTP (Year 2) 2019/2020	Revised Budget 2019/2020	Reason for movement from LTP
HANMER STORMWATER					
OPENING BALANCE	(5,247)	21,585	(411,155)	(411,155)	
INCOME					
Rating Input	80,253	96,161	115,393	115,393	
<i>Increase from prior year</i>			<i>20.00%</i>	<i>20.00%</i>	
Other Funding Sources					
Transfer from Stormwater DC Fund	0	4,081	4,222	4,222	
Internal Interest Received	1,283	0	0	0	
Total Income	81,536	100,242	119,615	119,615	
EXPENDITURE					
Routine Expenditure					
Maintenance Labour	0	18,532	19,493	19,493	
Training & Education	0	0	613	613	
Contractors	12,908	0	0	0	
Rates	3,878	0	0	0	
Urban stormwater assets (pipes, inlets and outlets, swales, open channels, etc.)	2,245	10,271	0	0	
Open Drains (Flax Stream and tributaries)	14,420	0	0	0	
Maintenance PM consumables	0	164	172	172	
Contractors/Plant	0	1,671	1,757	1,757	
Communications Budget	0	410	431	431	
Managing H&S	0	328	345	345	
Spraying	0	17,911	18,839	18,839	
Internal Interest Paid	725	20,509	22,995	24,176	
<i>Total Routine Expenditure</i>	<i>34,176</i>	<i>69,795</i>	<i>64,646</i>	<i>65,826</i>	
Projects					
<i>Current projects:</i>					
Hanmer Springs Stormwater Capital	704	0	0	0	
Drainage improvement work in Scarborough Terrac	7,671	0	0	0	
Stormwater upgrade - Jacks Pass Road	1,646	0	0	0	
Argelins road - upgrade	7,365	0	0	0	
Argelins Road - Design works	3,142	0	0	0	
<i>Future Projects:</i>					
Culverts upgrade in Coleridge St	0	0	35,774	35,774	
New pipe connection and upgrade at end of Caverhill CI	0	0	61,326	61,326	
Improvement work in Fraser Close	0	0	51,105	51,105	
Drainage improvement work in Scarborough Terrace - Sub catchment 3	0	83,000	0	0	
Global consent	0	0	0	54,580	Completion of Global Consent HS - precluding any possible hearing requirements (unknown to date). See e-mail dated 08 November 2018 from Mark Gordon (variation to previous agreed \$150k) for legislative changes since original SFA. Note: no budget for this to date since original SFA - thus \$18,580 + \$36,000
SH7a culvert improvement	0	0	0	175,000	Increase size of current culvert structure to accommodate 50 years plus growth in stormwater discharge. NZTA has refuted any contribution given that the development above is the causer. (Possible bridge structure)
Jacks Pass and Argelins Road	0	0	0	812,048	Investigations, consenting, design and construction of stormwater reticulation Jacks Pass/Argelins Road. Estimate is \$1,200,000 less current budget of \$387,952 [\$812,048]
<i>Carried Forward Projects:</i>					
Drainage improvement work in Scarborough Tce	0	52,529	0	0	
Stormwater upgrade - Jacks Pass Road	0	74,122	0	0	
Flax Stream Channelization	0	207,800	0	0	
Argelins road - upgrade	0	38,877	0	0	
Argelins Road - Design works	0	6,858	0	0	
<i>Total Projects</i>	<i>20,529</i>	<i>463,186</i>	<i>148,205</i>	<i>1,189,833</i>	
Total Expenditure	54,704	532,981	212,850	1,255,659	
CLOSING BALANCE	21,585	(411,155)	(504,390)	(1,547,199)	
Interest Charged on Overdrawn Balance	5.88%			(24,176)	

Account	Actual 2017/2018	LTP (Year 1) 2018/2019	LTP (Year 2) 2019/2020	Revised Budget 2019/2020	Reason for movement from LTP
HANMER MEDICAL BUILDING ACCOUNTS					
Hanmer Medical Centre					
OPENING BALANCE	(300,987)	(286,004)	(251,938)	(251,938)	
INCOME					
Rating Input	30,509	28,651	28,651	30,509	
Other Funding Sources					
Medical Centre Rental	9,059	8,000	8,170	9,059	
Development Contributions	2,109	30,571	8,746	8,746	
Total Income	41,676	67,222	45,567	48,314	
EXPENDITURE					
Routine Expenditure					
<i>Medical Centre</i>					
Contractors	1,521	1,600	1,634	1,635	
Rates	1,062	1,221	1,247	1,247	
Repairs & Maintenance	633	1,500	1,532	1,500	
Insurance	3,439	3,500	3,574	4,307	
<i>Interest on Debt</i>	20,039	15,335	14,625	14,814	
<i>Total Routine Expenditure</i>	<i>26,694</i>	<i>23,156</i>	<i>22,612</i>	<i>23,503</i>	
Projects					
Exterior Painting	0	10,000	0	0	
Resealin/repairs carpark	0	0	2,044	2,044	
Carpet renewal/repairs	0	0	5,111	5,000	
Installing RPZ	0	0	0	2,500	
<i>Total Projects</i>	<i>0</i>	<i>10,000</i>	<i>7,155</i>	<i>9,544</i>	
Total Expenditure	26,694	33,156	29,767	33,047	
CLOSING BALANCE	(286,004)	(251,938)	(236,138)	(236,671)	
Interest Charged on Overdrawn Balance	5.88%			(14,814)	
Hanmer Doctor's House					
OPENING BALANCE	(393,334)	(366,971)	(334,137)	(334,137)	
INCOME					
Rating Input	50,125	55,000	55,000	55,000	
Other Funding Sources					
Rental	5,200	5,200	5,310	5,200	
Total Income	55,325	60,200	60,310	60,200	
EXPENDITURE					
Routine Expenditure					
Rates	2,621	2,621	2,677	2,677	
Insurance	1,552	1,400	1,430	1,825	
Contractors	0	500	511	500	
Repairs & Maintenance	0	1,500	1,532	1,532	
<i>Interest on Debt</i>	24,789	21,345	19,414	19,647	
Total Expenditure	28,962	27,366	25,563	26,181	
CLOSING BALANCE	(366,971)	(334,137)	(299,389)	(300,118)	
Interest Charged on Overdrawn Balance	5.88%			(19,647)	

