

Application to Stop Road within the Hurunui District



Applicant details:

Name of Applicant: _____

Postal Address: _____

Contact Phone: _____

email _____

Road Details:

Road to Close: _____ *(Road Name if known)*

Description of Area _____

Please attach an Aerial Map of the road to this application

Application Fee Attached: \$500.00 *(NOTE: this is non-refundable)*

Date: _____

Signature: _____

Hurunui District Council
66 Carters Road
PO Box 13
Amberley 7441

Phone 03 3148816
email: info@hurunui.govt.nz
Skype: [hdc_customer_services](#)

Procedure for Road Stopping Under the Local Govt Act 1974 10th Schedule and as per Council Policy on Road Closure

- Application received from individual on appropriate form and accompanied with a \$500.00 non-returnable fee to close road in whole or in part.
- Report to Council with the recommendation that the road be closed. If not approved by Council application proceeds no further.
- A surveyor is engaged (either by Council or the applicant) to prepare an SO Plan of the road to be stopped. The applicant meets these fees. The Plan is then lodged with the Chief Surveyor for his approval. The surveyor arranges this. The Ministers consent is required if the road is in a rural area and this incurs fees of approximately \$375.00 through LINZ.
- Once the Ministers consent is given and the plan approved by the Chief Surveyor the plan is given a number (SO 0000).
- The notice of intention to stop the road can then be published in the Press twice within 7 days in the public notices column. A notice is also attached at either end of the road to be stopped. A submission period of 40 days is required. The SO Plan should also be available for public comment at the Council offices.
- A letter is sent to any property owners adjoining the road that is to be closed notifying them of the intention to stop the road and providing them with the details to object.
- If submissions are received then these plus details are forwarded to the planning tribunal (LINZ)
- If no submissions or objections received a notice declaring the road to be stopped is published once in the Public Notices column.
- Two copies of all the notices and the SO Plan are then forwarded to LINZ with the registration fee. LINZ then attend to the registration of the road stopping and apply an appellation to the area.
- Council is advised that the appellation has been given and the notice registered. New title is then applied for through HDC Leagal representatives, Council can not attend to this as LINZ will not accept an Order for Title in the mail.
- A valuation of the area by a registered valuer can take place at this stage, also advise the applicant to do likewise.
- Once title is issued and negotiations regarding purchase price are finalised the transfer can take place in the usual way. A condition is that the area must be amalgamated with the adjoining title of the applicant.
- All costs to be recovered from the applicant.