

Late Agenda Item

(Not on agenda)

Hanmer Springs Community Board

4 March 2019

Decision Item:	Pages
4.4 2019/2020 Routine Maintenance Hanmer Springs Amenities	64 – 68
5.2 Correspondence from Shane Adcock (Manager Sales and Marketing Hanmer Springs Thermal Pools and Spa) regarding Garden City Helicopters use of the Hanmer Domain.	69 – 72

HURUNUI DISTRICT COUNCIL MEETING REPORT



To: Hanmer Springs Community Board
Report Prepared By: Josie Hemmings, Service Delivery – Amenities Officer
Date: 4 March 2019
Significance Level: Low

2019/2020 Routine maintenance – Hanmer Springs

Recommendation

THAT THE HANMER SPRINGS COMMUNITY BOARD REVIEW THE ROUTINE MAINTENANCE SCHEDULE FOR THE 2019/2020, AND APPROVE THE SCHEDULE FOR BUDGETING AND RESOURCING PURPOSES FOR THE AMENITY RESERVES AND TOWNSHIP.

Executive Summary

The purpose of this report is to provide the Hanmer Springs Community Board with the opportunity to review the routine maintenance schedule which will be used as a guide for more accurate budgeting and resourcing for the Hanmer Springs amenity reserves and townships.

Discussion

Appendix 1 details the routine maintenance requirements for the Hanmer Springs amenity reserves and townships typically carried out by the Council Amenities team on an annual basis.

The purpose of this report is provide the Hanmer Springs Community Board with the opportunity to review the routine maintenance schedule and to provide any changes as the committee sees fit, for budgeting and resourcing for the amenity reserves and townships.

Looking through historical records we have identified a 1:2 ratio of routine maintenance to reactive maintenance. For budgeting purposes it is proposed that an extra 50% of funds be allocated to the overall budget to allow for unforeseen activities. As the routine work becomes established, it is anticipated that reactive work will start to reduce.

If, during the year, it is found that the budget is insufficient, a report will be brought to the committee. However, if the item is safety related officers may take the decision to employ an immediate fix. In this instance, efforts will be made to inform the chair person.

Financial Considerations

The proposed schedule will provide a guide for more accurate budgeting and resourcing going forward.

The difference between current and proposed budget will be tabled at the meeting.

Options

Option 1: Do Nothing

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> There are no advantages. 	<ul style="list-style-type: none"> Budgeting and resourcing will continue as an estimate with no justification.

Option 2: That the Routine Maintenance schedule for 2019/2020 is approved for budgeting and resourcing purposes.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • Will provide a guide for more accurate budgeting and resourcing going forward. 	<ul style="list-style-type: none"> • There are no disadvantages to this option. • Some maintenance items may have their progress slowed if further reports require approval if budgets are insufficient

Appendices

1. Schedule of Routine maintenance 2019/2020 Amenity reserves and townships.
 2. Schedule of Routine maintenance 2019/2020 District Reserves and other property and cemeteries.
-

Report Prepared by:



Josie Hemmings
Service Delivery – Amenities Officer

Report Reviewed by:



Daniel Harris
Manager Infrastructure Services - Delivery

Officer in Attendance:

The report author will not be in attendance at the meeting.