Account	Actual 2017/2018	LTP (Year 1) 2018/2019	LTP (Year 2) 2019/2020	Revised Budget 2019/2020	Reason for movement from LTP
HANMER DEVELOPMENT CONTRIBUTION FUNDS					
Hanmer Town Centre DC Fund					
OPENING BALANCE	(365,862)	(381,853)	(373,157)	(373,157)	
INCOME					
Development Contributions	9,044	29,667	30,353	31,039	
Total Income	9,044	29,667	30,353	31,039	
EXPENDITURE					
Routine Expenditure					
Internal Interest Paid	25,034	20,971	20,459	21,942	
<i>Total Routine Expenditure</i>	<i>25,034</i>	<i>20,971</i>	<i>20,459</i>	<i>21,942</i>	
Projects					
Transfer to Hanmer Springs Amenities	0	0	0	0	
<i>Total Projects</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
Total Expenditure	25,034	20,971	20,459	21,942	
CLOSING BALANCE	(381,853)	(373,157)	(363,263)	(364,059)	
Interest Charged on Overdrawn Balance	5.88%		(21,942)	(21,942)	
Hanmer Hall DC Fund					
OPENING BALANCE	(23,208)	(22,522)	(17,923)	(17,923)	
INCOME					
Development Contributions	2,265	5,659	5,831	5,831	
Internal Interest Received					
Total Income	2,265	5,659	5,831	5,831	
EXPENDITURE					
Routine Expenditure					
Internal Interest Paid	1,579	1,060	789	1,054	
<i>Total Routine Expenditure</i>	<i>1,579</i>	<i>1,060</i>	<i>789</i>	<i>1,054</i>	
Projects					
Projects	0	0	0	0	
<i>Total Projects</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
Total Expenditure	1,579	1,060	789	1,054	
CLOSING BALANCE	(22,522)	(17,923)	(12,881)	(13,146)	
Interest Charged on Overdrawn Balance	5.88%			(1,054)	
Hanmer Domain DC Fund					
OPENING BALANCE	34,110	38,237	57,463	57,463	
INCOME					
Development Contributions	2,900	17,320	17,835	18,178	
Internal Interest Received	1,227	1,906	2,579	2,011	
Total Income	4,127	19,226	20,414	20,189	
EXPENDITURE					
Routine Expenditure					
Internal Interest Paid	0	0	0	0	
<i>Total Routine Expenditure</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
Projects					
Transfer to Hanmer Amenities for Domain Upgrade	0	0	0	0	
<i>Total Projects</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	38,237	57,463	77,877	77,653	
Interest Earned on Balance in Funds	3.50%			2,011	
Hanmer Walkway DC Fund					
OPENING BALANCE	11,896	8,098	12,459	12,459	
INCOME					
Development Contributions	1,187	3,773	3,944	3,944	
Internal Interest Received	369	588	741	436	
Total Income	1,556	4,361	4,685	4,380	
EXPENDITURE					
Routine Expenditure					
Contractors	5,354	0	0	0	
<i>Total Routine Expenditure</i>	<i>5,354</i>	<i>0</i>	<i>0</i>	<i>0</i>	
Projects					
Transfer to Hanmer Amenities for Walkway Costs	0	0	0	0	
<i>Total Projects</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
Total Expenditure	5,354	0	0	0	
CLOSING BALANCE	8,098	12,459	17,144	16,839	
Interest Earned on Balance in Funds	3.50%			436	

Account	Actual 2017/2018	LTP (Year 1) 2018/2019	LTP (Year 2) 2019/2020	Revised Budget 2019/2020	Reason for movement from LTP
HANMER SPECIAL FUNDS					
Waiau Ferry Bridge Fund					
OPENING BALANCE	46,110	54,012	59,826	59,826	
INCOME					
Bungy Jump Royalties (60%)	6,237	4,000	4,085	6,000	
Internal Interest Received	1,665	1,814	2,018	2,094	
Total Income	7,902	5,814	6,103	8,094	
EXPENDITURE					
Maintenance as per agreement	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	54,012	59,826	65,929	67,920	
Interest Earned on Balance in Funds	3.50%			2,094	
Hanmer Tourism Fund					
OPENING BALANCE	54,611	60,727	66,021	66,021	
INCOME					
Bungy Jump Royalties (40%)	4,158	3,200	3,268	4,000	
Internal Interest Received	1,958	2,094	2,279	2,311	
Total Income	6,116	5,294	5,547	6,311	
EXPENDITURE					
Tourism Projects	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	60,727	66,021	71,568	72,332	
Interest Earned on Balance in Funds	3.50%			2,311	
Hanmer Springs Pavilion Fund					
OPENING BALANCE	18,260	18,909	19,558	19,558	
INCOME					
Internal Interest Received	649	649	672	685	
Total Income	649	649	672	685	
EXPENDITURE					
Transfer to Hanmer Amenities as funding for Domain Upgrade	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	18,909	19,558	20,230	20,242	
Interest Earned on Balance in Funds	3.50%			685	
Hanmer Reserves Contestable Fund					
OPENING BALANCE	31,904	23,255	19,255	19,255	
INCOME					
Allocation from Council	8,333	8,333	8,333	8,333	
Total Income	8,333	8,333	8,333	8,333	
EXPENDITURE					
Reserve Projects	868	8,333	8,333	8,333	
Capital Purchases	16,114	0	0	0	
Transfer	0	4,000	0	0	
Total Expenditure	16,982	12,333	8,333	8,333	
CLOSING BALANCE	23,255	19,255	19,255	19,255	

Business Case #17 – Hanmer stormwater (total requested budget: \$54,580)Description:

Completion of Hanmer Springs Global Stormwater consent

Issue:

Operators of reticulated stormwater systems must implement methods to manage the quantity and quality of all stormwater directed to and conveyed by the reticulated stormwater system, and from 01 July 2025 network operators must account for said quality and quantity discharged.

Evidence:

Currently, all stormwater discharge consents are managed through application to Ecan with conditions of consents put in place by the regional council, not specifically the Hurunui District Council. This process negates us as operators from effectively managing the quality and quantity of discharge into our operated stormwater networks.

Benefits:

A Global consent is generally considered the best option to cover reticulated stormwater networks, and allows for new developments to be controlled and tied into it. Stormwater management relates to the 'day to day' management of the quantity and quality of stormwater discharge. The management of stormwater needs to address quantity effects to control erosion and flooding, and quality effects as run off is one of the principal mechanisms for transfer of road/traffic generated contaminants to the environment. Discharge consents and integrated stormwater management plans are required for all townships under the Land and Water Regional Plan by June 2018. Under the Global consent, the Hurunui council would take overall responsibility for individual stormwater consents and manage the potential effects in agreement with individual landowners.

Risks:

An alternative process negates us as operators of the stormwater network from effectively managing the quality and quantity of discharge into our operated stormwater networks.

Preferred Option(s) and Cost:

HDC have paid \$131,420 to AECOM to date for progress to secure the Global stormwater consent. The original agreed sum payable for this outcome (Bruce Yates) was \$150,000. Given the change in legislation and a requirement for HDC to meet these changes in accordance with this consent, there will be an additional \$36,000 worth of work to be completed, excluding any possible submission and hearing process, and \$18,580 (unbudgeted to date since 2009).

Progress to date:

Application has been submitted to Ecan and has been accepted, with request for further information (s92). This is currently being provided to secure the final assessment and decision on notification. Note: higher level of public consultation will be required to mitigate the notified submissions that occurred in Amberley.

Proposal to Annual Plan 2019-2020:

- Request an additional \$54,580 to Yr. 2 of LTP

Business Case #18 – Hanmer stormwater (total requested budget: \$175,000)Description:

Stormwater flow improvement under SH7a (Hanmer Springs)

Issue:

Risk of flooding properties abutting new stormwater design layout proposal (business case #19) with undersized culvert under SH7a as a result of more stormwater discharge now and into the future through this system.

Evidence:

Design calculations show the current structure to be undersized for new design proposal through level of service return period.

Benefits:

Well managed stormwater system from Jacks Pass to discharge under SH7a, including for growth and climate change outcomes.

Risks:

If not completed, this will remain an incomplete requirement under the proposed Global Stormwater consent. Further investigation, design and construction will be required after discharge under SH7a to accommodate current and future discharge outputs.

Preferred Option(s) and Cost:

Design and construct improved culvert under SH7a.

Progress to date:

Desktop assessment of proposed growth discharge from system Jacks Pass to SH7a (further investigation and design works by new Stormwater Engineer).

