

# Notice of Decision



57/SP/2347/2024

**IN THE MATTER**

of the Sale and Supply of  
Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Andrew Fox  
for an on-site and off-site  
special licence pursuant to s.138  
of the Act in respect of premises  
situated at 3 Church Road,  
Glenmark and known as  
Glenmark Domain

**BEFORE THE HURUNUI DISTRICT LICENSING COMMITTEE**

Commissioner: Mr M Ward

**DECISION (ON THE PAPERS)**

This is an application by Andrew Fox for an on-site and off-site special licence in respect of premises situated at 3 Church Road, Glenmark and known as Glenmark Domain.

The nature of the event for which the licence is sought is North Canterbury Wine and Food Festival with the days and hours authorised for the sale of alcohol being Sunday 3 March 2024 from 10.30am to 5.30pm. Sale of alcohol must cease promptly at 4.30pm to allow for a drink-up period. **The sale of whole bottles of wine for consumption on-site must stop promptly at 3.00pm.**

The licensed area is undesignated and includes the area immediately in front of the stall.

In their reports, the Police, Medical Officer of Health, and District Licensing Inspector have raised no matters in opposition to this application.

We are satisfied as to the matters to which we must have regard as set out in s. 142 of the Act and we grant the applicant an off- site special licence authorising the sale of alcohol, to any person attending this event for consumption off the premises and to supply alcohol free, as a sample, for consumption on the premises.

We also grant the applicant an off- site special licence authorising the sale of alcohol, to any person attending this event for consumption off the premises and to supply alcohol free, as a sample, for consumption on the premises.

The licence will be issued to you at the pre-event on-site briefing. The following conditions have been placed on the special licence:

- a) Alcohol may be sold under the licence only on the following days and during the following hours:

**Sunday 3 March 2024 from 10.30am to 5.30pm. Sale of alcohol must cease promptly at 4.30pm to allow for a drink-up period.**

- b) **The licensee must stop the sale of bottles of wine for consumption on-site promptly at 3.00pm.**
- c) **The licensee must comply with the Alcohol Management Plan for the event, submitted and managed by The Parish of Glenmark-Waikari (Special Licence No. 57/SP/2339/2024).**
- d) Alcohol may be sold and supplied as follows:
  - **On-site sales:** wine served in the branded glass (150ml), tastings (50ml) or whole bottle sales.
  - **Off-site sales:** unopened bottles of wine.
- e) **A stall duty manager, or an experienced representative, must attend the pre-event on-site briefing. That person(s) must then conduct a briefing for their stall staff on the information provided at the briefing.**
- f) **Staff must check that the purchaser is wearing the appropriate coloured wristband prior to completing any sale of alcohol.**
- g) The licensee shall take the following steps to ensure that the provisions of this Act relating to the sale and supply of alcohol to prohibited persons are observed:
  - Signage must be displayed at all points of sale indicating the sale of alcohol to minors and intoxicated persons is prohibited.
  - The licensed area is defined as a one metre area directly in front of the stall (undesigned).
- h) The licensee shall take the following steps to ensure that the provisions of this Act relating to the management of premises are observed:
  - The licensee has appointed Andrew Fox to manage the premises and will be present at all times while the licence is in force.
  - Signage must be displayed at all points of sale indicating the name of the manager on duty.
- i) Drinking water must be freely available at the following places while the premises are open for business.
  - From a 20L water tank at the stall and easily accessible to patrons; and
  - From two 3000L water tanks in prominent locations at the event and clearly advertised to guests and staff by signage.
- j) Food must be available for consumption on the premises at all times when alcohol is available for sale as follows:
  - From the food vendors located at the event.
- k) Low alcohol beverages must be available for sale and supply on the premises, as follows:
  - Brew Moon Brewing Company Limited will have Amberley Tea, 2.5% abv. beer available for purchase from their stall.
- l) Non-alcohol beverages must be available for sale and supply on the premises as follows:
  - From various food and beverage vendors at the event.
- m) The licensee must take the following steps to provide assistance with or information about alternative forms of transport from the premises:
  - Ticket holders are encouraged to use buses to travel to and from the event through pre-event advertising or have sober drivers.

Dated at Amberley this 16<sup>th</sup> day of February 2024

*Kim Maghlin*

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Secretary

**Hurunui District Licensing Committee**