0	Type	Subtype	Maintenance type	Officer assigned	Location	Specific location	Specific Task	Maintenance Team	Planned Date	Status	Township	Estimated hours	Frequency per year
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Acheron Heights Accessway	Spraying	Weed eating and Spraying, cut back foliage off track	Amenities Team	1/09/2019		Hanmer Springs	3	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Acheron Heights Accessway	Spraying	Weed eating and Spraying, cut back foliage off track	Amenities Team	1/12/2019		Hanmer Springs	3	4
Inspections	Reserve	Other	Routine maintenance	Josie	Acheron Heights Accessway		Inspections	Amenities Team	1/10/2019		Hanmer Springs	1	2
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Acheron Heights Accessway	Spraying	Weed eating and Spraying, cut back foliage off track	Amenities Team	1/10/2019		Hanmer Springs	3	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Acheron Heights Accessway	Spraying	Weed eating and Spraying, cut back foliage off track	Amenities Team	1/03/2020		Hanmer Springs	3	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Acheron Heights Accessway	Spraying	Weed eating and Spraying, cut back foliage off track	Amenities Team	1/06/2020		Hanmer Springs	3	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Alpine-Acheron Accessway	Spraying	Weed eating and Spraying, cut back foliage off track	Amenities Team	1/09/2019		Hanmer Springs	3	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Alpine-Acheron Accessway	Spraying	Weed eating and Spraying, cut back foliage off track	Amenities Team	1/12/2019		Hanmer Springs	3	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Alpine-Acheron Accessway	Spraying	Weed eating and Spraying, cut back foliage off track	Amenities Team	1/03/2020		Hanmer Springs	3	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Alpine-Acheron Accessway	Spraying	Weed eating and Spraying, cut back foliage off track	Amenities Team	1/10/2019		Hanmer Springs	3	4
Maintenance	Reserve		Routine maintenance	HS Team	Arbourtum /Jollies Pass Road		Weed eat and trim back trees and foilage	Amenities Team	1/10/2019		Hanmer Springs	6	2
Maintenance	Road Reserve		Routine maintenance	HS Team	Argelins Road		Prune Cherry & Gum trees	Amenities Team	1/09/2019		Hanmer Springs	8	2
Maintenance	Road Reserve		Routine maintenance	HS Team	Argelins Road		Prune Cherry & Gum trees	Amenities Team	1/04/2020		Hanmer Springs	8	2
Maintenance	Road Reserve	Other	Routine maintenance	Josie	Argelins Road/Hanmer Springs Road	Walking Track	Inspections	Amenities Team	1/10/2019		Hanmer Springs	2	2
Maintenance	Road Reserve	Other	Routine maintenance	Josie	Argelins Road/Hanmer Springs Road	Walking Track	Inspections	Amenities Team	1/03/2020		Hanmer Springs	2	2
Maintenance	Road Reserve	Other	Routine Maintenance	HS Team	Argelins Road/Hanmer Springs Road	Walking Tracks	Top up Lime chip on areas that don't get covered by leaf litter	Amenities Team	1/09/2019		Hanmer Springs	8	0.5
Maintenance	Road Reserve	Other	Routine Maintenance	HS Team	Argelins Road/Hanmer Springs Road	Walking Tracks	Weed Spray walking tracks	Amenities Team	1/09/2019		Hanmer Springs	4	3
Maintenance	Road Reserve	Other	Routine Maintenance	HS Team	Argelins Road/Hanmer Springs Road	Walking Tracks	Weed Spray walking tracks	Amenities Team	1/12/2019		Hanmer Springs	4	3
Maintenance	Road Reserve	Other	Routine Maintenance	HS Team	Argelins Road/Hanmer Springs Road	Walking Tracks	Weed Spray walking tracks	Amenities Team	1/03/2020		Hanmer Springs	4	3
Maintenance	Road Reserve	Other	Routine Maintenance	HS Team	Argelins Road/Hanmer Springs Road	Walking Tracks	Weed eat between walking track and fenceline	Amenities Team	1/10/2019		Hanmer Springs	4	3
Maintenance	Road Reserve	Other	Routine Maintenance	HS Team	Argelins Road/Hanmer Springs Road	Walking Tracks	Weed eat between walking track and fenceline	Amenities Team	1/12/2019		Hanmer Springs	4	3
Maintenance	Road Reserve	Other	Routine Maintenance	HS Team	Argelins Road/Hanmer Springs Road	Walking Tracks	Weed eat between walking track and fenceline	Amenities Team	1/03/2020		Hanmer Springs	4	3
Pruning	Road Reserve	Other	Routine maintenance	HS Team	Bath Street		Pruning trees	Amenities Team	1/03/2020		Hanmer Springs	4	1
Maintenance	Reserve		Routine maintenance	HS Team	Charon Reserve	Spraying	Weed eating and spraying around garden plots	Amenities Team	1/09/2019		Hanmer Springs	3	4
Maintenance	Reserve		Routine maintenance	HS Team	Charon Reserve	Spraying	Weed eating and spraying around garden plots	Amenities Team	1/12/2019		Hanmer Springs	3	4
Inspections	Reserve	Other	Routine maintenance	Josie	Charon Reserve		Inspections	Amenities Team	1/10/2019		Hanmer Springs	1	