Proposal to Annual Plan 2019-2020:

- Request an additional \$175,000 to Yr. 2 of LTP

Business Case #19 – Hanmer stormwater (total requested budget: \$812,048)Description:

Stormwater - Jacks Pass and Argelins Road (Hanmer Springs)

Issue:

Investigations, consenting, design and construction of stormwater reticulation from Jacks Pass down Argelins Road through Flax Stream to culvert under SH7a.

Evidence:

Flooding and standing water issues at Jacks Pass, intersection Argelins and Jacks Pass, Flax Stream and restriction at SH7a.

Benefits:

New stormwater layout design from source (Jacks Pass) to discharge under SH7a, in accordance with the proposals to be made under the Global Stormwater consent (under application with Ecan). This will better manage all stormwater discharges from proposed developments discharging to this new design and could be largely cost recoverable through targeted rate development contributions. This approach could mitigate larger trenches in 27/29/31/59/61/69 Argelins Road (Flax Stream).

Risks:

On-going flooding and standing water issues through the design area, which will get worse as in-fill development takes place, with over-topping of current open drains inside private property (property damage and possible floor flooding), standing water at intersection Jacks Pass and Argelins (road safety issue) and compromised discharge flow under SH7a (flooding).

Preferred Option(s) and Cost:

Design proposed to incorporate holistic consideration of current discharge from Jacks Pass to under SH7a, incorporating proposed in-fill discharge management and possible growth considerations and climate change. High level desk-top design from Harrison Grierson indicates estimate cost of \$1,200,000 plus (current budget in Yr. 1 unspent to date is \$387,048). Final design to be completed by new Stormwater Engineer for more accurate costing, including extensive engagement and consultation with affected stakeholders. Note: this excludes the upgrade of the culvert under SH7a (business case #18)

Progress to date:

Preliminary design completed by Harrison Grierson. Further investigations, consenting, design and construction to be completed (investigation and design works by new Stormwater Engineer).

Proposal to Annual Plan 2019-2020:

- Request an additional \$812,048 to Yr. 2 of LTP

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board
Report Prepared By: Jason Beck, Manager Support Services
Date: 4 March 2019
Significance: Low

Financial Report to 31 January 2019

Executive Summary The financial report to 31 January 2019 is attached.

Background

The report is broken down as follows:

- Hanmer Springs Amenities – reporting on the transactions for the cost centres funded by the amenities rates:
 - Amenities Cost Centre
 - Township Cost Centres
 - Hall Cost Centres
 - Amenities Reserve Cost Centre
- Roadside Construction and Subdivision Expenditure Cost Centres
- Stormwater Cost Centre
- Medical Centre and Doctor’s House Cost Centres
- Special Funds including:
 - Development Contribution Funds for Town Centre Upgrade; Hall Upgrade; Walkway upgrade and Domain Upgrade
 - Waiau Ferry Bridge Fund and Hanmer Tourism Fund
 - Domain Pavilion Fund
 - Reserves Contestable Fund (accompanied by a full reconciliation)

Financial Considerations

The Board is responsible for managing the Hanmer Springs Ward Budgets.

Recommendation

That the information be received.

Report Prepared by: Jason Beck
 Manager Support Services

Report Author: May not be in attendance to speak to this report.

Financial Report for the Seven Months to 31 January 2019	Year to Date Actual	Year to Date Budget	Year to Date Variance	Full Year Budget	Notes
HANMER SPRINGS AMENITIES RATES					
OPENING BALANCE	(852,210)	(852,210)	0	(852,210)	
REVENUE					
Rates					
Targeted Rates - Hanmer Springs Amenities Rates	244,997	246,531	(1,534)	422,625	
<i>Total Rates</i>	<i>244,997</i>	<i>246,531</i>	<i>(1,534)</i>	<i>422,625</i>	
Other Income					
Amenities - Heritage Track Network Grant	0	5,000	(5,000)	5,000	
Township - Recoveries	2,798	1,750	1,048	3,000	
Hall - Recoveries	3,948	3,500	448	6,000	
Reserves - Recoveries	0	583	(583)	1,000	
Reserves - Motor Camp	13,961	7,292	6,669	12,500	
Reserves - Golf Rental	5,000	3,208	1,792	5,500	
<i>Total Other Income</i>	<i>25,707</i>	<i>21,333</i>	<i>4,373</i>	<i>34,000</i>	
Total Revenue	270,704	267,865	2,839	456,625	
EXPENDITURE					
General Amenities Expenses					
Salaries & wages (all amenities)	105,611	113,065	(7,455)	193,826	
Purchases	3,577	583	2,994	1,000	
Conferences	0	583	(583)	1,000	
Track Materials	6,862	13,529	(6,667)	23,193	
Forest Tracks Grant	6,768	5,000	1,768	5,000	
Weedbusters	309	3,500	(3,191)	3,500	
Travel Expenses	0	583	(583)	1,000	
Weather Event Contingency	0	5,833	(5,833)	10,000	
Council Overheads	39,015	39,015	0	66,882	
Internal Interest Paid	29,403	28,218	1,185	48,373	
Vehicle and Plant	14,821	14,195	625	24,335	
<i>Total General Amenities Expenses</i>	<i>206,365</i>	<i>224,105</i>	<i>(17,740)</i>	<i>378,109</i>	
Hanmer Springs Township Expenses					
Contractors	0	2,917	(2,917)	5,000	
Grass Mowing	9,223	9,333	(111)	16,000	
Weed Spraying	1,248	729	519	1,250	
Tree Maintenance	0	583	(583)	1,000	
Wasp Control	0	2,917	(2,917)	5,000	
Repairs & Maintenance	398	1,167	(768)	2,000	
Purchases	949	875	74	1,500	
Pest Control	0	583	(583)	1,000	
Rates	1,926	1,400	526	1,400	
Security Cameras	0	1,458	(1,458)	2,500	
Grants	0	583	(583)	1,000	
Street Cleaning	28,598	28,000	598	48,000	
<i>Total Hanmer Springs Township Expenses</i>	<i>42,341</i>	<i>50,546</i>	<i>(8,205)</i>	<i>85,650</i>	
Hanmer Springs Hall Expenses					
Contractors	30	292	(262)	500	
Grass Mowing	885	875	10	1,500	
Purchases	0	292	(292)	500	
Rates	1,207	1,000	207	1,000	
Repairs & Maintenance	3,304	875	2,429	1,500	
Insurance	6,171	8,000	(1,829)	8,000	
Electricity	1,619	1,167	452	2,000	
<i>Total Hanmer Springs Hall Expenses</i>	<i>13,217</i>	<i>12,500</i>	<i>717</i>	<i>15,000</i>	
Hanmer Springs Reserves Expenses					
Contractors	4,732	2,917	1,815	5,000	
Grass Mowing - Reserves	10,132	5,833	4,299	10,000	
Weed Spraying	0	583	(583)	1,000	
Purchases	3,084	2,917	167	5,000	
Rates	2,824	2,000	824	2,000	
Sports Pavilion Rate Grant	3,981	4,000	(19)	4,000	
Insurance	3,430	2,500	930	2,500	
Play equipment at Hanmer Sports Reserve	0	2,333	(2,333)	4,000	
Drainage at Camp ground	0	4,083	(4,083)	7,000	
<i>Total Hanmer Springs Reserves Expenses</i>	<i>28,183</i>	<i>27,167</i>	<i>1,016</i>	<i>40,500</i>	
Total Expenditure	290,105	314,318	(24,212)	519,259	
CLOSING BALANCE	(871,611)	(898,663)	27,052	(914,844)	
HANMER SPRINGS ROADSIDE CONSTRUCTION RATES					
OPENING BALANCE	86,512	86,512	0	86,512	
REVENUE					
Internal Interest Received	1,774	1,913	(139)	3,279	
Total Revenue	1,774	1,913	(139)	3,279	
EXPENDITURE					
Street Lights - Amuri	0	11,667	(11,667)	20,000	
Log Cabin Yellow Lines	322	2,917	(2,595)	5,000	
Total Expenditure	322	14,583	(14,262)	25,000	
CLOSING BALANCE	87,964	73,841	14,123	64,791	
HANMER SPRINGS SUBDIVISION EXPENDITURE					
OPENING BALANCE	1,381	1,381	0	1,381	
REVENUE					
Targeted Rates - Hanmer Springs Amenities Rates	5,833	5,833	(0)	10,000	
Internal Interest Received	88	0	88	0	
Total Revenue	5,922	5,833	88	10,000	
EXPENDITURE					
Internal Interest Paid	0	159	(159)	272	
Subdivision Expenditure	393	2,917	(2,524)	5,000	
Total Expenditure	393	3,075	(2,683)	5,272	
CLOSING BALANCE	6,910	4,139	2,771	6,109	

