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| --- | --- |
| Applicant Details | |
| Club Applying |  |
| Name of Event |  |
| Contact Person |  |
| Postal Address |  |
| Town |  |
| Phone Home |  |
| Phone business |  |
| E-Mail |  |

|  |  |  |
| --- | --- | --- |
| Details of closure | | |
| Date/s of Closure |  | |
| Period of closure |  |  |
| Roads to be Closed |  |  |
|  | | |

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| --- | --- | --- | --- |
| Attached documentation – to be supplied with application | | | |
| Public Liability |  | Current Insurance Certificate number |  |
| Amount covered |  | Cover period |  |
| Bond Deposit amount  NOTE: Applications will not be accepted without the deposit. | C:\Users\rat\AppData\Local\Microsoft\Windows\INetCache\Content.Word\733007215.png $7500.00 | | |
| Current Traffic Management Plan (TMP)  NOTE: A TMP can only be prepared by person qualified to do so. |  | | |
| Safety Plan | Include maps | | |

**Notes on Application:**

* This application must be made at least 30 working days prior to the proposed closure.

**Advertising:**

* In order to meet the legal requirements, council is required to advertise the proposed closure in the public notice section of a local paper, this is placed at the applicant’s costs.
* The first placement is to inform the public of the application and call for any reasonable objections to the proposed temporary road closure. The objection period will be 1 week (7 Days)
* Approved applications will be advertised in the local newspaper on the next available date following the Committee’s decision, again at the applicant’s costs.

**Bond:**

* A Bond of $7500.00 is to be deposited with the application.
* **Processing of the application will not commence until bond has been received.**
* In the event that the closure is cancelled, the applicant is still liable for all costs incurred to date.
* All costs for remedial grading, road furniture replacement and/or metalling, as determined by the Council Roading Engineer, will be deducted prior to any bond refund to the applicant.
* Bond balances will only be refunded once the road has been inspected and all repairs (if any) have been made.
* The applicant is bound by any and all conditions as stated by The Council.
* The Council reserves the ‘right of refusal’ of any application lodged with reasonable explanation.