Inspections	Reserve	Other	Routine maintenance	Josie	Charon Reserve		Inspections	Amenities Team	1/03/2020		Hanmer Springs	1	
Maintenance	Reserve		Routine maintenance	HS Team	Charon Reserve	Spraying	Weed eating and spraying around garden plots	Amenities Team	1/03/2020		Hanmer Springs	3	4
Maintenance	Reserve		Routine maintenance	HS Team	Charon Reserve	Spraying	Weed eating and spraying around garden plots	Amenities Team	1/06/2020		Hanmer Springs	3	4
Maintenance	Reserve		Routine maintenance	HS Team	Charon Reserve		Trim/Prune/Lift trees	Amenities Team	1/11/2019		Hanmer Springs	3	4
Maintenance	Reserve		Routine maintenance	HS Team	Charon Reserve		Trim/Prune/Lift trees	Amenities Team	1/05/2020		Hanmer Springs	3	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Chatterton park Reserve	Spraying	Weed eating and spraying around garden plots	Amenities Team	1/09/2019		Hanmer Springs	3	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Chatterton park Reserve	Spraying	Weed eating and spraying around garden plots	Amenities Team	1/12/2019		Hanmer Springs	3	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Chatterton park Reserve	Spraying	Weed eating and spraying around garden plots	Amenities Team	1/03/2020		Hanmer Springs	3	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Chatterton park Reserve	Spraying	Tree pruning / Lifting	Amenities Team	1/10/2019		Hanmer Springs	2	2
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Chatterton park Reserve	Spraying	Tree pruning / Lifting	Amenities Team	1/04/2020		Hanmer Springs	2	2
Inspections	Reserve	Other	Routine maintenance	Josie	Chatterton park Reserve		Inspections	Amenities Team	1/10/2019		Hanmer Springs	1	2
Inspections	Reserve	Other	Routine maintenance	Josie	Chatterton park Reserve		Inspections	Amenities Team	1/03/2020		Hanmer Springs	1	2
Maintenance	Playground		Routine maintenance	HS Team	Chisholm Reserve	Adventure Equipment	Tap back down any protuding nails on platforms	Amenities Team	1/10/2019		Hanmer Springs	2	1
Maintenance	Reserve		Routine maintenance	HS Team	Chisholm Reserve	Picnic tables and seating	check and tap back down any protuding nails and tighten any loose bolts	Amenities Team	1/10/2019		Hanmer Springs	2	1
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Crawford Walkway	Walking track	Spray walking track	Amenities Team	1/10/2019		Hanmer Springs	4	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Crawford Walkway	Walking track	Spray walking track	Amenities Team	1/12/2019		Hanmer Springs	4	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Crawford Walkway	Walking track	Spray walking track	Amenities Team	1/02/2020		Hanmer Springs	4	3
Inspections	Reserve	Other	Routine maintenance	Josie	Crawford Walkway	Walking track	Inspections	Amenities Team	1/10/2019		Hanmer Springs	1	2
Inspections	Reserve	Other	Routine maintenance	Josie	Crawford Walkway	Walking track	Inspections	Amenities Team	1/03/2020		Hanmer Springs	1	2
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Crawford Walkway	Walking track	Top up Lime chip	Amenities Team	1/09/2019		Hanmer Springs	4	0.5
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Forest View Reserve	Spraying	Weed eating and spraying, including limechip path	Amenities Team	1/09/2019		Hanmer Springs	3	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Forest View Reserve	Spraying	Weed eating and spraying, including limechip path	Amenities Team	1/12/2019		Hanmer Springs	3	3
Inspections	Reserve	Other	Routine maintenance	Josie	Forest View Reserve	Walking Track	Inspections	Amenities Team	1/10/2019		Hanmer Springs	1	3
Inspections	Reserve	Other	Routine maintenance	Josie	Forest View Reserve	Walking Track	Inspections	Amenities Team	1/02/2020		Hanmer Springs	1	3
Inspections	Reserve	Other	Routine maintenance	Josie	Forest View Reserve	Walking Track	Inspections	Amenities Team	1/06/2020		Hanmer Springs	1	3
Maintenance	Road Reserve	Other	Routine maintenance	HS Team	Forest View Reserve	Island	Tidy garden plot/weed eat etc	Amenities Team	1/10/2019		Hanmer Springs	4	2
Maintenance	Road Reserve	Other	Routine maintenance	HS Team	Forest View Reserve	Island	Tidy garden plot/weed eat etc	Amenities Team	1/02/2020		Hanmer Springs	4	2
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Glen Lea Reserve	Spraying	Weeding and spraying around garden plots and general tidy up	Amenities Team	1/09/2019		Hanmer Springs	4	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Glen Lea Reserve	Spraying	Weeding and spraying around garden plots and general tidy up	Amenities Team	1/12/2019		Hanmer Springs	4	4
Inspections	Reserve	Other	Routine maintenance	Josie	Glen Lea Reserve		Inspections	Amenities Team	1/10/2019		Hanmer Springs	1	3