Financial Report for the Seven Months to 31 January 2019	Year to Date Actual	Year to Date Budget	Year to Date Variance	Full Year Budget	Notes
HANMER SPRINGS STORMWATER					
OPENING BALANCE	42,772	42,772	0	42,772	
REVENUE					
Targeted Rates - Hanmer Springs Stormwater	55,450	56,094	(644)	96,161	
Development Contributions	1,765	2,381	(615)	4,081	
Internal Interest Received	531	0	531	0	
Total Revenue	57,746	58,475	(728)	100,242	
EXPENDITURE					
Direct Operating Expenditure					
Maintenance Labour	3,404	10,810	(7,406)	18,532	
Maintenance PM consumables	413	96	318	164	
Contractors/Plant	1,915	974	941	1,671	
Urban stormwater assets (pipes)	3,630	5,991	(2,361)	10,271	
Communications Budget	0	239	(239)	410	
Managing H&S	334	191	143	328	
Spraying	0	10,448	(10,448)	17,911	
Rates	4,216				
Internal Interest Paid	571	11,964	(11,393)	20,509	
<i>Total Direct Operating Expenditure</i>	<i>14,484</i>	<i>40,714</i>	<i>(30,446)</i>	<i>69,795</i>	
Capital Expenditure					
Drainage improvement work in Scarborough Terrace - Sub catchment 3	72,804	78,642	(5,838)	135,529	
Stormwater upgrade - Jacks Pass Road	0	43,238	(43,238)	74,122	
Flax Stream Channelization	0	121,217	(121,217)	207,800	
Argelins road - upgrade	0	22,678	(22,678)	38,877	
Argelins Road - Design works	2,430	4,001	(1,571)	6,858	
<i>Total Capital Expenditure</i>	<i>75,234</i>	<i>269,775</i>	<i>(194,541)</i>	<i>463,186</i>	
Total Expenditure	89,718	310,489	(224,987)	532,981	
CLOSING BALANCE	10,801	(209,242)	224,259	(389,967)	
HANMER SPRINGS MEDICAL CENTRE					
OPENING BALANCE	(264,007)	(264,007)	0	(264,007)	
REVENUE					
Targeted Rates - HS Medical Centre	17,779	16,713	1,066	28,651	
Development Contributions	4,809	5,002	(193)	8,574	
Medical Centre Rental	5,284	4,667	617	8,000	
Total Revenue	27,872	26,381	1,490	45,225	
EXPENDITURE					
Employment Costs	531	0	0	0	
Insurance	4,308	3,500	808	3,500	
Contractors	672	933	(262)	1,600	
Rates	1,024	1,221	(197)	1,221	
Repairs & Maintenance	927	875	52	1,500	
Internal Interest Paid	9,178	8,945	232	15,335	
Total Expenditure	16,638	15,475	633	23,156	
CLOSING BALANCE	(252,774)	(253,101)	858	(241,938)	
HANMER SPRINGS DOCTOR'S HOUSE					
OPENING BALANCE	(366,971)	(366,971)	0	(366,971)	
REVENUE					
Targeted Rates - HS Medical Centre	29,221	32,083	(2,863)	55,000	
Rental	2,800	3,033	(233)	5,200	
Total Revenue	32,021	35,117	(3,096)	60,200	
EXPENDITURE					
Employment Costs	124	0	124	0	
Contractors	356	292	64	500	
Repairs & Maintenance	17	875	(858)	1,500	
Rates	0	2,621	(2,621)	2,621	
Insurance	1,826	1,400	426	1,400	
Internal Interest Paid	12,231	12,451	(221)	21,345	
Total Expenditure	14,553	17,639	(3,085)	27,366	
CLOSING BALANCE	(349,504)	(349,493)	(11)	(334,137)	
HANMER SPRINGS TOWNSHIP DEVELOPMENT CONTRIBUTIONS FUND					
OPENING BALANCE	(381,853)	(381,853)	0	(381,853)	
REVENUE					
Development Contributions	16,478	17,306	(827)	29,667	
Total Revenue	16,478	17,306	(827)	29,667	
EXPENDITURE					
Internal Interest Paid	12,869	12,233	635	20,971	
Total Expenditure	12,869	12,233	635	20,971	
CLOSING BALANCE	(378,243)	(376,780)	(1,463)	(373,157)	

Financial Report for the Seven Months to 31 January 2019	Year to Date Actual	Year to Date Budget	Year to Date Variance	Full Year Budget	Notes
HANMER SPRINGS HALL DEVELOPMENT CONTRIBUTIONS FUND					
OPENING BALANCE	(22,522)	(22,522)	0	(22,522)	
REVENUE					
Development Contributions	3,165	3,301	(136)	5,659	
Total Revenue	3,165	3,301	(136)	5,659	
EXPENDITURE					
Internal Interest Paid	714	618	96	1,060	
Total Expenditure	714	618	96	1,060	
CLOSING BALANCE	(20,071)	(19,839)	(232)	(17,923)	
HANMER SPRINGS WALKWAY DEVELOPMENT CONTRIBUTION FUND					
OPENING BALANCE	8,098	8,098	0	8,098	
REVENUE					
Development Contributions	2,104	2,201	(97)	3,773	
Internal Interest Received	194	343	(149)	588	
Total Revenue	2,298	2,544	(246)	4,361	
EXPENDITURE					
Contractors	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	10,396	10,642	(246)	12,459	
WAIAU FERRY BRIDGE FUND					
OPENING BALANCE	54,012	54,012	0	54,012	
REVENUE					
Bungy Jump Royalties	0	2,333	(2,333)	4,000	
Internal Interest Received	1,110	1,058	51	1,814	
Total Revenue	1,110	3,392	(2,282)	5,814	
EXPENDITURE					
Repairs & Maintenance	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	55,122	57,404	(2,282)	59,826	
HANMER TOURISM FUND					
OPENING BALANCE	60,727	60,727	0	60,727	
REVENUE					
Bungy Jump Royalties	0	1,867	(1,867)	3,200	
Internal Interest Received	1,207	1,222	(14)	2,094	
Total Revenue	1,207	3,088	(1,881)	5,294	
EXPENDITURE					
Key Tourism Project	6,353	0	6,353	0	
Total Expenditure	6,353	0	6,353	0	
CLOSING BALANCE	55,581	63,815	(8,234)	66,021	
HANMER SPRINGS DOMAIN UPGRADE DEVELOPMENT CONTRIBUTION FUND					
OPENING BALANCE	38,237	38,237	0	38,237	
REVENUE					
Development Contributions	9,609	10,103	(495)	17,320	
Internal Interest Received	915	1,112	(197)	1,906	
Total Revenue	10,524	11,215	(691)	19,226	
EXPENDITURE					
Contractors	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	48,761	49,453	(691)	57,463	
HANMER SPRINGS PAVILION FUND					
OPENING BALANCE	18,909	18,909	0	18,909	
REVENUE					
Internal Interest Received	388	379	10	649	
Total Revenue	388	379	10	649	
Operating Expenditure					
Transfer to Amenities to fund feasibility work	0	0	0	0	
Total Expenditure	0	0	0	0	
CLOSING BALANCE	19,297	19,287	10	19,558	
HANMER SPRINGS RESERVES CONTESTABLE FUND					
OPENING BALANCE	23,255	23,255	0	23,255	
REVENUE					
Allocation from Council	8,333	8,333	0	8,333	
Total Revenue	8,333	8,333	0	8,333	
EXPENDITURE					
Reserves Projects	0	4,861	(4,861)	8,333	
Total Expenditure	0	4,861	(4,861)	8,333	
CLOSING BALANCE	31,588	26,727	4,861	23,255	

