

HURUNUI DISTRICT COUNCIL POLICY

Local Alcohol Policy (LAP) 2023 - 2029



Adopted:	21 November 2023
Replaces:	Local Alcohol Policy 2017
Review Date:	November 2029
Related Documents:	Alcohol Management Plan Licence Application Form Licence Renewal Form Managers Certificate Application/Renewal Form Noise Management Plan
Related Processes:	Licence Application Licence Renewal Managers Certificate Application/Renewal
Relevant Legislation:	Hanmer Springs and Gore Bay Alcohol Ban Bylaw 2018 Sale and Supply of Alcohol Act 2012

Purpose	To provide alcohol licence holders, applicants, and the wider community some certainty with respect to how the Sale and Supply of Alcohol Act 2012 is administered within the Hurunui District.
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Scope	<p>The Local Alcohol Policy (LAP) for the Hurunui District is likely to affect:</p> <ul style="list-style-type: none">• Residents and visitors to the District• Local interest and community groups• Licensees and managers of licenced premises• The District Licensing Committee (DLC)• The Alcohol Regulatory & Licensing Authority (ARLA)• New Zealand Police (Nga Pirihimana O Aotearoa)• Te Whatu Ora (Health New Zealand and the Medical Officer of Health)• Licensing Inspectors.
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The LAP may apply differently to different kinds of licensed premises.

Principles	Promote fairness, consistency and transparency in administering the safe and responsible sale, supply and consumption of alcohol.
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And, where possible, champion the minimisation of harm caused by its excessive or inappropriate use.

Policies

1. Hours of Operation

1.1 There is a general policy in respect of maximum trading hours for licensed premises throughout the Hurunui District. The following maximum trading hours will apply to the respective licence types although individual licences may be issued with less trading hours.

<i>Licence</i>	<i>Opening at</i>	<i>Closing at</i>
On-licences	8.00am	2.00am the following day
Off-licences (with the exception of remote sales)	7.00am	9.00pm
Club licences	8.00am	10.00pm Sunday to Friday
	8.00am	12.00 midnight Saturday
Special licences		No later than 2.00am with the exception of significant international events being televised outside licensing hours. No such licence will be granted should the effect be to provide for continuous licensing trading.

1.2 The maximum trading hours for outdoor licensed areas at licensed premises throughout the District are until 12.00am midnight.

2. Special Licences

2.1 Special Licences can cover any event or series of related events (up to 15 per year) and can be issued up to one year ahead.

3. Minibars

3.1 Hotels that have serviced accommodation be permitted the use of minibars in hotel rooms at all times.

4. Alcohol Management Plans

4.1 To help licensees assess levels of risk associated with their licence, a written Alcohol Management Plan is required for a large-scale event special licence.

5. Designations

5.1 The designation of licensed areas of premises (as per definitions contained in this policy) is to be relative to their nature and use.

The following areas are to be designated as Supervised:

- Off-licence areas of hotels and taverns
- Stand-alone bottle stores
- Bars

- Places of entertainment e.g., Night Clubs and Adult Entertainment premises.

5.2 The designation specified in section 5.1 may not be applied where:

- Due to the historic nature of the building the layout makes the designation impractical; or
- Due to the mixed uses of the premises, it is not necessary for the designation to apply at all times.

6. Discretionary Conditions

6.1 The Sale and Supply of Alcohol Act 2012 enables District Licensing Committees (DLCs) to apply discretionary conditions on licenses issued. The following discretionary conditions provide a uniform application of specific licensing issues throughout the District.

i) Amenity and Good Order:

a) to assess the impact music may have on the amenity and good order of the locality at their premises, Noise Management Plans may be required as a condition for any on-licensed premises;

b) to assess the impact music may have on the amenity and good order of the locality at their event, a Noise Management Plan may be required for any special licensed event that has amplified sound, including live music;

c) to help licensees assess levels of risk associated with their licence, a written Alcohol Management Plan may be required for the following applications:

- On-Licenses
- Off-Licenses; and
- Club Licenses.

ii) One-way Door: as a condition of a licence, premises trading after 12.00am midnight may be required to have a one-way door restriction, effective one (1) hour prior to the end of licensed hours.

iii) Rugby Clubs: to allow for home night games and later training sessions, Rugby Clubs may be permitted licensed hours until 11.00pm Sunday to Friday when training sessions or home games are held.

iv) Serve Limits: the maximum number of alcoholic drinks per sale transaction at an on-site special licensed event may be specified.

v) Waste Management Plan (WMP): as a condition of a special licence, an event held on grassed areas that are Council reserves or locations used for sports or recreation activities by the public, may be required to provide a written Waste Management Plan.

Definitions: ***Alcohol Management Plan (AMP):*** an operational risk management tool for managing alcohol-related concerns, followed by staff at licensed premises. It may cover topics including (but not limited to) intoxication, minors, customers behaviour,

premises management, host responsibility, number of drinks per customer per transaction, staff training, noise management, operational structure and agencies and monitoring.

Bar: in relation to a hotel or tavern, means a part of the hotel or tavern used principally or exclusively for the sale or consumption of alcohol.

Club Licence: allows the sale or supply of alcohol for consumption on the club premises to members of the club, their guests and members of other clubs with reciprocal visiting rights.

Designation: The different types of designated areas in licensed premises include:

- **Restricted;** an area to which minors must not be admitted.
- **Supervised;** an area to which minors must not be admitted unless accompanied by a parent or legal guardian.
- **Undesignated;** an area to which minors can be permitted.

Discretionary Condition: is a rule or set of rules that the District Licensing Committee (DLC) can, but does not have to, impose when issuing or renewing an alcohol licence, a special licence or a temporary licence.

Large-scale Events (as they relate to special licence applications): an event that will have more than 400 people attend.

Minor: means a person who is under the age of 18 years.

On-Licence: allows the sale or supply of alcohol for consumption on the premises.

Off-Licence: allows the sale or supply of alcohol for consumption off the premises, and to supply alcohol free, as a sample for consumption on the premises.

Special Licence: allows the sale or supply of alcohol to anyone attending an occasion or event. Special licences can either be “on-site” for consumption or “off-site” for consumption elsewhere.

Waste Management Plan (WMP): details how waste generated by an event will be managed on-site, removed and disposed of from the location.