Inspections	Reserve	Other	Routine maintenance	Josie	Glen Lea Reserve		Inspections	Amenities Team	1/02/2020		Hanmer Springs	1	3
Inspections	Reserve	Other	Routine maintenance	Josie	Glen Lea Reserve		Inspections	Amenities Team	1/06/2020		Hanmer Springs	1	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Grantham Reserve	Spraying	Weed eating and spraying around garden plots	Amenities Team	1/09/2019		Hanmer Springs	3	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Grantham Reserve	Spraying	Weed eating and spraying around garden plots	Amenities Team	1/02/2020		Hanmer Springs	3	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Grantham Reserve	Spraying	Weed eating and spraying around garden plots	Amenities Team	1/03/2020		Hanmer Springs	3	4
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Grantham Reserve	Spraying	Weed eating and spraying around garden plots	Amenities Team	1/06/2020		Hanmer Springs	3	4
Inspections	Reserve	Other	Routine maintenance	Josie	Grantham Reserve		Inspections	Amenities Team	1/10/2019		Hanmer Springs	1	3
Inspections	Reserve	Other	Routine maintenance	Josie	Grantham Reserve		Inspections	Amenities Team	1/02/2020		Hanmer Springs	1	3
Inspections	Reserve	Other	Routine maintenance	Josie	Grantham Reserve		Inspections	Amenities Team	1/06/2020		Hanmer Springs	1	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Hanmer River Reserve	Spraying	Weed eating and spraying	Amenities Team	1/09/2019		Hanmer Springs	3	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Hanmer River Reserve	Spraying	Weed eating and spraying	Amenities Team	1/12/2019		Hanmer Springs	3	3
Inspections	Reserve	Other	Routine maintenance	Josie	Hanmer River Reserve		Inspections	Amenities Team	1/10/2019		Hanmer Springs	1	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Hanmer River Reserve	Spraying	Weed eating and spraying	Amenities Team	1/03/2020		Hanmer Springs	3	3
Maintenance	Reserve	Other	Routine maintenance	HS Team	Hanmer River Reserve		Prune Trees	Amenities Team	1/04/2020		Hanmer Springs	8	1
Maintenance	Playground		Routine maintenance	HS Team	Hanmer Springs Domain - Advanced area	Adventure Equipment	Tap down Protruding nails	Amenities Team	1/10/2019		Hanmer Springs	1	1
Maintenance	Road Reserve		Routine maintenance	HS Team	Hanmer Springs Layby	Dump Station	Spray / weed around garden plots	Amenities Team	1/08/2019		Hanmer Springs	8	4
Maintenance	Road Reserve		Routine maintenance	HS Team	Hanmer Springs Layby	Dump Station	Spray / weed around garden plots	Amenities Team	1/11/2019		Hanmer Springs	8	4
Maintenance	Road Reserve		Routine maintenance	HS Team	Hanmer Springs Layby	Dump Station	Spray / weed around garden plots	Amenities Team	1/02/2020		Hanmer Springs	8	4
Maintenance	Road Reserve		Routine maintenance	HS Team	Hanmer Springs Layby	Dump Station	Spray / weed around garden plots	Amenities Team	1/05/2020		Hanmer Springs	8	4
Wasping	Reserve		Routine maintenance	HS Team	Hanmer Springs Reserves/Township	wasping	Wasping	Amenities Team	1/10/2019		Hanmer Springs	16	2