HANMER SPRINGS COMMUNITY BOARD
RESERVES CONTESTABLE FUND
AS AT 31 JANUARY 2019

Organisation/Project	Total Amount Granted	Spent to date - Payee	Date	Amount	Balance Remaining
Playground Equipment Allocation (2008-2009)	15,000.00	PLAYCOEQ - PLAYCO INSTALLATION	19/03/2008	15,000.00	0.00
Cemetery Rockwall (2008-2009)	15,000.00	TOPP EARTHMOVIN - HANMER SPRINGS CEMETERY	7/04/2011	3,490.00	
Cemetery Rockwall (2009-2010)	<u>1,300.00</u>	MARBLE POINT WINERY - WAI AU RIVER ROCK WALL	5/10/2011	<u>12,810.00</u>	
	16,300.00			16,300.00	0.00
Shade Sail (2009-2010)	4,353.38	WWSS - COMMERCIAL SHADE SAIL	29/06/2009	2,176.69	
		WWSS - COMMERCIAL SHADE SAIL	17/09/2009	<u>2,176.69</u>	
				4,353.38	0.00
Notice Board (2009-2010)	1,303.74	DOBBY - PUBLIC NOTICE BOARD HANMER SPRINGS	7/08/2009	1,303.74	0.00
Hanmer Springs Sports Club (2013-2014)	1,731.30	Excess Insurance - approved by HSCB	31/07/2013	1,731.30	0.00
Hanmer Springs Pavilion Fund		Balance of Contestable Fund Transferred	30/06/2013	47,209.55	0.00
Balance 2009-2010	5,542.88				
Balance 2010-2011	8,333.33				
Balance 2011-2012	16,666.67				
Balance 2012-2013	<u>16,666.67</u>				
	47,209.55				
Playground Equipment	9,698.00	Playground Centre	28/06/2016	9,698.00	0.00
Chisholm Park Projects	16,981.87	Weather Wise Shade System - Shade Sail	21/08/2017	7,621.64	
		Park Supplies Company Limited - 900mm slide	1/08/2017	1,882.00	
		Playground People Limited - Spinner Bowl	11/09/2017	3,313.00	
		Playco Equipment Ltd - 4 seater see-saw	21/11/2017	3,447.00	
		McAlpine - Timber and Concrete	10/01/2018	<u>718.23</u>	
				16,981.87	0.00
<u>Unallocated Funds</u>					
2015-2016 Contestable Fund	6,588.83				
2016-2017 Contestable Fund	8,333.33				
2017-2018 Contestable Fund	8,333.33				
2018-2019 Contestable Fund	<u>8,333.33</u>				
	31,588.82				31,588.82
TOTALS	144,166.66			112,577.84	31,588.82

Funded by:

2007-2008-2009 Contestable Fund	30,000.00
2009-2010 Contestable Fund	12,500.00
2010-2011 Contestable Fund	8,333.33
2011-2012 Contestable Fund	16,666.67
2012-2013 Contestable Fund	16,666.67
2013-2014 Contestable Fund	16,666.67
2014-2015 Contestable Fund	10,000.00
2015-2016 Contestable Fund	8,333.33
2016-2017 Contestable Fund	8,333.33
2017-2018 Contestable Fund	8,333.33
2018-2019 Contestable Fund	<u>8,333.33</u>
	144,166.66

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board
Report Prepared by: Dean Eades, Emergency Management Officer (EMO)
Date: 4 March 2019
Significance Level: Low

Civil Defence and Emergency Management (CDEM)

Recommendation THAT THE INFORMATION BE RECEIVED.

Executive Summary Dean Eades, the new EMO commenced in August 2018 to replace Allan Grigg. A substantial part of the role is to work with volunteers and organisations involved in civil defence and emergency management.

This report summarises the Council's emergency management activities and focus from August 2018 into the future.

Training An important part of the role is around education and upskilling volunteers and council staff. A well-rounded course schedule has been developed for all CDEM volunteers in the district, ranging from an introductory CDEM course, information processing, coordinated incident management system, through to first aid and psychological first aid. This course schedule was designed to mix practical with theory skills, include partner agencies in the delivery of the courses and more importantly giving the individuals from the different sector posts opportunities to meet and form relationships with other sector post members, try different roles and make mistakes (learn) before the real event.

Within the Hanmer Springs Ward, there is an active emergency management volunteer group. At this stage none of the Hanmer Springs members have been able to attend the courses for various reasons. The first course commenced in Late November 2018 and the final one in this series, ends in November 2019.

There has been an increased focus on training Council staff in emergency management roles. The intention is to expose all staff to emergency management and also to provide higher level training for selected individuals to work in an emergency operation centre (EOC), specifically planning, intelligence, welfare, logistics and operations. A new role has been introduced since the 2016 Hurunui/Kaikoura earthquakes, called liaison officers. The purpose of this role is to have trained staff who can work with volunteers in the local emergency management sectors during the response phase of an emergency or disaster. This will help the information sharing and having more information about what is happening 'on the ground'.

March also sees the next C10 course (C10 stands for Canterbury's ten councils, including ECAN, which can provide EOC support to our member districts if the need arises). Hurunui staff will be attending which will bring Hurunui's contribution to this multi-disciplinary reaction team to five.

**HS Emergency
Management
Volunteer Sector**

The coordinator is David Smith. He is a regular attendee at the quarterly coordinator meetings held throughout the district.

The Council's hand held radio and base-set fleet that is distributed throughout the district has been updated (signal schedule update) and labelled to identify Council's gear. Four of these radios plus a base set are assigned to Hanmer Springs. Another set is up at the Boyle education centre.

David and I have been working on a tourist information sheet for accommodation supplier's compendiums. At this stage this has had limited industry consultation.

The EMO has updated the emergency operation container so that it now has consistently used information and material needed for an emergency sector post.

EMO Activities

The EMO has attended many community events – those run by Council staff and community, to take the opportunity to introduce and remind people about preparation for emergencies and to also solicit interest to volunteer. These have been well received in general throughout the district. It is intended to keep the momentum going in this vital area of public service with the education and exercise series previously mention.

To keep the district up to date and deliver key messages around CDEM, the EMO has a regular monthly slot on Compass FM (last Friday of the month).

