

Application to Stop Road within the Hurunui District



Applicant details:

Name of Applicant: _____

Postal Address: _____

Contact Phone: _____

Email: _____

Note: all correspondence will be emailed unless where unachievable and mail is more appropriate.

OR,

Representative acting for registered owner (if applicable):

The registered owner(s) can give written authority to a representative to act on their behalf.

Is representative acting on behalf of registered owner(s)?

Yes (complete this section) No (leave section blank)

We the registered owner(s) give written authority to act to the representative on this form.

Representative Company Name: _____

Representative Name: _____

Phone: _____

Email: _____

Postal Address: _____

Preferred contact for correspondence: Registered owner Representative Both

Description of Road to be Stopped:

Name or location of the road: _____

Is the road formed or unformed: _____

Provide the reason for this request: _____

Hurunui District Council
66 Carters Road
PO Box 13
Amberley 7441

Phone 03 3148816
email: info@hurunui.govt.nz
Skype: [hdc_customer_services](#)

Application to Stop Road within the Hurunui District



Provide the reason for this request (continued): _____

Is there any current public usage the road gets that you are aware of:

Does the road provide access to something unique (i.e. top of hill), water bodies, views or something of significance (i.e. native bush):

The road adjoins or bisects my/our land described below:

Legal description of affected property: _____

Name of Registered Owner(s): _____

As part of this application, the Hurunui District Council requires a Certificate of Title.

- I/We have supplied a Certificate of Title with the application.
- I/We prefer the Hurunui District Council to do the Search of Titles (costs covered by applicant).

Please attach an aerial map of the road to this application

Does the road provide legal access (frontage) to any other property?

- Yes (complete this section) No (leave section blank)

Property address (e.g. Unit number, street number, street name, suburb, post code) or legal description of affected property or properties: _____

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How will legal access/frontage be provided if the road is stopped: _____

Affected landowner consent:

Any adjoining landowner that has a boundary or an apex of a boundary immediately adjoining the proposed road stopping area is an affected landowner.

Please attach a completed 'Affected Landowner Consent' form for each affected landowner. The form is available on the Hurunui District Council website and must be included for this application to be processed.

I/we have attached a completed 'Affected Landowner Consent' form with the application (if applicable).

Consent from utility operators:

Include a 'beforeUdig' utility report with this application.

Are any utilities located within the proposed road stopping area? Yes No

If utilities are located in the vicinity of the proposed road stopping area, you must arrange written consent to the proposed road stopping from the affected utility operator(s).

I/we have attached a beforeUdig utility report with the application.

I/we have attached written consent from the affected utility operator(s) with the application (if applicable).

Payment:

Hurunui District Council requires the **non-refundable** application fee of \$500.00 (including GST) to be made with this application.

I/we have paid the required application fee.

All costs of the road stopping process is to be covered by the applicant (including valuation, survey, advertisements, and Council Officer's time).

By signing this agreement, you agree that you understand the above information as well as agreeing that all of the information supplied is correct and accurate.

Name(s): _____

Signature(s): _____

Date: _____



Procedure for Road Stopping under the Local Government Act 1974 10th Schedule and as per Council Policy on Road Closure

- Application received from individual on appropriate form and accompanied with a \$500.00 non-refundable fee to close road in whole or part.
- Report to local Committee with the recommendation that they support the road closure.
- Report to Council with the recommendation that the road be closed. If not approved by Council, application proceeds no further.
- Report to the Minister of Land Information New Zealand (LINZ) requesting that the road be stopped. The Ministers consent is required if the road is in a rural area, and this incurs fees of approximately \$375.00 through LINZ.
- Once Ministers consent is granted, the notice of intention to stop the road can then be published in the public notice's column of the district wide press as well as the local paper. A submission period of 40 working days is required and the notice must be published twice within this period. A copy of plan of the proposed road to be closed should also be available for public comment at the Council offices and local library.
- A letter is sent to any property owners adjoining the road that is to be closed notifying them for the intention to stop the road and providing them with the details to object.
- If submissions or objections are received then these, plus details are forwarded to the planning tribunal (LINZ).
- If no submissions or objections are received, a surveyor is engaged (either by Council or the applicant) to survey the road to be closed. The surveyor will also prepare and lodge a Survey Office (SO) Plan to the Chief Surveyor for their approval.
- A valuation of the area by a registered valuer can take place at this stage.
- A notice is then posted in the public notice's column of the district wide Press along with the SO Plan reference declaring the road as stopped.
- Two copies of all the notices and the SO Plan are then forwarded to LINZ with the registration fee. LINZ then attend to the registration of the road stopping and apply an appellation to the area.
- Council is advised that the appellation has been given and the notice registered. New title is then applied for through Hurunui District Council (HDC) legal representatives, Council can not attend this as LINZ will not accept an Order for Title in the mail.
- Once title is issued and negotiations regarding purchase price are finalised the transfer can take place in the usual way. A condition is that the area must be amalgamated with the adjoining title of the applicant.
- All costs to be recovered from the applicant.