Wasping	Reserve	Other	Routine maintenance	HS Team	Hanmer Springs Reserves/Township	wasping	Wasping	Amenities Team	1/02/2020		Hanmer Springs	16	2
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Hanmer Springs Road	Walking track	Spray walking track	Amenities Team	1/10/2019		Hanmer Springs	3	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Hanmer Springs Road	Walking track	Spray walking track	Amenities Team	1/12/2019		Hanmer Springs	3	3
Maintenance	Reserve	weed spraying	Routine maintenance	HS Team	Hanmer Springs Road	Walking track	Spray walking track	Amenities Team	1/03/2020		Hanmer Springs	3	3
Tree maintenance	Road Reserve	Tree	Routine maintenance	HS Team	Hanmer Springs Road		Tree Trimming	Amenities Team	1/08/2019		Hanmer Springs	8	1
Maintenance	Property		Routine maintenance	HS Team	Hanmer Springs Library/Hall		Weeding /spraying /tidy garden plots	Amenities Team	1/10/2019		Hanmer Springs	4	3
Maintenance	Property		Routine maintenance	HS Team	Hanmer Springs Library/Hall		Weeding /spraying /tidy garden plots	Amenities Team	1/04/2020		Hanmer Springs	4	3
Maintenance	Reserve	Other	Routine maintenance	HS Team	Hanmer Springs Library/Hall		Tidy up around Hall for ANZAC Day	Amenities Team	1/04/2020		Hanmer Springs	8	1
Maintenance	Property		Routine maintenance	HS Team	Hanmer Springs Library/Hall		Clear Spouting	Amenities Team	1/06/2020		Hanmer Springs	8	1
Inspections	Reserve	Other	Routine maintenance	Josie	Hanmer Springs Sports Reserve		Inspections	Amenities Team	1/10/2019		Hanmer Springs	1	3
Maintenance	Property	Other	Routine maintenance	HS Team	Hanmer Springs Library/Hall		Ice bust around entrance and carpark areas when needed.	Amenities Team	1/08/2019		Hanmer Springs	2	3
Inspections	Reserve	Other	Routine maintenance	Josie	Hanmer Springs Sports Reserve		Inspections	Amenities Team	1/02/2020		Hanmer Springs	1	3
Maintenance	Property	Other	Routine maintenance	HS Team	Hanmer Springs Library/Hall		Ice bust around entrance and carpark areas when needed.	Amenities Team	1/06/2020		Hanmer Springs	2	3
Tree maintenance	Reserve	Tree	Routine maintenance	HS Team	Hanmer Springs Library/Hall		Tree trimming/pruning	Amenities Team	1/08/2019		Hanmer Springs	8	2
Inspections	Reserve	Other	Routine maintenance	Josie	Hanmer Springs Sports Reserve		Inspections	Amenities Team	1/06/2020		Hanmer Springs	1	3
Tree maintenance	Reserve	Tree	Routine maintenance	HS Team	Hanmer Springs Library/Hall		Tree trimming/pruning	Amenities Team	1/03/2020		Hanmer Springs	8	2
Maintenance	Toilet	Other	Routine maintenance	HS Team	Hanmer Springs Sports Reserve	Toilet	Moss spray pathway and inside toilet entrance	Amenities Team	1/10/2019		Hanmer Springs	3	1
Maintenance	Reserve		Routine maintenance	HS Team	Hanmer Springs Sports Reserve		Prune Cherry trees	Amenities Team	1/06/2020		Hanmer Springs	4	2
Maintenance	Toilet	other	Routine maintenance	HS Team	Hanmer Springs Sports Reserve	Toilets	Spider sprayed toilets	Amenities Team	1/10/2019		Hanmer Springs	2	2