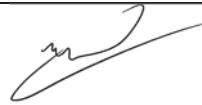
A full year within the CDEM sector of the council and the community lies ahead. Education, resilience, continuity and change for volunteers and council staff are outcomes that are being sought to put the Hurunui District in good position to manage future disasters and emergencies.

A primary goal is to better prepare the district for an inevitable major disaster (AF8 – Alpine Fault Magnitude 8) and smooth the processes to handle smaller local emergencies.

**Significance
Consideration**

This report is considered to be of low significance and intended to inform and update the Council and the community of the EMO activities.

Report Prepared by:



Dean Eades
Emergency Management Officer

**Report Reviewed
by:**



Audrey van der Monde
Manager Public Services

**Officer in
Attendance:**

The report author will be in attendance to speak to this report.

HURUNUI DISTRICT COUNCIL
MEETING REPORT



SECRETARY REPORT COVER

To: Hanmer Springs Community Board

Date: 4 March 2019

Correspondence

Executive Summary Copies of Inwards and Outwards Correspondence are attached for the Board's information.

Appendices

Outwards – Nil

Inwards - Caroline Oliver

Report Cover
Prepared by:

Maree Hare

Maree Hare

Committee Secretary

Hi Community Board members

We read the Pinkie every week, but are maybe not at all up to date with what is happening for QMH and the Soldiers block, since sending in suggestions almost a year ago.

These may seem outrageous suggestions but...firstly, Peter Jackson's excellent display at the Wellington War museum building, apparently owned by Massey, is ending his tenancy there. We found that exhibition even better than his one in Te Papa, and wondered if you could interest him in moving it to Hanmer – what a drawcard, and what an appropriate home when the purpose of the original building for care of "shellshock" is considered. I know the thought of funding, and moving little planes etc might be daunting but Peter has overcome barriers before!

Also, secondly, Jenny Gillies amazing costume exhibition in the Tea Kiosk... "Fight over Christchurch's Botanic Gardens tea kiosk continues' – stuff.... Is threatened to have to leave there. It is unique, and stunning and would also be an amazing drawcard. I suspect there would be problems with supervision of the exhibition as Jenny herself has been watching over it whenever I have been there, but there may be a way around that too.

Just a couple of suggestions to start the year!

Best wishes

Caroline Oliver, often at 42 Jacks Pass Road

HURUNUI DISTRICT COUNCIL
MEETING REPORT



SECRETARY REPORT COVER

To: Hanmer Springs Community Board

Date: 4 March 2019

Youth Council Updates

Executive Summary A Brief update from the recent Youth Council meeting is provided for the information of the Hanmer Springs Community Board

Appendices

- Youth Council update 12 February 2019

A handwritten signature in black ink that reads "Maree Hare".

**Report Cover
Prepared by:** Maree Hare
Committee Secretary

Youth Council Meeting Update – 12 February 2019

Below is a brief summary of the reports and discussions from the 12 February 2019 Hurunui Youth Council meeting. The meeting agenda can be viewed on the council website at the link below: <http://www.hurunui.govt.nz/your-council/meeting-calendar-access-to-agendas/> (Scroll to applicable meeting on the calendar).

Chairperson and Deputy Chairperson

The Youth Council elected their Chair and Deputy Chair for the 2019 term. Georgia McCabe is the Chair of the Hurunui Youth Council with Bradley White supporting her in the Deputy Chair position.

Youth Programme Update

Keira Joblin, Hurunui Youth Programme Coordinator, provided an update on events run since the last Youth Council Meeting. Keira has recently taken over the role of Hurunui Youth Programme Coordinator and is enjoying the role.

The Hurunui Youth Leader Orientation Camp in December 2018 was a success and helped the youth leaders plan the year ahead. The 2019 Hurunui Youth Programme Committee consists of eight members. Other events that have run are:

- the Summer Reading Party, which was attended by 60 children; and
- they supported the mountain biking skills event in Hanmer lead by Professional Mountain Biker, Anton Cooper; and
- The summer pool parties in conjunction with the HDC Community Team.

Upcoming events are:

- A&P Shows (Amuri, Cheviot and Hawarden) – 2, 9, and 16 March.
- Youth Voice Canterbury, South Island Youth Connect – Activate – 6 – 7 April.
- Easter Camp – 18-22 April.
- Social Experiment SoX – 30-31 March.
- Youth Week – 18-26 May.

Youth Council Facilitators Update

The Youth Council Facilitator, Krystal Jennings, confirmed the Youth Council's intentions for the year and outlined each Youth Councillor's assigned delegations.

Focus Areas/Delegations Representatives

- Luke Roberts (Amuri Area School) – Future Focus
- Georgia McCabe (Amuri Area School) – Road Safety and Chair of HYC
- Bradley White (Hurunui College) – HYC Youth Secretary and Deputy Chair
- Abigail Merry (Hurunui College) – Connected Community
- Tessa Allan (Hurunui College) – Emergency Services
- Zoe Watson (Hurunui College) – Environment
- Sophie Summerfield (Hurunui College) – Technology
- Roddy Murchison (Hurunui College) – Positive Youth Development
- Skyla Barnett (Hurunui College) – Youth A&P Shows
- Noah Wilson (Home school) – Road Safety

Intentions of the Youth Council

The 2019 HYC intend to work on the alignment of all projects with the four focus areas of the Hurunui Youth Strategy and formulate action plans from this. Action plans will then be consulted on throughout the community, involving relevant community groups, businesses and organisations.

Projects of interest include:

- Youth Strategy Action Plan
- Nui Youth Mud Run
- Nui Youth Environmental Project – Balmoral (MYD Funding)
- Waikari Fun Run
- Waipara River clean up
- Community Native tree planting days
- Plastic free policy induction in Hurunui Cafes
- Bees Wax Wraps in-school workshops
- A High Tea and Dance for the Elderly
- Nui Youth Public transport trials and school holiday bus
- Demographic specific projects
- CV writing and career workshops
- Secondary School Achievers Awards selection panel and awards
- Hurunui Community Awards (youth category)
- North Canterbury Youth Workers meeting – Youth Presentation
- Mid-year Youth leadership camp
- Youth Week Projects
- Nui Youth 2.0

The Youth Council have set out clear goals for 2019 including working on becoming more strategic, working together on focus areas to help achieve end goals, connecting with other Youth Councils, introducing budget reviews, and ensuring clear expectations, responsibilities and accountability of all Youth Council members.

HANMER SPRINGS COMMUNITY BOARD PORTFOLIO UPDATE

BOARD MEMBER: Mary Holloway

MEETING DATE: 4 March 2019

PORTFOLIO/TOPIC	UPDATE	RECOMMENDATION
HSBA	HSBA would like a new set of flags using a school art competition for design.	Is the community board in a position to help finance this?
Signage	In relation to Te Tihi o Rauhea Trust regarding a walk loop from Leamington street. I would like to see signage to this (and the Heritage Forest) from right outside the main entrance to the HSTPS. So many of our visitors whom I encounter have no idea that the Heritage Forest exists, or how to find it! Could there also be a shortened loop entering at Leamington but exiting at Cheltenham for those who want a quick look but don't have the time or ability to walk the whole loop?	

HANMER SPRINGS COMMUNITY BOARD PORTFOLIO UPDATE**BOARD MEMBER:** Rosemary Ensor**MEETING DATE:** 04.03.19

PORTFOLIO/TOPIC	UPDATE	RECOMMENDATION	
Lodge Reserve	The market no longer use the Lodge Reserve and extensive damage due to trampling has ceased. The area under the trees and grass on Jollies Pass Road side needs attention.	That restoration of this area is undertaken prior to winter.	

