

Return this form to PO Box 13, Amberley 7441, email [rates@hurunui.govt.nz](mailto:rates@hurunui.govt.nz), or drop into any of our Service Centres.

### 1 RATEPAYER DETAILS

Ratepayer name(s):  Phone Number:

Postal address:

Email:  Tick to receive rates invoices by email

### 2 PROPERTY DETAILS

I/We wish to apply for a remission on the penalties recently applied to my below property/properties:

Valuation number:

Location:

### 3 REASON FOR REQUEST

Please detail the reasons for your application below:

### 4 DECLARATION

I have read and understood the Rates Penalties Policy on the back of this form.

**Signature of Applicant:**

**Date:**

## Rates Penalties Policy

### Instalment Penalty for Overdue Rates

A 10% penalty will be added on the next business day to any instalment not paid by the due date. Only moneys receipted in the offices of the Hurunui District Council before the close of business will be accepted as paid on that date.

### Rating Year Due Dates:

Instalment	Due Date	Penalty Date
1	20 August	21 August
2	20 November	21 November
3	20 February	21 February
4	20 May	21 May

When these dates fall on a weekend or public holiday, the next working day will be the due date.

### Arrears Penalty

A further additional charge of 10% will be added to all rates and additional charges from the previous rating year remaining unpaid on 1 July. A further additional charge of 10% will be added to any rates to which the additional charge referred to in this paragraph is added and remains unpaid on 1 July.

### Remission of Penalties

Additional charges may be remitted in accordance with the following criteria:

- Application can be made in writing for a remission of a penalty that has arisen due to sickness, death, age, or other acceptable general reasons to the Manager Financial Services.
- Application can be made for remission of a penalty for no substantial reason to the Rates Remission and Postponement Sub-Committee (a maximum of one such remission every two years).
- All rates must be paid in full, as a general rule before remission is considered.
- Remission of subsequent additional charges where satisfactory arrangements are in place for regular payment of arrears.