Maintenance	Road Reserve		Routine maintenance	HS Team	Hanmer Springs Township		Prune Cherry trees	Amenities Team	1/06/2020		Hanmer Springs	4	2
Maintenance	Road Reserve		Routine Maintenance	HS Team	Hanmer Springs Township		Spray / Weed garden plots	Amenities Team	1/09/2019		Hanmer Springs	8	3
Maintenance	Road Reserve		Routine Maintenance	HS Team	Hanmer Springs Township		Spray / Weed garden plots	Amenities Team	1/04/2020		Hanmer Springs	8	3
Maintenance	Road Reserve	Other	Routine maintenance	HS Team	Hanmer Springs Township		Check and trim back Council foot path encroachments and drop letters to private encroachments noting addresses	Amenities Team	1/04/2020		Hanmer Springs	8	1
Maintenance	Road Reserve	Other	Routine maintenance	HS Team	Hanmer Springs Township		Leaf blow weekly	Amenities Team	1/04/2020		Hanmer Springs	4	3
Maintenance	Road Reserve	Other	Routine maintenance	HS Team	Hanmer Springs Township		Leaf blow weekly	Amenities Team	1/05/2020		Hanmer Springs	4	3
Maintenance	Road Reserve	Other	Routine maintenance	HS Team	Hanmer Springs Township		Leaf blow weekly	Amenities Team	1/06/2020		Hanmer Springs	4	3
Maintenance	Reserve	Other	Routine maintenance	HS Team	Hanmer Springs Township		Put out and change wasp bait stations	Amenities Team	1/11/2019		Hanmer Springs	3	1
Maintenance	Road Reserve	Other	Routine maintenance	HS Team	Hanmer Springs Township		Snow clearing if and when required	Amenities Team	1/08/2019		Hanmer Springs	4	3
Maintenance	Road Reserve	Other	Routine maintenance	HS Team	Hanmer Springs Township		Snow clearing if and when required	Amenities Team	1/06/2020		Hanmer Springs	4	3
Maintenance	Footpath	other	Routine maintenance	HS Team	Hanmer Springs Township	Ice bust	Spray ice bust in high use areas and around toilets etc	Amenities Team	1/08/2019		Hanmer Springs	4	3
Maintenance	Footpath	other	Routine maintenance	HS Team	Hanmer Springs Township	Ice bust	Spray ice bust in high use areas and around toilets etc	Amenities Team	1/06/2020		Hanmer Springs	4	3
Maintenance	Stormwater		Routine maintenance	HS Team	Hanmer Springs Township		Spraying township drains	Amenities Team	1/09/2019		Hanmer Springs	8	3
Maintenance	Stormwater		Routine maintenance	HS Team	Hanmer Springs Township		Spraying township drains	Amenities Team	1/03/2020		Hanmer Springs	8	3
Maintenance	Road Reserve	Other	Routine maintenance	HS Team	Hanmer Springs Township		Weekly township clean up	Amenities Team	1/08/2019		Hanmer Springs	10	52
Maintenance	Reserve		Routine maintenance	HS Team	Hanmer Springs Village Green		Maintain garden plots - weeding / spraying	Amenities Team	1/09/2019		Hanmer Springs	4	4
Maintenance	Reserve		Routine maintenance	HS Team	Hanmer Springs Village Green		Maintain garden plots - weeding / spraying	Amenities Team	1/12/2019		Hanmer Springs	4	4
Maintenance	Reserve		Routine maintenance	HS Team	Hanmer Springs Village Green		Maintain garden plots - weeding / spraying	Amenities Team	1/02/2020		Hanmer Springs	4	4