HURUNUI DISTRICT COUNCIL
MEETING REPORT



SECRETARY REPORT COVER

To: Hanmer Springs Community Board

Date: 4 March 2019

Presentation notes

Executive Summary G Abbot will speak to the meeting at 3.15 on the Combined Hanmer Springs Walk and the Woodland Walk upgrade

Appendices

- Combined Hanmer Springs walk
- Woodland Walk upgrade

Report Cover
Prepared by:

Maree Hare

Maree Hare

Committee Secretary



Woodland Walk Upgrade Hanmer Springs New Zealand

The Woodland Walk was designed and installed some time ago as a wheel chair accessible loop track.

It is within an area that is used extensively by locals and visitors alike, it is arguably the best reserve in Hanmer Springs apart from Te Tihi o Rauheia / Conical Hill Reserve. Our reasons for this are it has large open areas that are sunny all year, wetland areas with excellent stands of exotic trees etc.

With tourist numbers increasing it is probably time to upgrade the Woodland Walk and the Woodland Reserve area. The Woodland Ponds and associated areas are currently under restoration with about 1400 natives planted to date.

This is a large area and it will take time to restore, below are a series of stages that could be looked at. It would add about 1km to the existing Woodland Walk.

The area has a mixture of native and exotic species, they work well together and adding to this would benefit the area immensely.



Woodland Reserve Stages 1 - 7

Stage 1

The access track from the Touquay Terrace car park be improved significantly to cope with wheel chairs and mobility scooters.

It will require considerable work so as to enable the end to be just below the South Woodland Pond with only a very short distance to the Woodland Walk.

During work clear (partially and spray etc.) and replant the west face of the car park to the Woodland Pond outlet creek in native species.

Signpost etc. the car park and the availability of the walk.



Torquay Terrace car park



Existing walking track from car park

Stage 2

Using commercial operators clear all the exotic trees (exposing the native stands of kanuka already there) between the North and South Woodland Ponds). Prepare by spraying etc and re plant in native species.

Install a wheelchair / mobility scooter track north through to the wetland area.

Above the North Woodland pond create a grass area amongst the natives blocked from western residents with a picnic table and a bench facing west over the North Woodland Pond.

Carry on the track by boardwalk through the wetland east and re join the Woodland Walk just near where the Woodland Walk drops down.

Remove the section of the Woodland Walk in between, replant the area to hide the old two tracks.



Proposed track between Woodland Ponds



North view where track rejoins Woodland Walk



Picnic table would go overlooking north Woodland Pond

Stage 3

Where the Woodland Walk heads East / West heads towards the redwood stand add a new extra wheel chair / mobility scooter combined solid / board walk track north and returning south through the Ngai Tahu wetland area. Obtain a suitable name for the extension from our rununga. Retain the initial east / west Woodland Walk section.

The Te Tihi o Rauhea Hanmer Springs Conservation Trust has iwi permission to restore their wetland areas in and around Te Tihi o Rauhea / Conical Hill.



New track north in Ngai Tahu wetland area

Stage 4

Clear the deteriorating black poplar stand of trees at the north end of the Woodland reserve and the old pine that blocks the view of the redwood stand.

Clear the area and grass it with a few small clumps of natives at the north end. Look at planting additional redwoods south of where they finish. This area would have to be cleared of some exotic trees and weeds.

Continue to clear exotic weeds in the eastern wetland area and replant in natives to about Pawsons Road.

Create a series of wooden steps up the Majuba Track from the eastern bottom through the kanuka stand to remove this poor section and re form the track west until it joins on with the Te Tihi o Rauhea / Conical Hill walking track.



Black poplar and old man pine



Majuba Track

Stage 5

Install a toilet block in or near the Torquay Terrace car park. All services would be available at this location.

Stage 6

Look at using Pawsons Road as an additional access road to reserve. Create a car park in the southern end near the toilet; restrict vehicle movement with the area.

Stage 7

Restore Dog Stream and other areas not mentioned within the DOC area - retain some exotic species, plant native species.

Look at employing a ranger to maintain this area and other areas when they are completed (example being Te Tihi o Rauheia / Conical Hill).



Concept

Upgrade track from Brooke Dawson Reserve to Te Tihi o Rauheia / Conical Hill Reserve

A walking track exists through Brooke Dawson and Dog Stream Reserves, Department of Conservation and Ngai Tahu areas joining onto Te Tihi o Rauheia / Conical Hill.

These walking tracks are arguably the most used for short walks in Hanmer Springs.

Internal and external tourism is expected to rise; it probably is a good time to look at these sections of walking tracks in conjunction with other initiatives in the same areas to improve the experience of visiting Hanmer Springs.

I would suggest a new Hanmer Springs loop track (clockwise or anti clockwise).

Start at Leamington Street / Amuri Avenue and walk east and down the exiting walkway into Brooke Dawson Reserve. North through Dog Stream Reserve onto the Woodland Walk either via the steps or over the bridge. West from the Woodland Walk up Majuba Track to the Te Tihi o Rauheia / Conical Hill Walking track to the lookout. South down Te Tihi o Rauheia / Conical Hill walking track onto Conical Hill Road and Amuri Avenue to Leamington Street

Most of the new track could easily be upgraded to multi use to include wheel chair and mobility scooter. Majuba Track is not accessible for mobility scooters or wheelchairs, a new section could be added for both of these in the future.

The new “un named walk” should be well marked including coloured markers on available posts or poles (new posts if required). Discuss with our iwi re the naming.

The track is on DOC, HDC and Ngai Tahu lands, interactive signs could be placed showing Ngai Tahu and early European history. In addition to these other interactive signs could be placed showing entrances and the history of the Hanmer Heritage Forest. The old police camp I believe was on the top of the east bank of Dog Stream, the location could be located and viewed from both directions with appropriate signage, I would also suggest an archaeological dig to confirm location and preservation of any finds for a future Hanmer Springs Museum.

I would install a new toilet at the top of Brooke Dawson reserve on the north as you go in the gate. A toilet situated there could use available services. It would be easily accessible from the track by a short walk. I would move the existing toilet to River Reserve.

You may have to more one bridge to assist users to go under the Jollies Pass Bridge. I would asses all bridges as you may not require them all.

These suggestions including the Te Tihi o Rauheia / Conical Hill upgrade could be put together for one large funding request.

This may fall within national tourism funding.

Chris Hughey

January 2019

HANMER SPRINGS COMMUNITY BOARD 'PRIORITY ACTION LIST' OF PROJECTS

Revised May 2018

Type	Location	Description	Priority
Footpaths	Throughout Village	Overdue maintenance to remedy hazards and other non-conforming areas	1
Footpaths	Hanmer Springs Rd from Argelins/Woodbank intersection to Caltex station	Lime chip path for cycles and walking	2
Footpaths	Rippingale Road from Argelins/Jacks intersection to existing footpath	Approximately 200 -300m without any footpath yet there is a sealed footpath down the rest of Rippingale Road – doesn't make sense for this to suddenly come to a dead end.	3
Footpaths	Jollies Pass Road from bridge to DOC Centre	Lime chip path for cycles and walking	4
Footpaths	Jacks Pass Road from Argelins/Rippingale Rd intersection to Alpine Adventure Campground	Lime chip path for cycles and walking	5
Footpaths	Chalet Cres northern side from Conical Hill Rd to Alpine Ave	Sealed footpath along front of properties where goat track has formed	6
Footpaths	Jollies Pass Road from DOC Centre to Forest Camp	Lime chip path for cycles and walking	7

