

# Notice of Decision



57/SP/1957/2019

**IN THE MATTER**

of the Sale and Supply of  
Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Donaldson  
Family Limited for an on-  
site/off-site special licence  
pursuant to s.138 of the Act in  
respect of premises situated at  
3 Church Road, Glenmark and  
known as Glenmark Domain

**BEFORE THE HURUNUI DISTRICT LICENSING COMMITTEE**

Chairperson: Mayor M Black

**DECISION (ON THE PAPERS)**

This is an application by Donaldson Family Limited for an on-site special licence in respect of premises situated at 3 Church Road, Glenmark and known as Glenmark Domain

The nature of the particular event (or series of occasions or events) for which the licence is sought is North Canterbury Wine and Food Festival with the days and hours authorised for the sale of alcohol being Sunday 08 March 2020 from 10.30am to 4.30pm. The licensed area is undesignated and includes *description of area*.

The sale of alcohol must cease promptly at 4.30pm.

The off-site special licence sought by the applicant only permits the sale of un-opened bottles of the licence holder's own products at the North Canterbury Wine and Food Festival.

A separate overarching on-site special licence will be held by Brown Bread Limited for all sales of alcohol to be consumed at the venue.

Pegasus Bay Winery has had stalls at the Waipara/North Canterbury Wine and Food Festival for several years, however the licences have been held in a variety of names including Donaldson Family Limited and Pegasus Bay Vineyards and Winery Limited. The winery trades as Pegasus Bay Winery and has held on and off-licences since 1995.

The applicant has named three proposed duty managers for the stall at this event.

Edward Donaldson is marketing manager for the winery, which includes the promotion of Pegasus Bay wines at wine festivals, and trade shows nationally and internationally. He has managed concerts and events under special licences.

Susan Laidlaw has been employed at Pegasus Bay winery since 2011. Her current duties are as a duty manager at the cellar door and she assists during busy periods and at events.

Heike Bauer has been employed at Pegasus Bay winery since 1996. She has been the Cellar Door Sales Manager since 2004 and has experience managing the points of sale at concerts held at the winery. She also has experience selling and supplying alcohol at the winery's stalls at previous Waipara/North Canterbury Wine and Food Festivals and at concerts at the winery.

Signage will be supplied to the festival organisers for distribution to stall holders.

Signage must be displayed at the stall in a prominent manner, and is to include:

- ☐ the special licence,
- ☐ the full name\* of duty manager,
- ☐ no sales to minors or intoxicated persons signs,
- ☐ free water availability. and
- ☐ transport options

\*The full name of the duty manager means – full first name and surname and these must be clearly visible. The sign may also include a nickname or name commonly known by.

\*Only one duty manager's name is to be displayed at any time; i.e. the person who is the duty manager at that time.

The applicant is reminded that NO BYO ALCOHOL is permitted to be taken into special licensed events. There have been instances at previous festivals where stallholders have taken alcoholic products (other than their own) into the venue.

**Condition:**

The Licensing Committee impose a condition on all the off-site stallholders' special licences requiring:

- The stall duty manager (or an experienced representative) to attend the on-site briefing held, by the event organiser and duty manager, prior to the commencement of the festival.
- The licence holder will subsequently brief all their stall staff, prior to the commencement of the licensed period. This is to ensure they are aware of their roles and responsibilities, and the special licence conditions for the event.

In their reports, the Police, Medical Officer of Health, and District Licensing Inspector have raised no matters in opposition to this application.

We are satisfied as to the matters to which we must have regard as set out in s. 142 of the Act and we grant the applicant an on-site special licence authorising the sale and supply of alcohol, to any person attending this occasion or event.

The licence may issue immediately.

Dated at Amberley this day of 15 January 2020

A handwritten signature in black ink, appearing to read "R. A. Meek". The signature is written in a cursive, slightly slanted style.

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Secretary

Hurunui District Licensing Committee