Hi Dave,

As discussed with you on the phone this morning, please accept this email and attachments for discussion at the Community Board meeting on Monday.

Graeme Abbot will be at the meeting to provide context and answer questions.

I apologise that this item is late for the agenda – it has simply been a matter of timing in our discussions with Garden City Helicopters.

And as you will see from the information on timings below, we would like this to be discussed before the next community board meeting on 25 March.

Hurunui Tourism have been approached by Garden City Helicopters (GCH) - based in Christchurch - regarding facilitating permission for a landing at Hanmer Springs domain.

GCH are investigating bringing tourists up to Hanmer Springs via helicopter as part of a package. This package would be a day trip and would include experiencing attractions within the village.

GCH have sent the attached letter to me in relation to seeking permission to land.

As per the letter, GCH are looking for permission to land on the 26th March for a one-off to ascertain the viability of the product.

I would appreciate if this could be discussed at the community board meeting on Monday.

Regards,
Shane

Shane Adcock

Manager - Sales & Marketing

Hanmer Springs Thermal Pools & Spa / Hurunui Tourism

Telephone +64 3 315 0005 Cell 021 921 109

Web hanmersprings.co.nz Follow us facebook.com/hanmersprings



27th February 2019

Hanmer Community Board

Dear Community Board

GCH Aviation is a family owned business which has the trusted brand of Garden City Helicopters as one of its brands. Our company has bases in Christchurch, Nelson, Greymouth and Wellington as well as bases in Fiji and the Pacific Islands.

GCH Aviation is the only helicopter company in New Zealand to hold a CAA diamond safety rating. We also hold a Qualmark Gold rating for our Christchurch & Wellington bases.

Tourism is important to us and we would like to be able to bring guests to Hanmer for the uniqueness of the Hanmer experience.

GCH Aviation own and operate the Air Rescue helicopters in Christchurch, Nelson and the West Coast and are a trusted name in helicopter and fixed wing aviation. We have used the domain for emergency landings when required however this request is for civilian use and to bring more luxury visitors to Hanmer.

Garden City Helicopters has recently been in discussions with the Hanmer Thermal Reserve and Spa about developing some new bespoke luxury tourism experiences for clients staying in luxury lodges, cruise ships or guests who are in transit between the lodges that may not have time in any other way to visit Hanmer Springs.

Over the past few months we have been working with Graeme Abbot and his tourism development team on creating unique tourism products that a visitor cannot get anywhere else in New Zealand.

Our first product will be a Heli Spa experience which entails arriving in Hanmer from Lodges, cruise ships or our Christchurch base to experience the Cocoon spa treatment with free time to eat and explore the village. This is a half day experience for up to 6 passengers.

The other product is a full day experience which involves the spa experience plus a horse and carriage ride through the Hanmer Village and forest with time to spend in the village.

As these guests are time poor, the logistics of moving people from the Hanmer airport to the town and spa are onerous and adds to an already significant cost to the guests. We are therefore asking for permission to land our EC130 or EC120 helicopter in the domain in Hanmer Springs so it is close to the town centre and a short walk or car ride to the Spa.

We would like to profile this new product with a group of luxury travel professionals from Auckland and the Tourism New Zealand Trade Manager on the 26th March landing in the Domain as a one-off event to ascertain the marketability of such a product.

Future landings we understand, may require the company applying via resource consent process.

We attach a permission to land form so that if we are granted permission to land in the Hanmer Domain we will have a document to that effect on file.

Thank you for taking the time to consider this application and we hope to be able to help Hanmer Springs Village to grow their luxury traveller segment.

Yours faithfully

A handwritten signature in blue ink that reads "C Blanchfield". The signature is written in a cursive, flowing style.

Caroline Blanchfield
Group Marketing Manager
GCH Aviation Ltd



HELICOPTER LANDING CONSENT FORM

Date:/...../.....

The Operations Manager
GCH Aviation Ltd
73-95 Grays Road
P.O. Box 14147
CHRISTCHURCH AIRPORT

Phone #: (03) 358 4360

Fax #: (03) 358 4150

Permission is hereby granted to GCH Aviation Ltd to land their helicopter on the described property.

The property location and description is as follows:

.....

.....

.....

Neighbours and adjacent landowners/landholders will be duly notified as deemed appropriate.

Signed:

Name:

Landowner / Landowners Authorised Agent / Authorised Landholder / Occupier (Circle as appropriate)

For GCH Aviation use.

Notify CAA	Yes/No
Notify Police	Yes/No
Notify Local Authority	Yes/No

Approaches:

Landing Areas and Surface Condition:

Security Arranged:

Obstructions:

Contact Phone Numbers: