



Adopted: 18 August 2020

Review date: 17 August 2023 and at least six months prior to the adoption of the Hurunui Long Term Plan

Purpose

The Hurunui District Council (the Council) has an obligation to effectively manage its physical assets, on behalf of its community to ensure that assets meet the needs of the community.

The purpose of this policy is to guide the strategic management of the Council's assets. This policy outlines the key principles, responsibilities and requirements for the on-going management of the Council's assets, so that the Council services meet community expectations in relation to timeliness, quality and value for money now and in the future.

Scope

This policy applies to the following Council owned assets and sets out the requirements for the appropriate management of these assets:

Core Infrastructure

- Water supply
- Wastewater
- Stormwater and drainage
- Roads and footpaths

Community Infrastructure

- Solid waste
- Public toilets
- Halls
- Social housing
- Cemeteries,
- Medical centres and doctors houses,
- Leased commercial premises, and non-recreation reserves
- Service centres and libraries
- Swimming pools
- Sports fields
- Recreation reserves
- Playgrounds

This policy does not apply to IT assets.

Definitions

Activity Management Plan

A plan that manages each of the separate activities an organisation undertakes, to deliver an agreed level of service. An Activity Management Plan is developed in accordance with the National Asset Management Steering Guidelines.

Asset

An item, thing or entity that has potential or actual value to an organisation.

Asset Management

The systematic and coordinated activities and practices of an organisation to optimally and sustainably deliver on its objectives through the cost-effective lifecycle management of assets.

Policy Statement

The Council will manage its assets and deliver associated activities in a cost effective, sustainable, well-planned and coordinated manner to provide agreed levels of service. The Council will use Activity Management Plans (AMPs) as the primary means to fulfil its statutory obligations for compliance with the relevant legislation and regulations which apply to its array of assets.

Strategic Direction

This policy recognises the community outcomes below, which underpin the operations of the Council:

- A desirable and safe place to live.
- A place where our traditional rural values and heritage make Hurunui unique.
- A place with a thriving local economy.
- A place with essential and appropriate infrastructure.
- A place that demonstrates environmental responsibility.

These outcomes are integral in how assets are managed.

Objectives

The objectives for asset management planning and practices are to:

- Ensure that Council assets are managed in accordance with statutory and regulatory requirements.
 - Ensure that the Council has regard to iwi, community and relevant stakeholders associated with the delivery of services and management of assets.
 - Ensure a lifecycle approach is taken for all decisions on assets.
 - Ensure that Council services and assets are provided in an effective and sustainable manner in order to deliver appropriate levels of service to current and future generations.
 - Provide for a consistent approach to asset management planning within the Council and to ensure the plans reflect Council's strategic direction and best practice.
 - Ensure that risk management practices are used in asset management practices.
 - Ensure that a systematic process is used for the planning, acquisition, operation and maintenance, renewal and disposal of assets.
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Principles

The Council will adhere to the following core principles in its asset management planning:

- For all assets, the Council will develop and maintain financially sustainable AMPs that are to industry standard appropriate for the scale of assets and associated risks being managed.
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- AMPs will adhere to the priorities and strategy of the Council and will be utilised to drive the day-to-day management of assets.
 - AMPs will be reviewed three yearly to correspond with the Hurunui District Long Term Plan cycle.
 - The Council will:
 - engage with community and stakeholders and on determining the levels of service for inclusion in the Council's AMPs.
 - manage its assets in a planned, systemic and sustainable manner.
 - use a risk-based assessment to optimise 'whole of life' costs and maximise the benefits of assets.
 - consider any effects on the environment and seek to enhance the environment where possible whilst undertaking asset management.
 - ensure asset information is up to date and accurate, allowing for informed decision-making to occur.
 - strive for continuous improvement and innovation in the management of assets.
 - comply with applicable statutory and regulatory requirements.

Roles and Responsibilities

To achieve this policy, the following key roles and responsibilities apply.

Councillors are:

- Required to make decisions for the overall benefit of the district, for both the current and future generations.
- Accountable to third parties including residents and ratepayers, the Auditor-General and other parties for exercising good governance over significant assets.

Council staff are responsible for:

- Developing and maintaining AMPs.
- Providing technical and professional advice to Councillors on the management of assets and associated activities, to ensure well informed decisions are made.
- Ensuring legal obligations are met.
- Ensuring that assets/activities are maintained in a manner that allows the delivery of the desired levels of service, in the most cost effective way, for current and future generations.
- Ensuring that procurement and operational spending meet the requirements of Council delegations and policies.
- Ensuring that assets/activities are planned, created, replaced and disposed of in accordance with Council priorities as determined by the Long Term Plan.
- The implementation of the Asset Management Policy.

Review

This Policy will be reviewed within three years of adoption and at least six months prior to the adoption of the Hurunui Long Term Plan.