Street lights	Amuri Ave West from Thermal pools to Kakapo Lodge	New lighting required but needs to be aesthetically correct	1
Street lights	Rippingale Road from Argelins/Jacks intersection to existing lights	New lighting required (approx 200 – 300m)	2
Street lights	Corner of Argelins Road opposite G&V Hill's driveway		3
Street lights	Harrogate, Cheltenham, Leamington, Scarborough, Jacks Pass Devon, Dorset\Coleridge/Chalet, Torquay, Argelins	Get Gardeners to look at the trees and form a lighting plan	4

Roading	Council car park behind Saints/Four Square	Review area with consideration to resealing at appropriate grade for delivery trucks	1
Roading	Corner of Conical Hill Road and Chalet Cres	Traffic island to slow vehicles down and ensure they don't cut the corner by	2

		forcing them to have to go around it. Maybe a roundabout at this intersection might slow the cars coming down Conical Hill Road from Oregon Heights?	
Roading	Harrogate St	Review street with a view to perhaps kerb and channel to improve carparking and stormwater	3
Roading	Install drop kerb on Jacks Pass Road opposite Chisholm Cres	For Wheel & Push chair access	4
Roading	Woodbank Road	Widen at Pottery corner to new seal	5
Roading	Leamington St	Review street with a view to perhaps kerb and channel to improve carparking and stormwater	6
Roading	Jacks Pass along front of old horse treks	Create a parking bay with lime chip opposite domain sports area (John Whyte)	7
Roading	Install drop kerb at disability park outside Four Square	For disability access	8
Roading	Amuri Avenue	Review the flow of traffic on Amuri Avenue.	

Storm-water	Corner Harrogate and Scarborough Tce	Improve/repair existing drainage to prevent property and street flooding	1
Storm-water	Jacks Pass Rd on northern side from Clarence Valley Rd to 136 Jacks Pass Rd	Improve swale and dispersing of rainwater along this stretch to stop property flooding	2
Storm-water	Global Consent Projects		3

Reserves	Memorial Hall	Repair and bring back up to earthquake standards; proceed with previously shelved extensions to rear of stage area for multi-use rooms; install cleaners cupboard;	1
Reserves	Conical Hill Walkway	Re-model main entrance	2
Reserves	Chisholm Park	Build sun shelter for bbq and picnic table area.	3
Reserves	Queen Mary Historic Reserve	Upgrade of gardens, etc. as per Reserve Management Plan	4
Reserves	Chatterton Wetland Project		5
Reserves	Dog Stream	Re-generation project	6
Reserves	Playground equipment	Ongoing investment in equipment, etc	7

Other	Public Toilets – Jacks Pass Rd (by bus stop)	Build larger toilets with more cubicles and frost proof system	1
Other	Glass Recycling Bins at Transfer Station	24/7 access	2
Other	Sports Pavilion	Upgrade of pavilion	3
Other	Sports Domain	Level grounds and improve drainage – consider relocation of cricket pitch in consultation with rugby club so correct size fields can be marked out (main field is currently 4m short of correct length)	4
Other	Pensioner Flats		5

Significance and Public Engagement Consideration

(Guidelines from Hurunui District Council's 'Significance and Engagement' Policy)

The Council, in considering each matter, must be:

- a. Satisfied that it has sufficient information about the practicable options and their benefits, costs and impacts, bearing in mind the significance of the decisions.
- b. Satisfied that it knows enough about and will give adequate consideration to the views and preferences of affected and interested parties bearing in mind the significance of the decisions to be made.

Questions

- a. Does the Council have sufficient information about the issue, proposal, decisions or other matter?
- b. Does the issue, proposal, decisions or other matter:
 - Affect all or a large portion of the community in a far-reaching way?
 - Have a potential impact or consequence on the affected persons (being a number of persons) that is substantial?
 - Have financial implications on the Council's resources that would be substantial?
 - Generate (or would be expected to generate) a high degree of controversy?
 - Have any impact on Council's capacity to undertake its statutory responsibilities?
 - Fail to flow logically or consequentially from a decision in the Council's Long Term Plan?

Significance Evaluation

Council officers preparing these reports will have regard to Council's policy on significance. Councillors will make the final assessment on whether the subject under consideration is to be regarded as being significant or not. Unless the Council explicitly determines that the subject under consideration is to be deemed significant then the subject will be deemed as not being significant.

Engagement Consideration

Council officers preparing these reports will also have regard to appropriate public engagement according to the level of significance. Officers will use the Engagement Spectrum shown in the table below alongside the Significance and Engagement Policy to help identify and recommend the engagement level.

Engagement Spectrum				
Inform	Consult	Involve	Collaborate	Empower
To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions	To obtain public feedback on analysis, alternatives and/or decisions	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution	To place final decision making in the hands of the public

Delegations to the Hanmer Springs Community Board:

Where funded by Hanmer Springs ward (amenity) rates, the Council delegates governance responsibility and local policy determination in respect of:

- Recreation reserves (in consultation with any Local Reserve Advisory Groups)
- Ward beautification
- Stormwater
- Footpaths
- Street lighting
- Township maintenance
- Public halls

Governance in the above areas will include:

- Setting priorities for work programmes approved in the Long Term Plan and Annual Plan for the Hanmer Springs Ward.
- Monitoring Activities.
- Approval of tenders for contract (within the above areas of responsibility) within budget and which exceeds officer authorisation.

With respect to local reserves, the Council delegates responsibility:

- For the disbursement of funds from the reserves funding account for the day-to-day maintenance of these reserves in accordance with the Financial Delegations Policy.
- To prioritise and recommend to Council future capital development on reserves as part of the Long Term Plan and Annual Plan development.
- To consider disbursement and recommend expenditure from the reserves funding account in accordance with the priorities identified in the Long Term Plan and the Reserve Management Plan's individual reserve policies.
- To liaise with local reserve advisory groups where they exist, to provide appropriate delegations and to ensure accountability and transparency in the management of local reserves.

Advisory Role

- With respect to governance of the district's water schemes, the Hanmer Springs Community Board may appoint one representative to the Council's Water Liaison Committee, with specific focus on the Hanmer Springs water supply. This role includes representing local concerns and recommending priorities for the services and development within the water supply scheme.
- The Hanmer Springs Community Board will have an advisory role and be consulted with respect to levels of service for contracts for lawn mowing and toilet cleaning (where funded district-wide), in the ward area.

The Hanmer Springs Community Board may delegate its powers to distribute funds from the Hanmer Springs Tourism Promotion Fund to a committee comprising all members of the Hanmer Springs Community Board and one representative from Wood Scenic Line Limited trading as "Welcome Aboard".

Matters that must be processed by way of recommendations to the Council include:

- District Plan policy which affects the Hanmer Springs Ward
- Hanmer Springs public toilets (funded by the general rate)
- Hanmer Springs cemetery
- Pensioner flats
- Annual estimates
- Roothing (including traffic management and controls)
- Temporary road closures
- Local civil defence
- Waste management
- Amuri Avenue Reserve, Conical Hill Reserve and Dog Creek Reserve funded from the general rate

THAT THE COUNCIL RESOLVES THAT THE HANMER SPRINGS WARD COUNCILLOR JASON FLETCHER IS THE COUNCIL'S REPRESENTATIVE ON THE HANMER SPRINGS COMMUNITY BOARD.

THAT THE COUNCIL DELEGATES THE POWER TO ACT IN THE ABOVE AREAS TO THE HANMER SPRINGS COMMUNITY BOARD.